

# **NORTHUMBERLAND COUNTY COMMISSIONERS**

## **PUBLIC MEETING AGENDA**

***TUESDAY, JULY 7, 2015***

***1:00 PM***

1. CALL TO ORDER.

2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

**\*\*\* PRESENTATIONS TO NORTHUMBERLAND COUNTY \*\*\***  
**\*\* RECREATION COMMITTEE 2014-2015 SCHOLAR ATHLETES \*\***  
(See attached list)

3. CITIZENS' INPUT – AGENDA ITEMS ONLY

4. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON JUNE 2, 2015.

5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCES OFFICE FOR PAYROLL NO. 12 IN THE AMOUNT OF \$664,930.75, PAYROLL NO. 13 IN THE AMOUNT OF \$666,973.39 AND PAYROLL NO. 14 IN THE AMOUNT OF \$855,664.12.

6. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$5,554,286.36 FROM MAY 30, TO JULY 3, 2015.

7. ANNOUNCEMENT:

*A. The next regularly scheduled public meeting of the Board of Commissioners is Tuesday, August 11, 2015.*

8. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION BOARD VOUCHER FORM FOR TRANSFERS OF REAL ESTATE FOR THE MONTHS OF MAY AND JUNE, AS SUBMITTED BY THE ASSESSMENT OFFICE.
  
9. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE PROPOSAL FROM MOYER REALTY ADVISORS, LLC FOR APPRAISAL SERVICES FOR THE MORAN SITE AT A COST OF \$4,000.00. (*ratification*)
  
10. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE PROPOSAL FROM APEX IN THE AMOUNT OF \$8,575.00 TO PREPARE AND SUBMIT PUBLIC NOTIFICATION DOCUMENTS, A REMEDIAL INVESTIGATION REPORT AND CLEANUP PLAN IN ACCORDANCE WITH THE PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION LAND RECYCLING PROGRAM (ACT 2) FOR THE MORAN SITE. (*ratification*)
  
11. A MOTION IS NEEDED AUTHORIZING PERMISSION TO ADVERTISE FOR THE FOLLOWING:
  - A. *Request for proposals for HVAC Sub-Contractors for the Weatherization Department*
  
12. A MOTION IS NEEDED RATIFYING THE PURCHASE OF NEW VEHICLES FOR THE FOLLOWING DEPARTMENTS THROUGH THE COSTARS PROGRAM:
  - A. Area Agency on Aging:
    1. *One 2015 Jeep Cherokee Latitude 4x4 in the amount of \$26,859.00 from Zimmerman Enterprises, Inc.*
    2. *One 2015 Ford Focus SE in the amount of \$18,527.00 from Sunbury Motors*
  - B. BH/IDS:
    1. *One 2016 Ford Fusion in the amount of \$18,977.00 from Sunbury Motor Company*
    2. *One 2015 Ford Escape in the amount of \$23,940.00 from Sunbury Motor Company*
  
13. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN THE BUDGET REVISION TO THE FEDERAL FISCAL YEAR 2012 COMMUNITY DEVELOPMENT BLOCK GRANT FOR CONTRACT #C000052849 TO INCLUDE FOUR PROJECTS, AS SUBMITTED BY THE PLANNING DEPARTMENT.
  
14. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN THE EMERGITECH PROPOSAL (FORMERLY FORGE PUBLIC SAFETY SOLUTIONS) FOR THE NEWEST UPDATE OF CAD THAT IS BEING INSTALLED FOR THE CLEAN SYSTEM, AS SUBMITTED BY PUBLIC SAFETY.

- 15. A MOTION IS NEEDED TO ACCEPT THE PROPOSAL FROM CSP OFFICE EQUIPMENT IN THE AMOUNT OF \$3,995.00 FOR A COPYSTAR CS-3010i MFP COPIER AND FAX MACHINE FOR THE SHERIFF'S DEPARTMENT. (*ratification*)**
- 16. A MOTION IS NEEDED TO APPROVE THE LIST OF INDIVIDUALS NO LONGER EMPLOYED AND NEW HIRES FOR NORTHUMBERLAND COUNTY, AS SUBMITTED BY THE HUMAN RESOURCES DEPARTMENT.**
- 17. A MOTION IS NEEDED ACKNOWLEDGING RECEIPT OF THE FOLLOWING REPORTS:**
- A. Tax Claims Bureau reported a total of \$607,526.19 collected in taxes for the period June 3<sup>rd</sup> to July 5, 2015, as submitted by the Tax Claims Bureau.*
  - B. Assessment Change Reports: One for the period of May 6<sup>th</sup> to June 1<sup>st</sup>, 2015  
One for the period of June 3<sup>rd</sup> to June 29<sup>th</sup>, 2015*
  - C. Coal Royalty Report: four operators reported collections of \$9,177.55 for the month of April.*
  - D. The Single Audit of the North Central Highway Safety Network, Inc. for the year ended December 31, 2014, as submitted by Jones & Company.*
- 18. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:**
- A. BH/IDS (*ratify*)**  
(1) June 28-29 - PCFTTC Annual Director's Meeting  
(*Philadelphia*)
  - B. Commissioners: (*ratify*)**  
(1) June 25-26 - AWS Government, Education and  
Nonprofits Symposium  
(*Washington, DC*)
  - C. Drug & Alcohol:**  
(1) July 22-24 - PACDAA July Membership Meeting  
(*State College*)
  - D. Elections:**  
(3) August 17-20 - PA County Election Officials  
Conference (*Gettysburg*)
  - E. Juvenile Court:**  
(2) July 30-31 - PA Chiefs Council Executive Meeting  
(*Bethlehem*)

- F. Prothonotary:**  
(1) July 14-17 - PA State Association of Prothonotaries and Clerk of Court (Langhorne)
- G. Public Safety: (ratify)**  
(3) June 23-24 - PEMA MEGA Quarterly Training (Harrisburg)

**19. A MOTION IS NEEDED TO AUTHORIZE UP TO AN ADDITIONAL \$1 MILLION DOLLARS FOR THE 911 RADIO PROJECT.**

**20. A MOTION IS NEEDED TO ADOPT THE FOLLOWING HONORARY LETTERS:**

**A. Wedding Anniversaries:**

1. *Mr. & Mrs. James Ermert, Sunbury, - 25<sup>th</sup> Wedding Anniversary*
2. *Mr. & Mrs. David Clark, Northumberland, - 54<sup>th</sup> Wedding Anniversary*
3. *Mr. & Mrs. Robert Tabachini, Mount Carmel – 65<sup>th</sup> Wedding Anniversary*
4. *Mr. & Mrs. Lewis Gaydon, Shamokin, - 67<sup>th</sup> Wedding Anniversary*

**21. A MOTION IS NEEDED TO CORRECT THE NAME OF THE BANK FROM NORTHUMBERLAND NATIONAL BANK TO SUSQUEHANNA BANK, AS APPROVED IN RESOLUTION R#55-15 ON JUNE 2, 2015 FOR THE NORTHUMBERLAND COUNTY CAPITAL CONSTRUCTION ACCOUNT.**

**22. A MOTION IS NEEDED TO AMEND THE HUMAN SERVICES RESOLUTION R#61-15 CONTRACT #8 FROM THE JUNE 2, 2015 PUBLIC MEETING TO REFLECT THAT CHRIS GRAYSON, IS A MEMBER OF THE CSO BOARD.**

**23. SOLICITOR'S REPORT:**

- A.** Motion to adopt *Resolution R#62-15* as presented by the Solicitor (*Grant Agreement between the Northumberland County Commissioners, on behalf of the Planning Department and the Commonwealth of Pennsylvania, Department of Community and Economic Development for contract #C000061159 in the amount of \$326,295.00 with a contract activity period from May 20, 2015 to May 19, 2020*).
- B.** Motion to adopt *Resolution R#63-15* as presented by the Solicitor (*Professional Services Agreement between the Northumberland County Commissioners, on behalf of the Planning Department and Michael Baker, Jr. for engineering services for upgrades to Progress Road in Ralpho Township, in the amount of \$79,091.00*).

- C. Motion to adopt **Resolution R#64-15** as presented by the Solicitor (***Re-adoption of the Fair Housing Resolution to ensure compliance with the Federal Fair Housing Law and the Pennsylvania Human Relations Act, as submitted by the Planning Department***).
- D. Motion to adopt **Resolution R#65-15** as presented by the Solicitor (***Lease Agreement between the Northumberland County Commissioners and David and Paula Sebastian for office space for the District Magistrate's Office located at 5<sup>th</sup> and Market Streets in the Borough of Mount Carmel***).
- E. Motion to adopt **Resolution R#66-15** as presented by the Solicitor (***Cooperative Agreement between the Northumberland County Commissioners, on behalf of the Domestic Relations Section, and the Pennsylvania Department of Public Welfare to maintain and improve the effectiveness of the Title IV-D Child Support Enforcement Program***). (ratification)
- F. Motion to adopt **Resolution R#67-15** as presented by the Solicitor (***Master Agreement between the Board of Commissioners, in cooperation with the Prothonotary/Clerk of Courts Office and Cott Systems to be the software provider, along with maintenance and support services***).
- G. Motion to adopt **Resolution R#68-15** as presented by the Solicitor (***Resolution of the Northumberland County Commissioners, on behalf of the Tax Claims Bureau for exoneration of taxes***).
- H. Motion to adopt **Resolution R#69-15** as presented by the Solicitor (***Memorandum of Understanding between the Northumberland County Commissioners and the Northumberland County Housing Authority authorizing the Northumberland County Commissioners to become the Housing Authority's "Responsibility Entity" for environmental reviews being conducted by SEDA-COG's Community Development and Housing Program, as required by the Department of Housing and Urban Development (HUD)***).
- I. Motion to adopt **Resolution R#70-15** as presented by the Solicitor (***Resolution of the Northumberland County Board of Commissioners, naming Patrick A. Mack, as the Project Director and authorizing him to submit grant applications and funding for the following grants: District 3-0 Community Traffic Safety Project and the North Central Regional Sobriety Checkpoint Project***).
- J. Motion to adopt **Resolution R#71-15** as presented by the Solicitor (***Amendment III to the Professional and Administrative Services Agreement between the Board of Commissioners, on behalf of the Planning Department, and SEDA-COG for the purposes of adding environmental review fees for the removal of blighted structures***).

**K.** Motion to adopt *Resolution R#72-15* as presented by the Solicitor (*Amendment IV to the Professional and Administrative Services Agreement between the Board of Commissioners, on behalf of the Planning Department, and SEDA-COG for the purposes of adding environmental review fees for the removal of blighted structures*).

**L.** Motion to adopt *Resolution R#73-15* as presented by the Solicitor (*Agreement between the Northumberland County Commissioners, on behalf of the Planning Department and the North Central Highway Safety Network, Inc. for execution and distribution of two PennDOT grants (CTSP District 3-0 and North Central Regional Sobriety Checkpoint Projects)*).

**M.** Motion to adopt *Resolution R#74-15* as presented by the Solicitor (*Commissioners – Budget Amendments as listed*):

<u>No.</u>	<u>Department</u>	<u>Debit</u>	<u>Credit</u>	<u>Effect on Balance</u>	<u>Budget</u>
055-15	Register & Recorder	\$43,000	\$43,000	0	+43,000

**N.** Motion to adopt *Resolution R#75-15* as presented by the Solicitor (*Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the following service providers as listed*):

1. *Northumberland County’s State Food Purchase Plan for Fiscal Year 2015/2016 with the new lead agency being the Central Susquehanna Opportunities, Inc.*
2. *Ratify: Memorandum of Understanding between Columbia-Montour Aging Office, Inc. and Northumberland County Area Agency on Aging.*
3. *Ratify: Memorandum of Understanding between Union-Snyder Agency on Aging, Inc. and Northumberland County Area Agency on Aging.*
4. *Contract Agreement between Northumberland County Area Agency on Aging and WNEP-TV 16 (advertising).*
5. *Contract for the Provision of Professional Legal Services Under Protective Services between Northumberland County Area Agency on Aging and Attorney Frank W. Garrigan.*
6. *Contract for the Provision of In-Home Community Services to include Personal Care and Medication Set Up between Northumberland County Area Agency on Aging and Susquehanna Valley Home Health Care LLC.*
7. *Contract for the Provision of In-Home Community Services to include Personal Care between Northumberland County Area Agency on Aging and County Homemakers, Incorporated d/b/a/Northumberland County Homemakers.*

8. *Contract for the Provision of In-Home Community Services to include Personal Care between Northumberland County Area Agency on Aging and Delauter, Inc. d/b/a Home Instead Senior Care.*
9. *Contract for the Provision of In-Home Community Services to include Personal Care between Northumberland County Area Agency on Aging and Focus Health Inc.*
10. *Contract for the Provision of Custodial Care (Lower Northumberland County Senior Action Center) between Northumberland County Area Agency on Aging and Rita M. Dobson.*
11. *Contract for the Provision of Professional Legal Services between Northumberland County Area Agency on Aging and Attorney Frank W. Garrigan.*
12. *Contract for the Provision of In-Home Community Services to include Personal Care and Medication Set Up between Northumberland County Area Agency on Aging and VNA Private Duty, Inc.*
13. *Contract for the Provision of Custodial Care (Northumberland County Senior Action Center) between Northumberland County Area Agency on Aging and Betty L. Kessler.*
14. *Contract for the Provision of Services between Northumberland County Area Agency on Aging and Union-Snyder Agency on Aging, Inc. on behalf of The Foster Grandparent Program of Central Pennsylvania.*
15. *Contract for the Provision of Consultant Services between Northumberland County Area Agency on Aging and Peter McNeil, M.D.*
16. *Contract for the Provision of In-Home Community Services to include Personal Care between Northumberland County Area Agency on Aging and Helpmates, Inc.*
17. *Contract for the Provision of Professional Legal Services between Northumberland County Area Agency on Aging and Robert K. Varano, Esquire.*
18. *Contract for the Provision of Greenhouse Management between Northumberland County Area Agency on Aging and Barbara Cotner.*
19. *Contract for the Provision of Custodial Care (Sunbury Senior Action Center) between Northumberland County Area Agency on Aging and Judy Heffner.*
20. *Contract for the Provision of In-Home Community Services to include Personal Care between Northumberland County Area Agency on Aging and WATWO, Inc. d/b/a Family Home Medical Support Services, Inc.*
21. *Contract for the Provision of In-Home Community Services to include Medication Set Up between Northumberland County Area Agency on Aging and WAONE, Inc. d/b/a Family Home Medical, Inc.*

22. *Contract for the Provision of Consultant Services between Northumberland County Area Agency on Aging and Gurdial N. Singh, M.D.*
23. *Contract for the Provision of Custodial Care (Mt. Carmel and Shamokin Senior Action Centers) between Northumberland County Area Agency on Aging and Norman Lukoskie.*
24. *Contract Agreement between Northumberland County Children, Youth & Family Services Child Accounting and Profile System and Avanco International, Inc.*
25. *Contract Agreement between Northumberland County Children and Youth Services and Elizabeth Armstrong.*
26. *Consulting Agreement between AVANCO INTERNATIONAL, INC. and Northumberland County Children and Youth Services.*
27. *Child Accounting and Profile System Application Service Provider Agreement between AVANCO INTERNATIONAL, INC. and Northumberland County Children and Youth Services.*
28. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Behavioral Health Specialist, Inc.*
29. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Youth Service Agency.*
30. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and the Cornell Abraxas Group Inc., Youth & Family Services.*
31. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and the Manos House, Drug & Alcohol Rehabilitation Services, Inc.*
32. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Vision Quest.*
33. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Gaudenzia Chambers Hill Adolescent Program.*
34. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Adelphoi Village.*
35. *Contract Agreement between Northumberland County BH/IDS and Area Services, Inc. (Emergency Transportation Services).*
36. *Contract Agreement between Northumberland County BH/IDS and Geisinger Community Health Services (HCQU).*
37. *Contract Agreement between Northumberland County BH/IDS and Janice Stump-Jones, Licensed Therapist.*



**38. *Contract Agreement between Northumberland County BH/IDS and Dr. Abby Irwin, Licensed Psychiatrist.***

**39. *Contract Amendment between Northumberland County BH/IDS and Community Services Group (CSG Base Funded/MH).***

**40. *Purchase of Service Agreement between Northumberland County Children and Youth Services and The Children's Choice.***

**41. Ratify: *Northumberland County Human Services Plan Fiscal Year 2015/2016.***

***The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees, nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors with the exception of contracts #5 and #11. Frank W. Garrigan, Esquire is a current employee of Northumberland County.***

**24. OLD BUSINESS.**

**25. NEW BUSINESS.**

**\*\*\* PUBLIC INPUT \*\*\***

**26. MOTION TO ADJOURN.**