

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, DECEMBER 26, 2023

1:00 P.M.

- 1. CALL TO ORDER.**
- 2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.**
- 3. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 4. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, DECEMBER 5, 2023.**
- 5. ANNOUNCEMENTS:**
 - A. A Swearing-in Ceremony for the Northumberland County Elected officials will be held on Tuesday, January 2, 2024 at 11:00 A.M. in the Northumberland County Courthouse, Courtroom #1, 201 Market Street, Sunbury, PA.*
 - B. The Reorganizational Meetings of the Northumberland County Board of Commissioners, Retirement Board, Salary Board, Assessment Board of Appeals and Election Board will be held on Tuesday, January 2, 2024 at 1:00 P.M. in the Northumberland County Administration Center, Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*
 - C. The next regular Public Meeting will be held on Tuesday, January 2, 2024 at 1:00 P.M. following the Reorganization Meeting in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*

D. The County of Northumberland announces there were no bids received for the Supply and Delivery of Home Heating Oil on December 1, 2023. Therefore, readvertising for bids. (Ratification)

E. The County of Northumberland announces there were again no bids received for the Supply and Delivery of Home Heating Oil on December 22, 2023, which was the second time advertised for bids.

6. A MOTION IS NEEDED TO APPROVE THE FINAL 2024 NORTHUMBERLAND COUNTY BUDGET.

7. A MOTION IS NEEDED TO AUTHORIZE THE PAYMENT OF \$77,851.58 FOR THE 2023 MEDICAL WAIVERS, AS SUBMITTED BY THE HUMAN RESOURCE OFFICE.

8. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF NOVEMBER 2023, AS SUBMITTED BY THE ASSESSMENT OFFICE.

9. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS

A. Monthly Fiscal Status Reports for November 2023, as submitted by the Weatherization department:

- 1. The Department of Energy (DOE) Report (23/24).*
- 2. The Department of Energy (DOE) Readiness Report (23/24).*
- 3. The Department of Energy (DOE) BIL (22/27).*
- 4. The LIHEAP CRISIS (23/24).*
- 5. The LIHEAP C&T Report (23/24).*
- 6. The LIHEAP Cumulative (23/24).*

10. A MOTION IS NEEDED TO RENEW THE AGREEMENT BETWEEN THE NORTHUMBERLAND COUNTY COMMISSIONERS, ON BEHALF OF THE TAX CLAIMS BUREAU, AND JANET SHIPE FOR DEED PREPARATIONS ON VARIOUS PROPERTIES THROUGHOUT NORTHUMBERLAND COUNTY FOR JUDICIAL AND UPSET SALES.

11. A MOTION IS NEEDED TO RENEW THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE NORTHUMBERLAND COUNTY COMMISSIONERS, ON BEHALF OF THE COURTS, AND ERVIN BLANK ASSOCIATES, INC. FOR COURT REPORTING SERVICES.

- 12. A MOTION IS NEEDED TO RENEW THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE NORTHUMBERLAND COUNTY COMMISSIONERS, ON BEHALF OF THE COURTS AND ANN E. DIGGIN FOR COURT REPORTING SERVICES.**

- 13. A MOTION IS NEEDED TO RENEW THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE NORTHUMBERLAND COUNTY COMMISSIONERS, ON BEHALF OF THE COURTS AND DAWN M. SWEeley FOR COURT REPORTING SERVICES.**

- 14. A MOTION IS NEEDED TO RENEW THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE NORTHUMBERLAND COUNTY COMMISSIONERS, ON BEHALF OF THE COURTS AND JOHN B. ONESI FOR COURT REPORTING SERVICES.**

- 15. A MOTION IS NEEDED TO EXTEND RESOLUTION R#141-15, PURCHASE OF SERVICE AGREEMENT WITH ENGINEER CHARLES HOPTA, JR., TO DECEMBER 31, 2024, AS PREVIOUSLY ADOPTED AT THE PUBLIC MEETING OF DECEMBER 1, 2015.**

- 16. A MOTION IS NEEDED TO ACCEPT THE NOTICES RECEIVED BY THE FOLLOWING COAL LEASE OPERATORS FOR STRIP MINE OPERATION FOR THE PERIOD 1/1/2024 TO 12/31/2024:**
 - A. Blue Ridge Mining LP Strip Mine Operation: C-801**
 - B. Pete Shingara, Jr Mining Strip Mine Operation: M-574**

- 17. A MOTION IS NEEDED TO AUTHORIZE THE CHAIRPERSON TO EXECUTE A WORK ORDER BETWEEN NORTHUMBERLAND COUNTY AND JOHNSON CONTROLS TO REPLACE THE FIRE PANEL ZONE SYSTEM, PROGRAMMING AND TESTING LOCATED AT THE NORTHUMBERLAND COUNTY ADMINISTRATION BUILDING AT A COST OF \$9,974.00.**

- 18. A MOTION IS NEEDED TO AUTHORIZE THE COUNTY OF NORTHUMBERLAND COMMISSIONERS TO EXECUTE CONSENT OF LANDOWNER TO CLINTON WYNN FOR A STRIP MINE ON NORTHUMBERLAND COUNTY PROPERTY LOCATED IN MOUNT CARMEL TOWNSHIP.**

- 19. A MOTION IS NEEDED TO AUTHORIZE THE COUNTY OF NORTHUMBERLAND, ON BEHALF OF THE PUBLIC SAFETY DEPARTMENT, TO SEEK PROPOSALS FROM QUALIFIED CONSULTANTS TO PROVIDE ASSISTANCE FOR DEVELOPMENT AND COMPLETION OF BOTH FEMA AND PEMA APPROVED HAZARD MITIGATION**

PLAN UPDATES (HMP) TO FULFILL FEDERAL, STATE AND LOCAL HAZARD MITIGATION PLANNING RESPONSIBILITIES. (RATIFICATION)

- 20. A MOTION IS NEEDED TO AUTHORIZE THE CHAIRPERSON TO EXECUTE THE ANNUAL RENEWAL AGREEMENT FOR SNOWPLOWING AND SALTING AT THE FOLLOWING NORTHUMBERLAND COUNTY OWNED SITES WHICH INCLUDES NORTHUMBERLAND COUNTY DRIVE AND SOUTH CAMPUS IN COAL TOWNSHIP, AND CAREER CENTER IN SHAMOKIN FOR THE 2023-2024 SEASON IN 3 INSTALLMENTS OF \$7,766.67. (RATIFICATION)**

- 21. A MOTION IS NEEDED TO AUTHORIZE THE COMMISSIONERS TO EXECUTE THE SUPERVISION FUNDS AGREEMENT BETWEEN NORTHUMBERLAND COUNTY AND COMMONWEALTH OF PENNSYLVANIA, ACTING THROUGH THE PENNSYLVANIA DEPARTMENT OF CORRECTIONS, ON BEHALF OF THE PROBATION DEPARTMENT.(RATIFICATION)**

- 22. A MOTION IS NEEDED TO AUTHORIZE THE FOLLOWING SALARY INCREASE FOR ALL NON-BARGAINING EMPLOYEES A _____ INCREASE, EFFECTIVE FIRST PAY OF 2024.**

- 23. A MOTION IS NEEDED TO APPROVE THE COLLECTIVE BARGAINING AGREEMENT FOR THE TEAMSTERS LOCAL 764 NON-PROFESSIONAL EMPLOYEES FOR THE PERIOD OF JANUARY 1, 2024 TO DECEMBER 31, 2027.**

- 24. A MOTION IS NEEDED TO AUTHORIZE THE COMMISSIONERS TO EXECUTE THE AGREEMENT WITH T-ROSS BROTHERS CONSTRUCTION, INC, FOR THE COURTHOUSE MAIN HALLWAY FLOOR TILE REPAIRS AT A COST OF \$266,702.00.**

- 25. A MOTION TO IS NEED TO AWARD JANITORIAL SERVICES AT THE HUMAN SERVICES COMPLEX TO THE LOWEST QUALIFIED BIDDER 3B SERVICES, CATAWISSA, A SUBSIDIARY OF DIVERSIFIED MAINTENANCE-RWS, LLC.**

- 26. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:**

**A. District Attorney
(7) Feb. 13-15, 2024**

**2024 Mid-Winter Meeting
Lancaster, PA**

27. A MOTION IS NEEDED TO ADOPT THE FOLLOWING BUDGET AMENDMENTS:

<u>No.:</u>	<u>Dept:</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>	<u>Effect on Budget:</u>
062-23	Drug & Alcohol	\$161,350	(\$161,350)	0	+\$131,675
076-23	General Fund	\$666,372	(\$666,372)	0	+ \$ 11,930
091-23	Prison	\$203,242	(\$203,242)	0	+\$112,423
092-23	Courts	\$ 22,292	(\$ 22,292)	0	+\$ 22,292

28. SOLICITOR’S REPORT:

A. MOTION TO ADOPT *Resolution #58-23 (Resolution to authorize the Commissioners to execute an application to the PENN D.O.T. for Encumbrance of Liquid Fuels Tax Funds for the design and construction of Superstructure Replacement of Northumberland County Bridge #157).*

29. OLD BUSINESS.

30. NEW BUSINESS

***** PUBLIC INPUT *****

31. MOTION TO ADJOURN.