

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, OCTOBER 28, 2014

1:00 PM

1. **CALL TO ORDER.**
2. **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.**
3. **CHAIRMAN CLAUSI ANNOUNCED THAT TODAY'S PUBLIC MEETING THAT WAS ORIGINALLY SCHEDULED FOR OCTOBER 21, 2014 HAS BEEN RESCHEDULED FOR TODAY AND WAS PROPERLY ADVERTISED.**
4. **CITIZENS' INPUT – AGENDA ITEMS ONLY**

5. UPDATE ON BUDGET AND FINANCIAL CONDITION OF THE COUNTY.

6. **A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE FINANCE OFFICE FOR PAYROLL NO. 21 IN THE AMOUNT OF \$659,110.97 AND PAYROLL NO. 22 IN THE AMOUNT OF \$671,817.55.**
7. **A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$3,410,046.09 FROM OCTOBER 4, TO OCTOBER 24, 2014.**
8. **A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON OCTOBER 7, 2014.**

9. ANNOUNCEMENTS:

A. The Courthouse, Administration Center, Human Service Complex and related County Facilities will be closed on the following days in November:

- 1. Election Day – Tuesday, November 4th*
- 2. Veterans Day – Tuesday, November 11th*
- 3. Thanksgiving Day Holidays – Thursday, November 27th & Friday, November 28th*

B. A dress down day will be held on Friday, November 7th to benefit the Behavioral Health Children's Program to buy Christmas Gifts, as requested by Judy Davis, BH/IDS Administrator.

C. A dress down day will be held on Friday, November 21st, 2014 to benefit the Toys for Tots, as requested by Human Resources Director Joe Picarelli.

10. A MOTION IS NEEDED AUTHORIZING PERMISSION TO ADVERTISE FOR THE FOLLOWING:

- A. Re-advertise for the supply and delivery of home heating oil for various county buildings, as requested by the County Engineer. No bids were received by the advertised deadline.*
- B. Public Meetings of the Northumberland County Planning Commission for the year 2015 as well as the change in time for the November 18, 2014 Planning Commission Meeting from 8:00 AM to 7:00 PM.*

11. A MOTION IS NEEDED TO AWARD THE BID FOR THE SUPERSTRUCTURE REPLACEMENT OF NORTHUMBERLAND COUNTY BRIDGE NO. 8 LOCATED ON T-608 OVER WARRIOR RUN IN DELAWARE TOWNSHIP TO NESTLERODE CONTRACTING COMPANY, INC. AT THEIR LOW BID OF \$584,872.15, AT THE RECOMMENDATION OF WILSON CONSULTING GROUP, INC. AND COUNTY ENGINEER CHARLES HOPTA, JR.**12. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION BOARD VOUCHER FORM FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF SEPTEMBER, AS SUBMITTED BY THE ASSESSMENT OFFICE.****13. A MOTION IS NEEDED TO APPROVE THE LIST OF INDIVIDUALS NO LONGER EMPLOYED AND NEW HIRES FOR NORTHUMBERLAND COUNTY, AS SUBMITTED BY THE HUMAN RESOURCES DEPARTMENT.**

- 14. A MOTION IS NEEDED TO APPROVE THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE COUNTY OF NORTHUMBERLAND AND TEAMSTERS LOCAL UNION NO. 764 FOR THE PERIOD JANUARY 1, 2014 TO DECEMBER 31, 2016, FOR ASSISTANT DISTRICT ATTORNEYS, ASSISTANT PUBLIC DEFENDERS AND SPECIAL COUNSEL, CONFLICTS COUNSEL, AND INDEPENDENT COUNSEL, AS SUBMITTED BY THE HUMAN RESOURCES DEPARTMENT.**

- 15. A MOTION IS NEEDED ACKNOWLEDGING RECEIPT OF THE FOLLOWING REPORTS:**
 - A. Tax Claims Bureau reported a total of \$140,051.81 collected in taxes for the period October 6, thru October 27, 2014, as submitted by the Tax Claims Bureau.*

 - B. Assessment Change Report for the period of September 4, 2014 thru October 1, 2014, as submitted by the Assessment Office.*

- 16. A MOTION IS NEEDED AUTHORIZING THE DIRECTOR OF HUMAN RESOURCES, SUBJECT TO THE APPROVAL OF A COUNTY SOLICITOR, TO AGREE TO ANY SETTLEMENT OF A UNION GRIEVANCE IN AN AMOUNT NOT TO EXCEED \$2,000.00.**

- 17. A MOTION IS NEEDED TO TRANSFER \$5,000.00 FROM THE GENERAL FUND TO THE PAYROLL WITHHOLDING ACCOUNT TO COVER PRE-PAID COBRA PREMIUMS.**

- 18. A MOTION IS NEEDED AUTHORIZING THE COUNTY TO PARTICIPATE IN THE SEC CONTINUING DISCLOSURE COOPERATION INITIATIVE AND DIRECTING THE CHIEF CLERK AND COUNTY SOLICITOR TO TAKE SUCH ACTION AS NECESSARY TO COMPLETE THE COUNTY'S PARTICIPATION.**

- 19. A MOTION IS NEEDED TO FORGIVE THE COSTS AND TAXES ON PARCEL NO. 41-03-027-055 LOCATED IN THE BOROUGH OF RIVERSIDE, AS THE PROPERTY HAS BEEN DEEDED TO THE BOROUGH OF RIVERSIDE AND CONSISTS OF TWO NOW PUBLIC ROADWAYS.**

- 20. A MOTION IS NEEDED AUTHORIZING THE TAX CLAIMS BUREAU TO CONDUCT A PRIVATE SALE OF REAL ESTATE FOR PARCEL NO. 021-00-010-108-032-L, LOCATED AT 32 LOOP ROAD (Mobile home only) IN DELAWARE TOWNSHIP.**

21. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:

- A. Area Agency on Aging:**
 (2) November 20-21 - Joint Meeting with PCOA and PDA Quarterly Review (*Gettysburg*)
- B. BH/IDS:**
 (1) October 28-30 (*ratify*) - PACDAA Membership (*State College*)
 (6) November 12-14 - PACA MH/DS Fall Conference (*State College*)
- C. Commissioners:**
 (1) November 23-25 - 2014 CCAP Fall Conference (*Hershey*)
- D. District Attorney:**
 (1) September 9-10 (*ratify*) - DUI Boot Camp (*Bethlehem*)
 (2) December 1-4 - Basic Prosecutor's Course (*Harrisburg*)
- E. Public Defender:**
 (1) October 23-25 (*ratify*) - Mitigation in Capital Cases (*Charlotte, NC*)
- F. Public Safety:**
 (2) October 15-16 (*ratify*) - Management of Spontaneous Volunteers Course (*Harrisburg*)

22. A MOTION IS NEEDED TO ADOPT THE FOLLOWING HONORARY LETTERS:

- A. Wedding Anniversaries:**
1. *Mr. & Mrs. Lee Morgan, Trevorton, 50th Wedding Anniversary*
 2. *Mr. & Mrs. Norman Rauch, Northumberland, 50th Wedding Anniversary*
 3. *Mr. & Mrs. Richard Stahl, Milton, 50th Wedding Anniversary*
 4. *Mr. & Mrs. Kenneth Brosious, Sunbury, 50th Wedding Anniversary*

23. SOLICITOR'S REPORT:

- A.** Motion to adopt *Resolution R#99-14* as presented by the Solicitor (*Professional Services Agreement between the Northumberland County Commissioners, on behalf of the Northumberland County Courts/Adult Probation Department, and BI Incorporated (Behavioral Interventions) for the provision of the Monitoring Service and Equipment Program*).
- B.** Motion to adopt *Resolution R#100-14* as presented by the Solicitor (*Lease Agreement between the Northumberland County Commissioners, on behalf of the Northumberland County Courts/Adult Probation Department, and BI Incorporated (Behavioral Interventions) for the lease of Monitoring Equipment to effectuate and enhance the Northumberland County Electronic Monitoring Program*).

- C. Motion to adopt **Resolution R#101-14** as presented by the Solicitor (***Agreement between the Northumberland County Commissioners, on behalf of the Northumberland County Juvenile Probation Department, and BI Incorporated for the provision of monitoring service and equipment to effectuate the Northumberland County Electronic Monitoring Program***).
- D. Motion to adopt **Resolution R#102-14** as presented by the Solicitor (***Agreement between the Northumberland County Commissioners, on behalf of the Department of Information Services and PenTeleData for a countywide upgrade for internet access***).
- E. Motion to adopt **Resolution R#103-14** as presented by the Solicitor (***Re-adoption of the Fair Housing Resolution to ensure compliance with the Federal Fair Housing Law and the Pennsylvania Human Relations Act, as submitted by the Planning Department***).
- F. Motion to adopt **Resolution R#104-14** as presented by the Solicitor (***Resolution of the Northumberland County Board of Commissioners, on behalf of the Planning Department authorizing the submission of a grant application to the Pennsylvania Department of Community & Economic Development for the FFY 2014 Community Development Block Grant (CDBG) Program***).
- G. Motion to adopt **Resolution R#105-14** as presented by the Solicitor (***Amendment #3 to the Operating Agreement between the Northumberland County Board of Commissioners, at the recommendation of the Northumberland County Prison Board, and Aramark Correctional Services, LLC for food service***).
- H. Motion to adopt **Resolution R#106-14** as presented by the Solicitor (***Grant Agreement between the Northumberland County Commissioners, on behalf of the Northumberland County Emergency Management Agency, and the Pennsylvania Emergency Management Agency for the 2014-2015 Act 165 Hazardous Material Response Fund (HMRF) in the amount of \$26,120.00 to aid the County's Emergency Management Agency in meeting their needs, objectives and goals***). (***Ratification***)
- I. Motion to adopt **Resolution R#107-14** as presented by the Solicitor (***Renewal of Service Agreement between the Northumberland County Commissioners and Commonwealth Security of Sunbury for maintenance service to security systems at various county buildings***).
- J. Motion to adopt **Resolution R#108-14** as presented by the Solicitor (***Agreement between the Northumberland County Commissioners, on behalf of the Department of Public Safety and the Pennsylvania State Police for the use of the Snyder 03 tower site located at 678 Tower Road, Selinsgrove, for the ongoing county radio system upgrade***).

K. Motion to adopt *Resolution R#109-14* as presented by the Solicitor (*Commissioners – Budget Amendments as listed*):

<u>No.</u>	<u>Department</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>	<u>Effect on Budget</u>
169-14	AAA	\$171,216	\$171,216	0	+\$103,216
157-14	Drug & Alcohol	\$310,996	\$310,996	0	+\$125,990
176-14	Finance	\$ 90,487	\$ 90,487	0	+\$ 90,487
189-14	Juv. Court	\$239,963	\$239,963	0	+\$ 2,537
194-14	Public Safety	\$ 67,495	\$ 67,495	0	+\$ 3,174
161-14	Weatherization	\$ 15,915	\$ 15,915	0	+\$ 14,115

L. Motion to adopt *Resolution R#110-14* as presented by the Solicitor (*Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the following service providers as listed*):

1. *Purchase of Service Agreement between Northumberland County Children and Youth Services and FAMILY CARE FOR CHILDREN AND YOUTH, INC.*
2. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Children's Development Center.*
3. *Purchase of Service Agreement between Northumberland County Children & Youth Services and CHILDREN'S SERVICE CENTER OF WYOMING VALLEY.*
4. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Networks for Training and Development, Inc.*
5. *Services and License Agreement between Pat Deegan, PhD & Associates, LLC and Northumberland County Behavioral Health and Intellectual/Developmental Services.*
6. *Contracted Services Agreement between UPMC Center for High-Value Health Care and Northumberland County Counseling Services.*
7. *Contract Agreement between Northumberland County Behavioral Health & Intellectual/Developmental Services and Eyer's Manor Personal Care Home (Respite Services FY 13-14).*
8. *Contract Agreement between Northumberland County Behavioral Health & Intellectual/Developmental Services and Eyer's Manor Personal Care Home (Respite Services FY 14-15).*
9. *Contract Amendment between Community Care Behavioral Health Organization and Northumberland County Behavioral Health & Intellectual/Developmental Services (Adding Decision Support Center Services).*
10. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Community Services Group (CSG Base Funded MH).*

11. Purchase of Service Agreement between Northumberland County Children and Youth Services and Adelphoi Village, Inc.

12. Purchase of Service Agreement between Northumberland County Children and Youth Services and NHS Pennsylvania.

13. Purchase of Service Agreement between Northumberland County Children and Youth Services and Roger Manzano.

14. Purchase of Service Agreement between Northumberland County Children and Youth Services and The Christian Home of Johnstown, Inc.

The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees, nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.

24. OLD BUSINESS

25. NEW BUSINESS

***** PUBLIC INPUT *****

26. MOTION TO ADJOURN.