

OFFICE OF
PROTHONOTARY AND CLERK OF COURTS
NORTHUMBERLAND COUNTY PENNSYLVANIA

Jamie Saleski

NORTHUMBERLAND COUNTY COURTHOUSE
201 MARKET STREET
SUNBURY, PA 17801

Robert L. Dluge, Jr., Esquire
Solicitor

CIVIL DIVISION
570-988-4151

CRIMINAL DIVISION
570-988-4148

NORTHUMBERLAND COUNTY PROTHONOTARY FEE SCHEDULE

EFFECTIVE January 1, 2023

NO PERSONAL CHECKS ACCEPTED

Law firm checks, Attorney checks, Cash or Money Order only.

Act 203 provides: The prothonotary **SHALL NOT** be required to enter on any docket any suit or action or order of court or enter any judgment thereon or perform any services whatsoever for any person, political subdivision or the Commonwealth until the requisite fee is paid.

Acts 40 & 44 of 2017 becomes effective 12/1/17...this act increases the JCP(JCS/ATJ) fee from \$35.50 to \$40.25

COPIES	\$.25
Copies through Mail – 1 st page	\$ 1.25
CERTIFIED COPIES	
1 st Page	\$ 4.25
Each additional Page	\$ 1.25

CIVIL FEES

ABUSE MODIFICATION	\$ 24.00
ABUSE EXPUNGEMENT	\$ 18.00
ACKNOWLEDGEMENTS/DEED NOTARIZATIONS	\$ 8.50
APPEALS:	
TO HIGHER COURT	
2 checks needed:	
1 payable to North'd. County Prothonotary.	\$ 54.00
1 payable to Higher Court (effective 10/31/17)	\$ 90.25
FROM DISTRICT JUSTICE, DRIVER'S LICENSE, MISC.	\$132.75
FROM ARBITRATION AWARD	\$310.00
ARBITRATION BOARD APPOINTMENT	\$ 27.50
BUILDING AGREEMENTS, STIPULATIONS, WAIVERS, RELEASE OF MECHANIC'S LIEN, ASSIGNMENTS	\$ 23.50

CERTIFICATE OF NO LIENS (5 YR. SEARCH)	\$ 8.50
CERTIFICATION OF DOCKET ENTRIES (prepare)	\$ 18.00
COMMENCEMENT OF ANY CIVIL ACTION (unless otherwise specified)	\$132.75
<u>Which include the following...</u>	
EMINENT DOMAIN OR DECLARATION OF TAKING	
EJECTMENT	
LIS PENDENS	
PATERNITY/GENETIC TESTING	
PETITION	
PETITION FOR NAME CHANGE	
PETITION FOR SURVIVING SPOUSE TO RESUME PRIOR NAME	
MORTGAGE FORECLOSURES	
WRIT OF SUMMONS	
COMPLAINT/CONFESSION OF JUDG.	\$149.75
CUSTODY	
Act 119 of 1996 is subject to annual increases-effective 1-1-11	\$144.95
CUSTODY MODIFICATION (\$50.00 Admin. Fee included)	\$ 74.00
PETITION FOR CONTEMPT (admin. Fee)	\$ 50.00
DIVORCE COMPLAINT (with one count included)	\$328.75
(\$125.00 Admin. Fee included)	
Each Additional Count	\$ 60.75
Custody Count (Act 119 of 1996 is subject to annual increases – effective 1-1-11)	\$ 72.45
<u>Rule 1920.13 (b)-Each and every claim shall be set forth as a separate count</u>	
ANNULMENT	\$204.75
PETITION FOR MASTER (Admin. Fee)	\$150.00
DIVORCE RETAKE PRIOR OR MAIDEN NAME	\$ 8.50
DIVORCE – FOREIGN DECREE REGISTRATION (they need cert. Decree from other state)	\$132.75
EXEMPLIFICATION OF RECORD (to record)	\$ 23.00
FINANCIAL STATEMENTS – School, Corporations, etc.	\$ 6.00
JUDGMENTS – include a copy of the judgment, prepared Notice of Entry of Judgment in accordance with Pa. R.C.P. 236 & a self-addressed, stamped envelope for the defendant(s)	\$ 23.00
JUDGMENTS – to a Civil Action that already has a CV#	\$ 17.00
JUDGMENTS – from a District Justice	\$ 23.00
LETTER OF ATTORNEY- PER NAME	\$ 3.50
LIENS – Mechanics Lien Claim, Municipal, Federal or Commonwealth	\$ 22.50
NOTARY PUBLIC – signature registration	\$ 3.50
QUIET TITLE – includes judgment fee	\$149.75
REINSTATE/REISSUE	\$ 6.00

SATISFACTIONS – Discontinuance’s, Assignments , Releases, Subordination , vacates	\$ 8.50
SUBPOENA/FOREIGN SUBPONA	\$ 3.50
TRANSFER CASE TO ANOTHER COUNTY	\$ 27.50
WRITS – Execution, Possession, Revival	\$ 27.50

CRIMINAL FEES

SUMMARY APPEALS	\$ 33.00
Nunc Pro Tunc (for Summary Appeals)	\$ 10.00
HIGHER COURT APPEALS	
2 checks needed:	
1 payable to North’d. County Clerk of Courts	\$ 54.00
1 payable to Higher Court	\$ 90.25
ROAD DOCKETS	\$ 5.50
BAIL BOND REPORT (quarterly)	\$ 5.50
BAIL BOND REGISTRATION	\$ 5.50
PRIVATE INVESTIGATOR	
Individual	\$219.50
Corporate	\$329.00
CRIMINAL RECORD CHECK	\$ 11.00
EXPUNGMENTS	\$197.00
LIMITED ACCESS	\$132.00
MOTIONS IN MISCELLANEOUS DOCKET (private)	\$ 10.00
ANNUAL AUDIT REPORTS from municipalities	\$ 6.00
BAIL SERVICE FEE	\$ 25.00
COPIES	\$.25
Certified Copies 1 st page	\$ 4.25
Each additional page	\$ 1.25
1 st page through mail	\$ 1.25