



Maintenance Worker II

Amenities:

The County of Northumberland offers a full benefits package to employees including health insurance, prescription, vision, dental, vacation, holiday, sick, personal time, and retirement.

Position Summary:

Under direction is responsible for a variety of maintenance duties including minor repair and operational maintenance of county buildings and facilities.

What You'll Do:

- Performs or assists in a variety of tasks in general maintenance operations such as painting, plumbing, masonry, carpentry, and landscape.
- Makes inspections of county facilities for maintenance operations and reports defects.
- May assist custodial staff in performing janitorial duties. Washing windows.
- Makes minor repairs to plumbing fixtures.
- Assists in the construction and painting of wood frame and metal articles.
- Assists in tasks which require additional personnel.
- Operates some snow removal equipment, lawn mowers, tractors and other vehicles.
- Checks vehicles for proper fuel and antifreeze, water, tires etc.
- Removes refuse and unsafe articles.
- Places stock in storerooms.
- Works inside and outside in a variety of conditions.
- May be required to fill out forms and other records.
- May be required to drive a variety of cars and light trucks on errands and transport people.
- Participates in fire and safety programs.

- Services and repairs defective electrical mechanical and plumbing equipment in county buildings and facilities. Does some skilled or technical work as required.
- Performs other related work as required.

Job Requirements/Skills & Abilities:

- Some knowledge of methods, practices, materials and tools used in the building maintenance trades, such as carpentry, painting, plumbing, electricity, blacksmithing and cement finishing.
- Some knowledge of the methods, practices, materials and tools used in the maintenance of machinery, such as pumps, compressors , meters, feeding and mixing mechanisms, valves, reduction gears and furnaces .
- Some knowledge of the occupational hazards and safety precautions involved in the maintenance of buildings and related facilities or in the maintenance of a variety of mechanical equipment.
- Skill in the care of and use of tools and equipment used in the maintenance of buildings or a variety of mechanical equipment, depending on the area of assignment.
- Ability to perform tasks requiring mechanical aptitude.
- Ability to understand and follow oral and written instructions, manual coordination and dexterity.
- Ability to perform all tasks in a manner to insure that self, citizen, or other employees are not injured.
- Skilled in the use of fire fighting equipment.
- Ability to know when to report unusual or unsafe conditions to supervisor.

Minimum Training & Experience:

- High school diploma or equivalent preferred but not required. Some experience in the repair and maintenance of a variety of building and mechanical equipment or any equivalent combination of experience and training which provides the required knowledge, skills and abilities.
- Valid Pennsylvania Operator's license Class I. May be required to obtain physical exam and chest x-ray or skin test for tuberculosis annually or as required by Pennsylvania Department of Health.

Employment Category:

- Full Time
- Part Time

The information contained herein is not intended to be an all-inclusive list of the duties and responsibilities of the job, nor are they intended to be an all-inclusive list of the skills and abilities required to successfully do the job.

