

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, NOVEMBER 14, 2023

1:00 PM

- 1. CALL TO ORDER.**
- 2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.**
- 3. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 4. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, OCTOBER 3, 2023.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 21 IN THE AMOUNT OF \$722,793.78 AND PAYROLL NO. 22 IN THE AMOUNT OF \$711,558.10.**
- 6. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$6,868,899.94 FROM SEPTEMBER 30, 2023 TO NOVEMBER 3, 2023.**
- 7. ANNOUNCEMENTS:**
 - A. A Work Session will be held on Wednesday, November 22, 2023 beginning at 10:00 A.M. in the Commissioners' Conference Room.*
 - B. The next regular Public Meeting will be held on Tuesday, December 5, 2023 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*

- C. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Thursday, November 23 2023 and Friday, November 24, 2023 in observance of the Thanksgiving Day Holiday.*
 - D. The next Prison Board Meeting will be held on Wednesday, November 15, 2023 at 11 A.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*
 - E. The Northumberland County Board of Assessment Appeals met in executive session on November 8, 2023, to deliberate a final determination of an outstanding tax appeal.*
- 8. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 30.**
- 9. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:**
- A. Coal Royalty Report, as submitted by the County Engineer:*
 - 1. Four operators reported collections of \$23,412.74 for the month of September 2023 due October 2023.*
 - B. Tax Claims Bureau reported a total of \$590,411.86 collected in taxes for the period of September 26, 2023 through November 5, 2023*
 - C. Monthly Fiscal Status Reports for the month of September 2023, as submitted by the Weatherization Department:*
 - 1. Department of Energy (DOE) Report (23-24).*
 - 2. Department of Energy (DOE) Readiness Report (23-24).*
 - 3. Department of Energy (DOE) BIL Report (22-27).*
 - 4. The LIHEAP Standard Report (22-23).*
 - 5. The LIHEAP C&T Report (22-23).*
 - 6. The LIHEAP Cooling Report (22-23).*
- 10. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REALS ESTATE FOR THE MONTH OF SEPTEMBER 2023, AS SUBMITTED BY THE ASSESSMENT OFFICE.**

- 11. A MOTION IS NEEDED TO GRANT PERMISSION TO ADVERTISE THE FOLLOWING:**

 - A. Request for Bids for the Northumberland County Courthouse Main Hallway Floor Tile Repairs on behalf of the Northumberland County Courthouse. (*Ratification*)**
 - B. 2024 Holiday Schedule and the Meeting dates for Commissioners' Public Meetings, Election Board, Retirement Board, Work Sessions, Planning Commission, Industrial Development Authority, Prison Board and LEPC Meetings. All Salary Board Meetings will be on an as-needed basis and will be advertised accordingly.**

- 12. A MOTION IS NEEDED TO AUTHORIZE THE NORTHUMBERLAND COUNTY COMMISSIONERS TO SIGN AND TRANSFER THE COUNTY'S MONEY MARKET ACCOUNT FROM THE NORTHUMBERLAND NATIONAL BANK INTO AN INSURED CASH SWEEP ACCOUNT WITH CITIZENS & NORTHERN BANK (C&N BANK), WITH A VARIABLE INTEREST RATE BASED ON THE FEDERAL FUNDS RATE. (*RATIFICATION*)**

- 13. A MOTION IS NEEDED TO AUTHORIZE THE NORTHUMBERLAND COUNTY COMMISSIONERS TO SIGN THE 2023 STATE HOMELAND SECURITY GRANT PROGRAM GRANT AGREEMENT ON BEHALF OF THE 911/PUBLIC SAFETY DEPARTMENT. (*RATIFICATION*)**

- 14. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN THE LANGUAGE ACCESS PLAN CERTIFICATION FORM OF THE COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT CENTER FOR COMMUNITY & HOUSING DEVELOPMENT PROGRAM FOR THE CDBG FFY2023. (*RATIFICATION*)**

- 15. A MOTION IS NEEDED TO RE-APPOINT CHARLES HOPTA, JR. TO THE WYOMING VALLEY LEVEE RAISING PROJECT MITIGATION ADVISORY BOARD FOR A ONE-YEAR TERM BEGINNING JANUARY 1, 2024 AND ENDING DECEMBER 31, 2024.**

- 16. A MOTION IS NEEDED TO ACCEPT THE RESIGNATION OF JAMES POPLOSKIE FROM THE NORTHUMBERLAND COUNTY AREA AGENCY ON AGING BOARD EFFECTIVE APRIL 4, 2022. (*RATIFICATION*)**

- 17. A MOTION TO AUTHORIZE THE COMMISSIONERS TO SIGN AN AGREEMENT BETWEEN NORTHUMBERLAND COUNTY AND THE INDEPENDENCE FIRE COMPANY, A PENNSYLVANIA NON-PROFIT CORPORATION, FOR REMOVAL OF SNOW FROM PEDESTRIAN SIDEWALKS IN THE CITY OF SHAMOKIN FOR THE FOLLOWING COUNTY OWNED BRIDGES: BRIDGE #21 SHAMOKIN STREET, BRIDGE #73 EIGHTH STREET, BRIDGE #88 WEST WALNUT STREET, BRIDGE#98 SIXTH STREET, BRIDGE #103 CHESTNUT STREET, BRIDGE #157 WILLOW STREET, BRIDGE #160 ARCH STREET, BRIDGE#163 LIBERTY STREET, BRIDGE #168 SPURZHEIM STREET, BRIDGE #184 SPRUCE STREET AND BRIDGE #190 WILLOW STREET FROM NOVEMBER 1, 2023 TO APRIL 30, 2024 AT A COST OF THREE THOUSAND, SIX HUNDRED, FORTY (\$3,640.00) DOLLARS.**
- 18. A MOTION TO AUTHORIZE THE COMMISSIONERS TO SIGN AN AGREEMENT BETWEEN NORTHUMBERLAND COUNTY AND THE BOROUGH OF MILTON, A MUNICIPAL CORPORATION OF THE COMMONWEALTH OF PENNSYLVANIA, FOR REMOVAL OF SNOW FROM PEDESTRIAN SIDEWALKS IN THE BOROUGH OF MILTON FOR THE FOLLOWING COUNTY OWNED BRIDGES: BRIDGE #44 FILBERT STREET, BRIDGE #154 RIDGE AVENUE, BRIDGE #171 TURBOT AVENUE, BRIDGE #173 MAPLE STREET AND BRIDGE #191 BROWN AVE FROM NOVEMBER 1, 2023 TO APRIL 30, 2024 AT A COST OF ONE THOUSAND, SIX HUNDRED SIXTY (\$1,660.00) DOLLARS.**
- 19. A MOTION IS NEEDED TO APPROVE THE COMMISSIONERS EXECUTING A RENEWAL AGREEMENT BETWEEN NORTHUMBERLAND COUNTY AND COMMONWEALTH SECURITY OF SUNBURY FOR MAINTENANCE SERVICE TO SECURITY SYSTEMS AT VARIOUS COUNTY BUILDINGS AT AN ANNUAL COST OF \$10,500.00.**
- 20. A MOTION IS NEEDED TO APPROVE THE PROFESSIONAL SERVICES AGREEMENT FOR THE 2022 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONTRACT BETWEEN SEDA-COG AND NORTHUMBERLAND COUNTY FOR ADMINISTRATION AND DELIVERY SERVICES RENDERED TO NORTHUMBERLAND COUNTY, O/B/O DELAWARE TOWNSHIP, O/B/O MILTON BOROUGH, O/B/O MOUNT CARMEL BOROUGH AND O/B/O RALPHO TOWNSHIP IN THE AMOUNT OF \$152,460.00.**
- 21. A MOTION IS NEEDED TO AUTHORIZE THE COMMISSIONERS TO EXECUTE A GRANT AGREEMENT BETWEEN NORTHUMBERLAND COUNTY AND PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY ON BEHALF OF THE ADULT PROBATION/PAROLE GRANT DEPARTMENT FOR FY 2023-2024 IN THE AMOUNT OF \$146,680.00. (RATIFICATION)**

22. A MOTION IS NEEDED TO APPROVE A CONSENT FOR RIGHT OF ENTRY TO PA DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR NORTHUMBERLAND COUNTY TAX PARCEL #'S 00H-00-075-024, 00H-00-075-025 AND 00H-00-075-075-033 PERTAINING TO CARBON RUN PROJECT RECLAMATION WORK. *(RATIFICATION)*
23. A MOTION IS NEEDED TO AUTHORIZE THE COMMISSIONERS TO EXECUTE A GRANT AGREEMENT BETWEEN NORTHUMBERLAND COUNTY AND THE PENNSYLVANIA EMERGENCY MANAGEMENT AGENCY (PEMA) FOR THE FISCAL YEAR 2023-2024 RADIATION EMERGENCY RESPONSE FUND GRANT AGREEMENT IN THE AMOUNT OF \$3,357.00 ON BEHALF OF THE 911/PUBLIC SAFETY. *(RATIFICATION)*
24. A MOTION IS NEEDED TO AUTHORIZE THE CHAIRPERSON TO EXECUTE A RENEWAL MAINTENANCE AGREEMENT BETWEEN NORTHUMBERLAND COUNTY AND CURTIS POWER SOLUTIONS IN QUAKERTOWN, PA FOR MAINTENANCE OF A MTU GENERATOR ON BEHALF OF THE NORTHUMBERLAND COUNTY PRISON, EFFECTIVE NOVEMBER 1, 2023, FOR ONE YEAR IN THE AMOUNT OF \$3,119.48 WHICH WILL AUTOMATICALLY RENEW FOR ADDITIONAL ONE YEAR TERMS. *(RATIFICATION)*
25. A MOTION IS NEEDED TO AUTHORIZE THE CHAIRPERSON TO EXECUTE A RENEWAL SERVICE PLAN AGREEMENT BETWEEN NORTHUMBERLAND COUNTY AND POWER PHONE, INC. FOR TOTAL RESPONSE SYSTEM SOFTWARE MAINTENANCE AND ONLINE EDUCATIONAL TRAINING SERVICES ON BEHALF OF 911/PUBLIC SAFETY. THERE WILL BE A PRORATION OF THE ANNUAL PLAN FOR SITE LICENSED TRAINING FOR THE PERIOD NOVEMBER 14, 2023 TO APRIL 13, 2024 IN THE AMOUNT OF \$2,786.00. THEREAFTER, BEGINNING APRIL 14, 2024 THROUGH APRIL 13, 2025 FOR BOTH TOTAL RESPONSE SOFTWARE AND SITE LICENSED TRAINING THE COST WILL BE \$13,784.50 PER YEAR RENEWING ANNUALLY.
26. A MOTION IS NEEDED TO AUTHORIZE THE EXECUTION BY THE DIRECTOR OF 911/PUBLIC SAFETY OF A 2023-2024 HAZARDOUS MATERIAL RESPONSE FUND (HMRF) GRANT AGREEMENT WITH PA EMERGENCY MANAGEMENT AGENCY (PEMA) TOTALING \$9,033.00. *(RATIFICATION)*
27. A MOTION IS NEEDED TO APPROVE A COLLECTIVE BARGAINING AGREEMENT FOR THE PENNSYLVANIA SOCIAL SERVICES UNION (PSSU)

**LOCAL 668 FOR THE PERIOD OF JULY 1, 2023 TO JUNE 30, 2026.
(RATIFICATION)**

- 28. A MOTION IS NEEDED TO AUTHORIZE THE COMMISSIONERS TO EXECUTE A LETTER APPROVING THE ALLOCATION OF \$75,000.00 FROM ACT 137 FUNDS TO THE HOUSING AUTHORITY OF NORTHUMBERLAND COUNTY (HANC) FOR THEIR “DIAMOND COURT” PROJECT IN THE TOWNSHIP OF MOUNT CARMEL, AS PER THE RECOMMENDATION OF THE NORTHUMBERLAND COUNTY AFFORDABLE HOUSING FUND BOARD.
(RATIFICATION)**
- 29. A MOTION IS NEEDED TO APPROVE THE AMENDMENT TO A PROFESSIONAL SERVICES AGREEMENT FOR THE 2019 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONTRACT BETWEEN SEDA-COG AND NORTHUMBERLAND COUNTY FOR \$134,000.00 IN ADMINISTRATION AND DELIVERY SERVICES RENDERED TO NORTHUMBERLAND COUNTY, O/B/O DELAWARE, O/B/O MILTON BOROUGH, O/B/O MOUNT CARMEL BOROUGH AND OBO RALPHO TOWNSHIP. THIS AMENDMENT REMOVES THE \$4,000 ENVIRONMENTAL REVIEW FEE FROM HANC’S ELIMINATION OF SLUM BLIGHT 2018 PROGRAM.**
- 30. A MOTION IS NEEDED TO APPROVE A COAL LAND LEASE BETWEEN THE COUNTY OF NORTHUMBERLAND AND PETE SHINGARA, JR. FOR STRIP MINING OPERATION C-802, IN ALL VEINS LOCATED ON THE McINTYRE LANDS TRACT, CONTAINING APPROXIMATELY 98.79 ACRES, SITUATED IN THE TOWNSHIP OF MOUNT CARMEL.**
- 31. A MOTION IS NEEDED TO APPROVE A COAL LAND LEASE BETWEEN THE COUNTY OF NORTHUMBERLAND AND CLINTON M. WYNN, FOR STRIP MINING OPERATION M-576, IN ALL VEINS LOCATED ON A PORTION OF THE LOCUST GAP IMPROVEMENT COMPANY LAND TRACT, CONTAINING APPROXIMATELY 26.9 ACRES, SITUATED ONLY ON THE PORTION OF NORTHUMBERLAND COUNTY TAX PARCEL #001-00-077-083 & 008-00-078-009 EAST OF GAP ROAD IN THE TOWNSHIP OF MOUNT CARMEL.**
- 32. A MOTION IS NEEDED TO AUTHORIZE THE CHIEF CLERK TO EXECUTE A MORTGAGE SATISFACTION PIECE FOR A MORTGAGE RECORDED 1/25/2008 AT NORTHUMBERLAND COUNTY RECORD BOOK 2033 AT PAGE 472 FOR PROPERTY LOCATED AT 720 ASH STREET IN THE BOROUGH OF WATSONTOWN. (RATIFICATION)**

33. A MOTION IS NEEDED TO AUTHORIZE THE COMMISSIONERS TO SIGN A LETTER APPROVING THE ALLOCATION OF \$2,787.00 FROM THE AMERICAN RESCUE PLAN ACT (ARPA) FUNDS FOR THE PURCHASE OF MATTRESSES FOR THE NORTHUMBERLAND COUNTY PRISON.

34. A MOTION IS NEEDED TO AUTHORIZE THE COMMISSIONERS TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF NORTHUMBERLAND AND PENN D.O.T. ACKNOWLEDGING RESPONSIBILITY FOR REPAIR, REPLACEMENT, INSPECTION AND MAINTENANCE COSTS RELATED TO A BOX CULVERT PROJECT IN ROUTE 125 IN COAL TOWNSHIP.

35. A MOTION IS NEEDED TO AUTHORIZE THE COMMISSIONERS TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF NORTHUMBERLAND (COUNTY) AND THE NORTHUMBERLAND COUNTY ANTHRACITE OUTDOOR ADVENTURE AREA AUTHORITY(AOAA) WHEREBY AOAA AGREES TO INDEMNIFY AND HOLD HARMLESS COUNTY AS TO ANY AND ALL REPAIR, REPLACEMENT, INSPECTION AND MAINTENANCE COSTS FOR THE BOX CULVERT PROJECT ON ROUTE 125 IN COAL TOWNSHIP.

36. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY’S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:

A. AAA

**(2) December 12-13 - P4A/PDA QUARTERLY REVIEW MEETING
Boalsburg, PA**

B. BHIDS:

**(1) November 15-17 - PACA M4DS FALL CONFERENCE
Bedford, PA**

**(1) November 15-17 - 2023 PACDAA ADMINISTRATORS/FISCAL CONF
State College, PA**

**(3) January 9-11 - 2024 EVERYDAY LIVES CONFERENCE
Hershey, PA 17033**

37. SOLICITOR’S REPORT:

A. MOTION TO ADOPT *Resolution R#56-23(Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):*

1. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Greater Susquehanna Valley United Way.*
2. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Adelphoi Village, Inc.*
3. *Purchase of Service Agreement between Northumberland County Children and Youth Services and The Summit Academy.*
4. *Purchase of Service Agreement between Northumberland County Children and Youth Services and George Junior Republic in Pennsylvania.*
5. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Daisy Garcia.*
6. *Contract Agreement between Northumberland County Drug and Alcohol Program and Hempfield Behavioral Health, Inc.*
7. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Central Pennsylvania Transportation Authority (ID Transportation).*
8. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Central Pennsylvania Transportation Authority (BH Transportation).*
9. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Community Resources for Independence.*
10. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Northumberland County Organizational Resources for Community Outreach (NORCO).*
11. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Susquehanna Software, Inc.*

The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors, with the exception of Contracts with CSO. Controller Chris Grayson and District Attorney Matulewicz are members of the CSO Board.

26. OLD BUSINESS.

27. NEW BUSINESS.

***** PUBLIC INPUT *****

28. MOTION TO ADJOURN.