

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, JANUARY 3, 2023

1:00 PM

- 1. CALL TO ORDER.**
- 2. PLEDGE OF ALLEGIANCE, FOLLOWED BY A MOMENT OF SILENCE.**
- 3. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 4. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, DECEMBER 27, 2022.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 25 IN THE AMOUNT OF \$730,274.85 AND PAYROLL NO. 26 IN THE AMOUNT OF \$711,633.78.**
- 6. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS, AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$4,550,050.71 FROM DECEMBER 3, 2022 TO DECEMBER 30, 2022.**
- 7. ANNOUNCEMENTS:**
 - A. A Work Session will be held on Tuesday, January 17, 2023 beginning at 10:00 A.M. in the Commissioners' Conference Room.***
 - B. The next regular Public Meeting will be held on Tuesday, February 7, 2023 at 1:00 P.M. at the Administration Center, 399 Stadium Drive, Sunbury, PA.***

C. The next Prison Board Meeting will be held on Wednesday, January 4, 2023 at 1:00 P.M. at the Administration Center, 399 Stadium Drive, Sunbury, PA.

D. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Monday, January 16, 2023 in observance of the Martin Luther King Holiday.

8. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF NOVEMBER 2022, AS SUBMITTED BY THE ASSESSMENT OFFICE.

9. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 18.

10. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:

A. Coal Royalty Reports, as submitted by the County Engineer:

1. Two operators reported collections of \$3,570.00 for the month of November 2022 due December 2022.

B. Tax Claims Bureau reported a total of \$197,921.01 collected in taxes for the period of November 29, 2022 through December 28, 2022.

C. Monthly Fiscal Status Reports for November 2022, as submitted by the Weatherization Department:

- 1. Department of Energy (DOE) Report.*
- 2. Department of Energy (DOE) Readiness Report.*
- 3. LIHEAP C&T Furnace Report.*
- 4. LIHEAP Crisis Report.*
- 5. LIHEAP Cumulative Report.*

11. A MOTION IS NEEDED TO RATIFY A LETTER TO THE TREASURER AND CONTROLLER, DATED DECEMBER 8, 2022, TO TRANSFER \$40,000.00 FROM THE GENERAL FUND TO NORTHUMBERLAND COUNTY AREA AGENCY ON AGING. TO COVER ACCOUNTS PAYABLE UNTIL FUNDS ARE REIMBURSED FROM THE STATE.

- 12. A MOTION TO EXECUTE AGREEMENT WITH JANET SHIPE TO PROVIDE DEED PREPARATION TO NORTHUMBERLAND COUNTY TAX CLAIM BUREAU \$30 PER DEED PREPARED EFFECTIVE 1/1/2023 TO 12/31/2023.**
- 13. A MOTION IS NEEDED TO RATIFY THE EXECUTION THE AGREEMENT WITH COLUMBIA COUNTY PRISON FOR 2023 ANNUAL HOUSING OF NORTHUMBERLAND COUNTY PRISONERS AT A DAILY RATE OF \$80.00 PER INMATE HOUSED.**
- 14. A MOTION IS NEEDED TO RATIFY THE ANNUAL RENEWAL WITH THOMSON REUTERS FOR THE WEST COMPLETE LIBRARY SUBSCRIPTION (#0000671877) EFFECTIVE 11/01/2022 AT A MONTHLY RATE OF \$45.25.**
- 15. A MOTION IS NEEDED TO RATIFY THE AUTHORIZATION FOR THE COMMISSIONERS TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF NORTHUMBERLAND AND CENTRAL SUSQUEHANNA OPPORTUNITIES, INC TO UNDERTAKE HUD FUNDING THROUGH DCED AND ENGAGE SEDA-COG TO COMPLETE THE ENVIRONMENTAL REVIEWS.**
- 16. A MOTION IS NEEDED TO APPROVE THE NORTHUMBERLAND COUNTY COURTS PROFESSIONAL SERVICES AGREEMENT WITH ERVIN BLANK ASSOCIATES, INC AND THE FOLLOWING COURT REPORTS JOHN B. ONESI, DAWN SWEELEY AND ANN DIGGAN TO PROVIDE COURT REPORTING SERVICES, COUNTY COURT AND CUSTODY HEARINGS.**
- 17. A MOTION IS NEEDED TO RATIFY THE AUTHORIZATION FOR THE CHAIRPERSON TO EXECUTE A CONSENT OF LANDLORD, WHEREBY THE COUNTY OF NORTHUMBERLAND, PURSUANT TO SECTION 7 OF A SECOND AMENDMENT TO LEASE AGREEMENT BETWEEN THE COUNTY AND VERTICAL BRIDGE CC FM, LLC, DATED DECEMBER 13, 2021, AUTHORIZES VERTICAL BRIDGE TO SUBLET A PORTION OF ITS WIRELESS COMMUNICATION TOWER LOCATED ON COUNTY LANDS LOCATED IN COAL TOWNSHIP.**
- 18. A MOTION IS NEEDED TO RATIFY THE REIMBURSEMENT OF FUNDS BORROWED FROM THE GENERAL FUND TO COVER EXPENSES FOR AREA AGENCY ON AGING, WHICH HAS BEEN REFUNDED ON 12/13/2022 FOR A TOTAL OF \$190,000.00.**

19. A MOTION IS NEEDED TO AUTHORIZE THE EXECUTION BY THE CHAIRPERSON OF AN AGREEMENT WITH DB CONSTRUCTION, SELINGROVE FOR THE STRUCTURE RAISING OF 463 REDMAN ACRES ROAD IN POINT TOWNSHIP, FOR \$278,000.00 WHICH IS BEING FUNDED BY LUZERNE COUNTY FLOOD MITIGATION AUTHORITY.

20. A MOTION IS NEEDED TO RATIFY THE AUTHORIZATION FOR THE CHAIRPERSON TO EXECUTE A CONTRACT WITH MICROSOFT – VOLUME LICENSING FOR NORTHUMBERLAND COUNTY DATA BACKUP TO CLOUD FOR A 36 MONTH TERM EFFECTIVE 12/8/2022 TO 12/7/2025. COST IS BASED OFF OF AMOUNT STORED, PER IT DIRECTOR APPROXIMATELY \$250-300/PER MONTH.

21. A MOTION IS NEEDED TO EXECUTE AN EXTENSION OF THE MINERAL AGREEMENT THROUGH APRIL 30, 2023 BETWEEN THE COUNTY OF NORTHUMBERLAND AND FAYLOR LIME AND STONE COMPANY DATED MAY 1, 1989 (ASSIGNED TO STABLER DEVELOPMENT COMPANY MARCH 20, 1990, NEW ENTERPRISE STONE & LIME CO, INC, SUCCESSOR BY MERGER TO STABLER DEVELOPMENT COMPANY).

22. A MOTION IS NEEDED TO ADOPT BUDGET AMENDMENTS AS LISTED:

<u>No.:</u>	<u>Dept.:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget:</u>
050-22	BH/IDS	\$246,094	-\$246,094	0	+\$246,094
073-22	Drug & Alco	\$ 75,000	-\$ 75,000	0	+\$ 75,000
102-22	Prothonotary	\$ 15,000	-\$ 15,000	0	+\$ 15,000

23. SOLICITOR’S REPORT:

A. MOTION TO ADOPT *Resolution R#01-23 (Lease Agreement between the Board of Commissioners and the Pennsylvania Department of Labor and Industry for office space located at 2 East Arch Street, 2nd Floor, Shamokin, PA).*

B. MOTION TO ADOPT *Resolution R#02-23 (Between the Northumberland County Commissioners and the Commonwealth of PA Department of Transportation amended the agreement #R15030004 increasing total project cost from \$1,120,000.00 to \$2,080,000.00). Ratification*

C. MOTION TO ADOPT Resolution R#03-23 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners on behalf of Human, Senior and Social Services and the named service providers as listed):

1. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Northumberland County Juvenile Probation (Hummel Counseling Services).*
2. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Diakon Child, Family & Community Ministries.*
3. *First Addendum to the Purchase of Service Agreement between Northumberland County Children and Youth Services and Geisinger Clinic.*
4. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Krystal Greenwalt.*
5. *HIPAA Business Associate Agreement Addendum between Northumberland County Children and Youth Services and Avanco International, Inc.*
6. *Child Accounting and Profile System Application Service Provider Agreement between Avanco International, Inc. and Northumberland County Children and Youth Services.*
7. *Consulting Services Addendum to Child Accounting and Profile System Application, Service Provider Agreement between Northumberland County Children and Youth Services and Avanco International, Inc.*
8. *Northumberland County Children, Youth & Family Services Child Accounting and Profile System (CWIS Maintenance FY 22-23) between Northumberland County Children and Youth Services and Avanco International, Inc.*
9. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Huntington Creek Recovery Center, LLC.*
10. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Center for Community Resources.*
11. *Contract Amendment between Community Care Behavioral Health Organization and Northumberland County Behavioral Health and Intellectual/Developmental Services (Inpatient mental health & Ambulatory Transitions Shared Savings Value Based Purchasing).*

The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors, with the exception of Contracts with CSO. Whereas, Controller Chris Grayson and District Attorney Tony Matulewicz are members of the CSO Board.

24. OLD BUSINESS.

25. NEW BUSINESS.

***** PUBLIC INPUT *****

26. MOTION TO ADJOURN.