

# **NORTHUMBERLAND COUNTY COMMISSIONERS**

## **PUBLIC MEETING AGENDA**

***TUESDAY, JUNE 17, 2014***

***1:00 PM***

**1. CALL TO ORDER.**

**\*\*\* PRESENTATIONS TO NORTHUMBERLAND COUNTY \*\*\*  
\*\* RECREATION COMMITTEE 2013-2014 SCHOLAR ATHLETES \*\*  
(See Attachment)**

**2. RECONVENE THE SALARY BOARD MEETING.**

**3. CALL A MEETING OF THE BOARD OF ASSESSMENT APPEALS.**

**4. RECONVENE THE PUBLIC MEETING**

**5. CITIZENS' INPUT – AGENDA ITEMS ONLY**

**6. UPDATE ON BUDGET AND FINANCIAL CONDITION OF THE COUNTY.**

**7. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE FINANCE OFFICE FOR PAYROLL NO. 11 IN THE AMOUNT OF \$680,613.04 AND PAYROLL NO. 12 IN THE AMOUNT OF \$670,488.73.**

**8. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$2,731,831.00 FROM MAY 17, TO JUNE 13, 2014.**

**9. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON MAY 20, 2014.**

**10. ANNOUNCEMENTS:**

- A. Area Agency on Aging received notification that they have been selected to receive the Senior Community Center Grant in the amount of \$18,465 for the Sunbury Senior Action Center project.*
- B. The Courthouse, Administration Center and related county facilities will be closed on Friday, July 4<sup>th</sup>, in observance of Independence Day.*

**11. A MOTION IS NEEDED AUTHORIZING PERMISSION TO ADVERTISE FOR THE FOLLOWING:**

- A. A Public Hearing will be held for the proposed Human Services Plan for Fiscal Years 2014/2015 for the Department of Public Welfare on June 11, 2014 at 217 North Center Street, Sunbury, in Conference Room 2 from 5:00 PM to 6:30 PM. (Ratification)*
- B. Notice of a Public Hearing on the proposed Children & Youth Services 2014/2015 Implementation Plan and the proposed 2015/2016 Needs Based Plan and Budget. The Hearing will be held Wednesday, August 6, 2014 from 2:00 P.M. to 4:00 P.M. at Northumberland County Children & Youth Services, 322 N. Second Street, Sunbury, PA.*

**12. A MOTION IS NEEDED TO RECOGNIZE THE CONTROLLER FOR A REPORT ON THE FOLLOWING REQUEST FOR PROPOSALS THAT WERE OPENED ON TUESDAY, JUNE 10, 2014 AT 10:30 AM AT THE ADMINISTRATION CENTER:**

- A. Northumberland County Home Delivered/Congregate Meal Services for Area Agency on Aging.*
- B. Northumberland County Consumer Legal Services for Area Agency on Aging.*

**13. A MOTION IS NEEDED TO ACCEPT THE REQUEST FOR PROPOSALS AND AWARD THEM AS FOLLOWS:**

- A. Home Delivered/Congregate Meal Services to Frey's Commissary, Montoursville, at their bid amount of \$896,000, as recommended by Area Agency on Aging Director Patricia Rumberger.*
- B. Consumer Legal Services to Robert K. Varano, Esquire, at his bid amount of \$50.00 per hour, as recommended by Area Agency on Aging Director Patricia Rumberger.*

- 14. A MOTION IS NEEDED TO AWARD THE PROPOSAL FOR A PAVING PROJECT AT THE HERNDON SENIOR ACTION CENTER TO COLLIER PAVING AND CONSTRUCTION AT THEIR BID QUOTE OF \$8,250.00, AS RECOMMENDED BY COUNTY ENGINEER CHUCK HOPTA AND MAINTENANCE DIRECTOR DALE HENRY.**
  
- 15. A MOTION IS NEEDED NOT TO PROVIDE ADDITIONAL FUNDS THIS YEAR FOR THE ASSISTANT DISTRICT ATTORNEY POSITION THAT WAS CREATED AT THE SALARY BOARD MEETING HELD ON MAY 20, 2014.**
  
- 16. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE PENNSYLVANIA DEPARTMENT ON CRIME AND DELINQUENCY SUB-GRANT #25394 IN THE AMOUNT OF \$436,987.00 FOR THE PROJECT PERIOD OF JULY 1, 2014 TO JUNE 30, 2015 FOR THE NORTHUMBERLAND COUNTY TREATMENT COURTS, AS SUBMITTED BY DRUG AND ALCOHOL. (*Ratification*)**
  
- 17. A MOTION IS NEEDED AUTHORIZING THE PLANNING DEPARTMENT TO APPLY FOR A GRANT IN CONJUNCTION WITH THE NORTH CENTRAL HIGHWAY SAFETY NETWORK FOR THE PENNDOT DISTRICT 3 SOUTH COMMUNITY TRAFFIC SAFETY GRANT.**
  
- 18. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS AND THE TREASURER TO SIGN THE EMERGENCY MANAGEMENT PERFORMANCE GRANT ANNUAL SUBMISSION FOR THE YEAR 2014, AS SUBMITTED BY PUBLIC SAFETY.**
  
- 19. A MOTION IS NEEDED TO MODIFY THE COMMUNITY DEVELOPMENT BLOCK GRANT BUDGET FOR CONTRACT #C000052849 FOR FEDERAL FISCAL YEAR 2012 BY TAKING \$4,705.00 FROM THE RALPHO TOWNSHIP SEWER LATERAL REPLACEMENT PROJECT AND PLACING THE SAME AMOUNT INTO THE ELYSBURG STORMWATER CHANNEL IMPROVEMENTS PROJECT, AS SUBMITTED BY THE PLANNING DEPARTMENT.**
  
- 20. A MOTION IS NEEDED TO MODIFY THE COMMUNITY DEVELOPMENT BLOCK GRANT BUDGET FOR CONTRACT #C000057655 FOR FEDERAL FISCAL YEAR 2013 BY TAKING \$10,000.00 FROM THE RALPHO TOWNSHIP SEWER LATERAL REPLACEMENT PROJECT AND PLACING THE SAME AMOUNT INTO THE ELYSBURG STORMWATER CHANNEL IMPROVEMENTS PROJECT, AS SUBMITTED BY THE PLANNING DEPARTMENT.**

- 21. A MOTION IS NEEDED TO APPOINT MS. LORI SMOOGEN TO THE LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) TO FILL THE UNEXPIRED TERM OF MR. GARY STEFFEN, WHO RESIGNED EFFECTIVE JUNE 6, 2014.**
- 22. A MOTION IS NEEDED TO APPROVE THE EXONERATION OF TAXES IN THE AMOUNT OF \$555.13 FOR A PROPERTY LOCATED AT 125 WEST GIRARD STREET IN MOUNT CARMEL TOWNSHIP CONTINGENT ON APPROVAL OF THE TAXING BODIES WHERE THE PROPERTY IS LOCATED.**
- 23. A MOTION IS NEEDED ACKNOWLEDGING RECEIPT OF THE FOLLOWING REPORTS:**
- A. Tax Claims Bureau reported a total of \$455,837.41 collected in taxes for the period May 19<sup>th</sup>, to June 15<sup>th</sup>, 2014, as submitted by the Tax Claims Bureau.*
  - B. Coal Royalty Report: five operators reported collections of \$5,992.40 for the month of April 2014, as submitted by the County Engineer.*
  - C. Assessment Change Report for the period of May 5<sup>th</sup> to June 2<sup>nd</sup> 2014, as submitted by the Assessment Office.*
  - D. Monthly Fiscal Status Report for the Low Income Home Energy Assistance Program for the month of May, as submitted by the Weatherization Department.*
  - E. Pennsylvania Department of Energy, Low Income Home Energy Assistance Program (LIHEAP) for the month of May, 2014, as submitted by the Weatherization Department.*
  - F. A list of individuals no longer employed and new hires for Northumberland County, as submitted by the Human Resources Department.*
- 24. A MOTION IS NEEDED AUTHORIZING BH/IDS TO PURCHASE THE FOLLOWING VEHICLES THROUGH THE COSTARS PIGGYBACK PROGRAM:**
- A. Two-2014 Dodge Journeys SE AWD from Zimmerman Enterprise, Inc for \$25,175.00 each.*
- 25. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION BOARD VOUCHER FORM FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF MAY, AS SUBMITTED BY THE ASSESSMENT OFFICE.**
- 26. A MOTION IS NEEDED AUTHORIZING A REFUND TO VIKING ENERGY IN THE AMOUNT OF \$4,521.52 FOR PARCEL #039-00-034-020-E, DUE TO A 2013 APPEALS SETTLEMENT, AS SUBMITTED BY THE ASSESSMENT DEPARTMENT.**

27. A MOTION IS NEEDED AUTHORIZING AREA AGENCY ON AGING TO PURCHASE A 2014 FORD TAURUS FWD SEDAN SE FROM SUNBURY MOTORS THROUGH THE COSTARS PIGGYBACK PROGRAM AT A COST OF \$22,997.00.
28. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SEND A LETTER TO THE DEPARTMENT OF ENVIRONMENTAL PROTECTION ASKING THEM NOT TO FINALIZE THE NEW REGULATIONS FOR GREENHOUSE GAS EMISSIONS FOR EXISTING COAL-FIRED POWER PLANTS.
29. A MOTION IS NEEDED TO SEND A LETTER OF FINANCIAL SUPPORT TO LEWIS TOWNSHIP SUPERVISORS FOR THE BEAVER RUN ROAD PROJECT IN LEWIS TOWNSHIP COMMITTING \$50,000 FROM THE LIQUID FUELS FUNDS FOR THIS PROJECT AS LONG AS THEY SUCCESSFULLY SECURE PENNDOT FUNDING, AS SUBMITTED BY THE PLANNING DEPARTMENT.
30. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:
- |   |   |  |
|---|---|--|
| <b>A. <u>Assessment:</u></b>                        |   |  |
| (1) July 10-11                                      | - | AAP Board and Committee Meeting<br>(Harrisburg)                          |
| <b>B. <u>BH/IDS:</u></b>                            |   |  |
| (1) June 23-24                                      | - | Systems of Care and Fetal Alcohol<br>Syndrome Conference (State College) |
| <b>C. <u>Human Services Directors: (Ratify)</u></b> |   |  |
| (5) June 23-24                                      | - | PA Systems of Care Learning<br>Institute Conference (State College)      |
| <b>D. <u>Juvenile Court:</u></b>                    |   |  |
| (2) July 30-Aug. 1                                  | - | SAPEN Conference<br>(State College)                                      |
| <b>E. <u>Planning: (Ratify)</u></b>                 |   |  |
| (1) June 11-12                                      | - | CRT Achievement Awards<br>(Washington, D.C.)                             |
| <b>F. <u>Recycling:</u></b>                         |   |  |
| (1) June 23-25                                      | - | PROP Recycling Conference<br>(Washington)                                |
31. A MOTION IS NEEDED TO ADOPT THE FOLLOWING HONORARY LETTERS:
- A. National Outstanding Eagle Scout Leaders Award:**
1. *Dean B. Girton, Lewisburg*
  2. *Russell B. DeVore, Bloomsburg*

**B. Eagle Scout Award:**

1. *Daniel Bower, Milton, Boy Scout Troop #522*

**C. Wedding Anniversaries:**

1. *Mr. & Mrs. Ralph Knorr, Sunbury – 35<sup>th</sup> Wedding Anniversary*
2. *Reverend & Mrs. Kenneth Geise, Sr., Sunbury – 50<sup>th</sup> Wedding Anniversary*
3. *Mr. & Mrs. William Groom, Turbotville – 50<sup>th</sup> Wedding Anniversary*
4. *Mr. & Mrs. Byron R. Hollenbach, Northumberland – 55<sup>th</sup> Wedding Anniversary*
5. *Mr. & Mrs. Marlin Moore, Coal Township – 60<sup>th</sup> Wedding Anniversary*

**32. SOLICITOR'S REPORT:**

- A. Motion to adopt *Resolution R#51-14* as presented by the Solicitor (*Professional Services Agreement between the Northumberland County Commissioners, on behalf of the Planning Department and SEDA-Council of Governments for Administrative Services for the PA Department of Community and Economic Development 2013 Community Development Block Grant Program*).
- B. Motion to adopt *Resolution R#52-14* as presented by the Solicitor (*Professional Services Agreement between the Northumberland County Commissioners, on behalf of the Department of Public Safety and Pictometry International Corp. to provide aerial photos of Northumberland County to Public Safety to be distributed and used by other county departments*). (Ratification)
- C. Motion to adopt *Resolution R#53-14* as presented by the Solicitor (*Resolution of the Northumberland County Board of Commissioners, adopting a policy regarding the submission and proper execution of Employee Status Sheets*).
- D. Motion to adopt *Resolution R#54-14* as presented by the Solicitor (*Grant Agreement between the Commonwealth of PA acting through the Department of Transportation and Northumberland County for reimbursement of the replacement of Northumberland County Bridge No. 8 located in Delaware Township*).
- E. Motion to adopt *Resolution R#55-14* as presented by the Solicitor (*Bid award agreement between the Northumberland County Commissioners and ServiceMaster Commercial Services for cleaning services at the Administrative Building, Courthouse and the Career and Arts Center, as submitted by Dale Henry, Maintenance Director*).
- F. Motion to adopt *Resolution R#56-14* as presented by the Solicitor (*Amendment #1 to the Commonwealth of Pennsylvania, Department of Community and Economic Development grant agreement contract #C0000055881 extending the contract period to June 30, 2016, as submitted by Weatherization*). (Ratification)

G. Motion to adopt *Resolution R#57-14* as presented by the Solicitor (*Commissioners – Budget Amendments as listed*):

| <u>No.</u> | <u>Department</u> | <u>No. of<br/>Items</u> | <u>Debit</u> | <u>Credit</u> | <u>Balance</u> | <u>Effect on<br/>Budget</u> |
|------------|-------------------|-------------------------|--------------|---------------|----------------|-----------------------------|
| 055-14     | Juvenile Ct.      | 37                      | \$149,583    | \$149,583     | 0              | +\$ 3,069                   |
| 059-14     | Prison            | 10                      | \$ 63,131    | \$ 63,131     | 0              | +\$60,631                   |

H. Motion to adopt *Resolution R#58-14* as presented by the Solicitor (*Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the following service providers as listed*):

1. *Contract Amendment between Community Care Behavioral Health Organization and Northumberland County BH/IDS (Adding D&A Case Coordination Services/Removing D&A Targeted Case Management).*
2. *Contract Amendment between Northumberland County BH/IDS and Community Services Group (Base-funded MH).*
3. *Northumberland County Adult Services State Food Purchase Program Plan, Fiscal Year 2014/2015.*
4. *Guaranteed Space Agreement between Northumberland County Juvenile Court Services and Central Counties Youth Center (Detention Space).*
5. *Purchase of Service Agreement between Northumberland County Juvenile Court Services and Gaudenzia Chambers Hill Adolescent Program.*
6. *Purchase of Service Agreement between Northumberland County Juvenile Court Services and Vision Quest.*
7. *Purchase of Service Agreement between Northumberland County Juvenile Court Services and the Youth Services Agency of Pennsylvania.*
8. *Purchase of Service Agreement between Northumberland County Juvenile Court Services and the PA Treatment & Healing.*
9. *Contract Agreement between WNEP-TV and Northumberland County Area Agency on Aging (#740421)*
10. *Contract Agreement between WNEP-TV and Northumberland County Area Agency on Aging (#737022).*
11. *Contract Agreement between WNEP-TV and Northumberland County Area Agency on Aging (#738661).*

- 12. Contract Agreement between WNEP-TV and Northumberland County Area Agency on Aging (#737332).*
- 13. Northumberland County Human Services Non-Block Grant Report, Certification Statement (FY 2012/13).*
- 14. Contract Agreement between Northumberland County Behavioral Health & Intellectual/Developmental Services and Steve Hauer (E.I. services).*
- 15. Infants, Toddlers and Families Medicaid Waiver Early Intervention Program Contract Agreement between Northumberland County BH/IDS and Steve Hauer (E.I. Services).*
- 16. Contract for the Provision of Grandparent Caregiver Support Program between Northumberland County Area Agency on Aging and R.H. caregiver for T.B.*
- 17. Contract for the Provision of Pennsylvania Caregiver Support Program between Northumberland County Area Agency on Aging and D.C. caregiver for M.C.*
- 18. Contract for the Provision of Pennsylvania Caregiver Support Program between Northumberland County Area Agency on Aging and K.B. caregiver for V.M.*
- 19. Contract for the Provision of Pennsylvania Caregiver Support Program between Northumberland County Area Agency on Aging and W.O. caregiver for V.O.*
- 20. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Susan McCormick (E.I. Services).*
- 21. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Geisinger Community Health Services (HCQU).*

*The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees, nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.*

**33. OLD BUSINESS.**

**34. NEW BUSINESS.**

**\*\*\* PUBLIC INPUT \*\*\***

**35. MOTION TO ADJOURN.**