

WEATHERIZATION CREW CHIEF (Laborer IV)

Work closely with Weatherization Auditor to assure materials for potential jobs are ordered correctly. Over-see every aspect of work that is being performed, and supervise crew at all times.

Review all job sheets, load trucks, anticipating any extra materials and have a plan for all crew members he is supervising.

Work with crew on all jobs, including insulating, installation or repair of windows or doors, tyvek, caulking, re-glazing, blower door test, (have knowledge of all weatherization work)

Explain anticipated work to client and answer any questions before work has begun.

Maintain constant awareness of safety practices of the workers and clients.

Make sure the services and materials the client has received meets a quality standard and that all possible energy education measures were performed and completed by crews.

Do a blower door post test for reduction readings, check all work that was written up by auditor to make sure all was completed before leaving.

Complete required paper work for jobs before and after completions.

Report to Weatherization Coordinator of job performance, efficiency, and work performed on job.

Report to Weatherization Coordinator for any vehicle maintenance, tool maintenance and repairs, ect.

Applicant must possess or obtain all required schooling set by DCED standards.