

# **NORTHUMBERLAND COUNTY COMMISSIONERS**

## **PUBLIC MEETING AGENDA**

***TUESDAY, OCTOBER 6, 2015***

***1:00 PM***

1. CALL TO ORDER.
2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.
3. CITIZENS' INPUT – AGENDA ITEMS ONLY
4. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON SEPTEMBER 1, 2015 AND THE SPECIAL MEETING HELD ON SEPTEMBER 21, 2015.
5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE FINANCE OFFICE FOR PAYROLL NO. 19 IN THE AMOUNT OF \$660,366.26 AND PAYROLL NO. 20 IN THE AMOUNT OF \$669,910.16.
6. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$5,660,578.08 FROM AUGUST 29, TO OCTOBER 2, 2015.
7. ANNOUNCEMENTS:
  - A. *The Courthouse, Administration Center and related county facilities will be closed on Monday, October 12, in observance of Columbus Day, Tuesday, November 3, in observance of Election Day and Wednesday, November 11, in observance of Veterans Day.*
  - B. *The next regularly scheduled meeting of the Board of Commissioners will be held on Tuesday, November 10, 2015.*
  - C. *Northumberland County Area Agency on Aging is offering a Medicare Seminar on Thursday, October 15, 2015 at 10:00 AM at the Agency's Conference Room, 322 North 2<sup>nd</sup> Street, Sunbury.*

8. **A MOTION IS NEEDED AUTHORIZING PERMISSION TO ADVERTISE FOR THE FOLLOWING:**
  - A. *Bid request for supply and delivery of home heating oil for various County buildings, on behalf of the County Engineer.*
  
9. **A MOTION IS NEEDED TO ACCEPT THE RESIGNATION OF MICHAEL A. ERDLEY FROM THE NORTHUMBERLAND COUNTY CONSERVATION DISTRICT BOARD OF DIRECTORS, EFFECTIVE DECEMBER 31, 2015.**
  
10. **A MOTION IS NEEDED AUTHORIZING THE PROPER OFFICIALS TO SIGN THE HAZARDOUS MATERIALS AND EMERGENCY RESPONSE PREPAREDNESS REPORT FOR CALENDAR YEAR 2014, AS SUBMITTED BY THE DEPARTMENT OF PUBLIC SAFETY.**
  
11. **A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE MONTHLY FISCAL STATUS REPORT FOR THE LOW INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP STANDARD) FOR THE MONTH OF JULY, AS SUBMITTED BY THE WEATHERIZATION DEPARTMENT.**
  
12. **A MOTION IS NEEDED TO ACCEPT THE PROPOSAL FROM EMERGITECH, INC. IN THE AMOUNT OF \$67,813.60 (100% reimbursable) FOR THE ANNUAL MAINTENANCE AND SUPPORT OF THE 911 CENTER COMPUTER AIDED DISPATCH SYSTEM (CAD) AND THE INTEGRATED MAPPING SOFTWARE, AS SUBMITTED BY PUBLIC SAFETY.**
  
13. **A MOTION IS NEEDED TO ACCEPT THE FOLLOWING PROPOSALS FROM APEX FOR THE NEW PRISON SITE:**
  - A. *Proposal for Supplemental Soil Sampling Activities No. 007142 in the amount of \$23,700*
  - B. *Proposal for Filter Sock Installation No. 009823 in the amount of \$33,250.00*
  
14. **A MOTION IS NEEDED TO APPROVE THE ADVERTISEMENT FOR THE NORTHUMBERLAND COUNTY BOARD OF REVISIONS APPEALS HEARINGS THAT WERE HELD ON WEDNESDAY, SEPTEMBER 30<sup>TH</sup> AND THURSDAY, OCTOBER 1<sup>ST</sup>, 2015. (Ratification)**
  
15. **A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION BOARD VOUCHER FORM FOR THE MONTHS OF AUGUST AND SEPTEMBER, AS SUBMITTED BY THE ASSESSMENT DEPARTMENT.**

**16. A MOTION IS NEEDED ACKNOWLEDGING RECEIPT OF THE FOLLOWING REPORTS:**

*A. Tax Claims Bureau reported a total of \$558,739.42 collected in taxes for the period September 1, to October 4, 2015.*

*B. Coal Royalty Reports:*

*Three operators reported collections of \$13,644.11 for the month of July 2015.*

*Three operators reported collections of \$9,651.26 or the month of August 2015*

*C. Assessment Change Reports: One for the period of August 4<sup>th</sup> thru September 1<sup>st</sup>, 2015  
One for the period of September 3<sup>rd</sup> to October 1<sup>st</sup>, 2015*

**17. A MOTION IS NEEDED TO ACCEPT A PROPOSAL FROM THE WYOMING VALLEY FLOOD MITIGATION BOARD IN THE AMOUNT OF \$3,200 IN FUNDS AND \$2,000 FOR IN-KIND SERVICES FOR THE UPDATED SUSQUEHANNA RIVER FLOOD INUNDATION MAPPING INTERAGENCY PROJECT.**

**18. A MOTION IS NEEDED TO APPOINT EMANUEL GIROGINI TO THE POSITION OF BEHAVIORAL HEALTH UNIT DIRECTOR/MH PROGRAM SPECIALIST 2, EFFECTIVE OCTOBER 9, 2015.**

**19. A MOTION IS NEEDED TO ACCEPT THE PROPOSAL IN THE AMOUNT OF \$10,626.00 FROM MICHAEL BAKER INTERNATIONAL FOR ADDITIONAL SERVICES BEYOND THE SCOPE OF WORK FOR THE PROGRESS ROAD RECONSTRUCTION PROJECT, AS SUBMITTED BY THE PLANNING DEPARTMENT.**

**20. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN THE NORTHUMBERLAND COUNTY FFY 2013 COMMUNITY DEVELOPMENT BLOCK GRANT BUDGET MODIFICATION FOR EIGHT PROJECTS FOR CONTRACT #C000057655, AS SUBMITTED BY THE PLANNING DEPARTMENT.**

**21. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN THE NORTHUMBERLAND COUNTY FFY 2014 COMMUNITY DEVELOPMENT BLOCK GRANT BUDGET MODIFICATION FOR FOUR PROJECTS FOR CONTRACT #C000061159, AS SUBMITTED BY THE PLANNING DEPARTMENT.**

**22. A MOTION IS NEEDED TO APPROVE THE LIST OF INDIVIDUALS NO LONGER EMPLOYED AND NEW HIRES FOR NORTHUMBERLAND COUNTY, AS SUBMITTED BY THE HUMAN RESOURCES DEPARTMENT.**

**23. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN AMENDMENT #1 TO THE PROJECT MODIFICATION REQUEST FROM THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY IN THE AMOUNT OF \$13,186.00 FOR THE “VICTIM WITNESS SERVICES PROGRAM” SUBGRANT #2015-VS-ST-25555, FOR PROJECT PERIOD JANUARY 1, 2015 TO DECEMBER 31, 2016, AS SUBMITTED BY THE NORTHUMBERLAND COUNTY DISTRICT ATTORNEY.**

**24. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY’S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:**

**A. Area Agency on Aging:**

(1) October 20-23 - Older Adult Basic Protective Services Training (*State College*)

**B. Assessment:**

(3) November 4-6 - AAP Fall Conference (*Bedford*)

**C. BH/IDS:**

(3) October 19-20 - Life Sharing Conference (*State College*)

(1) November 4-5 - Early Intervention Leadership Conference (*State College*)

**D. Juvenile Court Services:**

(12) November 4-6 - 2015 PA Conference on Juvenile Justice (*Harrisburg*)

**E. Public Safety: (Ratify)**

(4) September 16-18 - NENA Keystone State Conference (*State College*)

(1) September 29-30 - Hazardous Weather & Flood Preparedness (*Lock Haven*)

**25. A MOTION IS NEEDED TO ADOPT THE FOLLOWING HONORARY LETTERS:**

**A. Wedding Anniversaries:**

1. *Mr. & Mrs. Gerald Wascavage, Kulpmont, 50<sup>th</sup> Wedding Anniversary*

2. *Mr. & Mrs. Jim Gordon, Sunbury, 55<sup>th</sup> Wedding Anniversary*

3. *Mr. & Mrs. James Moore, Watsonstown, 65<sup>th</sup> Wedding Anniversary*

4. *Dr. & Mrs. Robert Dix, Milton, 70<sup>th</sup> Wedding Anniversary*

**26. SOLICITOR’S REPORT:**

- A. Motion to adopt **Ordinance #O-03-15** as presented by the Solicitor (**Ordinance for an Employment Incentive Tax Reimbursement Program. The intent to adopt this ordinance was properly advertised according to law**).
- B. Motion to adopt **Resolution R#106-15** as presented by the Solicitor (**Resolution of the Northumberland County Commissioners, on behalf of the Planning Department appointing Kathy Jeremiah, as the Environmental Review Officer for the County's Community Development Block Grant Program, HOME Program, Emergency Shelter Grant Program and other U.S. Department of Housing and Urban Development funded grant programs**).
- C. Motion to adopt **Resolution R#107-15** as presented by the Solicitor (**Service Agreement between the Board of Commissioners, on behalf of the Department of Information Services and PenTeleData for internet service at the courthouse to be used by county employees and/or the public**).
- D. Motion to adopt **Resolution R#108-15** as presented by the Solicitor (**Grant Agreement between Northumberland County and the Commonwealth of PA acting through the Department of Transportation for reimbursement of the replacement of Northumberland County Bridge No. 50 located in Ralpho Township**).
- E. Motion to adopt **Resolution R#109-15** as presented by the Solicitor (**Renewal of Service Agreement between the Northumberland County Commissioners and Commonwealth Security of Sunbury for maintenance service to security systems at various county buildings**).
- F. Motion to adopt **Resolution R#110-15** as presented by the Solicitor (**Grant Agreement between the Northumberland County Commissioners, on behalf of the Department of Public Safety and the Pennsylvania Emergency Management Agency (PEMA) for State Fiscal Year 2015/16 for the Radiation Emergency Response Fund (RERF)**).
- G. Motion to adopt **Resolution R#111-15** as presented by the Solicitor (**Resolution granting the SEDA-COG Program Chief or Manager permission to execute a list of documents associated with the CDBG entitlement and competitive grant programs**).
- H. Motion to adopt **Resolution R#112-15** as presented by the Solicitor (**Service Agreement between the Northumberland County Commissioners and MidAmerican Energy Company for electric services at county facilities**).
- I. Motion to adopt **Resolution R#113-15** as presented by the Solicitor (**Cooperative Agreement**

*between the Northumberland County Commissioners, on behalf of the Northumberland County District Attorney’s Office and the Northumberland County Court of Common Pleas, Domestic Relations Section, under Title IV-D, for the general purpose of improving the effectiveness of the Child Support Enforcement Program).*

- J.** Motion to adopt *Resolution R#114-15* as presented by the Solicitor (*Resolution of the Northumberland County Board of Commissioners, authorizing the Treasurer’s Office to serve as Acting Tax Collector for local municipalities who enact properly executed resolutions requesting the Treasurer to serve as Acting Tax Collector*).
  
- K.** Motion to adopt *Resolution R#115-15* as presented by the Solicitor (*Agreement between the Northumberland County Commissioner, on behalf of the Planning Department, and Patrick Mack for consulting services*).
  
- L.** Motion to adopt *Resolution R#116-15* as presented by the Solicitor (*Agreement between the Northumberland County Commissioner, on behalf of the Tax Claims Bureau and Jan Nestico for consulting services*).
  
- M.** Motion to adopt *Resolution R#117-15* as presented by the Solicitor (*Campus Maintenance Equipment Donation Agreement between the County of Northumberland and Penn Homes, Inc.*).
  
- N.** Motion to adopt *Resolution R#118-15* as presented by the Solicitor (*Commissioners – Budget Amendments as listed*):

<u>No.</u>	<u>Department</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>	<u>Effect on Budget</u>
089-15	Liquid Fuels	\$49,711	\$49,711	0	+\$ 49,711
093-15	Public Safety	\$1,677,337	\$1,677,337	0	+\$365,363
097-15	Children & Youth	\$11,157	\$11,157	0	+\$ 796

- O.** Motion to adopt *Resolution R#119-15* as presented by the Solicitor (*Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the following service providers as listed*):
  - 1.** *Purchase of Service Agreement between Northumberland County Children and Youth Services and The Devereux Foundation.*
  
  - 2.** *Contract Agreement between Northumberland County Drug and Alcohol Program and NHS Pennsylvania – Susquehanna Center.*
  
  - 3.** *Infants, Toddlers and Families Medicaid Waiver Agreement between Northumberland County BH/IDS and Mary Anne Helfrich.*

4. *Contract Amendment between Geisinger Community Health Services (GCHS) and Northumberland County Behavioral Health and Intellectual/Developmental Services (Psychiatric Services).*
5. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Geisinger Community Health Services (Wellness Nurse).*
6. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Tidgewell Associates, Inc.*
7. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Maue Health Inc. (Dr. Fred Maue, Psychiatrist).*
8. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Northumberland County Organizational Resources for Community Outreach (N.O.R.C.O.).*
9. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Area Services Inc. (Emergency Transportation).*
10. *Contract Amendment between Community Care Behavioral Health Organization and Northumberland County Behavioral Health and Intellectual/Developmental Services (Removing ICM, Adult and Child).*
11. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Marijo Christiano (Prison Services).*
12. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Michael Robinson, Esquire.*
13. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Central Susquehanna Opportunities, Inc.*
14. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Psychological Services Clinic, Inc.*
15. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Mike McGranahan, Licensed Therapist.*
16. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Bayada Home Health Care, Inc. (Home and Community Habilitation Services).*
17. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Melissa Bohner (E.I. Services).*

18. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Emery Behavioral Health Services (Outpatient Services).*
19. *Commonwealth of Pennsylvania, DHS – Bureau of Financial Operations County Early Intervention Services Report (FY 2014-2015).*
20. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Philadelphia Child and Family Therapy Training Center, Inc.*
21. *Contract Agreement between Northumberland County Children, Youth & Family Services Avanco International, Inc. (Child Accounting and Profile System).*
22. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Danville Child Development Center (E.I. Services).*
23. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Alexandra Hovak (E.I. Services).*
24. *Ratify: Grant Agreement between the Pennsylvania Department of Drug and Alcohol Programs and Northumberland County.*
25. *Ratify: Northumberland County Children and Youth Services Program Plan and Budget Annual Certification Statement.*
26. *Ratify: Northumberland County Children and Youth Services Program Expenditure Report (FY 2016-2017).*
27. *Ratify: Purchase of Service Agreement between Northumberland County Children and Youth Services Program and Rachael Wiest-Benner, Esquire.*

*The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees, nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.*

## **27. OLD BUSINESS**

## **28. NEW BUSINESS**

**\*\*\* PUBLIC INPUT \*\*\***

## **29. MOTION TO ADJOURN.**