

# **NORTHUMBERLAND COUNTY COMMISSIONERS**

## **PUBLIC MEETING AGENDA**

***TUESDAY, MAY 5, 2015***

***1:00 PM***

**1. CALL TO ORDER.**

**2. PLEDGE OF ALLELGIANCE AND MOMENT OF SILENCE**

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**\*\*\*PRESENTATION OF A PROCLAMATION\*\*\***

**MAY 3<sup>RD</sup> - 9<sup>TH</sup> NATIONAL CORRECTIONAL OFFICERS AND EMPLOYEES WEEK  
TO  
DEB KRIEGER AND RONNIE NAVROCKI**

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**\*\*\*PRESENTATION OF A PROCLAMATION\*\*\***

**MAY 17<sup>TH</sup> - 23<sup>RD</sup> EMERGENCY MEDICAL SERVICES WEEK  
TO  
NORTHUMBERLAND COUNTY DEPARTMENT OF PUBLIC SAFETY**

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**3. CITIZENS' INPUT – AGENDA ITEMS ONLY**

**4. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON APRIL 7, 2015.**

**5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE FINANCE OFFICE FOR PAYROLL NO. 8 IN THE AMOUNT OF \$660,958.35 AND PAYROLL NO. 9 IN THE AMOUNT OF \$659,053.22.**

**6. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$5,237,935.00 FROM APRIL 4 TO MAY 1, 2015.**

**7. ANNOUNCEMENTS:**

- A. The County will be utilizing the services of Mailroom Systems, Inc. for their postage discount and mail presort program with a savings from \$0.02 cents to \$0.23 cents per piece of mail.*
- B. The Courthouse, Administration Center and related County Facilities will be closed on Monday, May 25<sup>th</sup>, in observance of Memorial Day.*
- C. The next public meeting of the Northumberland County Commissioners will be held on Tuesday, June 2, 2015.*
- D. The 21<sup>st</sup> Annual Event of the Mount Carmel Celebration of Special Athletes will be held on Saturday, June 6, at the Mount Carmel Area High School Stadium with opening ceremonies scheduled to begin at 9:30 A.M.*

**8. A MOTION IS NEEDED AUTHORIZING PERMISSION TO ADVERTISE FOR THE FOLLOWING:**

- A. Public Notice that Area Agency on Aging will be holding a Public Hearing on the 2015-2016 Budget Proposal on Thursday, May 28, 2015 at 9:00 AM at the Area Agency on Aging Complex, 322 North Second Street, Sunbury, PA.*
- B. A Public Hearing will be held for the proposed Human Services Plan for Fiscal Years 2015/2016 for the Department of Public Welfare on June 3, 2015 at 217 North Center Street, Sunbury, in Conference Room 2 from 5:00 PM to 6:30 PM.*

**9. A MOTION IS NEEDED AUTHORIZING THE COMMITMENT OF A LOCAL MATCH, UP TO 5%, FOR THE REPLACEMENT OF BRIDGE #50 JOINTLY OWNED WITH COLUMBIA COUNTY AT AN ESTIMATED COST OF \$28,000 FOR NORTHUMBERLAND COUNTY'S SHARE, AS REQUESTED BY PENNDOT AND SUBMITTED BY THE COUNTY ENGINEER. (ratification)****10. A MOTION IS NEEDED AUTHORIZING THE DEPARTMENT OF PUBLIC SAFETY TO PURCHASE, THROUGH THE COSTARS PROGRAM, A 2015 FORD EXPLORER FROM SUNBURY MOTORS WITH ACT 165 FUNDS AT A COST OF \$34,520.55, AS SUBMITTED BY PUBLIC SAFETY.****11. A MOTION IS NEEDED AUTHORIZING THE NORTHUMBERLAND COUNTY PRISON TO LEASE A COPYSTAR C8 350ii COPIER, SCANNER AND FAX MACHINE FROM CSP OFFICE EQUIPMENT AND LEASED THROUGH LEAF CAPITAL FUNDING, LLC AT A YEARLY COST OF \$1,241.88 FROM JUNE 1, 2015 THROUGH MAY 31, 2020 TO REPLACE THE COPIER THAT WAS DESTROYED IN THE PRISON FIRE. (ratification)**

**12. A MOTION IS NEEDED TO AUTHORIZE THE CHAIRMAN TO SIGN A LETTER OF INTENT SUMMARIZING THE ESSENTIAL TERMS OF A TRANSACTION BETWEEN LANDLORD MLC PROPERTIES I, MLC PROPERTIES II AND PENN HOMES, INC. AND NORTHUMBERLAND COUNTY. *(ratification)***

**13. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY GRANT IN AID SUBGRANT #26046 FOR THE VICTIMS OF JUVENILE OFFENDERS (VOJO) PROGRAM IN THE AMOUNT OF \$38,218.00 FOR PROJECT PERIOD JULY 1, 2015 TO JUNE 30, 2016, AS SUBMITTED BY JUVENILE COURT SERVICES.**

**14. A MOTION IS NEEDED TO AUTHORIZE THE CHAIRMAN TO SIGN THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY GRANT IN AID FOR SUBGRANT #2014/2015-VP-ST-25831 IN THE AMOUNT OF \$25,000 FOR THE CLANCY CARPENTRY PACTT PROGRAM FOR THE PERIOD OF JANUARY 1, 2015 TO SEPTEMBER 30, 2015, AS SUBMITTED BY JUVENILE COURT SERVICES. *(ratification)***

**15. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN THE PROPOSAL WITH CGL COMPANIES FOR ASSISTING COUNTY IN A NEEDS ASSESSMENT, SPACE PLAN AND A PRELIMINARY CONSTRUCTION PROJECT COST ESTIMATE, FOR A NEW NORTHUMBERLAND COUNTY COURTHOUSE. *(ratification)***

**16. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE FOLLOWING REPORTS:**

- A. Monthly Fiscal Status Reports for March 2015, as submitted by Weatherization:***
- 1. The Low Income Home Energy Assistance Program (LIHEAP Crisis) Report***
  - 2. The Low Income Home Energy Assistance Program (LIHEAP) Standard Report***

**17. A MOTION IS NEEDED ACKNOWLEDGING RECEIPT OF THE FOLLOWING REPORTS:**

***A. Tax Claims Bureau reported a total of \$442,236.44 collected in taxes for the period April 6, through May 3, 2015, as submitted by the Tax Claims Bureau.***

***B. Coal Royalty Report: Five operators reported collections of \$23,994.10 for the months of February and March 2015.***

***C. Pennsylvania Department of Human Services Bureau of Child Support Enforcement Financial Audit Report for Northumberland County Domestic Relations Section for the period January 1, 2012 through December 31, 2013.***

**18. A MOTION IS NEEDED TO APPROVE THE LIST OF INDIVIDUALS NO LONGER EMPLOYED AND NEW HIRES FOR NORTHUMBERLAND COUNTY, AS SUBMITTED BY THE HUMAN RESOURCES DEPARTMENT.**

**19. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN THE PROPOSAL FROM CORE POWER AND ENVIRONMENT IN THE AMOUNT OF \$11,468.00 FOR BATTERY REPLACEMENT FOR THE EMERGENCY POWER AT THE 911 CENTER, AS SUBMITTED BY PUBLIC SAFETY. (*ratification*)**

**20. A MOTION IS NEEDED TO APPROVE THE RENEWAL QUOTE FROM COOPER NOTIFICATION RSAN FOR THE PERIOD OF AUGUST 31, 2014 TO AUGUST 31, 2015 AT A COST OF \$10,297.00, WHICH WILL BE REFUNDED THROUGH A GRANT, AS SUBMITTED BY THE DEPARTMENT OF PUBLIC SAFETY.**

**21. A MOTION IS NEEDED TO AUTHORIZE THE DIRECTOR OF HUMAN RESOURCES TO ENTER INTO NEGOTIATIONS FOR THE RENEWAL OF THE CURRENT INSURANCE POLICIES THE COUNTY HAS WITH TRAVELER'S INSURANCE.**

**22. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:**

- A. **AAA:**  
 (2) July 12-14 - N4A Conference  
*(Philadelphia)*
- B. **BHIDS:**  
 (3) May 13-14 - Children's Targeted Case  
 Management Core Training  
*(Bethlehem)*
- C. **Commissioners:**  
 (2) August 2-5 - 2015 Annual CCAP Conference  
*(Pittsburgh)*
- D. **District Attorney:**  
 (3) October 22-23 - Key Personnel Conference  
*(State College)*
- E. **Juvenile Court:**  
 (1) June 10-12 - PA Chiefs Council Strategic  
 Planning Meeting *(Seven Springs)*
- F. **Public Safety: (*ratify*)**  
 (2) April 26-27 - Social Media for Disaster  
 Response and Recovery *(Erie)*

**23. A MOTION IS NEEDED TO ADOPT THE FOLLOWING HONORARY LETTERS AND PROCLAMATIONS:**

**A. Proclamations:**

1. *Declaring the week of May 3-9 as National Correctional Officers and Employees Week*
2. *Declaring the week of May 17-23 as Emergency Medical Services Week*

**B. Wedding Anniversaries:**

1. *Mr. & Mrs. James Lesko, Kulpmont – 25<sup>th</sup> Wedding Anniversary*
2. *Mr. & Mrs. Martin Bloom, Sunbury – 65<sup>th</sup> Wedding Anniversary*
3. *Mr. & Mrs. A.J. Costello, Sunbury – 75<sup>th</sup> Wedding Anniversary*

**24. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN A PROPOSAL IN THE AMOUNT OF \$3,500, FOR PHASE I ENVIRONMENTAL SITE ASSESSMENT WITH APEX COMPANIES, LLC FOR THE FORMER MORAN INDUSTRIES SITE LOCATED AT 1400 SUSQUEHANNA AVENUE, SUNBURY, PA. (ratification)**

**25. A MOTION IS NEEDED TO AUTHORIZE THE ENTERING INTO AN AGREEMENT WITH THE PERFORMANCE OF A TITLE SEARCH FOR THE MORAN PROPERTY SITE LOCATED IN SUNBURY, PENNSYLVANIA.**

**26. A MOTION IS NEEDED AUTHORIZING CONCORD PUBLIC FINANCE TO EXPLORE THE POSSIBILITY AND SEEK PROPOSALS FOR COUNTY BORROWING VIA A BOND ISSUANCE OR OTHER REFUNDABLE LOAN OBLIGATIONS FOR 2015 CAPITAL PROJECTS RELATED TO THE COUNTY PRISON AND/OR COURTHOUSE PROJECTS AS REFERENCED IN THE NEXT RESOLUTION R#41-15. (ratification)**

**27. SOLICITOR'S REPORT:**

A. Motion to adopt *Resolution R#41-15* as presented by the Solicitor (*Resolution of the Northumberland County Board of Commissioners expressing the intention of the County to issue debt in accordance with the Local Government Unit Debt Act; identifying a certain capital project to be financed*).

B. Motion to adopt *Resolution R#42-15* as presented by the Solicitor (*Agreement between the Northumberland County Commissioners and JDM Acquisition, LLC for the purchase of Real Estate situate in the City of Sunbury and partially in the Township of Upper Augusta for the sum of Two Million Dollars (\$2,000,000.00)*).

- C. Motion to adopt **Resolution R#43-15** as presented by the Solicitor (**Resolution of the Northumberland County Commissioners, on behalf of the Tax Claims Bureau for exoneration of taxes**).
  
- D. Motion to adopt **Resolution R#44-14** as presented by the Solicitor (**Professional Services Agreement between the Northumberland County Commissioners, on behalf of the Tax Claims Bureau and Andrea L. Pensyl and Ursula Q. Kessler for assistance with title searches for the upcoming Judicial Sale**).
  
- E. Motion to adopt **Resolution R#45-15** as presented by the Solicitor (**Lease Agreement between the Board of Commissioners and Gannon Associates for the leasing of office space at the Northumberland County Career and Arts Center namely, Room 202 for a period commencing June 1, 2015 and ending May 31, 2016**).
  
- F. Motion to adopt **Resolution R#46-15** as presented by the Solicitor (**Agreement between the Northumberland County Board of Commissioners and Buchart Horn, Inc/Basco Associates for architectural services and overseeing the prison project**).
  
- G. Motion to adopt **Resolution R#47-15** as presented by the Solicitor (**Commissioners – Budget Amendments as listed**):

<u>No.</u>	<u>Department</u>	<u>Debit</u>	<u>Credit</u>	<u>Effect on Balance</u>	<u>Budget</u>
023-15	Juvenile Court	\$ 34,555	\$ 34,555	0	+\$ 25,000
027-15	Public Safety	\$ 3,695	\$ 3,695	0	+\$ 3,195
031-15	Liquid Fuels	\$240,000	\$240,000	0	+\$240,000

- H. Motion to adopt **Resolution R#48-15** as presented by the Solicitor (**Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the following service providers as listed**):
  1. **Purchase of Service Agreement between Northumberland County Children and Youth Services and Marybeth Bergen, CI & CT, SC:L.**
  
  2. **Purchase of Service Agreement between Northumberland County Children and Youth Services and VISIONQUEST NATIONAL, LTD.**
  
  3. **Purchase of Service Agreement between Northumberland County Children and Youth Services and BEHAVIORAL SPECIALISTS, INCORPORATED.**
  
  4. **Purchase of Service Agreement between Northumberland County Children and Youth Services and Haven to Home for Girls.**

5. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and PA Treatment & Healing.*
6. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Vision Quest.*
7. *Ratify: Northumberland County Drug & Alcohol (Northumberland County Treatment Courts FY 15-16).*
8. *Service Agreement between Stericycle Specialty Waste (Hazardous Drug Disposal Service) and Northumberland County Behavioral Health and Intellectual/Developmental Services.*
9. *Purchase of Service Agreement between Northumberland County Children and Youth Services and PA TREATMENT & HEALING.*

*The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees, nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.*

**28. OLD BUSINESS.**

**29. NEW BUSINESS.**

**30. EXECUTIVE SESSION.**

**\*\*\* PUBLIC INPUT \*\*\***

**31. MOTION TO ADJOURN.**