

# **NORTHUMBERLAND COUNTY COMMISSIONERS**

## **PUBLIC MEETING AGENDA**

**TUESDAY, JANUARY 4, 2022**

**1:00 PM**

- 1. CALL TO ORDER.**
- 2. PLEDGE OF ALLEGIANCE, FOLLOWED BY A MOMENT OF SILENCE.**
- 3. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 4. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, DECEMBER 28, 2021.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 25 IN THE AMOUNT OF \$729,713.38 AND PAYROLL NO. 26 IN THE AMOUNT OF \$721,103.23.**
- 6. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS, AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$4,991,762.02 FROM DECEMBER 4, 2021 TO DECEMBER 29, 2021.**
- 7. ANNOUNCEMENTS:**
  - A. A Work Session will be held on Tuesday, January 18, 2022 beginning at 10:00 A.M. in the Commissioners' Conference Room.*
  - B. The next regular Public Meeting will be held on Tuesday, February 1, 2022 at 1:00 P.M. at the Administration Center, 399 Stadium Drive, Sunbury, PA.*

*C. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Monday, January 17, 2022 in observance of the Martin Luther King Holiday.*

**8. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF NOVEMBER 2021, AS SUBMITTED BY THE ASSESSMENT OFFICE.**

**9. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 19.**

**10. A MOTION IS NEEDED TO AUTHORIZE THE CHAIRMAN TO SIGN THE CERTIFICATION OF COUNTY FUNDS FORM FOR THE YEAR 2022, DESIGNATING \$10,000.00 TO THE AGRICULTURAL LAND PRESERVATION PROGRAM.**

**11. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:**

*A. Coal Royalty Reports, as submitted by the County Engineer:*

*1. Two operators reported collections of \$5,377.40 for the months of October and November 2021 due December 2021.*

*B. Tax Claims Bureau reported a total of \$233,677.84 collected in taxes for the period of December 1, 2021 through December 29, 2021.*

*C. Monthly Fiscal Status Reports for November 2021, as submitted by the Weatherization Department:*

*1. LIHEAP C&T Furnace Report.*

*2. LIHEAP Cumulative Report.*

*3. LIHEAP Crisis Report.*

*4. Department of Energy (DOE) Report.*

**12. A MOTION TO AWARD THE BID FOR THE SUPPLY AND DELIVERY OF HOME HEATING OIL TO THE LOWEST RESPONSIBLE BIDDER SUBJECT TO TABULATION AND REVIEW BY THE SOLICITOR.**

- 13. A MOTION IS NEED TO AUTHORIZE THE CHAIRMAN AS SIGNATORY ON THE 60 MONTH CONTRACT WITH THOMSON REUTERS FOR THE WEST PROFLEX LEGAL RESEARCH SERVICES EFFECTIVE JANUARY 1, 2022 TO DECEMBER 31, 2026, WITH A 3% INCREASE ANNUALLY. *RATIFICATION***
- 14. A MOTION IS NEEDED TO RE-APPOINT THOMAS DIEHL TO THE AFFORDABLE HOUSING FUND BOARD EFFECTIVE 1/1/2022 TO 12/31/2023. *RATIFICATION***
- 15. A MOTION IS NEEDED TO CORRECT MOTION #9 OF THE 12/28/2021 MEETING THAT INCORRECTLY INCLUDED THE FOLLOWING INDIVIDUALS AS APPOINTEES TO THE AFFORDABLE HOUSING FUND BOARD EFFECTIVE 1/1/2022: *RATIFICATION***
- A. TODD MACE**
  - B. TODD OBERDORF**
  - C. CORY PISARZ**
  - D. CATHERINE POLACHEK**
- 16. A MOTION IS NEEDED TO RE-APPOINT DALE HENDRICKS AND CATHERINE POLACHEK TO THE LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) EFFECTIVE 1/1/2022 TO 12/31/2022. *RATIFICATION***
- 17. A MOTION IS NEEDED TO ESTABLISHED THE TERMS FOR THE FOLLOWING INDIVIDUALS TO THE AIRPORT AUTHORITY AS FOLLOWS: *RATIFICATION***
- A. TIMOTHY KREBS - SEVEN-YEAR TERM 1/1/2022 TO 12/31/2028**
  - B. DON ROSINI - SIX-YEAR TERM 1/1/2022 TO 12/31/2027**
  - C. EDWARD HELFRICK, JR - FIVE-YEAR TERM 1/1/2022 TO 12/31/2026**
  - D. EDWARD LINKUS - FOUR-YEAR TERM 1/1/2022 TO 12/31/2025**
  - E. RONALD SMITH - THREE-YEAR TERM 1/1/2022 TO 12/31/2024**
  - F. DAVID RUMBEL - TWO-YEAR TERM 1/1/2022 TO 12/31/2023**
  - G. TIM ROSS - ONE-YEAR TERM 1/1/2022 TO 12/31/2022**
- 18. A MOTION IS NEEDED TO CORRECT MOTION #26 OF THE 12/28/2021 MEETING THAT INCORRECTLY INCLUDED THE FOLLOWING INDIVIDUALS AS APPOINTEES TO THE NORTHUMBERLAND/MONTOUR JOINT AIRPORT AUTHORITY RON MARSHALL AND JOHN SHALONGO Efective 1/1/2022. *RATIFICATION***

- 19. A MOTION IS NEEDED TO RE-APPOINT RON MARSHALL TO THE NORTHUMBERLAND COUNTY RECREATION COMMITTEE TERM BEGINNING 1/1/2022 TO 12/31/2022.**
  
- 20. A MOTION IS NEEDED TO APPOINT MICHAEL KOMER TO THE NORTHUMBERLAND/MONTOUR JOINT AIRPORT AUTHORITY TERM BEGINNING 1/1/2022 TO 12/31/2025.**
  
- 21. A MOTION IS NEEDED TO APPOINT TONY MAZZATESTA TO THE SEDA-COG BOARD OF DIRECTORS, WITH A ONE-YEAR TERM BEGINNING 1/1/2022 TO 12/31/2022. *RATIFICATION***
  
- 22. A MOTION IS NEEDED TO AUTHORIZE THE ADJUSTMENT OF THE COUNTY'S MILEAGE REIMBURSEMENT RATE FROM THE 2021 RATE OF 56 CENTS PER MILE TO THE 2022 RATE OF 58.5 CENTS PER MILE, PER THE IRS STANDARD RATE REIMBURSEMENT, FOR USE OF PERSONAL VEHICLES WHILE ON APPROVED OFFICIAL COUNTY BUSINESS.**
  
- 23. A MOTION IS NEEDED TO AWARD THE STRUCTURAL ELEVATION PROJECT IN POINT TOWNSHIP, WHICH IS BEING FUNDED BY LUZERNE COUNTY FLOOD MITIGATION AUTHORITY, TO PETERS CONSULTANTS, INC, BLOOMSBURG.**
  
- 24. A MOTION IS NEEDED TO AUTHORIZE EXECUTION BY THE COMISSIONERS OF THE LETTER OF ENGAGEMENT FOR PROVISIONING OF NG911 SERVICES AS SPECIFIED BY THE COMMONWEALTH OF PENNSYLVANIA'S - PENNSYLVANIA EMERGNECY MANAGEMENT AGENCY. *RATIFICATION***
  
- 25. A MOTION IS NEEDED TO AUTHORIZE EXECUTION BY THE COMISSIONERS OF A CONTRACT WITH INTEGRAONE – FLEX LICENSES FOR NORTHUMBERLAND COUNTY PHONE LICENSES FOR A 36 MONTH TERM EFFECTIVE 12/2/2021 TO 12/1/2024 AND THEREAFTER AUTOMATICALLY RENEWING FOR 12 MONTHS ON 12/2/2024 BILLING FREQUENCY ANNUAL BILLING. *RATIFICATION***
  
- 26. A MOTION IS NEEDED TO EXECUTE AN ANNUAL RENEWAL CONTRACT WITH INTEGRAONE – CISCO SMARTMET FOR NORTHUMBERLAND COUNTY CRITICAL NETWORK EQUIPMENT EFFECTIVE 1/1/2022 TO 12/31/2022. *RATIFICATION***

- 27. A MOTION TO APPOINT CHIEF CLERK, MARYROSE B. McCARTHY AS AUTHORIZED SIGNATORY FOR ALL MATTERS PERTAINING TO ALL OPIOID LAWSUITS. *RATIFICATION***
  
- 28. A MOTION TO EXECUTE MASTER SERVICE AGREEMENT WITH REMCO, INC FOR THE NORTHUMBERLAND COUNTY JAIL FOR REPAIRS TO KITCHEN EQUIPMENT. *RATIFICATION***
  
- 29. A MOTION TO EXECUTE AGREEMENT WITH JANET SHIPE TO PROVIDE DEED PREPARATION TO NORTHUMBERLAND COUNTY TAX CLAIM BUREAU \$30 PER DEED PREPARED EFFECTIVE 1/1/2022 TO 12/31/2022. *RATIFICATION***
  
- 30. A MOTION TO EXECUTE THE AGREEMENT WITH COLUMBIA COUNTY PRISON FOR 2022 ANNUAL HOUSING OF NORTHUMBERLAND COUNTY PRISONERS AT A DAILY RATE OF \$75.00 PER INMATE HOUSED.**
  
- 31. A MOTION IS NEEDED TO APPROVE A QUOTE FOR PLUMBING SERVICES TO BE PERFORMED BY LTS PLUMBING AND HEATING TO REPLACE THE COURTHOUSE'S 2<sup>ND</sup> FLOOR RESTROOM FIXTURES FOR HANDICAPPED ACCESSIBLE UPGRADES AND RELATED MISCELLANEOUS PIPING REPAIRS IN AN AMOUNT NTO-TO EXCEED \$3,000.00.**
  
- 32. A MOTION IS NEEDED TO APPROVE CHANGE ORDER G-08: ADDITIONAL SCAFFOLDING RENTAL EXPENSE, FOR THE NORTHUMBERLAND COUNTY COURTHOUSE CLOCK TOWER IN THE AMOUNT OF \$17,016.00 FOR THE NORTHUMBERLAND COUNTY COURTHOUSE EXTERIOR REHABILITATION AND HVAC/ELECTRICAL PROJECT.**
  
- 33. A MOTION IS NEEDED TO APPROVE CHANGE ORDER G-09: FOR CARPENTRY ITEMS RELATED TO IMPLEMENTING HANDICAPPED ACCESSIBILITY TO EXISTING 2<sup>ND</sup> FLOOR PUBLIC RESTROOM NEXT TO COURTROOM #1 IN THE AMOUNT OF \$9,834.00.**
  
- 34. A MOTION IS NEEDED TO APPROVE CHANGE ORDER M-01: FOR THE PROVISION OF NEEDLEPOINT BIPOLAR IONIZATION AIR PURIFICATION EQUIPMENT TO BE ADDED IN THE AMOUNT OF \$82,480.50 TO NORTHUMBERLAND COUNTY COURTHOUSE EXTERIOR REHABILITATION AND HVAC/ELECTRICAL PROJECT.**

**35. A MOTION IS NEEDED TO APPROVE CHANGE ORDER E-02: FOR THE PROVISION OF ELECTRICAL WORK ASSOCIATED WITH THE INSTALLATION OF NEEDLEPOINT BIPOLAR IONIZATION AIR PURIFICATION EQUIPMENT IN THE AMOUNT OF \$20,835.08, TO THE NORTHUMBERLAND COUNTY COURTHOUSE EXTERIOR REHABILITATION AND HVAC/ELECTRICAL PROJECT.**

**36. A MOTION IS NEEDED TO APPROVE CHANGE ORDER E-03: FOR ELECTRICAL ITEMS AND CODE COMPLIANCE UPGRADES RELATED TO INSTALLING HANDICAPPED ACCESSIBILITY IMPROVEMENTS TO THE EXISTING 2<sup>ND</sup> FLOOR PUBLIC RESTROOM NEXT TO COURTROOM #1 IN THE AMOUNT OF \$2,659.24, FOR THE NORTHUMBERLAND COUNTY COURTHOUSE EXTERIOR REHABILITATION AND HVAC ELECTRICAL PROJECT.**

**37. SOLICITOR'S REPORT:**

**A. MOTION TO ADOPT *Resolution R#81-21 (Effective February 1, 2022 all tax upset, judicial and repository sales registrants shall pay a non-refundable registration fee of FIFTY (\$50.00).RATIFICATION***

**B. MOTION TO ADOPT *Resolution R#01-22 (Authorizing Charles Hopta, Jr. as signatory, authorized to execute documents on behalf of the County of Northumberland pertaining to the Luzerne County Flood Protection Authority project in Point Township).***

**C. MOTION TO ADOPT *Resolution R#02-22 (Requesting that the Court of Commons Pleas permit the private tax sale of 505 North Eighth Street, Shamokin, PA to the Shamokin Area Economic Development Authority for nominal consideration).***

**D. MOTION TO ADOPT *Resolution R#03-22 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners on behalf of Human, Senior and Social Services and the named service providers as listed):***

***1. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services (D&A) and Gaudenzia.***

***2. Contract Agreement between Northumberland County Drug and Alcohol Program and Hempfield Behavioral Health Inc.***

*The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors, with the exception of Contract No. 7. Controller Chris Grayson and District Attorney Tony Matulewicz are members of the CSO Board.*

**22. OLD BUSINESS.**

**23. NEW BUSINESS.**

**\*\*\* PUBLIC INPUT \*\*\***

**24. MOTION TO ADJOURN.**