

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, APRIL 2, 2024

1:00 PM

- 1. CALL TO ORDER.**
- 2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.**
- 3. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 4. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE COMMISSIONERS' PUBLIC MEETING MINUTES OF TUESDAY, MARCH 5, 2024.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 5 IN THE AMOUNT OF \$734,862.74 AND PAYROLL NO. 6 IN THE AMOUNT OF \$724,119.73.**
- 6. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$5,692,029.60 FROM MARCH 2, 2024 TO MARCH 29, 2024.**
- 7. ANNOUNCEMENTS:**
 - A. A Work Session will be held on Tuesday, April 16, 2024 beginning at 10:00 A.M. in the Commissioners' Conference Room.*
 - B. The next regular Public Meeting will be held on Tuesday, May 7, 2024 at 1:00 P.M. at the Administration Center, 399 Stadium Drive, Sunbury, PA.*
 - C. The Prison Board Meeting will be held on Wednesday, April 3, 2024 at 11:00 A.M., at the Administration Center, 399 Stadium Drive, Sunbury.*

- D. A Public Hearing will be held on Wednesday, April 24, 2024 from 10 A.M. to 12 Noon of the Assessment Appeal Hearings in the Commissioners' Public Meeting Room, Northumberland County Administration Building 399 Stadium Drive, Sunbury.*
- E. First Public Hearing and Project Development Workshop for the FFY 2024 Community Development Block Grant (CDBG) program will be held Thursday, April 4, 2024 at 6:30 P.M. in the Northumberland County Administration Building, Public Meeting Room, 399 Stadium Drive, Sunbury.*
- 8. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF FEBRUARY 2024, AS SUBMITTED BY THE ASSESSMENT OFFICE.**
- 9. A MOTION IS NEEDED TO APPROVE THE EMPLOYEES' STATUS SHEET OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 27.**
- 10. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:**
- A. Coal Royalty Reports, as submitted by the County Engineer:*
- 1. Four operators reported collections of \$5,659.60 for the month of February 2024.*
- B. Tax Claims Bureau reported a total of \$1,123,150.48 collected in taxes for the period of February 27, 2024 through March 25, 2024.*
- C. Monthly Fiscal Status Reports for the month of February 2024, as submitted by the Weatherization Department:*
- 1. The Department of Energy (DOE) Report*
 - 2. The Department of Energy (DOE) BIL Report*
 - 3. The Department of Energy (DOE) Readiness Report*
 - 4. The Low Income Home Energy Assistance Program (LIHEAP) C&T Furnace.*
 - 5. The Low Income Home Energy Assistance Program (LIHEAP) Crisis Report.*
 - 6. The Low Income Home Energy Assistance Program (LIHEAP) Cumulative Report.*

17. A MOTION TO ADOPT BUDGET AMENDMENTS AS LISTED:

<u>No.:</u>	<u>Dept.:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget:</u>
046-23	Pub. Safety	\$ 30,131	-\$ 30,131	0	-\$ 15,476

18. A MOTION IS NEEDED TO AUTHORIZE THE CHAIRMAN TO EXECUTE A PROPOSAL FOR THE ANNUAL FIRE PUMP FLOW TEST LOCATED ON COUNTY PROPERTY 720 NORTHUMBERLAND COUNTY DRIVE, COAL TOWNSHIP. (RATIFICATION)

19. A MOTION IS NEEDED TO AUTHORIZE THE NORTHUMBERLAND COUNTY COMMISSIONERS TO EXECUTE A LETTER TO THE PENNSYLVANIA TREASURY DEPARTMENT GRANTING THE AUTHORITY TO NORTHUMBERLAND COUNTY TREASURER, SANDRA BROWN TO OBTAIN UNCLAIMED PROPERTY ON BEHALF OF THE COUNTY OF NORTHUMBERLAND. (RATIFICATION)

20. A MOTION IS NEEDED TO AUTHORIZE THE NORTHUMBERLAND COUNTY COMMISSIONERS TO EXECUTE THE PROFESSIONAL SERVICES AGREEMENT WITH VINCENT V. ROVITO, JR., ESQUIRE ON BEHALF OF THE TAX CLAIMS BUREAU AND ASSESSMENT DEPARTMENTS.

21. A MOTION IS NEEDED TO AUTHORIZE PLANNING COORDINATOR, JUSTIN SKAVERY, TO EXECUTE AN AGREEMENT BETWEEN THE COUNTY AND KPI TECHNOLOGY TO ACT AS A SECONDARY CONSULTANT FOR THE REVIEW OF APPLICATIONS ASSOCIATED WITH THE SUBDIVISION AND LAND DEVELOPMENT ORDINANCE (SALDO).

22. A MOTION IS NEEDED TO ACCEPT THE RESIGNATION OF STEPHEN JEFFERY FROM LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) EFFECTIVE 2/23/2024. (RATIFICATION)

23. A MOTION IS NEEDED TO APPOINT CLINT HERR TO THE LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) BEGINNING MARCH 5, 2024 AND CONTINUING THROUGH DECEMBER 31, 2024, OR UNTIL A REPLACEMENT IS APPOINTED, WHICHEVER SHALL COME LATER. (RATIFICATION)

24. A MOTION IS NEEDED TO APPROVE THE FOLLOWING PROCLAMATION(S),

CERTIFICATE(S) OF APPRECIATION AND CERTIFICATE(S) OF RECOGNITION:**A. Proclamation:**

- 1. April as National Child Abuse Prevention Month*
- 2. National Public Safety Telecommunicators Week, April 14-20, 2024*
- 3. National Library Week, April 7-13, 2024*
- 4. April as Pennsylvania 811 Safe Digging Month*

B. Certificate of Appreciation

- 1. Diana Stine, Supervisor of Children & Youth*
- 2. Sarah Hepler, Caseworker of Children & Youth*
- 3. Crystal Malmgren, Caseworker of Children & Youth*
- 4. Amanda Kurtz, Caseworker of Children & Youth*

25. A MOTION IS NEEDED TO AUTHORIZE THE NORTHUMBERLAND COUNTY CHILDREN AND YOUTH TO PURCHASE THROUGH COSTARS PROGRAM A 2024 FORD EXPLORER FROM SUNBURY MOTORS AT A COST OF \$43,270.00.

26. A MOTION IS NEEDED TO GRANT PERMISSION TO ADVERTISE FOR THE FOLLOWING:

- A. Request for Proposals (RFP) for the Roof Replacement Project located at the Northumberland County Southern Campus, 730 Northumberland County Drive, Coal Township.*
- B. Hearing Notice, the Assessment Appeal Hearings will be held Wednesday, April 24, 2024 from 10 A.M. to 12 Noon in the Public Meeting Room at the Northumberland County Administration Center, 399 Stadium Drive, Sunbury, PA 17801.*

27. A MOTION IS NEEDED TO AUTHORIZE THE CHIEF CLERK TO EXECUTE THE EQUIPMENT ACKNOWLEDGEMENT BETWEEN NORTHUMBERLAND COUNTY AND BIOREFERENCE LABORATORIES AN OPKO HEALTH COMPANY, ELMWOOD PARK, NJ AS LISTED IN PARAGRAPH 5 FOR THE PROCESSING OF PRISON INMATES LAB SPECIMENS. (RATIFICATION)

28. A MOTION IS NEEDED TO APPROVE FOR THE COMMISSIONERS TO EXECUTE THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY FOR THE NORTHUMBERLAND COUNTY LETI SUPPORT PROGRAM SUBGRANT #2020-CO-01-36576 AMENDMENT #3. (RATIFICATION)

29. A MOTION IS NEEDED TO AUTHORIZE THE NORTHUMBERLAND COUNTY

VETERANS ADMINISTRATION TO PURCHASE AMERICAN CEMETERY FLAGS FOR MEMORIAL DAY FROM NATIONAL FLAG & DISPLAY COMPANY, AT A COST OF \$22,982.40. (RATIFICATION)

- 30. A MOTION IS NEEDED TO AUTHORIZE THE EXECUTION OF A FOUR YEAR PLAN, COVERING YEARS 2024-2028 WITH THE PENNSYLVANIA DEPARTMENT OF AGING ON BEHALF OF THE NORTHUMBERLAND COUNTY AREA AGENCY ON AGING.**
- 31. A MOTION IS NEEDED TO APPROVE CHANGE ORDER RFC NO. 2: ADDITIONAL BORDER TILE IS NEEDED TO COMPLETE THE SCOPE OF WORK; THAT EXCEEDS THE CONTRACTED SQUARE FOOTAGE FOR BORDER TILE IN THE AMOUNT OF \$18,662.85 FOR THE NORTHUMBERLAND COUNTY COURTHOUSE TILE RESTORATION PROJECT.**
- 32. SOLICITOR'S REPORT:**
- A. MOTION TO ADOPT *Resolution R#09-24 (Northumberland County Board of Commissioners hereby designate Clint Herr, Director of Emergency Management, as signatory and directed to submit grant applications and funding request, and any ancillary documents thereto, to Pennsylvania Emergency Management Agency(PEMA), effective March 12, 2024). (RATIFICATION)***
- B. MOTION TO ADOPT *Resolution R#10-24 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):***
1. Purchase of Service Agreement between Northumberland County Children and Youth Services and Faith, Hope & Charity Foster Care Agency.
 2. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Benjamin w. Largey, Psy.D. (3/1/24-6/30/24).
 3. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Alchera Incorporated, d/b/a SafeinHome (3/1/24 – 6/30/24).
 4. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Susquehanna Valley Taxi, Inc. (FY 24-25).
 5. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Dr. Michele Miele, Psy.D. (FY 24-25 Mental Health and Forensic Services).

6. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Martha Lloyd Community Services (FY 24-25 Residential Facility).
7. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Mr. William Stillman (FY 24-25).
8. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and The Arc, Susquehanna Valley (FY 24-25 Recreational Activities).
9. Agreement for Consulting Services between Northumberland County Drug and Alcohol Program Center for Community Resources (PCCD Grant #26576 LETI), (3/1/24 – 9/30/24).

The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors, with the exception of Contracts with CSO. Controller Chris Grayson is a member of the CSO Board.

33. OLD BUSINESS.

34. NEW BUSINESS.

***** PUBLIC INPUT *****

35. MOTION TO ADJOURN.