To apply for a 911 address for your home or business, please fill out this form and mail, fax, or hand deliver it to the Department of Public Safety to the attention of Eric C. Wendt at the address listed above.

After you submit this form and it is processed, you will receive notice of your assigned address by phone, as well as a follow up confirmation letter by mail. The letter will be mailed to the current mailing address provided.

**Important Note:** A 911 address for a new structure should be obtained before making arrangements for utility services. Utility companies (telephone, electric, gas, water, and so forth) will request a 911 address for the structure served.

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**Form Completion Date:** __________________________  **Signature:** __________________________

**Present Mailing Address:**

Full Name: ____________________________________________
 Current Mailing Address: ____________________________________________
 City: ____________________________________________  State: __________  Zip: __________
 Primary Phone: ____________________________  Secondary Phone: ____________________________
 Best Time to Contact: ____________________________
 Email Address: ____________________________  Contact via Email: __________

**Information for New Address:**

Parcel ID (PID) of Property: ____________________________
 Property Owner (if Different from above): ____________________________
 Property Location (Municipality): ____________________________
 (City): ____________________________
 (Road Name): ____________________________
 If existing, who is the previous owner: ____________________________
 If existing, approx. How old is the structure: ____________________________
 If property shares existing driveway, address of shared drive: ____________________________
To help us locate and address your structure, please provide names and addresses or your nearest neighbors (if known):

From your house looking toward the road.

Nearest resident on Left  Name: __________________________________________
                        Address: __________________________________________

Nearest resident on Right Name: __________________________________________
                        Address: __________________________________________

Resident across the Road Name: __________________________________________
                        Address: __________________________________________

Geographic Information

Ex. (Deg Min’ Sec” or Decimal Deg)

Latitude: ____________________________  Longitude: ____________________________

Structure Information:

Is the structure a:

Single  │  Duplex  │  Apartment  │  Mobile Home  │  Business  │  Other (Specify):

Is the structure:

Visible from the road:  Y or N  _____
Under Construction:  Y or N  _____
If yes, color of stake flags:  __________________
Are they visible from the road:  Y or N  _____

Fully Completed:  Y or N  _____
If yes, outside covering:  wood  │  vinyl  │  stone  │  other  __________
Outside color:  ______________________

Rough Property Sketch:

Please include: Location of Home and Driveway, Closest intersection to driveway (distance between), nearest neighbors (addresses), and distance between your driveway and your neighbors.