

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, SEPTEMBER 5, 2023

1:00 PM

- 1. CALL TO ORDER.**
- 2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
- 3. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 4. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, AUGUST 1, 2023.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 16 IN THE AMOUNT OF \$705,119.24 AND PAYROLL NO. 17 IN THE AMOUNT OF \$713,693.85.**
- 6. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$6,811,300.01 FROM JULY 29, 2023 TO SEPTEMBER 1, 2023.**
- 7. ANNOUNCEMENTS:**
 - A. A Work Session will be held on Tuesday, September 19, 2023 beginning at 10:00 A.M. in the Commissioners' Conference Room.*
 - B. The next regular Public Meeting will be held on Tuesday, October 3, 2023 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*

- C. The next Prison Board meeting will be held on Wednesday, September 6, 2023 at 11 A.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*
- D. A Public Hearing will be held on Wednesday, September 6, 2023 at 11:00 A.M. & again at 3 P.M. in Conference Room #2, at the Behavioral Health and Intellectual/Development Services Building, 217 North Center Street, Sunbury, PA 17801, on the proposed Human Services Block Grant for Fiscal Years 2023/2024.*
- E. A Public Hearing will be held on Wednesday, October 4th, from 1 P.M. to 4 P.M., Thursday, October 5th, from 9 A.M. to 4 P.M. and Friday, October 6th, from 9 A.M. to 3 P.M. of the Assessment Appeal Hearings in the Commissioners' Public Meeting Room, Northumberland County Administration Building, 399 Stadium Drive, Sunbury, PA 17801.*
- F. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Monday, October 9, 2023 in observation of Columbus Day.*
- G. The Northumberland County Commissioners are considering changing the coal royalty to a sliding scale based on production quantities. They are studying options and will announce the new royalty after the review is completed. The new royalty will be effective on January 1, 2024.*
- 8. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 30.**
- 9. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF JULY 2023, AS SUBMITTED BY THE ASSESSMENT OFFICE.**
- 10. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:**
- A. Coal Royalty Report, as submitted by the County Engineer:*
- 1. Five operators reported collections of \$10,898.23 for the month of July 2023.*
- B. Tax Claims Bureau reported a total of \$558,996.34 collected in taxes for the period of July 25, 2023 through August 28, 2023.*

C. *Monthly Fiscal Status Reports for the months of June & July 2023, as submitted by the Weatherization Department:*

- 1. *The LIHEAP C&T Furnace Report - July 2023.***
- 2. *The DOE BIL - July 2023***
- 3. *The LIHEAP Cumulative Report - June 2023.***
- 4. *The LIHEAP Standard Report - June 2023.***
- 5. *The LIHEAP Cool Report - June 2023.***
- 6. *The LIHEAP Cumulative Report - July 2023.***
- 7. *The LIHEAP Standard Report - July 2023.***
- 8. *The LIHEAP Cool Report - July 2023.***

11. A MOTION IS NEEDED TO RATIFY THE APPROVAL OF THE GRANT APPLICATION ON BEHALF OF THE BOARD OF ELECTIONS AVAILABLE THROUGH THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT KNOWN AS 2023 ELECTION INTEGRITY GRANT PROGRAM FOR \$291,315.93.

12. A MOTION IS NEEDED AUTHORIZING PERMISSION TO ADVERTISE THE FOLLOWING:

- A. *The Northumberland County Board of Commissioners will conduct a Public Hearing on the proposed Human Services Block Grant for Fiscal Years 2023/2024 for the Department of Public Welfare. The Public Hearing will be held on Wednesday, September 6, 2023 at 11:00 a.m. and again at 3:00 p.m. These Public Meetings will be held in the Conference Room #2, located at the Behavioral Health and Intellectual/Developmental Services Building, 217 North Center Street, Sunbury, Pa 17801. The Plan will address the following program area: County Human Services Block Grant for Fiscal Years 2023/2024. (Ratification-Published 9/5/2023)***
- B. *The Assessment Appeal Hearings will be held Wednesday, October 4th from 1 P.M. to 4 P.M.; Thursday, October 5th from 9 A.M. to 4 P.M. and Friday, October 6th from 9 A.M. to 3 P.M. in the Public Meeting Room at the Northumberland County administration Center, 399 Stadium Drive, Sunbury, PA 17801.***

13. A MOTION IS NEEDED TO ACCEPT THE RESIGNATION OF JARROD SCANDLE FROM THE LOCAL EMERGENCY PLANNING COMMITTEE (LEPC), EFFECTIVE 9/5/2023.

- 14. A MOTION IS NEEDED TO APPOINT MEGHAN SHAMBACH TO REPLACE THE UNEXPIRED TERM ON THE LOCAL EMERGENCY PLANNING COMMITTEE (LEPC), BEGINNING 9/5/2023 AND CONTINUING THROUGH 12/31/2023, OR UNTIL A REPLACEMENT IS APPOINTED, WHICHEVER SHALL COME LATER.**

- 15. A MOTION IS NEEDED TO RATIFY THE AUTHORIZATION OF THE NORTHUMBERLAND COUNTY ENGINEER TO EXECUTE A CERTIFICATE OF SUBSTANTIAL COMPLETION ON BEHALF OF THE COUNTY IN REGARD TO THE RAISING OF A DWELLING LOCATED AT 463 REDMAN ACRES ROAD, POINT TOWNSHIP.**

- 16. A MOTION IS NEEDED TO RATIFY THE AUTHORIZATION OF THE NORTHUMBERLAND COUNTY CHIEF CLERK TO EXECUTE THE RENEWAL CONTRACT WITH NRG BUSINESS MARKETING LLC, PRINCETON, NJ AS THE GAS SUPPLIER FOR THE FOLLOWING NORTHUMBERLAND COUNTY LOCATIONS: 911 GREENOUGH STREET, 322 2ND STREET, 399 S. 5TH STREET(AKA: 399 STADIUM DRIVE), (2) SERVICES AT 314 N. 2ND STREET AND 217 N. CENTER IN SUNBURY, 2 E. ARCH STREET IN SHAMOKIN AND 219 FILBERT STREET, MILTON AT A FIXED RATE OF \$6.279/MMBTU FOR THE CONTRACT PERIOD STARTING 09/01/2023 AND ENDING 08/31/2026.**

- 17. A MOTION IS NEEDED TO RATIFY THE AUTHORIZATION OF THE NORTHUMBERLAND COUNTY CHIEF CLERK TO EXECUTE THE CONTRACT WITH NRG BUSINESS MARKETING LLC, PRINCETON, NJ AS THE GAS SUPPLIER FOR THE FOLLOWING NORTHUMBERLAND COUNTY LOCATIONS: 601 PENNSYLVANIA AVE, 336 N. 2ND STREET, 320 N. 2ND STREET THE 2ND FLOOR, 326 N. 2ND STREET, 338 ½ N. 2ND STREET, 334 N. 2ND STREET A1 AND B2 IN SUNBURY, (3) SERVICES 3800 ROUTE 61, 2087 TREVORTON ROAD, IN COAL TOWNSHIP AND 45 LOCUST LANE (AKA: 45 LOCUST STREET) IN MILTON AT A FIXED RATE OF \$6.279/MMBTU FOR THE CONTRACT PERIOD STARTING 10/01/2023 AND ENDING 08/31/2026.**

- 18. A MOTION IS NEEDED TO RATIFY THE AUTHORIZATION FOR THE CHAIRPERSON TO EXECUTE THE ESTIMATE PROVIDED BY MODERN GROUP OF BRISTOL, PA TO REPAIR THE GENERATOR LOCATED AT DTAC SOUTHERN COMPLEX, COAL TOWNSHIP AT AN ESTIMATED COST OF \$2,132.53.**

- 19. A MOTION IS NEEDED TO RATIFY THE AUTHORIZATION FOR THE CHIEF CLERK TO EXECUTE A LEASE AGREEMENT WITH LEAF CAPITAL LLC FOR A KYOCERA MZ3200i COPIER SYSTEM, AT A COST OF \$87.94/PER MONTH FOR 60 /MONTHS FROM 8/15/2023 TO 8/14/2028. ALONG WITH THE COPIER**

MAINTENANCE AGREEMENT WITH CSP OFFICE EQUIPMENT CO., INC., AT A COST OF \$0.008 PER COPY FOR 1 YEAR FROM 8/15/2023 TO 8/14/2024, ON BEHALF OF THE NORTHUMBERLAND COUNTY PRISON.

20. A MOTION IS NEEDED TO RATIFY THE AUTHORIZATION FOR THE CHIEF CLERK TO EXECUTE A LEASE AGREEMENT WITH LEAF CAPITAL LLC FOR A KYOCERA 5054ci COPIER SYSTEM AND A KYOCERA 6004i COPIER SYSTEM, AT A COST OF \$298.68/PER MONTH FOR 60/MONTHS FROM 8/17/2023 TO 8/16/2028. ALONG WITH THE COPIER MAINTENANCE AGREEMENT WITH CSP OFFICE EQUIPMENT CO., INC., AT A COST OF \$0.0085/PER B&W COPY AND \$0.0590/PER COLOR COPY FOR 1 YEAR FROM 8/17/2023 TO 8/16/2024, ON BEHALF OF THE NORTHUMBERLAND CHILDREN AND YOUTH SERVICES.

21. A MOTION IS NEEDED TO ACCEPT THE RESIGNATION OF RONALD TANNEY FROM THE NORTHUMBERLAND COUNTY AUTHORITY EFFECTIVE 3/8/2023. (RATIFICATION)

22. A MOTION IS NEEDED TO APPOINT JAMES EISTER TO FILL THE UNEXPIRED TERM ON THE NORTHUMBERLAND COUNTY AUTHORITY, STARTING 8/15/2023 TO 12/31/2025, OR UNTIL A REPLACEMENT IS APPOINTED, WHICHEVER SHALL COME LATER. (RATIFICATION)

23. A MOTION IS NEEDED TO RATIFY THE AMENDMENT TO THE NORTHUMBERLAND COUNTY PERSONNEL POLICY MANUAL FOR POLICY NUMBER AW – 8.02, SECTION IV. PROCEDURE, A. DECLARATION OF LIBERAL LEAVE, 1. THIS POLICY, AW – 8.02, HAS BEEN ENACTED IN PLACE OF POLICY AW – 8.01 THAT HAS BEEN RESCINDED DUE TO THE FEDERAL DECLARATION BY THE PRESIDENT OF THE UNITED STATES ON MAY 11, 2023, THAT COVID-19 IS NO LONGER A PUBLIC HEALTH EMERGENCY.

24. A MOTION IS NEEDED TO ADOPT THE FOLLOWING BUDGET AMENDMENTS:

<u>No.:</u>	<u>Dept.:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget:</u>
003-23	ADULT SER	\$ 36,000	\$ 36,000	0	+\$ 36,000
054-23	GEN. FUND	\$450,789	\$450,789	0	+\$ 50,000
055-23	BH/IDS	\$179,420	\$179,420	0	+\$179,420
057-23	GEN. FUND	\$305,000	\$305,000	0	+\$305,000
060-23	WX	\$405,225	\$405,225	0	+\$383,598

25. A MOTION IS NEEDED AUTHORIZING/ACKNOWLEDGING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN

ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY

A. AAA:

- (2) Oct. 16-19 - P4A Membership Meeting/PDA Qtly. Review
Erie, PA

B. Drug & Alcohol

- (1) Oct. 18-20 - 2023 PACDAA October Membership Meeting
State College, PA

C. Adult Probation:

- (1) Nov. 15-17 - Pennsylvania DUE Association 44th Annual Meeting
Harrisburg, PA

D. Juvenile Court:

- (5) Nov. 1-3 - JCJC Pennsylvania Conference on Juvenile Justice
Harrisburg, PA

26. A MOTION IS NEEDED TO APPROVE THE FOLLOWING PROCLAMATION:

A. Proclamation:

Luzerne County Community College – nursing Program Celebrating 50 Years

27. A MOTION IS NEEDED TO RATIFY THE AUTHORIZATION OF THE EXECUTION OF THE AGREEMENTS BETWEEN NORTHUMBERLAND COUNTY AND WITH THE FOLLOWING CONTRACTORS MOORE RENOVATIONS, LLC, RANSHAW, GREENKITE, INC, GRATZ AND BOYER QCI, LLC, LYKENS FOR ENERGY AUDITOR(S) AND/OR QUALITY CONTROL INSPECTOR(S) EFFECTIVE 8/1/2023 ON BEHALF OF THE WEATHERIZATION DEPARTMENT.

28. A MOTION IS NEEDED TO RATIFY THE AUTHORIZATION FOR THE COMMISSIONERS TO EXECUTE AN AGREEMENT BETWEEN NORTHUMBERLAND COUNTY AND DONNA RAMPALLO FOR CLEANING THE OFFICES OF MAGISTERIAL DISTRICT JUDGE WILLIAM COLE, EFFECTIVE 8/1/2023 TO 7/31/2024 WITH AUTOMATIC RENEWAL PROVISIONS IF THE AGREEMENT IS NOT OTHERWISE TIMELY TERMINATED.

29. A MOTION IS NEEDED TO RATIFY THE AUTHORIZATION FOR THE COMMISSIONERS TO EXECUTE AN AGREEMENT BETWEEN NORTHUMBERLAND COUNTY AND PATRICIA VETOVICH FOR CLEANING

THE OFFICES OF MAGISTERIAL DISTRICT JUDGE WILLIAM COLE, EFFECTIVE 8/1/2023 TO 7/31/2024 WITH AUTOMATIC RENEWAL PROVISIONS IF THE AGREEMENT IS NOT OTHERWISE TIMELY TERMINATED.

30. A MOTION IS NEEDED TO RATIFY THE AUTHORIZATION OF THE EXECUTION OF THE ADDENDUM TO AMEND THE SCHEDULE OF WORK MEASURES INCLUDING PRICING AND EXTEND AGREEMENT FROM 7/1/2023 TO 6/30/2024 WITH MOORE RENOVATION, LLC, RANSHAW AS GENERAL CONTRACTOR ON BEHALF OF WEATHERIZATION ASSISTANCE PROGRAM (WAP).

31. A MOTION IS NEEDED TO RATIFY THE AUTHORIZATION OF THE EXECUTION OF THE ADDENDUM TO EXTEND THE COMPREHENSIVE HEALTH SERVICES AGREEMENT FOR A PERIOD OF SIX (6) MONTHS FROM SEPTEMBER 1, 2023 TO FEBRUARY 29, 2024 WITH PRIMECARE MEDICAL INC., HARRISBURG, PA ON BEHALF OF THE NORTHUMBERLAND COUNTY PRISON.

32. A MOTION IS NEEDED TO RATIFY THE AUTHORIZATION FOR THE CHAIRPERSON TO EXECUTE AN AGREEMENT BETWEEN NORTHUMBERLAND COUNTY AND KRATZENBERG & ASSOCIATES INC. d/b/a KEYSTONE COLLECTIONS GROUP, IRWIN AS COLLECTOR OF NORTHUMBERLAND COUNTY'S DELINQUENT PER CAPITA TAXES EFFECTIVE 8/8/2023 TO 8/7/2026 WITH AUTOMATIC RENEWAL PROVISIONS IF THE AGREEMENT IS NOT OTHERWISE TIMELY TERMINATED.

33. SOLICITOR'S REPORT:

A. MOTION TO ADOPT *Resolution R#51-23 (Northumberland County Commissioners establishing reasonable costs of Collection for Delinquent Taxes and Costs of Collection to be imposed and added to delinquent tax – fee schedule attached).*

B. MOTION TO ADOPT *Resolution R#52-23 (County of Northumberland, Commonwealth of Pennsylvania supporting the Pennsylvania Commission for the United States Semiquincentennial AMERICA250PA).*

C. MOTION TO ADOPT *Resolution R#53-23 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):*

1. Contract for the Provision of Personal Emergency Response Systems (PERS) between Northumberland County Area Agency on Aging and Lifeline Systems Company.
2. Contract for the Provision of Congregate and In-Home Meals between Northumberland County Area Agency on Aging and Frey's Commissary, Inc.
3. Contract for the Provision of Custodial/Cleaning Services (Mt. Carmel Adult Community Center) between Northumberland County Area Agency on Aging and Jeff Pacocha Contracting and Janitorial Services.
4. Purchase of Service Agreement between Northumberland County Children and Youth Services and Children's Choice, Inc.
5. Purchase of Service Agreement between Northumberland County Children and Youth Services and City Mission-Living Stones, Inc.
6. Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Community Specialist Corporation.
7. Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and KidsPeace Nation Centers, Inc.
8. Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Diakon Child, Family & Community Ministries.
9. Space Available Agreement between Northumberland County Juvenile Court Services through its Board of Commissioners and Central Counties Youth Center.
10. Contract Agreement between Northumberland County Drug & Alcohol Department and Avenues Recovery Medical Center at Valley Forge, LLC.
11. Contract Agreement between Northumberland County Drug & Alcohol Department and Merakey.
12. Contract Agreement between Northumberland County Behavioral Health & Intellectual/Developmental Services and Geisinger Clinic (RN Services).
13. Contract Agreement between Northumberland County Behavioral Health & Intellectual/Developmental Services and Keystone Service Systems Inc. (Non-waiver).
14. Contract Agreement between Northumberland County Behavioral Health & Intellectual/Developmental Services and Center for Community Resources (Crisis Services).

15. Lease Agreement between Northumberland County Behavioral Health & Intellectual/Developmental Services and Center for Community Resources.
16. Contract Agreement between Northumberland County Behavioral Health & Intellectual/Developmental Services and Central Susquehanna Opportunities, Inc. (HSDF).
17. Lease Agreement between Northumberland County Behavioral Health & Intellectual/Developmental Services and Central Susquehanna Opportunities, Inc.
18. Contract Agreement between Northumberland County Behavioral Health & Intellectual/Developmental Services and Suncom Industries, Inc. (Vocational Services, non-waiver).
19. Contract Agreement between Northumberland County Behavioral Health & Intellectual/Developmental Services and Claudio Digruttloa (Interpretation Services for E.I.).
20. Contract Agreement between Northumberland County Behavioral Health & Intellectual/Developmental Services and Alpha Supply and Services, Inc.

The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors, with the exception of Contracts with CSO. Controller Grayson and District Attorney Matulewicz are members of the CSO Board.

30. OLD BUSINESS.

31. NEW BUSINESS.

***** PUBLIC INPUT *****

32. MOTION TO ADJOURN.