



Weatherization Crew Chief (Laborer IV)

Amenities:

The County of Northumberland offers a full benefits package including health insurance, prescription, vision, dental, vacation, holiday, sick, personal time, and retirement.

What You'll Do:

- Work closely with Weatherization Auditor to assure materials for potential jobs are ordered correctly. Oversee every aspect of work that is being performed and supervise crew at all times.
- Review all job sheets, load trucks, anticipating any extra materials and have a plan for all crew members he is supervising.
- Work with crew on all jobs, including insulating, installation or repair of windows or doors, Tyvek, caulking, re-glazing, blower door test, (have knowledge of all weatherization work).
- Explain anticipated work to client and answer any questions before work has begun.
- Maintain constant awareness of safety practices of the workers and clients.
- Make sure the services and materials the client has received meets a quality standard and that all possible energy education measures were performed and completed by crews.
- Do a blower door post test for reduction readings, check all work that was written up by auditor to make sure all was completed before leaving.
- Complete required paperwork for jobs before and after completion.
- Report to Weatherization Coordinator of job performance, efficiency, and work performed on job.

- Report to Weatherization Coordinator for any vehicle maintenance, tool maintenance and repairs, etc.

Job Requirements/Skills & Abilities:

- Applicant must possess or obtain all required schooling set by DCED standards.

Minimum Training & Experience:

- Applicant must possess or obtain all required schooling set by DCED standards.

Employment Category:

The information contained herein is not intended to be an all-inclusive list of the duties and responsibilities of the job, nor are they intended to be an all-inclusive list of the skills and abilities required to successfully do the job.

