

# **NORTHUMBERLAND COUNTY COMMISSIONERS**

## **PUBLIC MEETING AGENDA**

***TUESDAY, OCTOBER 7, 2014***

***1:00 PM***

**1. CALL TO ORDER.**

**2. CITIZENS' INPUT – AGENDA ITEMS ONLY**

**3. UPDATE ON BUDGET AND FINANCIAL CONDITION OF THE COUNTY.**

**4. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE FINANCE OFFICE FOR PAYROLL NO. 20 IN THE AMOUNT OF \$680,259.96.**

**5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$2,895,890.02 FROM SEPTEMBER 13, TO OCTOBER 3, 2014.**

**6. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON SEPTEMBER 16, 2014.**

**7. ANNOUNCEMENTS:**

***A. The Courthouse, Administration Center and related county facilities will be closed on Monday, October 13, 2014 in observance of Columbus Day.***

***B. Area Agency on Aging was notified that they were awarded \$36,000.00 from the 2014-15 Senior Community Center Grant for renovations to the Lower Northumberland Senior Action Center.***

**8. A MOTION IS NEEDED AUTHORIZING PERMISSION TO ADVERTISE FOR THE FOLLOWING:**

- A. Bid request for supply and delivery of home heating oil for various County buildings, on behalf of the County Engineer.*

**9. RECOGNIZE THE CONTROLLER FOR THE FOLLOWING BID OPENING:**

- A. Replacement of County Bridge No. 8*

**10. A MOTION IS NEEDED TO ACCEPT THE BIDS FOR TABULATION AND REVIEW WITH A DECISION TO BE MADE ON AWARDING OR REJECTING THEM AT A FUTURE PUBLIC MEETING.**

**11. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN THE SOFTWARE MAINTENANCE RENEWAL WITH ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC. FOR THE PERIOD OF NOVEMBER 1, 2014 TO OCTOBER 31, 2015 AT A COST OF \$1,200.00, AS SUBMITTED BY THE DEPARTMENT OF INFORMATION SERVICES. (*Ratification*)**

**12. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO APPROVE A LETTER OF SUPPORT TO MR. WILLIE TAYLOR, U.S. DEPARTMENT OF COMMERCE, ECONOMIC DEVELOPMENT ADMINISTRATION, SUPPORTING AND PARTICIPATING IN THE ECONOMIC DEVELOPMENT ADMINISTRATION ACTIVITIES OF SEDA-COUNCIL OF GOVERNMENTS FOR FISCAL YEAR 2014.**

**13. A MOTION IS NEEDED ACKNOWLEDGING RECEIPT OF THE FOLLOWING REPORTS:**

- A. Tax Claims Bureau reported a total of \$488,543.03 collected in taxes for the period September 15, to October 5, 2014, and \$104,253.29 in Upset Sale proceeds, for a total of \$592,796.32, as submitted by the Tax Claims Bureau.*
- B. County of Northumberland Single Audit and Pennsylvania Department of Public Welfare agreed upon procedures together with Reports of Independent Public Accounts for the year ended December 31, 2013, as submitted by Klacik & Associates.*
- C. County of Northumberland Financial Statements and Supplemental Schedules together with Reports of Independent Public Accountants, for the year ended December 31, 2013, as submitted by Klacik & Associates.*
- D. Coal Royalty Report: two operators reported collections of \$3,974.80 for the month of August 2014.*

14. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE MONTHLY FISCAL STATUS REPORT FOR THE LOW INCOME HEATING ENERGY ASSISTANCE PROGRAM FOR THE MONTH OF AUGUST, AS SUBMITTED BY THE WEATHERIZATION DEPARTMENT.

15. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE JUVENILE COURT JUDGES' COMMISSION GRANT IN AID 2013-2014 FINANCIAL STATEMENT AND THE 2014 LETTER OF EQUITY WHICH IS REQUIRED TO PROCESS THE 2014-2015 GRANT IN AID IN THE AMOUNT OF \$151,537, AS SUBMITTED BY JUVENILE COURT SERVICES.

16. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:

A. Area Agency on Aging:

(1) October 23-24 - Knowledge Sharing Session for SAMS Administrators (*Gettysburg*)

B. BH/IDS:

(1) October 21-22 - Early Intervention in PA (*State College*)

17. A MOTION IS NEEDED TO ADOPT THE FOLLOWING HONORARY LETTERS:

A. Eagle Scout Award:

1. *Christopher Deppen, Dalmatia, Boy Scout Troop #311*

B. Wedding Anniversaries:

1. *Mr. & Mrs. Joseph Lutcavage, Mount Carmel, 50<sup>th</sup> Wedding Anniversary*

2. *Mr. & Mrs. Daniel Duttlinger, Sunbury, 50<sup>th</sup> Wedding Anniversary*

3. *Mr. & Mrs. Larry (Hap) Kinder, Shamokin, 65<sup>th</sup> Wedding Anniversary*

18. SOLICITOR'S REPORT:

A. Motion to adopt *Resolution R#93-14* as presented by the Solicitor (*Sub-recipient Agreement between the Northumberland County Commissioners, on behalf of the Planning Department and Rush Township for the Pennsylvania Department of Community & Economic Development FFY 2013 Community Development Block Grant funds for the Erlston Road Project*).

- B. Motion to adopt *Resolution R#94-14* as presented by the Solicitor (*Amendment #3 to the agreement between the Commissioners, on behalf of the Planning Department and the Commonwealth of Pennsylvania, Department of Conservation and Natural Resources increasing the amount of grant funding for Phase 2A and 2B Development of the Anthracite Outdoor Adventure Area*).
  
- C. Motion to adopt *Resolution R#95-14* as presented by the Solicitor (*Memorandum of Understanding for the Criminal Justice Unified Case Management (CJ-UCM) Program Agreement between the Northumberland County Commissioners, on behalf of the Adult Probation Department and The County Commissioners Association of Pennsylvania to implement and maintain a unified criminal justice case management system within and between counties*).
  
- D. Motion to adopt *Resolution R#96-14* as presented by the Solicitor (*Agreements between the Northumberland County Commissioners, on behalf of the Department of Information Services and Environmental Systems Research Institute, Inc. for the upfront cost for the licensing to run the software for GIS and a one-time fee for on-site installation and configuration*).
  
- E. Motion to adopt *Resolution R#97-14* as presented by the Solicitor (*Commissioners – Budget Amendments as listed*):

<u>No.</u>	<u>Department</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>	<u>Effect on Budget</u>
159-14	Juv. CRT.	\$121,914	\$121,914	0	+\$ 12,000
164-14	Maintenance	\$ 5,059	\$ 5,059	0	+\$ 2,209
147-14	Reg. & Rec.	\$ 34,000	\$ 34,000	0	+\$ 34,000
162-14	Weatherization	\$100,378	\$100,378	0	+\$100,000

- F. Motion to adopt *Resolution R#98-14* as presented by the Solicitor (*Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the following service providers as listed*):
  1. *Contract for the Provision of Pennsylvania Caregiver Support Program between Northumberland County Area Agency on Aging and J.H. Caregiver for E.H.*
  2. *Contract for the Provision of Pennsylvania Caregiver Support Program between Northumberland County Area Agency on Aging and S.F. Caregiver for B.K.*
  3. *Ratify: Northumberland County Children & Youth Social Service Programs Plan and Budget Amendment Certification Statement (7/1/13-6/30/14).*
  4. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Perseus House, Inc.*

5. *Purchase of Service Agreement between Northumberland County Children and Youth Services and PENNSYLVANIA MENTOR.*
6. *Contract Agreement between Northumberland County Children and Youth Services and Avanco International, Inc. (Child Accounting and Profile System).*
7. *Northumberland County Behavioral Health & Intellectual/Developmental Services Amendment to Administrative Entity Operating Agreement.*
8. *Contract Amendment between Northumberland County Behavioral Health & Intellectual/Developmental Services and Keystone Human Services North Central (SOC Training & Youth Conference Costs).*
9. *Letter of Agreement for Transportation Services between Northumberland County BH/IDS and Montour County Transit (ID Base).*
10. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Keystone Service Systems, Inc. (Non-waiver Residential).*
11. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Philadelphia Child and Family Therapy Training Center, Inc.*
12. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and NHS Pennsylvania d.b.a. Susquehanna Center (Behavioral Health Rehabilitative Services).*
13. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Sovia Therapy, LLC. (E.I. Services).*
14. *Infants, Toddlers and Families Medicaid Waiver Early Intervention Program Contract Agreement between Northumberland County BH/IDS and Sovia Therapy, LLC.*
15. *Ratify: Northumberland County Human Services Non-Block Grant Report (FY 13-14).*

*The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees, nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.*

## **19. OLD BUSINESS**

## **20. NEW BUSINESS**

**\*\*\* PUBLIC INPUT \*\*\***

## **21. MOTION TO ADJOURN.**