

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, AUGUST 19, 2014

1:00 PM

1. CALL TO ORDER.
2. CITIZENS' INPUT – AGENDA ITEMS ONLY

3. UPDATE ON BUDGET AND FINANCIAL CONDITION OF THE COUNTY.

4. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE FINANCE OFFICE FOR PAYROLL NO. 15 IN THE AMOUNT OF \$691,627.56, PAYROLL NO. 16 IN THE AMOUNT OF \$672,968.70 AND PAYROLL NO. 17 IN THE AMOUNT OF \$655,121.45.
5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$6,788,314.34 FROM JULY 12, TO AUGUST 15, 2014.
6. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON JULY 15, 2014.
7. ANNOUNCEMENTS:
 - A. *The Northumberland County Board of Commissioners 3rd Annual Commissioner's Cup golf tournament will be held on Friday, August 29, 2014 at Knoebel's Three Ponds Golf Course to benefit Homes for Our Troops and the City of Shamokin Playground Equipment Project.*
 - B. *The Northumberland County Courthouse, Administration Center and related county facilities will be closed on Monday, September 1, 2014 in observance of Labor Day.*

**8. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN THE PA DEP-CEI PROJECT DESIGNATION FORM LETTER REQUESTING FUNDS REMAINING FROM THE COURTHOUSE BOILER UPGRADE PROJECT BE REALLOCATED TO AN ENERGY UPGRADE PROJECT AT THE CAREER CENTER IN SHAMOKIN.
(Ratification)**

9. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION BOARD VOUCHER FORM FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF JULY 2014, AS SUBMITTED BY THE ASSESSMENT OFFICE.

10. ACKNOWLEDGEMENTS:

A. The Commissioners wish to acknowledge the Coroners purchase of a 2014 Ford Expedition in the amount of \$31,650 from Sunbury Motors through the Co-Stars program.

B. The Pennsylvania Emergency Management Agency has reviewed the Northumberland County 9-1-1 System Renewal Plan and approved the plan for implementation, effective July 24, 2014.

11. A MOTION IS NEEDED TO GRANT PERMISSION TO ADVERTISE FOR THE FOLLOWING:

A. Bids to replace the boilers at the Career Center in Shamokin, contingent upon the awarding the DEP-CEI grant.

12. A MOTION IS NEEDED TO GIVE THE REQUISITE THIRTY (30) DAY NOTICE OF INTENTION TO PAY OFF THE 2009 BOND ISSUE AND TO PAY OFF SAID BOND ISSUE ON OCTOBER 1, 2014.

13. A MOTION IS NEEDED TO APPROVE THE EXONERATION OF TAXES IN THE AMOUNT OF \$930.53 FOR A PROPERTY LOCATED AT 1101 WEST STATE STREET, COAL TOWNSHIP AND \$135.31 FOR A PROPERTY LOCATED AT 1633 PULASKI AVENUE, COAL TOWNSHIP, CONTINGENT ON APPROVAL OF THE TAXING BODIES WHERE THE PROPERTY IS LOCATED.

14. A MOTION IS NEEDED TO UTILIZE CES ENGINEERING, LLC TO UNDERTAKE A THOROUGH STRUCTURAL ENGINEERING STUDY OF THE NORTHUMBERLAND COUNTY COURTHOUSE AND TO PROVIDE A REPORT OF RECOMMENDATIONS OF ANY NECESSARY STRUCTURAL IMPROVEMENTS THAT SHOULD BE UNDERTAKEN.

- 15. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE MONTHLY FISCAL STATUS REPORT FOR THE LOW INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP STANDARD) FOR THE MONTH OF JULY, AS SUBMITTED BY THE WEATHERIZATION DEPARTMENT.**
- 16. A MOTION IS NEEDED AUTHORIZING THE PROPER OFFICIALS TO SIGN THE HAZARDOUS MATERIALS AND EMERGENCY RESPONSE PREPAREDNESS REPORT FOR CALENDAR YEAR 2013, AS SUBMITTED BY THE DEPARTMENT OF PUBLIC SAFETY.**
- 17. A MOTION IS NEEDED TO AUTHORIZE THE CHAIRMAN OR HIS DESIGNEE TO SIGN THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY SUB-GRANT NO. 2014-IP-ST-25394 FOR THE NORTHUMBERLAND COUNTY TREATMENT COURTS PROJECT PERIOD JULY 1, 2014 TO JUNE 30, 2015 IN THE AMOUNT OF \$286,987, AS SUBMITTED BY DRUG AND ALCOHOL.**
- 18. A MOTION IS NEEDED ACKNOWLEDGING RECEIPT OF THE FOLLOWING REPORTS:**
- A. Tax Claims Bureau reported a total of \$612,572.62 collected in taxes for the period July 14th to August 17, 2014, as submitted by the Tax Claims Bureau.*
 - B. Coal Royalty Report: three operators reported collections of \$3,766.15 for the month of June 2014, as submitted by the County Engineer.*
 - C. Assessment Change Report for the period of July 2nd to August 1st, 2014, as submitted by the Assessment Office.*
 - D. A list of individuals no longer employed and new hires for Northumberland County, as submitted by the Human Resources Department.*
- 19. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:**
- A. District Attorney:**
 - (1) August 25-27 - Prosecuting the Drugged Driver (Harrisburg)
 - (2) September 23-25 - Introduction to Trial Advocacy (State College)
 - B. Prison:**
 - (2) September 15-October 3 - Department of Correction Training
 - (2) October 20-November 17 - (Elizabethtown)
 - (2) November 24-December 12

C. Register & Recorder:

(1) October 8-9

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PRODA Fall Meeting*(State College)***D. Veterans Affairs:**

(2) September 16-19

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Annual Training Conference*(Mechanicsburg)***20. A MOTION IS NEEDED TO ADOPT THE FOLLOWING HONORARY PROCLAMATION, RESOLUTION AND LETTERS:****A. Proclamation:***1. Proclaiming the month of September as Childhood Cancer Awareness Month***B. Resolution:***1. Honoring Will and James Haupt, Paxinos, for being named as the "Outstanding Conservation Farmers of the Year."***C. Wedding Anniversaries:***1. Mr. & Mrs. Basil Hashuga, Mount Carmel, 50th Wedding Anniversary**2. Mr. & Mrs. Edward J. Kuczmarek Jr., Mount Carmel, 50th Wedding Anniversary**3. Mr. & Mrs. Wayne Rhone, Watsonstown, 50th Wedding Anniversary**4. Mr. & Mrs. Dean M. Dorman, Sunbury, 60th Wedding Anniversary***21. SOLICITOR'S REPORT:**

A. Motion to adopt *Resolution R#70-14* as presented by the Solicitor (*Lease Amendment between the Northumberland County Commissioners and Central Susquehanna Intermediate Unit for office space at the Northumberland County Career and Arts Center, located at 2 East Arch Street, Shamokin*).

B. Motion to adopt *Resolution R#71-14* as presented by the Solicitor (*Professional Services Agreement between the Northumberland County Commissioners, on behalf of the Assessment Office, and Appraisal & Marketing Inc., for the purpose of assisting the Assessment Office in appraisal services*).

C. Motion to adopt *Resolution R#72-14* as presented by the Solicitor (*Agreement between the Northumberland County Commissioners, on behalf of District Justice Hugh A. Jones, and Camille C. Laskoski for the purpose of cleaning the District Justice offices located in Mount Carmel, PA*).

- D.** Motion to adopt *Resolution R#73-14* as presented by the Solicitor (*Landowner-Grantee Agreement between the Board of Commissioners, on behalf of the County Engineer, and Northcentral Pennsylvania Conservancy for Bridge No. 43 located in Washington Township for a stream improvement project to protect the bridge*).
- E.** Motion to adopt *Resolution R#74-14* as presented by the Solicitor (*Consent of Landowner between the Northumberland County Commissioners, on behalf of the County Engineer, and Clinton M. Wynn Mining for the purposes of conducting surface mining activities in Zerbe Township*).
- F.** Motion to adopt *Resolution R#75-14* as presented by the Solicitor (*Amendment to the Professional and Administrative Services Agreement between the Board of Commissioners, on behalf of the Planning Department and SEDA-COG for purposes of eliminating the fee for the Environmental Review for the Kulpmont-Marion Heights Joint Municipal Authority Sludge Press*).
- G.** Motion to adopt *Resolution R#76-14* as presented by the Solicitor (*Amendment II to the Professional and Administrative Services Agreement between the Board of Commissioners, on behalf of the Planning Department, and SEDA-COG for the purposes of adding the removal of a blighted structure in Zerbe Township*).
- H.** Motion to adopt *Resolution R#77-14* as presented by the Solicitor (*Sub-recipient Agreement between the Board of Commissioners, on behalf of the Planning Department, and Kulpmont-Marion Heights Joint Municipal Authority granting the Authority FFY 2013 Community Development Block Grant funds for their sludge belt press project*).
- I.** Motion to adopt *Resolution R#78-14* as presented by the Solicitor (*Sub-recipient Agreement between the Board of Commissioners, on behalf of the Planning Department, and Lower Mahanoy Township granting Federal Fiscal Year 2012 Community Development Block Grant funds for the purchase of a new generator*).
- J.** Motion to adopt *Resolution R#79-14* as presented by the Solicitor (*License Agreement between the Board of Commissioners, on behalf of the Department of Public Safety, and American Towers, LLC for the leasing of the Trevorton/Zerbe Communications tower site for the ongoing radio project*).
- K.** Motion to adopt *Resolution R#80-14* as presented by the Solicitor (*Grant Agreement between the Northumberland County Commissioners, on behalf of the Northumberland County Emergency Management Agency, and the Pennsylvania Emergency Management Agency for the 2014-2015 Emergency Management Performance Grant (EMPG) in the amount of \$53,518.00 to support the approved personnel costs within the department*).

L. Motion to adopt **Resolution R#81-14** as presented by the Solicitor (**Grant Agreement between the Northumberland County Commissioners, on behalf of the Department of Public Safety and the Pennsylvania Emergency Management Agency in the amount of \$3,357.00 for the Radiation Emergency Response Fund (RERF) for FY 2014-2015**).

M. Motion to adopt **Resolution R#82-14** as presented by the Solicitor (**Resolution of the Northumberland County Commissioners, on behalf of the Tax Claims Bureau for exoneration of taxes**).

N. Motion to adopt **Resolution R#83-14** as presented by the Solicitor (**Commissioners – Budget Amendments as listed**):

<u>No.</u>	<u>Department</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>	<u>Effect on Budget</u>
095-14	Adult Svcs.	\$41,000	\$41,000	0	+\$41,000
109-14	Coroner	\$33,497	\$33,497	0	+\$33,497

O. Motion to adopt **Resolution R#84-14** as presented by the Solicitor (**Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the following service providers as listed**):

1. **Contract Agreement for the Provision of Home Delivered Meals between Northumberland County Adult Services and Frey’s Commissary, Inc.**
2. **Northumberland County Adult Services State Food Purchase Program Expense and Data Report for fiscal year 2013/2014.**
3. **Commodity Supplemental Food Program Distribution Agreement between Northumberland County Area Agency on Aging and Central Pennsylvania Food Bank (Kulpmont Senior Action Center).**
4. **Commodity Supplemental Food Program Distribution Agreement between Northumberland County Area Agency on Aging and Central Pennsylvania Food Bank (Mount Carmel Senior Action Center).**
5. **Commodity Supplemental Food Program Distribution Agreement between Northumberland County Area Agency on Aging and Central Pennsylvania Food Bank (Shamokin Senior Action Center).**
6. **Commodity Supplemental Food Program Distribution Agreement between Northumberland County Area Agency on Aging and Central Pennsylvania Food Bank (Trevorton Senior Action Center).**
7. **Commodity Supplemental Food Program Distribution Agreement between Northumberland County Area Agency on Aging and Central Pennsylvania Food Bank (Lower Northumberland Senior Action Center, Herndon).**

8. *Contract for the Provision of Pennsylvania Caregiver Support Program between Northumberland County Area Agency on Aging and P.S. caregiver for D.K.*
9. *Purchase of Service Agreement between Northumberland County Children and Youth Services and VisionQuest National, LTD.*
10. *Purchase Service Agreement between Northumberland County Children and Youth Services and Lilian Sanduta (Interpreter Services).*
11. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Bethesda Children's Home.*
12. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Children's Service Center of Wyoming Valley.*
13. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Buzzini & Jacobson Psychologists.*
14. *Contract Agreement between the University of Pittsburgh and Northumberland County Children & Youth Services for employee Joshua Russell, CWEL student.*
15. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Psychological Services (D&A).*
16. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and White Deer Run (D&A).*
17. *Contract Agreement between Northumberland County Drug and Alcohol Services and PA Treatment & Healing (2014-2015).*
18. *Contract Agreement between Northumberland County Drug and Alcohol Services and Crossroads Counseling, Inc. (2014-2015).*
19. *Contract Agreement between Northumberland County Drug and Alcohol Services and Pyramid Healthcare, Inc. (2014-2015).*
20. *Contract Agreement between Northumberland County Drug and Alcohol Services and Gatehouse for Women (2014-2015).*
21. *Contract Agreement between Northumberland County Drug and Alcohol Services and Bowling Green Inn-Brandywine (2014-2015).*
22. *Contract Agreement between Northumberland County Drug and Alcohol Services and White Deer Run, Lewisburg (2014-2015).*
23. *Contract Agreement between Northumberland County Drug and Alcohol Services and Gaudenzia at Sunbury – DUI Treatment Court (2014-2015).*
24. *Contract Agreement between Northumberland County Drug and Alcohol Services and White Deer Run, Inc. (2014-2015).*

25. *Contract Agreement between Northumberland County Drug and Alcohol Services and Eagleville Hospital (2014-2015).*
26. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Michael J. Robinson, Esquire.*
27. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Northumberland County Organizational Resources for Community Outreach, N.O.R.C.O.*
28. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and York County Transportation Authority (Rabbitransit-Behavioral Health).*
29. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and The Arc, Susquehanna Valley (Recreational Activities).*
30. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Central Susquehanna Opportunities, Inc.*
31. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Marijo Christiano (Prison Liaison).*
32. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Hope Enterprises, Inc. (Supportive Community Employment Services).*
33. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Susan McCormick (Early Childhood Evaluation Services).*
34. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Central Susquehanna Intermediate Unit, 16 (E.I. Services).*
35. *Infants, Toddlers and Families Medicaid Waiver Early Intervention Program Contract Agreement between Northumberland County BH/IDS and Central Susquehanna Intermediate Unit.*
36. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Christine/Anthony Puccio (E.I. Services).*
37. *Infants, Toddlers and Families Medicaid Waiver Early Intervention Program Contract Agreement between Northumberland County BH/IDS and Christine/Anthony Puccio.*
38. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Diane Altomare (E.I. Services).*
39. *Infants, Toddlers and Families Medicaid Waiver Early Intervention Program Contract Agreement between Northumberland County BH/IDS and Diane Altomare.*

40. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Nancy Brown (E.I. Services).*
41. *Infants, Toddlers and Families Medicaid Waiver Early Intervention Program Contract Agreement between Northumberland County BH/IDS and Nancy Brown.*
42. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Paul Gola (E.I. Services).*
43. *Infants, Toddlers and Families Medicaid Waiver Early Intervention Program Contract Agreement between Northumberland County BH/IDS and Paul Gola.*
44. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Mary Anne Helfrich (E.I. Services).*
45. *Infants, Toddlers and Families Medicaid Waiver Early Intervention Program Contract Agreement between Northumberland County BH/IDS and Mary Anne Helfrich.*
46. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Jennifer Deegan (E.I. Services).*
47. *Infants, Toddlers and Families Medicaid Waiver Early Intervention Program Contract Agreement between Northumberland County BH/IDS and Jennifer Deegan.*
48. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Stepping Stones Rehabilitation, Inc., PC, (E.I. Services).*
49. *Infants, Toddlers and Families Medicaid Waiver Early Intervention Program Contract Agreement between Northumberland County BH/IDS and Stepping Stones Rehabilitation, Inc., PC.*
50. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Jill Oswald (E.I. Services).*
51. *Infants, Toddlers and Families Medicaid Waiver Early Intervention Program Contract Agreement between Northumberland County BH/IDS and Jill Oswald.*
52. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Danville Child Development Center (E.I. Services).*
53. *Infants, Toddlers and Families Medicaid Waiver Early Intervention Program Contract Agreement between Northumberland County BH/IDS and Danville Child Development Center.*
54. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Tara Higgins (E.I. Services).*
55. *Infants, Toddlers and Families Medicaid Waiver Early Intervention Program Contract Agreement between Northumberland County BH/IDS and Tara Higgins.*

56. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Keystone Service Systems, Inc. (E.I. Evaluation Services).*
57. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Keystone Service Systems, Inc. (E.I. Child Find).*
58. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Maue Health Inc. (Licensed Psychiatrist).*
59. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Geisinger Community Health Services.*
60. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Emery Behavioral Health Services (Outpatient).*
61. *Ratify: Northumberland County Children and Youth Services Certification statement (7/1/13-6/30/14).*

The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees, nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors with the of contract #14. Joshua Russell is a current employee of Northumberland County.

22. OLD BUSINESS

23. NEW BUSINESS

***** PUBLIC INPUT *****

24. MOTION TO ADJOURN.