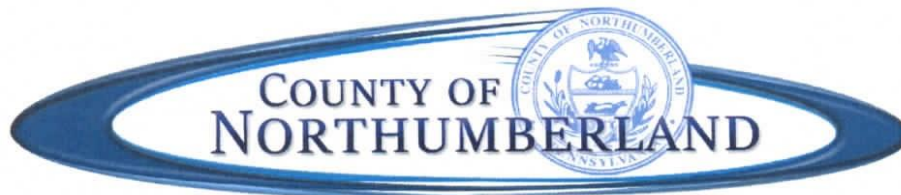


COMMISSIONERS

Samuel J. Schiccatano
Chairman

Joseph M. Klebon
Vice Chairman

Kymberley L. Best
Secretary



Weatherization

DEPARTMENT OF WEATHERIZATION

2087 Trevorton Road, Coal Township, PA 17866
Ph. 570.644.4471 | Fax. 570.644.4473 | www.northumberlandco.org

Thank you for your interest in providing Home HVAC replacement and repair work for our agency. We are currently accepting bids for the coming year (October 1, 2022- September 30, 2023 as funding is available). Enclosed please find the following items:

1. Invitation to Bid;
2. General Instructions to All Bidders;
3. Specifications & Instructions to Bidders for Heating System Repair and Replacement Work;
4. Combustion Standards; and
5. Bid Sheet
6. Certifications

If you are interested in submitting a bid, please take a moment to carefully read the “Specifications and Instructions to Bidders for HVAC System Repair and Replacement Work” as it includes important requirements. If you have any questions, please feel free to contact our offices Monday to Friday at (570) 644-4470 or email pamela.bollinger@norrycopa.net.

Sincerely,

Pamela Stank, Coordinator
Northumberland County Weatherization

INVITATION TO BID
HVAC CONTRACTORS

Sealed bids will be received by Northumberland County Weatherization at the office of the Northumberland County Controller, 399 Stadium Drive, Sunbury, PA 1780. Outside of Sealed Envelope should be clearly marked “**Home HVAC System Repair and Replacement Work**” for the Northumberland County Weatherization Program until **Thursday, September 1, 2022 at 10:00 AM**, at which time and place all bids will be opened publicly.

All Bids must include a guaranteed installation and work completion time of two weeks for non-emergency work and 48 hours for emergency work (18 hours if it is a life-threatening situation). All Bids will be held firm for the time period of October 1, 2022 to September 30, 2023 as funding is available.

A list of Specifications and Instruction to Bidders may be obtained at the Office of Northumberland County Weatherization, from 8:00 a.m. to 3:00 p.m., Monday thru Friday by calling (570) 644-4470; may be requested by sending an email to pamela.bollinger@norrycopa.net, or by visiting www.norrycopa.net . **All Bids must be submitted on the Bid Sheets** included with the Instruction to Bidders.

Northumberland County reserves the right to reject any or all bids or parts thereof and to waive technicalities as it deems best in the interest of the County of Northumberland.

Bids may be held by the County of Northumberland for a period not to exceed sixty (60) days from the date of opening of bids for the purpose of reviewing the bids and investigating the qualifications of the Bidders, prior to awarding of the contract at a Commissioner’s public meeting.

Northumberland County Weatherization Program

GENERAL INSTRUCTIONS TO BIDDERS

1. All Bids must be sealed in an envelope which shall be clearly labeled with words:
Home HVAC System Repair & Replacement Work
Name of Bidder: _____
Date and time of Bid Opening: Thursday, September 1, 2022 10:00 AM
2. **All Bids must be compiled on the enclosed Bid Sheet. Failure to do so will result in a rejection of the bid.**
3. The Bidder must initial erasures or other changes in the Bid.
4. Bids received prior to the advertised hour of opening will be securely kept sealed. The officer whose duty it is to open them will decide when the specified time has arrived and no Bid received thereafter will be considered; except that when a Bid arrives by mail after the time fixed for opening, but before the reading of all other Bids is completed and it is shown to the satisfaction of the Owner that the non-arrival time was due solely to delay in the mails for which the Bidder was not responsible, such Bid will be received and considered.
5. At the time and place fixed for the opening of Bids, the Owner will cause to be opened and publicly acknowledged as received within the time set for receiving Bids, irrespective of any irregularities therein. Bidders and other persons properly interested may be present in person or by representative.
6. Bids may be withdrawn on written or telegraphic request at any time prior to the time set for Bid opening.
7. Cost, although an important factor, will not be the sole consideration in awarding the contract. Consideration will be given to such matters as availability, contractor integrity, compliance with public policy, training, record of past performance and financial and technical resources.

All Bids will be held firm for the time period of the bid (October 1, 2022 – September 30, 2023). When a bid is awarded, the supplier will be required to sign a contract which confirms the bid prices awarded. If the supplier is unable to comply with this pricing for the duration of the contract they must indicate this in writing to the Coordinator of the Weatherization Program who will then forward this request to be released from adhering to the contract for consideration by the County of Northumberland.

SPECIFICATIONS & INSTRUCTIONS TO BIDDERS

Heating System Repair and Replacement Work

Northumberland County Weatherization Program

Under the DCED Contract, all materials must meet the Department of Energy standards. Specifically, they must conform to the specifications and standards as referenced in Appendix A of 19 CFR, Part 440.

When bidding on this work, please be aware that:

- All bids must include a guaranteed installation and work completion time of two (2) weeks for non-emergency work and an initial response and evaluation time of 48 hours for emergency work, an evaluation time of 18 hours for a “life-threatening situation”.
- No pre-inspection or Assessment fees may be charged. The only fees permissible must be related to work performed.
- All house furnaces and boiler replacements **MUST** include a Manual J report. All mercury thermostats **MUST** be replaced by either set-back or new thermostat, (clients preference upon installation).
- All heat work requires printed pre (when possible) and post combustion test strips to be included with the invoice.
- All AC work must meet applicable Energy Star, SEER, EER or CEER ratings.
- All invoices must include the job name, job date, and break out labor and itemized materials not to exceed amount on Heat Bid Worksheet.
- All furnace/boiler replacements must be done with lead safe work practices and therefore proof of employee certification in “DOE Lead” will be necessary.
- Proof of completion of OSHA 10 training must also be supplied for **all** HVAC technician(s) who work on Weatherization jobs. If HVAC technician(s) do not have this training at current, reasonable assurance must be provided that HVAC technician will obtain **before** the contract period begins. Any "laborers, helpers, crew members or assistants" who work on Weatherization jobs must have OSHA 10 certification. The Agency **may** send selected contractor(s) or employee(s) to obtain this necessary training, but only after the firm has provided all reasonable assurances to perform work for the Agency.
- Agency reserves the right to dissolve the awarded bidder contract at any time if 100% compliance with DCED directives or the rules of LIHEAP CRISIS or pilot programs are not being followed.

A. ALL BIDS MUST use the enclosed Bid Sheet to provide the following information:

1. Hourly rate for technicians and laborers.
2. Per heating unit cost for standard heat exchanger cleaning, including tuning, testing, written combustion test results, and filter changes meeting the enclosed state efficiency requirements.
3. Cost to supply and install new Miller CMF 80 PO or PG mobile home furnace, providing removal and disposal of the existing mobile home furnace; installation, tuning, testing, and printed combustion test results of the new Miller furnace. **Price is to include the initial evaluation of the existing furnace and include roof jack and universal base.**

4. Cost to supply and install new Gas (propane or natural gas) house furnace, providing removal and disposal of the existing house furnace; installation, tuning, testing, printed combustion test results, and any supply and return modifications on the new furnace. List as indicated on the bid sheet. **Price is to include the initial evaluation of the existing furnace and Manual J calculations for new furnace.** All units must have a minimum AFUE of 80%.
5. Cost to supply and install new “Hiboy” and “Lowboy” Oil house furnace, providing removal and disposal of the existing house furnace; installation, tuning, testing, printed combustion test results, and any supply and return plenum modifications on the new furnace. List as indicated on the bid sheet. **Price is to include the initial evaluation of the existing furnace and manual J calculations for new furnace.** All units must have a minimum AFUE of 80%.
6. All bids must include a price list of standardized parts.
7. Costs for applicable Air Conditioning installations and repairs.

B. Also include proof of:

- a. Liability and Auto/Truck Insurance
- b. Worker’s Comp Insurance.
- c. Registration with PA Attorney General’s Office
- d. “Lead-Safe” and OSHA certificates for employees will need to be provided within 90 days of award the contract.

C. Boiler replacements will be done on a case-by-case basis with approval of the Program Coordinator. Boiler replacement costs must include removal, disposal, installation, tuning, testing, printed combustion test results, and any supply and return piping modifications on the new boiler. **Price is to include the initial evaluation of the existing boiler and manual J calculations for new boiler. When replacing a furnace there must be pictures provided of the old unit all four sides and close ups of the deficiencies. The new unit on all four sides, and along with a picture of the serial number on the new unit. All these must be presented with invoice along with manual J, a pre and post-test and any other applicable paperwork required by the Coordinator. (Supporting documents, pictures, and invoices will be accepted electronically.) Invoice will NOT be sent for payment without 100% compliance with the most current DCED directive.**

D. The County of Northumberland reserves the right to reject any or all bids or parts thereof and to waive technicalities as it deems best in the interest of the County of Northumberland.

E. Bids may be held by the County of Northumberland for a period not to exceed sixty (60) days from the date of opening of bids for the purpose of reviewing the bids and investigating the qualifications of the Bidders, prior to awarding of the contract at a public meeting.

Note: Winning bidder(s) shall have to sign a sub-contractor agreement which will be held firm for the length of the contract.

Standard Insurance Requirements

Minimum Insurance Requirements: Risk Management in no way represents that the insurance required is sufficient or adequate to protect the contractors' interest or liabilities. The following are the required minimums the contractor must maintain throughout the duration of this contract. The County reserves the right to request additional documentation regarding insurance provided.

- a. Manufacturer's and Contractor's Public Liability Insurance – Coverage shall apply to premises and/or operations, products and completed operations, independent contractors, contractor liability exposures with minimum limits of:

| | |
|---|-------------|
| Each Occurrence Limit | \$1,000,000 |
| General Aggregate | \$2,000,000 |
| Products Completed Operations Aggregate | \$2,000,000 |
| Personal and Advertising Limit | \$1,000,000 |

- b. Business Vehicle Liability – The following Vehicle Liability will be required and coverage shall apply to all owned, hired and non-owned vehicles used with minimum limits of:

| | |
|---|-------------|
| Combined Single Limit Bodily Injury and Property Damage | \$1,000,000 |
|---|-------------|

- c. Worker's Compensation – The contractor shall carry or require that there will be carried worker's compensation insurance for all its employees engaged in work at the site in accordance with Pennsylvania compensation laws.

- d. Pollution Liability – Covering property loss and liability arising from pollution related damages for sites that have been inspected and found uncontaminated. Transporter moving hazardous products or waste as cargo aboard the transporter truck:

| | |
|---|-------------|
| Bodily Injury/Property Damage/Cleanup, including wrongful delivery. | \$1,000,000 |
|---|-------------|

Verification of Coverage –

Coverage shall be in place prior to commencement of any work and throughout the duration of the contract. A certificate of insurance shall be provided to the County of Northumberland.

Combustion Standards for Gas Furnaces

| Performance Indicator | 70+ | 80+ | 90+ |
|------------------------------|------------------------|--------------------------|-----------------------------------|
| Carbon monoxide (CO)(ppm) | ≤ 100 ppm | ≤ 100 ppm | ≤ 100 ppm |
| Gross stack temperature (°F) | 400°–575° | 275°–450° | 90° |
| Heat rise (°F) | pmi* | pmi* | pmi* |
| Oxygen (%O ₂) | 4–10% | 4–10% | 4–10% |
| Nat gas pressure (IWC)** | 3.2–3.9 | 3.2–3.9 | 3.2–3.9 |
| Prop gas pressure (IWC)** | 10-12 | 10-12 | 10-12 |
| Draft (IWC) | –5 Pa. or –0.02 IWC | –5 Pa. or - –0.02 IWC | 25–100 Pa. or +0.1 to +0.4 IWC |
| Venting | pmi* | pmi* | pmi* |

* pmi = per manufacturer instructions

** IWC = inches water column

Combustion Standards for Oil-Burning Appliances

| Oil Combustion Performance Indicator | Non-Flame Retention | Flame Retention |
|---|--------------------------------|--------------------------------|
| Oxygen (% O ₂) | 4–9% | 4–7% |
| Gross Stack temperature (°F) | 325°–600° | 300°–500° |
| Carbon monoxide (CO) (ppm) | ≤ 100 ppm | ≤ 100 ppm |
| Steady-state efficiency (SSE) (%) | ≥ 75% | ≥ 80% |
| Smoke number (1–9) | ≤ 2 | ≤ 1 (trace) |
| Excess air (%) | ≤ 100% | ≤ 25% |
| Oil pressure pounds per square Inch (psi) | ≥ 100 psi | ≥ 100-150 psi (pmi)* |
| Over-fire draft (IWC negative) | 5 Pa. or .02 IWC** | 5 Pa. or .02 IWC** |
| Flue draft (IWC negative) | 10–25 Pa. or 0.04–0.1 IWC** | 10–25 Pa. or 0.04–0.1 IWC** |

Gross stack temperature (GST) is as measured in the breech. Net stack temperature is GST minus combustion air temperature.

* pmi = per manufacturer's specifications

** IWC = inches water column

**NORTHUMBERLAND COUNTY WEATHERIZATION
HVAC WORK BID SHEET
October 1, 2022 – September 30, 2023
COVER SHEET**

Business Name:

| |
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|--|

Address:

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| |
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City:

State:

Zip Code:

| | | |
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| | | |
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Telephone:

Fax:

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Contact Person:

| |
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Contact Email:

| |
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Type of Business (X): Sole Proprietor Partnership LLC Corporation

| | | | |
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| | | | |
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Federal EIN/Tax Id Number

DUNS #:

| | |
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Date of Incorporation/Start Up:

| |
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PA Home Improvement Contractor #:

| |
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Total Staffing: Admin/Supervisory Service/Technical Clerical

| | | |
|--|--|--|
| | | |
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Total Gross Sales (Most recent FY IRS filing):

| | |
|----|--|
| \$ | |
|----|--|

Have any of the company's principal officers been indicted or convicted of a felony?

- Yes
- No
- If Yes, attach sheet with final disposition

Name (print):

Title:

| | |
|--|--|
| | |
|--|--|

Signature: _____

**NORTHUMBERLAND COUNTY WEATHERIZATION
HVAC WORK BID SHEET**

October 1, 2022 – September 30, 2023

Business Name:

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| | |
|--------------------------|----|
| Hourly rate – Technician | \$ |
| Hourly rate – Laborer | \$ |

| Mobile Home Furnaces: | Labor | Material |
|--|--------------|-----------------|
| *Standard Clean & Tune | \$ | \$ |
| *Clean & Tune with Programmable Thermostat and/or Smoke/CO Detector(s) | \$ | \$ |
| Replace Oil Furnace (80%+) | \$ | \$ |
| Replace LP/Gas Furnace (90%+) | \$ | \$ |
| Replace LP/Gas Furnace (92%+) | \$ | \$ |
| Replace Roof Jack | \$ | \$ |

| Gas Furnace Replacement: | Labor | Material |
|--|--------------|-----------------|
| *Standard Clean & Tune | \$ | \$ |
| *Clean & Tune with Programmable Thermostat and/or Smoke/CO Detector(s) | \$ | \$ |
| Output up to 48,000 BTU (80%+) | \$ | \$ |
| Output up to 64,000 BTU (80%+) | \$ | \$ |
| Output up to 80,000 BTU (80%+) | \$ | \$ |
| Output up to 55,000 BTU (90%+) | \$ | \$ |
| Output up to 73,000 BTU (90%+) | \$ | \$ |
| Output up to 92,000 BTU (90%+) | \$ | \$ |
| Output over 92,000 BTU (90%+) | \$ | \$ |

**NORTHUMBERLAND COUNTY WEATHERIZATION
HVAC WORK BID SHEET
October 1, 2022 – September 30, 2023**

Business Name:

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| Boilers: Replacements are done on a case by case basis | Labor | Material |
|--|--------------|-----------------|
| *Standard Clean & Tune: Gas Boiler | \$ | \$ |
| *Clean & Tune with Programmable Thermostat and/or Smoke/CO Detector(s) | \$ | \$ |
| *Standard Clean & Tune: Oil Boiler | \$ | \$ |
| *Clean & Tune with Programmable Thermostat and/or Smoke/CO Detector(s) | \$ | \$ |

| Oil Furnace Replacement: | Labor | Material |
|--|--------------|-----------------|
| *Standard Clean & Tune | \$ | \$ |
| *Clean & Tune with Programmable Thermostat and/or Smoke/CO Detector(s) | \$ | \$ |
| Output up to 84,000 BTU (80%+) | \$ | \$ |
| Output up to 113,000 BTU (80%+) | \$ | \$ |
| Output over 113,000 BTU (80%+) | \$ | \$ |

*Clean & Tune

Below are a list of activities which constitute a Clean & Tune.

1. Clean burners, combustion chamber, and heat exchanger surface when accessible.
2. Clean and Inspect burner orifices and ignition system.
3. Check for proper venting and for adequate combustion air (per Code).
4. Check & test safety controls.
5. Inspect filter, replace standard 1” and 2” filters and/or clean washable filters.
6. Run equipment through complete sequence of operation and adjustments, as necessary.
7. Clean & Inspect Chimneys.
8. Replacement of thermostats with programmable option.

Typical materials that are utilized with a Clean & Tune

1. Nozzles
2. Filters
3. Burners (unless covered under warranty)
4. Programmable Thermostats
5. Smoke Detectors and/or Carbon Monoxide Detector
6. PPE

NORTHUMBERLAND COUNTY WEATHERIZATION
 HVAC WORK BID SHEET
 October 1, 2022 – September 30, 2023

Business Name:

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| Water Heater Replacement: | Labor | Material |
|----------------------------------|--------------|-----------------|
| Electric 40 gallon | \$ | \$ |
| Electric 50 gallon | \$ | \$ |
| Gas 40 gallon | \$ | \$ |
| Gas 50 gallon | \$ | \$ |

| Oil Tank Replacement: | Labor | Material |
|------------------------------|--------------|-----------------|
| 275 gallon Tank | \$ | \$ |
| 500 gallon Tank | \$ | \$ |

Contractor may use whatever manufacturer they choose as long as it conforms to the specifications referenced.

Prospective participants are encouraged to attach a sample price listing of their most common parts with description and cost of each item. Examples would include burners, blowers, controllers, filters, expansion tanks, fittings, etc.

Attached Listing

- Yes
- No

NORTHUMBERLAND COUNTY WEATHERIZATION
 HVAC WORK BID SHEET
 October 1, 2022 – September 30, 2023

Business Name:

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COOLING PROGRAM

| | |
|---------------------------------------|----|
| Referral Service Call/Scope of Work*: | \$ |
|---------------------------------------|----|

*For services requiring bids and not awarded.

WINDOW AIR CONDITIONERS

| | |
|-------------------------------------|----|
| Window A/C Installation Hourly Rate | \$ |
|-------------------------------------|----|

| WINDOW UNIT | PRICE RANGE |
|-------------|-------------|
| 5,000 BTU | \$ |
| 6,000 BTU | \$ |
| 8,000 BTU | \$ |
| 10,000 BTU | \$ |
| 12,000 BTU | \$ |
| 15,000 BTU | \$ |
| 18,000 BTU | \$ |

Based on availability. Window units exceeding the price range require County approval. All units must meet required EER & CEER ratings.

ASHP's, CENTRAL, MINI SPLITS

| | |
|------------------------|----|
| Technician Hourly Rate | \$ |
|------------------------|----|

| | |
|------------------------------------|----|
| Clean & Tune ASHP's, Central, Mini | \$ |
|------------------------------------|----|

Refrigerant per Pound

| | |
|--------|----|
| R-22 | \$ |
| R401-A | \$ |

Disposal

| | |
|-------------------|----|
| Disposal per Unit | \$ |
|-------------------|----|

NORTHUMBERLAND COUNTY WEATHERIZATION
HVAC WORK BID SHEET
October 1, 2022 – September 30, 2023

Business Name:

Also attach documentation:

- Proof of Vehicle Liability Insurance:
 - Yes
 - No

- Proof of Standard Insurance Requirements/Worker's Comp Insurance:
 - Yes
 - No

- Proof of Registration with PA Attorney General's Office
 - Yes
 - No

- Signed Conflict of Interest
 - Yes
 - No

- Notarized Non-Collusion Affidavit
 - Yes
 - No

- Signed Statement of No Pending or Threatened Litigation
 - Yes
 - No

- Signed Certification Regarding Debarment
 - Yes
 - No

- Signed Anti-Lobbying Certification
 - Yes
 - No

- Signed Submission Certification
 - Yes
 - No

- Completed Form W-9 (available at www.irs.gov or upon request)
 - Yes
 - No

CONFLICT OF INTEREST

Weatherization funds are required to comply with Federal regulations regarding conflicts of interest. The regulations affect the following groups of people:

- Employees, consultant and officers of the County of Northumberland.
- Elected or Appointed officials of the County of Northumberland, the Commonwealth of Pennsylvania or the Federal government of the United States; and
- Employees, consultants or officers of any firm receiving DOE/LIHEAP program funds.

You must answer the following questions to determine if a conflict of interests exists:

1. Are you now or have been within the preceding year in one of the categories described above?

- Yes
 No

If Yes describe on separate sheet:

2. Is any member of your family or your spouse's family now or have they been within the proceeding year in one of the categories described above? (Family member includes spouses, parents, siblings and children).

- Yes
 No

If Yes describe on separate sheet

3. Is any business associate of yours now or have they been within the proceeding year in one of the categories described above?

- Yes
 No

If Yes describe on separate sheet

Business Name:

| |
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Name (print):

Title:

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Signature: _____ Date:

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Northumberland County

NON-COLLUSION AFFIDAVIT

Commonwealth of Pennsylvania
County of Northumberland

| | |
|--|--|
| | |
|--|--|

(Name, print)

(Title)

| |
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(Business Name)

am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers. I am the person responsible in my firm for the price(s) and the amount of this bid.

I state that:

1. The price(s) and amount of this bid have been arrived at independently and without consultation, communication or agreement with any other contractor, bidder or potential bidder.
2. Neither the price(s) nor the amount of this bid and neither the approximate price(s) nor approximate amount of this bid, have been disclosed to any other firm or person who is a bidder or potential bidder, and they will not be disclosed before bid opening.
3. No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit a bid higher than this bid, or to submit any intentionally high or non-competitive bid or other form of complementary bid.
4. The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other non-competitive bid.

5. (Business Name:)

| |
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its affiliates, subsidiaries, officers, directors, and employees are not currently under investigation by any governmental agency and have not in the last four (4) years been convicted or found liable for any act prohibited by State or Federal Law in any jurisdiction involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

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Northumberland County
NON-COLLUSION AFFIDAVIT
(Continued)

I state that

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(Business Name)

understands and acknowledges that the above representations are material and important and will be relied on by Northumberland County in awarding the contracts for which this bid is submitted. I understand and my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from Northumberland County of the true facts in submission of bids for this contract.

OATH AND AFFIRMATION

I HEREBY AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FACTS AND INFORMATION CONTAINED IN THE FOREGOING BID ARE TRUE AND CORRECT.

Dated this _____ day of _____, 2021

| |
|--|
| |
|--|

Business Name

| | |
|--|--|
| | |
|--|--|

Person Signing

Title

Signature

ACKNOWLEDGEMENT

SWORN TO AND SUBSCRIBED

BEFORE ME THIS _____ DAY OF _____, 2021.

(Notary Public)

(SEAL)

My commission expires _____

STATEMENT OF NO PENDING OR THREATENED LITIGATION

Other than as attached, there is no pending or threatened litigation, claim, consent order, settlement agreement, investigation, challenge or other proceedings, being brought by applicant, and/or business associate of applicant against the County of Northumberland or any of its departments.

A business associate includes, but may not be limited to: officers, directors, partners, employees, lenders, lessors and consultants. Depending on the circumstances, business associates may also include shareholders, landlords, sellers of real estate, agents, representatives, subsidiaries, affiliates, or joint ventures. Applicants are encouraged to use a board definition of “business associates” when completing this and other questions where that term is used.

On an attached sheet, list the following information regarding any pending or threatened litigation, claim, consent order, settlement agreement, investigation, challenge or other proceeding to include Name(s) of parties, type of proceeding, claim, status of proceeding.

Attached Sheet:

- Yes
- No

Name (print)

Title:

Business Name:

Signature: _____

Date:

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION
INELIGIBILITY AND VOLUNTARY EXCLUSION**

1. The prospective participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal, Commonwealth or Local/City government/department or agency.

2. Where the prospective participant is unable to certify to any of the statements in this certification, such participant shall attach an explanation to this proposal.

Attached Sheet:

- Yes
- No

| |
|--|
| |
|--|

Business Name

| | |
|--|--|
| | |
|--|--|

Name (print):

Title:

Signature: _____

Date:

| |
|--|
| |
|--|

ANTI-LOBBYING CERTIFICATION

I,

(Name, print)

on behalf of

(Business Name)

“Contractor”, hereby certify that I have been duly authorized to execute this Certification on behalf of the Contractor and that no federally appropriated funds have been paid or will be paid by or behalf of Contractor to any person for influencing or attempting to influence an officer or employee at any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of congress in connection with awarding of any federal contract, making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any federal contract, grant, loan or cooperative agreement.

Contractor will provide immediate written notification to the County of Northumberland, if Contractor learns that the above certification was erroneous when submitted or has become erroneous because of changed circumstances.

On behalf of the Contractor, I also certify that Contractor has required, and will continue to require during term of this contract, this same certification from its contractors.

I verify and affirm that the statements made in this certification are true and correct in all material ways. I understand that any false statements contained herein are made subject to the penalties of 18 Pa. C.S. §4905 relating to unsworn falsification to authorities.

Signature: _____

Date:

SUBMISSION CERTIFICATION

I hereby declare that I have filed the foregoing Proposal and do hereby certify that the statements made in the forgoing application as well as in all forms and documents that are attached are true and correct to the best of my knowledge, information and belief. I understand that false statements made herein are subject to the penalties of 18 Pa. C.S. §4905, relating to unsworn falsification to authorities.

| |
|--|
| |
|--|

Business Name

| | |
|--|--|
| | |
|--|--|

Name (print):

Title:

Signature: _____

Date:

| |
|--|
| |
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**ATTACHMENT A
SAMPLE CONTRACT**