

IN THE COURT OF COMMON PLEAS  
NORTHUMBERLAND COUNTY, PENNSYLVANIA

IN RE: REVISED FORMS: COVER SHEET and REQUEST TO SCHEDULE GUILTY  
PLEA or PRETRIAL CONFERENCE

ADMINISTRATIVE ORDER NO. 13 of 2024

AND NOW, the 19<sup>th</sup> day of September, 2024, Commencing October 1,  
2024:

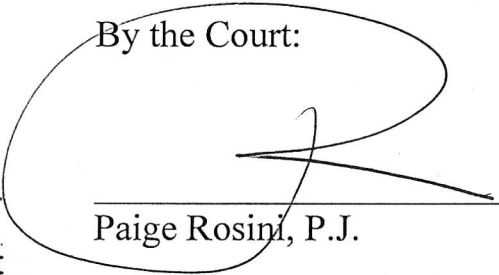
1. The attached revised Cover Sheet shall be submitted with all civil and criminal pleadings and/or documents that require or request either a hearing be scheduled or a judge's signature. The Cover Sheet will not be filed or docketed. It will accompany the petition/motion/document for Court Administration and scheduling purposes.
2. The attached Request to Schedule Guilty Plea or Pre-Trial Conference shall be submitted to Court Administration when a guilty plea or pre-trial conference is requested to be scheduled. This document shall be used by both the defense and the Commonwealth.
3. The Northumberland County, Pennsylvania District Court Administrator shall post this Order and the referenced forms on the "Court Forms" section of the Northumberland County, Pennsylvania official website and provide a copy of same to the Northumberland Legal Journal for publication.

Extracted from the records  
and certified this 19<sup>th</sup> day  
of Sept P.D. 2024  
Damir Jaluki

CLERK OF COURTS

My Commission Expires First  
Monday of January, 2026

By the Court:

  
Paige Rosini, P.J.

NORTH'D CO.  
CLERK OF COURTS

2024 SEP 19 PM 2:54

FILED