

## **JUDICIAL ADMINISTRATION**

### **RULE NCV-4009. COURT REPORTING AND TRANSCRIPTS OF TESTIMONY**

This local rule covers the making, preserving, transcribing, fees and requests for transcripts of the record of proceedings in Northumberland County:

- (1) Pursuant to Pa.R.J.A. No. 4007, for an ordinary transcript, the party requesting a full or partial transcript of a trial or other proceeding shall file the original written request with the Office of the District Court Administrator. A transcript request form is available in the District Court Administrator's office.
- (2) A party ordering a transcript shall make a payment in the amount of 75% of the estimated total cost of the transcript. All checks are to be made payable to "County of Northumberland", and delivered to the Office of the District Court Administrator. The requesting party shall serve copies of the request upon opposing counsel or party, if party is unrepresented.
- (3) Pursuant to Pa.R.J.A. No. 4008, the costs payable by a requesting party, other than the Commonwealth or a subdivision thereof, for a transcript in an electric format shall be as follows:
  - (a) For an ordinary transcript, \$2.50 per page;
  - (b) For an expedited transcript, \$3.50 per page;
  - (c) For a same day transcript, \$4.50 per page;
  - (d) For same day delivery, \$6.50 per page;
  - (e) For copies .75 per page
- (4) Where the Commonwealth or a subdivision thereof is liable for the cost of a transcript in an electronic format, the court reported shall be paid \$2.00 per page for the original transcript.
  - (a) For an ordinary transcript, \$2.00 per page
  - (b) For an expedited transcript, \$2.25 per page
  - (c) For a daily transcript, \$3.50 per page
  - (d) For same day delivery, \$5.50 per page
  - (e) For copies, \$.50 per page

- (5) The trial judge may impose a reasonable surcharge in cases such as medical malpractice or other unusually complex litigation.
- (6) When more than one party requests the transcript, or are required by general rule to file the transcript, the cost shall be divided equally among the parties. Costs shall not be assessed against any party for transcripts prepared at the initiation of the Court.
- (7) The fees set forth herein are the maximum costs that may be charged to litigants or the public. Court reporting fees will be distributed by the District Court Administrator to the court reporter who transcribed the notes of testimony.
- (8) Transcript cost subject to waiver under P.a.R.J.A. No. 4008(B) shall be reviewed by the District Court Administrator upon written request by the party making the claim for such waiver.