

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, OCTOBER 1, 2024

1:00 PM

- 1. CALL TO ORDER.**
- 2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.**
- 3. CITIZENS' INPUT – AGENDA ITEMS ONLY.**

******PRESENTATION BY RABBITTRANSIT******
SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY
RICH FARR, EXECUTIVE DIRECTOR

- 4. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, SEPTEMBER 17, 2024.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 18 IN THE AMOUNT OF \$743,178.41 AND PAYROLL NO. 19 IN THE AMOUNT OF \$901,776.04.**
- 6. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$4,876,387.23 FROM AUGUST 31, 2024 TO SEPTEMBER 27, 2024.**
- 7. ANNOUNCEMENTS:**

A. A Work Session will be held on Tuesday, October 15, 2024 beginning at

10 A.M. in the Commissioners' Conference Room.

- B. The next regular Public Meeting will be held on Tuesday, November 12, 2024 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*
 - C. The next Prison Board Meeting will be held on Wednesday, October 2, 2024 at 11 A.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*
 - D. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Monday, October 14, 2024 in observance of the Columbus Day Holiday, Tuesday, November 5, 2024 in observance of the Election Day Holiday and Monday, November 11, 2024 in observance of the Veterans' Day Holiday.*
 - E. There were no bids received for the readvertisement of a 2021 Chevy Tahoe.*
- 8. A MOTION IS NEEDED TO APPROVE THE EMPLOYEES' STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 15.**
- 9. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF AUGUST 2024, AS SUBMITTED BY THE ASSESSMENT OFFICE.**
- 10. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:**
- A. Coal Royalty Report, as submitted by the County Engineer:*
 - 1. Six operators reported collections of \$19,711.75 for the month of August 2024.*
 - B. Tax Claims Bureau reported a total of \$573,700.06 collected in taxes for the period of August 26, 2024 to September 23, 2024.*
 - C. Monthly Fiscal Status Reports for the month of August 2024, as submitted by the Weatherization Department:*
 - 1. DOE Report.*
 - 2. DOE BIL Report.*
 - 3. LIHEAP Cool Report.*
 - 4. LIHEAP C&T Report.*
 - 5. LIHEAP Cumulative Report.*
 - 6. LIHEAP Standard Report.*

11. **A MOTION IS NEEDED TO AUTHORIZE THE CHAIRPERSON TO EXECUTE ENGAGEMENT LETTERS WITH BABST CALLAND FOR THE REPUBLICAN NATIONAL COMMITTEE ET AL. AL SCHMIDT ET AL. (SUPREME COURT MIDDLE DISTRICT DOCKET NO. 108 MM 2024) AND NEW PA PROJECT EDUCATION FUND, ET AL. V. AL SCHMIDT ET AL. (SUPREME COURT MIDDLE DISTRICT DOCKET NO 112 MM2024). (RATIFICATION)**

12. **A MOTION IS NEEDED AUTHORIZING PERMISSION TO ADVERTISE THE FOLLOWING:**
 - A. *Readvertise – Request for Bids for a 2021 Chevy Tahoe on behalf of the Public Safety Department. (Ratification)*

 - B. *Bid Requests for Supply and Delivery of Heating Oil for various County buildings, on behalf of the County Engineer.*

13. **A MOTION IS NEEDED TO APPROVE THE CHAIRPERSON TO EXECUTE THE ANNUAL MAINTENANCE AGREEMENT WITH HORIZON INFORMATION SYSTEMS FOR THE SOFTWARE SYSTEM ON BEHALF OF THE NORTHUMBERLAND COUNTY WEATHERIZATION DEPARTMENT.**

14. **A MOTION IS NEEDED TO AWARD THE LOWEST QUOTE OF \$15,550 BY ALL QUALITY MEMORIAL MARKERS, SMOKETOWN ON BEHALF OF VETERAN'S AFFAIRS.**

15. **A MOTION IS NEEDED TO AUTHORIZE THE CHAIRPERSON TO EXECUTE THE CONTRACT WITH JOHNSON CONTROLS FOR THE ADMINISTRATION CENTER BUILDING'S FIRE PANEL AND SMOKE DETECTORS SEMI-ANNUAL INSPECTIONS, FOR THE PERIOD OF 1/1/2024 TO 12/31/2028. (RATIFICATION)**

16. **A MOTION IS NEEDED TO AUTHORIZE THE CHAIRPERSON TO EXECUTE DOCUMENTS NECESSARY TO LIST FOR SALE COUNTY OWNED PROPERTY LOCATED AT 2178 TREVORTON ROAD, COAL TOWNSHIP WITH BOWEN AGENCY REALTORS, SUNBURY. (RATIFICATION)**

17. **A MOTION IS NEEDED TO AUTHORIZE CHARLES HOPTA, JR., NORTHUMBERLAND COUNTY ENGINEER, AS SIGNATORY ON ALL CONTRACTS FOR SNOW REMOVAL OF ALL COUNTY OWNED SIDEWALKS AND BRIDGES.**

18. A MOTION IS NEEDED TO ACCEPT THE RESIGNATION OF JOSEPH MORALEZ FROM THE SEDA-COG BOARD OF DIRECTORS, EFFECTIVE SEPTEMBER 24, 2024. *(RATIFICATION)*

19. A MOTION IS NEEDED TO ACCEPT THE RESIGNATION OF RICK SHOCH FROM THE HOUSING AUTHORITY OF NORTHUMBERLAND COUNTY, EFFECTIVE SEPTEMBER 30, 2024. *(RATIFICATION)*

20. A MOTION IS NEEDED TO APPOINT JOSEPH MORALEZ TO THE HOUSING AUTHORITY OF NORTHUMBERLAND COUNTY FOR THE UNEXPIRED TERM OF RICK SHOCH, BEGINNING OCTOBER 1, 2024 AND ENDING DECEMBER 31, 2025, OR UNTIL A REPLACEMENT IS APPOINTED, WHICHEVER SHALL COME LATER.

21. A MOTION IS NEEDED TO AUTHORIZE THE CHAIRPERSON TO EXECUTE THE PROFESSIONAL AND ADMINISTRATIVE SERVICES AGREEMENT WITH SEDA-COG FOR THE FFY2023 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG).

22. A MOTION IS NEEDED TO AUTHORIZE THE CHAIRPERSON TO EXECUTE THE DECLARATION OF COVENANTS BETWEEN NORTHUMBERLAND COUNTY AND THE PENNSYLVANIA HISTORICAL AND MUSEUM COMMISSION ENSURING THE MAINTENANCE PRESERVATION OF THE ARCHITECTURAL AND HISTORICAL CHARACTERISTICS OF THE NORTHUMBERLAND COUNTY COURTHOUSE. *(RATIFICATION)*

23. A MOTION IS NEEDED TO APPROVE THE CHANGE ORDER #01 WITH H&P CONSTRUCTION, INC (HPCI) FOR \$750.00 TO REPLACE 5 SHEETS OF DECAYED PLYWOOD DISCOVERED DURING THE ROOF REPLACEMENT AT THE SOUTHERN COMPLEX. *(RATIFICATION)*

24. A MOTION IS NEEDED TO EXECUTE AN INDEMNIFICATION AGREEMENT BETWEEN THE COUNTY OF NORTHUMBERLAND, ON BEHALF OF THE TAX CLAIM BUREAU, AND THE SHAMOKIN AREA ECONOMIC DEVELOPMENT AUTHORITY (SAEDA), AUTHORIZING THE SAEDA AND ITS INVITEES TO ENTER CERTAIN REAL PROPERTY, HELD BY THE TAX CLAIM BUREAU, MUNICIPALITY ADDRESSED 505 NORTH EIGHTH STREET, SHAMOKIN, NORTHUMBERLAND COUNTY, PENNSYLVANIA, SUBJECT TO ALL PERSONS ENTERING INTO OR ONTO SAID PROPERTY INDEMNIFYING AND HOLDING

**THE COUNTY HARMLESS AS TO ANY INJURY TO PERSON OR PROPERTY.
(RATIFICATION)**

25. A MOTION IS NEEDED TO AUTHORIZE THE COMMISSIONERS OF NORTHUMBERLAND COUNTY TO EXECUTE THE SETTLEMENT AGREEMENT AND STIPULATIONS BETWEEN NORTHUMBERLAND COUNTY CV-18-85 AND COAL TOWNSHIP.

26. A MOTION IS NEEDED TO APPROVE THE FORGIVENESS OF THE NORTHUMBERLAND COUNTY PORTION OF 2024 PROPERTY TAXES FOR MARION HEIGHTS TAX PARCEL NO. 003-00-001-309 LOCATED AT 343 WARSAW STREET, MARION HEIGHTS. THIS BLIGHT PROPERTY WAS PURCHASED BY MARION HEIGHTS WITH THE INTENTION OF DEMOLITION.

27. A MOTION IS NEEDED TO AUTHORIZE THE CHAIRPERSON TO EXECUTE THE SERVICE AGREEMENT WITH TYLER TECHNOLOGIES, INC FOR ASSESSMENT AND APPRAISAL SERVICES.

28. A MOTION IS NEEDED TO AUTHORIZE THE REFUND OF THE COUNTY PORTION OF 2024 REAL ESTATE TAXES IN THE TOTAL AMOUNT OF \$390.45, FOR CERTAIN REAL PROPERTY, MUNICIPALLY ADDRESSED 349 & 351 N. 11TH ST, SUNBURY BASED UPON A DELAY BY THE DEPARTMENT OF MILITARY AND VETERANS AFFAIRS PROCESSING THE PROPERTY OWNERS' VETERAN'S EXEMPTION.

**29. A MOTION IS NEEDED TO AUTHORIZE THE COMMISSIONERS OF NORTHUMBERLAND COUNTY TO EXECUTE THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY (PCCD) – VICTIMS OF JUVENILE OFFENDERS (VOJO) GRANT APPLICATION ON BEHALF OF JUVENILE COURT.
(RATIFICATION)**

30. A MOTION IS NEEDED TO APPROVE THE FOLLOWING PROCLAMATIONS AND AWARDS:

A. Proclamation:

- 1. Domestic Violence Awareness Month – October 2024**

31. A MOTION IS NEEDED TO APPROVE THE FOLLOWING BUDGET AMENDMENTS:

<u>No.:</u>	<u>Dept.:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget:</u>
056-24	HR	\$495	\$495	0	-\$ 495

32. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:

A. BHIDS:

- (1) Oct. 21-23 - Early Intervention Leadership Conference
State College, PA
- (3) Oct. 28 & 29 - 2024 Lifesharing Conference
Lancaster, PA
- (2) Nov. 13-15 - 2024 PACAMHIDS Fall Conference
Bedford Springs, PA

B. C&Y:

- (2) Oct. 15-18 - PCYA Conference
Lancaster, PA

C. COMM:

- (1) Oct. 18 - 2024 CCAP Solicitors Conference
Harrisburg, PA

D. Prison:

- (2) Oct. 24-25 - Pepperball Instructor
Smethport, PA

33. A MOTION IS NEEDED TO AUTHORIZE THE NORTHUMBERLAND COUNTY COMMISSIONERS TO EXECUTE THE PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES FISCAL YEAR 2025-26 NEEDS-BASED PLAN & BUDGET ON BEHALF OF THE NORTHUMBERLAND COUNTY CHILDREN AND YOUTH SERVICES. (RATIFICATION)

34. SOLICITOR'S REPORT:

A. MOTION TO ADOPT *Resolution R#23-24 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):*

- 1. *Contract Agreement between Northumberland County Area Agency on Aging and The Magic Touch Cleaning Service.***
- 2. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Northumberland County Juvenile Probation (Vigilnet).***

3. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Northumberland County Juvenile Probation (Counseling Services through Hummel Counseling Services).*
4. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Geisinger Clinic (Forensic Interviews).*
5. *Purchase of Service Agreement between Northumberland County Children and Youth Services and George Junior Republic in Pennsylvania.*
6. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Merakey.*
7. *Purchase of Service Agreement between Northumberland County Juvenile Probation Court Services Agency and Diversified Treatment Alternative Centers LLC.*
8. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Adelphoi Village.*
9. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and CONCERN.*
10. *Agreement between Northumberland County Drug and Alcohol Department and Merakey.*
11. *Letter of Agreement between Northumberland County Drug and Alcohol Program and WNEP-TV.*
12. *Contract Agreement between Northumberland County Drug and Alcohol Department and Columbia/Montour/Snyder/Union (CMSU) (Warm Hand-Off Program and Recovery Service/Certified Recovery Specialist).*
13. *Contract Agreement between Northumberland County Drug and Alcohol Department and Gaudenzia (Mobile Unit).*
14. *Agreement between Northumberland County Drug and Alcohol Department and The Bridge and The Villa Programs.*
15. *Agreement between Northumberland County Drug and Alcohol Department and Pyramid Healthcare, Inc.*
16. *Agreement between Northumberland County Drug and Alcohol Department and Deborah Shaffer.*

17. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Gallant Psychological and Forensic Services, LLC.*
18. *Contract Amendment between Northumberland County Department of Drug and Alcohol and Gaudenzia (Inpatient).*
19. *Contract Amendment between Northumberland County Department of Drug and Alcohol and Crossroads Counseling (Wellness Nurse).*
20. *Contract Amendment between Northumberland County Department of Drug and Alcohol and Crossroads Counseling (Training Expense).*
21. *Agreement between Northumberland County Behavioral Health and Intellectual Developmental Services and William Chase Cannon, Esquire.*
22. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Forget Me Knot Children and Youth Services.*
23. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Pennsylvania Mentor.*
24. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Clear Vision Residential Treatment Services, Inc.*
25. *Agreement between Northumberland County Behavioral Health and Intellectual Developmental Services and Frank W. Garrigan, Esquire.*

The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees, nor does the organizational contract list County employees as Principals in their Corporation or on their Board of Directors, with the exception of Contracts with CSO and Frank Garrigan, Solicitor. Controller Chris Grayson is member of the CSO Board. Frank Garrigan is the Solicitor for Northumberland County.

35. OLD BUSINESS.

36. NEW BUSINESS:

***** PUBLIC INPUT *****

37. MOTION TO ADJOURN.