

# **NORTHUMBERLAND COUNTY COMMISSIONERS**

## **PUBLIC MEETING AGENDA**

**TUESDAY, FEBRUARY 6, 2024**

**1:00 PM**

- 1. CALL TO ORDER.**
- 2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
- 3. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 4. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE COMMISSIONERS' PUBLIC MEETING MINUTES OF TUESDAY, JANUARY 2, 2024.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 1 IN THE AMOUNT OF \$813,460.13 AND PAYROLL NO. 2 IN THE AMOUNT OF \$760,482.83.**
- 6. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$5,252,671.59 FROM DECEMBER 30, 2023 TO FEBRUARY 2, 2024.**
- 7. ANNOUNCEMENTS:**
  - A. A Work Session will be held on Tuesday, February 20, 2024 beginning at 10:00 A.M. in the Commissioners' Conference Room.*
  - B. The next regular Public Meeting will be held on Tuesday, March 5, 2024 at 1:00 P.M. at the Administration Center, 399 Stadium Drive, Sunbury, PA.*

- C. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Monday, February 19, 2024 in observance of the President's Day Holiday.*
- D. The next Prison Board Meeting will be held on Wednesday, February 7, 2024.*
- E. Acknowledging the receipt of a letter notifying the County that Clinton W. Wynn Mining would like to renew their Coal Lease for the year 2024.*

**8. CORRESPONDENCE:**

*A. Fiscal Year 2023 Reports, as submitted by the County Engineer:*

- 1. Act 89 Tax Fund Report.*
- 2. Act 44 Tax Fund Report.*
- 3. County Liquid Fuels Tax Fund Report.*

**9. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTHS OF DECEMBER 2023, AS SUBMITTED BY THE ASSESSMENT OFFICE.**

**10. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 21.**

**11. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:**

*A. Coal Royalty Reports, as submitted by the County Engineer:*

- 1. Four operators reported collections of \$7,985.54 for the month of December 2023 due January 2024.*

*B. Tax Claims Bureau reported a total of \$271,498.05 collected in taxes for the period of December 27, 2023 through January 29, 2024.*

*C. Monthly Fiscal Status Reports for the month of December 2023, as submitted by the Weatherization Department:*

- 1. The LIHEAP Crisis Report for 2023-2024.*
- 2. The LIHEAP Cumulative Report for 2023-2024.*
- 3. The LIHEAP C&T Report for 2023-2024.*
- 4. The DOE BIL Report for 2022-2027.*
- 5. The DOE Report for 2023-2024.*

*6. The DOE Readiness Report for 2023-2024.*

- 12. A MOTION IS NEEDED TO AUTHORIZE THE CHAIRMAN TO EXECUTE A SATISFACTION PIECE PERTAINING TO A MORTGAGE LISTING JOHN REED, JR. AS THE BORROWER/MORTGAGOR, RECORDED AT NORTHUMBERLAND COUNTY RECORD BOOK 2088 AT PAGE 360, DATED AUGUST 25, 2008 AND RECORDED AUGUST 29, 2009, FOR 255 SOUTH 11<sup>TH</sup> STREET, TREVORTON, PENNSYLVANIA IN THE ORIGINAL FACE AMOUNT OF \$3,500.00. (RATIFICATION)**
- 13. A MOTION IS NEEDED TO AUTHORIZE THE EXECUTION OF TWO AGREEMENTS WITH NRG CONTROLS NORTH, INC. SELINGROVE, WITH THE FIRST TO PROVIDE CAMERA SYSTEM SERVER UPGRADES AT A COST OF \$84,490.00 AND THE SECOND TO PROVIDE NEW AND REPLACEMENT OF CAMERAS AT A COST OF \$89,520.00, ON BEHALF OF THE NORTHUMBERLAND COUNTY PRISON.**
- 14. A MOTION IS NEEDED TO GRANT PERMISSION TO ADVERTISE THE FOLLOWING:**
- A. Notice as per the Pennsylvania Code, Mental Health Procedures, Chapter §5100.81 Involuntary examination and treatment, let it be known that the Geisinger Medical Center facility, located in Danville, PA, has been designated by the Northumberland County Behavioral Health and Intellectual/Developmental Services program to provide mental health triage service for involuntary emergency examination and treatment.*
  - B. Ordinance No. O-01-24 authorizing the Board of County Commissioners of the County of Northumberland to enter into an Intergovernmental Cooperation Agreement and authorizing the participation in the Prison Inmate Medical Cost Containment Program (PIMCC) pursuant to the Pennsylvania Intergovernmental Cooperation Law, as amended. (RATIFICATION)*
  - C. Meeting Notice of the Salary Board and Special Meeting for general purposes, of the Northumberland County Commissioners will be held on Friday, February 9, 2024 at 11 A.M. in the Commissioner's Public Meeting Room, Northumberland County Administration Building, 399 Stadium Drive, Sunbury, PA. This meeting will be open to the public. (RATIFICATION)*
- 15. A MOTION IS NEEDED TO AUTHORIZE THE EXECUTION OF THE SERVICE AGREEMENT BETWEEN THE COUNTY OF WAYNE THROUGH THE WAYNE COUNTY CORRECTIONAL FACILITY, HONESDALE, AND COUNTY OF**

**NORTHUMBERLAND ON BEHALF OF THE NORTHUMBERLAND COUNTY PRISON TO PROVIDE JUVENILE INMATE HOUSING AT A DAILY RATE OF \$288.00/PER JUVENILE INMATE.(RATIFICATION)**

- 16. A MOTION IS NEEDED TO AUTHORIZE THE CHIEF CLERK TO EXECUTE A CONDITION STATEMENT BETWEEN THE COUNTY OF NORTHUMBERLAND AND PENN D.O.T. REGARDING PERMIT APPLICATION NO. 272891, PERTAINING TO THE COUNTY'S RESPONSIBILITIES FOR MAINTENANCE AND UPKEEP OF A BOX CULVERT TO BE INSTALLED ON ROUTE 125 IN COAL TOWNSHIP.(RATIFICATION)**
  
- 17. A MOTION IS NEEDED TO AUTHORIZE NORTHUMBERLAND COUNTY COMMISSIONERS TO EXECUTE THE CONSENT OF LANDOWNER TO PETE SHINGARA, JR. MINING FOR A STRIP MINE ON NORTHUMBERLAND COUNTY PROPERTY LOCATED IN MOUNT CARMEL TOWNSHIP. (RATIFICATION)**
  
- 18. A MOTION IS NEEDED TO AUTHORIZE THE NORTHUMBERLAND COUNTY COMMISSIONERS TO EXECUTE THE CONSENT OF LANDOWNER TO D. MOLESEVICH & SONS CONSTRUCTION CO., INC. FOR A STRIP MINE ON NORTHUMBERLAND COUNTY PROPERTY LOCATED IN COAL TOWNSHIP.**
  
- 19. A MOTION IS NEEDED TO AUTHORIZE THE CHAIRPERSON TO EXECUTE THE ESTIMATE PROVIDED BY MODERN GROUP OF BRISTOL, PA TO REPAIR THE BACKUP GENERATOR LOCATED AT 2000 NORTHWEST DRIVE, COAL TOWNSHIP, ON BEHALF OF THE NORTHUMBERLAND COUNTY PRISON AT AN ESTIMATED COST OF \$1,320.49. (RATIFICATION)**
  
- 20. A MOTION IS NEEDED TO AUTHORIZE THE NORTHUMBERLAND COUNTY COMMISSIONERS TO EXECUTE THE JUVENILE PROBATION SERVICE GRANT AGREEMENT FOR FY 2023-2024 FOR \$151,537.00, ON BEHALF OF THE PROBATION DEPARTMENT. (RATIFICATION)**
  
- 21. A MOTION IS NEEDED TO AUTHORIZE THE NORTHUMBERLAND COUNTY COMMISSIONERS TO EXECUTE THE PENNSYLVANIA EMERGENCY AGENCY (PEMA) 2023 911 STATEWIDE INTERCONNECTIVITY FUNDING GRANT AGREEMENT ON BEHALF OF THE 911/PUBLIC SAFETY DEPARTMENT FOR \$105,320.77. (RATIFICATION)**

**22. A MOTION IS NEEDED TO AUTHORIZE THE CHAIRPERSON TO EXECUTE THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE COMMONWEALTH OF PENNSYLVANIA, ACTING THROUGH THE GOVERNOR’S OFFICE OF ADMINISTRATION (OA) AND COUNTY OF NORTHUMBERLAND. OA WILL PURCHASE A BLOCK OF COFENSE INC. LICENSES AT A FIXED COST FOR THE ENTITY UNDER OA’S CONTRACT WITH COFENSE INC. THE LICENSE TERM SHALL BE TWELVE (12) MONTHS (12/30/2023 THROUGH 12/30/2024) IN ORDER TO COINCIDE WITH OA’S CONTRACT TERM. IN ACCORDANCE WITH THE FEDERAL FISCAL YEAR 2022 STATE AND LOCAL CYBERSECURITY GRANT PROGRAM.**

*(RATIFICATION)*

**23. A MOTION IS NEEDED TO AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS, AS IN ACCORDANCE WITH THE COUNTY’S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:**

**A. BHIDS**

(3) March 6-8                      PACA MHDS 2024 Spring Conference  
Skytop, PA

**B. C&Y**

(2) March 3-8                      PCYA Conference  
State College, PA

**C. D&A**

(1) March 13-15                    PACDAA Membership Meeting  
Harrisburg, PA

**D. Juvenile Courts**

(4) March 26-27                    Officer Safety & Well Being  
State College, PA

(1) Sept. 9-13/Oct.7-11          Juvenile Probation Officer Academy  
Camp Hill, PA

**C. Public Defender**

(1) Dec. 15, 2023                    2023 Capital Case Seminar  
King of Prussia, PA

**D. Recycling**

(1) July 24-26                      Wind Creek Bethlehem  
Bethlehem, PA 18015

**24. A MOTION IS NEEDED TO ADOPT BUDGET AMENDMENTS AS LISTED:**

<u>No.:</u>	<u>Dept.:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget:</u>
095-23	Gen. Fund	\$ 172,385	-\$ 172,385	0	+\$ 107,268
001-24	Liq. Fuels	\$3,502,000	-\$3,502,000	0	+\$3,502,000

**25. A MOTION IS NEEDED TO AMEND THE FOLLOWING BUDGET AMENDMENTS PASSED AT THE PUBLIC MEETING ON 12/26/2023:**

<u>No.:</u>	<u>Dept.:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget:</u>
062-23	Drug/Alco.	\$161,350	-\$161,350	0	+\$131,675
076-23	Gen. Fund	\$666,372	-\$666,372	0	+\$ 36,099
091-23	Prison	\$203,242	-\$203,242	0	+\$112,423
092-23	Courts	\$ 22,292	-\$ 22,292	0	+\$ 22,292

**26. A MOTION IS NEEDED TO AUTHORIZE THE NORTHUMBERLAND COUNTY COMMISSIONERS TO SIGN A LETTER APPROVING THE ALLOCATION OF \$1,901.28 FROM THE AMERICAN RESCUE PLAN ACT (ARPA) FUNDS FOR THE PURCHASE OF MATTRESSES FOR THE NORTHUMBERLAND COUNTY PRISON.**

**27. A MOTION IS NEEDED TO AMEND THE FOLLOWING SECTIONS OF THE NORTHUMBERLAND COUNTY PERSONNEL POLICY MANUAL:**

1. **Policy No. EC-3.0**  
**Time and Attendance Exempt Salary Employee**  
**Section III. Policy Specific Definitions**  
**Section IV. Procedure**  
**Section VI. Authorization Responsibilities**
  
2. **Policy No. AW-2.0**  
**Compensatory Time**  
**Section II. Policy**  
**Section III. Policy Specific Definitions**  
**Section IV. Procedure**  
**Section V. Authorization Responsibilities**

**28. A MOTION IS NEEDED TO AUTHORIZE THE NORTHUMBERLAND COUNTY COMMISSIONERS TO EXECUTE THE SERVICE AGREEMENT WITH DIVERSIFIED MAINTENANCE - RWS, LLC, 325 1<sup>ST</sup> AVE., NORTH, BIRMINGHAM, AL 35204. WHEREBY, THEIR LOCAL SUBSIDIARY 3B SERVICES (3B) WILL BE PROVIDING JANITORIAL SERVICES AT THE HUMAN SERVICES COMPLEX AT A RATE OF \$7,290.94 PER MONTH FOR THE PERIOD OF JANUARY 1, 2024 TO DECEMBER 31, 2024.**

**29. A MOTION IS NEEDED TO AUTHORIZE THE CHAIRPERSON TO EXECUTE THE INTERGOVERNMENTAL AGREEMENT FOR INTRUSION DETECTION SERVICES UNDER THE LOCAL CYBERSECURITY GRANT PROGRAM FOR FFY 2022, BETWEEN THE COMMONWEALTH OF PENNSYLVANIA, ACTING THROUGH THE PENNSYLVANIA EMERGENCY MANAGEMENT AGENCY (PEMA), AND NORTHUMBERLAND COUNTY.**

**30. SOLICITOR'S REPORT:**

**A. MOTION TO ADOPT *Resolution R#04-24 (Memorandum of Understanding between the County of Northumberland and Central Susquehanna Opportunities, Inc. to undertake Department of Housing and Urban Development (HUD) Funded Housing Projects in Northumberland County and for SEDA Council of Government's Community Development Program to conduct the Environmental Reviews).***

**B. MOTION TO ADOPT *Resolution R#05-24 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):***

1. Contract for the Provision of Custodial/Cleaning Services (Sunbury Adult Community Center) between Northumberland County Area Agency on Aging and J.G.C's Cleaning Services.
2. Purchase of Service Agreement between Northumberland County Area Agency on Aging and Dr. Karen Zereconsky.
3. First Contract Amendment to Local Agency Grant Agreement for Senior Farmers Market Nutrition Program between the Commonwealth of Pennsylvania through the Department of Agriculture and Northumberland County Area Agency on Aging.
4. Purchase of Service Agreement between Northumberland County Children and Youth Services and Anthony Fetter.
5. Contract Agreement between Northumberland County Children, Youth & Family Services and Avanco International, Inc. (Child Accounting and Profile System, AFCARS Upgrade and Maintenance).
6. Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Central Susquehanna Opportunities Inc. (Supportive Living Program Vehicle).

7. Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Central Susquehanna Opportunities, Inc. (Supportive Living Program).
8. Contract Amendment between Northumberland County Drug & Alcohol Program and Bowling Green Inn Brandywine.
9. Contract Amendment between Northumberland County Drug & Alcohol Program and White Deer Run.

*The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors, with the exception of Contracts with CSO. Whereas, Controller Chris Grayson is a member of the CSO Board.*

**31. OLD BUSINESS.**

**32. NEW BUSINESS.**

**\*\*\* PUBLIC INPUT \*\*\***

**33. MOTION TO ADJOURN.**