

# **NORTHUMBERLAND COUNTY COMMISSIONERS**

## **PUBLIC MEETING AGENDA**

***TUESDAY, APRIL 7, 2015***

***1:00 PM***

**1. CALL TO ORDER.**

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**Presentation of Proclamation**

**“Child Abuse Awareness and Prevention Month – April 2015”**

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**2. CITIZENS’ INPUT – AGENDA ITEMS ONLY**

**3. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS’ PUBLIC MEETING HELD ON MARCH 4, 2015.**

**4. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE FINANCE OFFICE FOR PAYROLL NO. 6 IN THE AMOUNT OF \$646,161.09 AND PAYROLL NO. 7 IN THE AMOUNT OF \$653,714.26.**

**5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$4,407,045.37 FROM FEBRUARY 28 TO APRIL 3, 2015.**

**6. RECOGNIZE THE CONTROLLER FOR THE FOLLOWING BID OPENINGS:**

*A. Bids for paving at the Herndon Senior Action Center that were opened at 10:30 AM on Thursday, April 2, 2015 in the Public Meeting Room.*

**7. A MOTION IS NEEDED TO AWARD THE BID FOR THE PAVING OF THE HERNDON SENIOR ACTION CENTER TO G&R CHARLES EXCAVATING AT THEIR LOW BID AMOUNT OF \$23,210.00 AT THE RECOMMENDATION OF AREA AGENCY ON AGING ADMINISTRATOR PATRICIA RUMBERGER.**

- 8. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION BOARD VOUCHER FORM FOR TRANSFERS OF REAL ESTATE FOR THE MONTHS OF FEBRUARY AND MARCH 2015, AS SUBMITTED BY THE ASSESSMENT OFFICE.**
  
- 9. A MOTION IS NEEDED TO AUTHORIZE THE CHAIRMAN TO SIGN A LETTER REQUESTING AN EXTENSION TO THE FEDERAL FISCAL YEAR 2012 DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT THREE YEAR PROJECT ACTIVITY COMPLETION REQUIREMENT FOR CONTRACT #C000052849 TO APRIL 30, 2017, AS SUBMITTED BY THE PLANNING DEPARTMENT.**
  
- 10. A MOTION IS NEEDED AUTHORIZING THE TAX CLAIMS BUREAU TO CONDUCT A PRIVATE SALE OF REAL ESTATE FOR A PROPERTY LOCATED AT 1101 WEST STATE STREET, COAL TOWNSHIP. ALL TAXES WERE FORGIVEN BY THE SCHOOL DISTRICT, THE TOWNSHIP AND THE COUNTY.**
  
- 11. A MOTION IS NEEDED ACKNOWLEDGING RECEIPT OF THE FOLLOWING REPORTS:**

  - A. Tax Claims Bureau reported a total of \$1,009,108.63 collected in taxes for the period February 28, 2015 to April 5, 2015, as submitted by the Tax Claims Bureau.*
  - B. Assessment Change Reports: For the period of February 2, to March 2, 2015.  
For the period of March 4, to April 1, 2015.*
  - C. Financial Monitoring Report for PA DCED Contract C000055881, as submitted by the Weatherization Department.*
  
- 12. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN OF THE FOLLOWING REPORTS:**

  - A. Budget Revision Certification for the Community Development Block Grant Program for Contract #C000052849 for the 2012 Federal Fiscal Year. (ratification)*
  - B. Budget Revision Certification for the Community Development Block Grant Program for Contract #C000057655 for the 2013 Federal Fiscal Year.*
  
- 13. A MOTION IS NEEDED TO APPROVE THE LIST OF INDIVIDUALS NO LONGER EMPLOYED AND NEW HIRES FOR NORTHUMBERLAND COUNTY, AS SUBMITTED BY THE HUMAN RESOURCES DEPARTMENT.**

**14. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:**

**A. Adult Probation:**

- (4) April 13-17 & April 20-24 - D.O.C. Training Academy  
(Elizabethtown)
- (1) May 28-29 - DUI Coordinators Conference  
(State College)

**B. Area Agency on Aging:**

- (1) April 14-15 - PA Ombudsman and Protective  
Services Annual Conference  
(State College)
- (3) May 12-15 - Protective Services Basic Training  
(State College)

**C. BHIDS: (ratify)**

- (1) March 17-19 - EI Policy Forum Conference  
(Bedford)
- (1) April 8-9 - Introduction to TCM Services  
(Bethlehem)
- (3) April 22-24 - PACA Spring Conference  
(Harrisburg)

**D. District Attorney:**

- (1) April 12-15 - Prosecuting the Drugged Driver  
(State College)
- (2) May 5-7 - Capital Litigation Training  
(State College)
- (1) May 30-June 4 - Basic Prosecutors Course  
(Harrisburg)
- (1) June 1-4 - Basic Prosecutors Course  
(Harrisburg)

**E. Juvenile Court:**

- (4) May 13-14 - Pennsylvania Gang Conference  
(State College)
- (5) June 17-18 - YLS Master Training Re-certification  
(State College)

**F. Public Safety:**

- (4) April 19-22 - PA APOC 2015 Spring Conference  
(Lancaster)

**G. Register & Recorder:**

- (2) June 8-12 - PRODA Conference  
(Pittsburgh)
- (2) July 20-24 - Register of Wills/Clerk of Orphans'  
Court Conference (Skytop)

**H. Treasurer:**

- (1) June 9-12 - Annual Treasurer's Conference  
(Seven Springs)

- 15. A MOTION IS NEEDED TO AWARD THE BID FOR ENGINEERING SERVICES FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) DEMOLITION PROJECTS TO KPI TECHNOLOGY, ELYSBURG AT THEIR LOW BID QUOTE OF \$67.00 PER HOUR, AS RECOMMENDED BY SEDA-COG AND SUBMITTED BY THE PLANNING GRANTS MANAGER.**
- 16. A MOTION IS NEEDED TO ELIMINATE THE DEPARTMENT OF ADULT SERVICES UPON THE RECOMMENDATION OF THE DEPARTMENT HEAD AS THE SERVICES CAN BE CARRIED OUT BY THE DEPARTMENT OF BH/IDS. THIS ELIMINATION SHALL BE EFFECTIVE JUNE 30, 2015.**
- 17. A MOTION IS NEEDED TO ELIMINATE THE DEPARTMENT OF HOMEKEEPERS UPON THE RECOMMENDATION OF THE DEPARTMENT HEAD AS THE SERVICES CAN BE CARRIED OUT BY THE DEPARTMENT OF BH/IDS OR THE SERVICES OUTSOURCED. THE ELIMINATION SHALL BE EFFECTIVE SEPTEMBER 1, 2015.**
- 18. A MOTION IS NEEDED TO ELIMINATE THE DEPARTMENT OF WEATHERIZATION EFFECTIVE JUNE 30, 2015 WITH THE RECOMMENDATION TO THE STATE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT THAT THE SERVICES OF THIS DEPARTMENT BE MADE A PART OF THE REGIONAL PROGRAM CURRENTLY OPERATED BY SEDA-COG, WHICH INCLUDES SERVICES FOR THE SURROUNDING COUNTIES OF SNYDER, UNION, COLUMBIA AND MONTOUR. THIS WOULD ENSURE MORE OF NORTHUMBERLAND COUNTY FUNDING GOING DIRECTLY INTO SERVICES FOR OUR LOW AND MODERATE INCOME AND SENIOR POPULATIONS RATHER THAN ADMINISTRATIVE EXPENSES.**
- 19. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE FOLLOWING REPORTS:**
- A. The Pennsylvania Department of Transportation Report of Act 44 Tax Fund, as submitted by the County Engineer.*
  - B. The Pennsylvania Department of Transportation Report of Act 89 Tax Fund, as submitted by the County Engineer.*
  - C. Monthly Fiscal Status Reports for February 2015, as submitted by Weatherization:*
    - 1. The Department of Energy (DOE) Report*
    - 2. The Low Income Home Energy Assistance Program (LIHEAP Crisis) Report*
    - 3. The Low Income Home Energy Assistance Program (LIHEAP) Standard Report*

- 20. A MOTION IS NEEDED TO ALLOCATE ACT 137 AFFORDABLE HOUSING TRUST FUNDS IN AN AMOUNT NOT TO EXCEED \$37,195 TO THE NORTHUMBERLAND COUNTY HOUSING AUTHORITY, AS REQUESTED BY THE PLANNING DEPARTMENT.**
- 21. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN AND TREASURER TO SIGN THE PENNSYLVANIA EMERGENCY MANAGEMENT AGENCY 2015-2016 HAZARDOUS MATERIAL RESPONSE FUND (HMRF) SUBMISSION, AS SUBMITTED BY PUBLIC SAFETY.**
- 20. A MOTION IS NEEDED TO ADOPT THE FOLLOWING HONORARY RESOLUTION, PROCLAMATION AND LETTERS:**
- A. Resolution:**
- 1. Honoring Michael Edward Shevinski, Paxinos, for his many years of leadership and dedication in Scouting.*
- B. Proclamation:**
- 1. Declaring "April" as Child Abuse Awareness and Prevention Month*
- C. Girl Scout Gold Award:**
- 1. Ms. Rebeka L. Yocum, Northumberland, Girl Scout Troop #60405*
- D. Wedding Anniversaries:**
- 1. Mr. & Mrs. John Benick, Trevorton – 50<sup>th</sup> Wedding Anniversary*  
*2. Mr. & Mrs. Danny Ciesluk, Coal Township – 50<sup>th</sup> Wedding Anniversary*
- 21. SOLICITOR'S REPORT:**
- A.** Motion to adopt *Resolution R#30-15* as presented by the Solicitor (*Professional Services Agreement between the Northumberland County Commissioners, on behalf of the Weatherization Department, and LTS Plumbing and Heating to provide HVAC Services to weatherization clients, expiring on June 30, 2015*).
- B.** Motion to adopt *Resolution R#31-15* as presented by the Solicitor (*Professional Services Agreement between the Northumberland County Commissioners, on behalf of the Weatherization Department, and Pappy Baluta & Sons Plumbing and Heating to provide HVAC Services to weatherization clients, expiring on June 30, 2015*).
- C.** Motion to adopt *Resolution R#32-15* as presented by the Solicitor (*Addendum #1 to the original contract between the County of Northumberland and Palmetto Posting, Inc. to serve as the persons to perform personal service as required by the Tax Sale Law 72 P.S. 5860.601 (a) (3), and submitted by the Tax Claims Bureau*).

- D. Motion to adopt **Resolution R#33-15** as presented by the Solicitor (*Coal Land Lease Agreements between the Northumberland County Commissioners, on behalf of the County Engineer and the following existing mining operators: Blue Ridge Mining, LLC, Clinton M. Wynn Mining, Fox Coal Company, Joseph E. Shingara Mining and Ken Snyder, Inc.*).
  
- E. Motion to adopt **Resolution R#34-15** as presented by the Solicitor (*Lease Renewal between the Northumberland County Board of Commissioners, on behalf of the Engineer and New Enterprise Stone & Lime Company extending the term of the mineral agreement through April 30, 2016*).
  
- F. Motion to adopt **Resolution R#35-15** as presented by the Solicitor (*Service Contract between the Northumberland County Board of Commissioners and Sunbury Supply for completing routine service (spring and fall) for the existing air conditioning and heating equipment at the Administration Center, Career Center and Courthouse*).
  
- G. Motion to adopt **Resolution R#36-15** as presented by the Solicitor (*Amendment #2 to the Professional and Administrative Agreement with the SEDA-Council of Governments relative to the PA DCED FFY 2013 Community Development Block Grant Contract #C000057655*).
  
- H. Motion to adopt **Resolution R#37-15** as presented by the Solicitor (*Resolution of the Northumberland County Board of Commissioners requesting that those entities involved in the proposed natural gas pipelines explore the available local job markets and agree to employ local personnel to the greatest extent possible, in the building of said pipelines*).
  
- I. Motion to adopt **Resolution R#38-15** as presented by the Solicitor (*Professional Services Agreement between the Northumberland County Commissioners, on behalf of the Tax Claims Bureau and Vincent V. Rovito, Jr., Esquire to represent the Tax Claims Bureau in legal matters*).
  
- I. Motion to adopt **Resolution R#39-15** as presented by the Solicitor (*Commissioners – Budget Amendment as listed*):

<u>No.</u>	<u>Department</u>	<u>Debit</u>	<u>Credit</u>	<u>Effect on Balance</u>	<u>Budget</u>
014-15	Drug & Alcohol	\$484,615	\$484,615	0	+\$436,987
019-15	Weatherization	\$142,355	\$142,355	0	+\$142,355

- J. Motion to adopt **Resolution R#40-15** as presented by the Solicitor (*Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the following service providers as listed*):

1. *Ratify: Lease Agreement between Northumberland County Area Agency on Aging and Eagle Ridge Contracting, Inc.*
2. *Contract for the Provision of Janitorial Services between Northumberland County Children and Youth Services Program and Suncom Industries.*
3. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Lycoming County Children and Youth Services.*
4. *Northumberland County Behavioral Health and Intellectual/Developmental Services Program Certification Statement (Fiscal Year 13/14).*
5. *Ratify: Northumberland County Behavioral Health and Intellectual/Developmental Services Program Supports Coordination Organization Annual Qualification Application.*
6. *Northumberland County Area Agency on Aging Commodity Supplemental Food Program Distribution Agreement (Shamokin Senior Action Center).*
7. *Northumberland County Area Agency on Aging Commodity Supplemental Food Program Distribution Agreement (Kulpmont Senior Action Center).*
8. *Northumberland County Area Agency on Aging Commodity Supplemental Food Program Distribution Agreement (Trevorton Senior Action Center).*
9. *Northumberland County Area Agency on Aging Commodity Supplemental Food Program Distribution Agreement (Mount Carmel Senior Action Center).*
10. *Northumberland County Area Agency on Aging Commodity Supplemental Food Program Distribution Agreement (Lower Northumberland Senior Action Center).*
11. *Ratify: Grant Agreement between Northumberland County Area Agency on Aging and the Commonwealth of Pennsylvania Department of Aging for the Senior Community Center grant for the Lower Northumberland County Senior Action Center.*

*The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees, nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.*

**22. OLD BUSINESS.**

**23. NEW BUSINESS.**

**\*\*\* PUBLIC INPUT \*\*\***

**24. MOTION TO ADJOURN.**