

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, MAY 2, 2023

1:00 P.M.

- 1. CALL TO ORDER.**
- 2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.**
- 3. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 4. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, APRIL 4, 2023.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 8 IN THE AMOUNT OF \$729,086.28 AND PAYROLL NO. 9 IN THE AMOUNT OF \$706,387.36.**
- 6. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$4,633,251.20 FROM APRIL 1, 2023 TO APRIL 28, 2023.**
- 7. ANNOUNCEMENTS:**
 - A. A Work Session will be held on Tuesday, May 16, 2023 beginning at 10:00 A.M. in the Commissioners' Conference Room.*
 - B. The next regular Public Meeting will be held on Tuesday, June 6, 2023 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*

- C. The Prison Board Meeting will be held on Wednesday, May 3, 2023 at 11:00 A.M., at the Administration Center, 399 Stadium Drive, Sunbury.*
 - D. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Monday, May 29, 2023 in observance of the Memorial Day Holiday.*
 - E. Northumberland County Area Agency on Aging, in cooperation with the Pennsylvania Department of Aging and the Pennsylvania Department of Agriculture, is pleased to announce that the Senior Farmers Market Nutrition Program Vouchers are available for Northumberland County residents who meet the guidelines.*
- 8. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF MARCH 2023, AS SUBMITTED BY THE ASSESSMENT OFFICE.**
- 9. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 19.**
- 10. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:**
- A. Coal Royalty Report, as submitted by the County Engineer:*
 - 1. Three operators reported collections of \$8,336.33 for the month of March 2023 due April 2023.*
 - B. Tax Claims Bureau reported a total of \$498,448.48 collected in taxes for the period of March 28, to April 24, 2023.*
 - C. Monthly Fiscal Status Reports for the month of March 2023, as submitted by the Weatherization Department:*
 - 1. The Department of Energy (DOE) Report (2022-2023).*
 - 2. The Department of Energy (DOE BIL) Report (2022-2023).*
 - 3. The Low Income Home Energy Assistance Program (LIHEAP) C&T.*
 - 4. The LIHEAP ARPA Crisis Report.*
 - 5. The LIHEAP ARPA Standard Report.*
 - 6. The LIHEAP Cumulative Report.*

- 11. A MOTION IS NEEDED TO APPROVE THE RENEWAL OF AN AGREEMENT WITH URSULA Q. KESSLER TO PROVIDE TITLE SEARCH SERVICES TO THE TAX CLAIMS BUREAU OF NORTHUMBERLAND COUNTY.**

- 12. A MOTION IS NEEDED TO APPROVE THE RENEWAL OF AN AGREEMENT WITH ANDREA L. PENSYL TO PROVIDE TITLE SEARCH SERVICES TO THE TAX CLAIMS BUREAU OF NORTHUMBERLAND COUNTY.**

- 13. A MOTION IS NEEDED TO RATIFY THE APPROVAL FOR CHIEF CLERK, NATHAN SAVIDGE TO SIGN DOCUMENTS TO PARTICIPATE IN THE NEW NATIONAL OPIOID SETTLEMENTS: TEVA, ALLERGAN, CVS, WALGREENS, AND WALMART .**

- 14. A MOTION IS NEEDED TO AUTHORIZE THE EXECUTION OF THE RENEWAL OF MAINTENANCE AGREEMENT BETWEEN THE NORTHUMBERLAND COUNTY COMMISSIONERS, AND MODERN GROUP POWER SYSTEMS, FOR THE MAINTENANCE OF GENERATORS LOCATED AT THE NORTHUMBERLAND COUNTY SOUTH CAMPUS, COAL TOWNSHIP, PA.**

- 15. A MOTION IS NEEDED TO RATIFY THE EXECUTION OF THE CONTRACT WITH EVERBRIDGE FOR MASS NOTIFICATION ON BEHALF OF THE NORTHUMBERLAND COUNTY DEPARTMENT OF PUBLIC SAFETY.**

- 16. A MOTION IS NEEDED TO RATIFY THE ACCEPTANCE OF THE RESIGNATION OF RONALD TANNEY FROM THE NORTHUMBERLAND COUNTY AUTHORITY, PA EFFECTIVE 3/8/2023.**

- 17. A MOTION IS NEEDED TO RATIFY THE EXECUTION OF THE COMMUNITY NOTICE LETTER TO NORTHUMBERLAND COUNTY MUNICIPAL OFFICIALS TO APPLY FOR THE FEDERAL FISCAL YEAR 2023 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM.**

- 18. A MOTION IS NEEDED TO RATIFY THE EXECUTION OF AN AMENDMENT TO THE AGREEMENT WITH PALMETTO POSTING, INC INCREASING FROM \$25 PER POSTING TO \$30.00 PER POSTING WITH PERSONAL SERVICE REMAINING AT \$30 PER VISIT, ON THE BEHALF OF NORTHUMBERLAND COUNTY TAX CLAIMS BUREAU EFFECTIVE APRIL 25, 2023.**

19. A MOTION IS NEEDED TO APPROVE THE EXECUTION OF A CONTRACT WITH PENN FIRE PROTECTION, INC. FOR INSPECTIONS AND TESTING OF FIRE SPRINKLER SYSTEMS LOCATED AT THE NORTHUMBERLAND COUNTY PRISON AND PRISON ADMINISTRATION BUILDING.
20. A MOTION IS NEEDED TO APPROVE THE FOLLOWING PROCLAMATIONS AND AWARDS:
- A. Proclamations:
1. *Older Americans' Month – May 2023.*
 2. *National Correctional Officers and Employees Week – May 7 – 13, 2023.*
 3. *Emergency Medical Services Week – May 21 – 27, 2023*
21. A MOTION IS NEEDED TO AWARD THE BIDS FOR THE LEASING OF TWO TRACTS OF FARMLAND IN NORTHUMBERLAND COUNTY TO ROBERT C. SNYDER FARMS FOR THE BACON SITE AND STROUSE FARMS FOR THE FOUR SEASONS SITE, AS RECOMMENDED BY NORTHUMBERLAND COUNTY ENGINEER CHUCK HOPTA, JR.
22. A MOTION IS NEEDED TO RATIFY THE AUTHORIZATION FOR THE CHAIRPERSON TO EXECUTE A CONSENT FOR RIGHT OF ENTRY TO THE PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR ACCESS TO CERTAIN REAL PROPERTY LOCATED IN COAL TOWNSHIP FOR RECLAMATION WORK.
23. A MOTION IS NEEDED TO RATIFY THE APPROVAL FOR THE NORTHUMBERLAND COUNTY COMMISSIONERS TO EXECUTE AN AGREEMENT WITH GLOBAL SECTOR SERVICE, INC FOR SECURITY SERVICES ON BEHALF OF THE NORTHUMBERLAND COUNTY PRISON.
24. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:
- A. AAA
(2) May 13-14 P4A Meeting/PDA Quarterly Review
Harrisburg, PA
- B. BH/IDS:
(1) May 5-10 Infant, Toddler EI Service Delivery Policy Forum 2023
Hershey, PA
- C. CHILDREN & YOUTH:

(2) May 4-5

PA Problem Solving Courts Annual Coordinators Symp.
Lancaster, PA

(2) June 28-30

PCYA
Lancaster, PA

D. JUVENILE COURT:

(3) July 26-28

Sexual Abuse Prevention & Education Network Conf.
State College, PA

25. A MOTION IS NEEDED TO APPROVE THE EXECUTION OF A COOPERATION AGREEMENT BETWEEN NORTHUMBERLAND COUNTY AND PP&L SUSTAINABLE ENERGY FUND, AS THE THIRD PARTY ADMINISTRATOR OF THE PROPERTY ASSESSED CLEAN ENERGY PROGRAM (C-PACE).

26. SOLICITOR'S REPORT:

A. MOTION TO ADOPT *Resolution R#15-23 (Northumberland County Commissioners resolution establishing a Property Assessed Clean Energy Program (C-PACE) with PP&L Sustainable Energy Fund as third party administrator).*

B. MOTION TO ADOPT *Resolution R#16-23 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):*

- 1. HIPAA Business Associate Agreement Addendum between Northumberland County Children and Youth and Avanco International, Inc.**
- 2. Agreement between Northumberland County Children and Youth Services and Avanco International, Inc. (Child Accounting and Profile System CWIS Maintenance FY 23-24).**
- 3. Consulting Services Addendum to Child Accounting and Profile System Application Service Provider Agreement between Northumberland County Children and Youth Services and Avanco International Inc.**
- 4. Child Accounting and Profile System Application Service Provider Agreement between Avanco International Inc. and Northumberland County Children and Youth.**
- 5. Purchase of Service Agreement between Northumberland County Children and Youth Services and Brooke Stine (23-24)**
- 6. Purchase of Service Agreement between Northumberland County Children and Youth Services and Brooke Stine (4/10/23-6/30/23).**

7. **Purchase of Service Agreement between Northumberland County Children and Youth Services and Stigerwalt-Egan Law Offices.**
8. **First Amendment to Veterans' Trust Fund Grant Agreement (No. DMVA 2021-040.1) between the Commonwealth of Pennsylvania, Department of Military and Veterans Affairs and Northumberland County Commissioners.**

The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors, with the exception of Contracts with CSO. Controller Chris Grayson and District Attorney Matulewicz are members of the CSO Board.

27. OLD BUSINESS.

28. NEW BUSINESS.

*****PUBLIC INPUT*****

29. MOTION TO ADJOURN.