

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, DECEMBER 7, 2021

1:00 PM

- 1. CALL TO ORDER.**
- 2. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 3. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, NOVEMBER 9, 2021.**
- 4. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 23 IN THE AMOUNT OF \$724,712.44 AND PAYROLL NO. 24 IN THE AMOUNT OF \$733,535.31.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$5,351,400.17 FROM 11/6/2021 TO 12/3/2021.**
- 6. ANNOUNCEMENTS:**
 - A. The next regular Public Meeting will be held on Tuesday, December 28, 2021 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*
 - B. A Work Session will be held on Tuesday, December 21, 2021 beginning at 10:00 A.M. in the Commissioners' Conference Room.*

- C. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Friday, December 24, 2021 in observance of the Christmas Day Holiday and Friday, December 31, 2021 in observance of the New Year's Day Holiday.*

7. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:

- A. Tax Claims Bureau reported a total of \$142,091.51 collected in taxes for the period of November 2, 2021 through November 30, 2021.*

- B. Monthly Fiscal Status Reports for October 2021, as submitted by the Weatherization Department:*

- 1. The Department of Energy (DOE) Report (19-20 & (20-21).*
- 2. LIHEAP C & T Furnace*
- 3. LIHEAP Recovery Crisis Report.*
- 4. LIHEAP Cares Cumulative Report.*

8. A MOTION IS NEEDED TO APPROVE THE 2022 PROPOSED BUDGET FOR NORTHUMBERLAND COUNTY (GENERAL FUND AND ALL FUNDS) AND ADVERTISE IT ACCORDING TO LAW. (The proposed budget will be advertised and made available for public inspection for 20 days, in compliance with the County Code, with the intent to adopt the final budget at a future Public Meeting of the Northumberland County Commissioners).

9. A MOTION IS NEEDED TO GRANT PERMISSION TO ADVERTISE THE FOLLOWING:

- A. 2022 Meeting dates for Commissioners' Public Meetings, Election Board, Retirement Board, Work Sessions, Planning Commission, Industrial Development Authority, Prison Board and LEPC Meetings. All Salary Board Meetings will be on an as-needed basis and will be advertised accordingly.*

- B. Request for proposal for cleaning services for the Northumberland County Human Services Complex – Buildings A, B, and C.*

- C. Bid Requests for Supply and Delivery of Heating Oil for various County buildings, on behalf of the County Engineer.*

10. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 14.

11. A MOTION IS NEEDED TO NEWLY APPOINT THE FOLLOWING INDIVIDUAL TO THE NORTHUMBERLAND COUNTY BEHAVIORAL HEALTH AND INTELLECTUAL/DEVELOPMENTAL SERVICES ADVISORY BOARD FOR THE FOLLOWING TERM BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2025:

A. New Appointments:

- 1. *Mary Ann Lewis***

12. A MOTION IS NEEDED TO RE-APPOINT AND NEWLY APPOINT THE FOLLOWING INDIVIDUALS TO THE NORTHUMBERLAND COUNTY AREA AGENCY ON AGING'S ADVISORY COUNCIL FOR THE FOLLOWING TERM BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2023:

A. Re-Appointments:

- 1. *Gale Zalar***
- 2. *Jennifer Willard-Miller***
- 3. *Jim Poploskie***
- 4. *Patricia Rumberger***
- 5. *Stacy Stancavage***
- 6. *Kurt Karlovich***
- 7. *Amy Moyer***
- 8. *Tressa Downs***

B. New Appointments:

- 1. *Bryon Chowka***
- 2. *Patrick Mack***
- 3. *Linda Walker***

13. A MOTION IS NEEDED TO RE-APPOINT THE FOLLOWING INDIVIDUAL TO THE NORTHUMBERLAND COUNTY PLANNING COMMISSION BOARD FOR THE FOLLOWING TERM BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2024:

A. Re-Appointment:

- 1. *Edward Hovenstine***

14. A MOTION IS NEEDED TO RE-APPOINT THE FOLLOWING INDIVIDUAL TO THE NORTHUMBERLAND COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY BOARD FOR THE FOLLOWING TERM BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2024:

A. Re-Appointment:

- 1. *Ned Soderick***

- 15. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTHS OF SEPTEMBER AND OCTOBER, 2021.**
- 16. A MOTION IS NEEDED TO APPROVE GEISINGER AS THE COUNTY HEALTH INSURANCE PROVIDER, EFFECTIVE JANUARY 1, 2022.**
- 17. MOTION TO AUTHORIZE THE EXECUTION OF AN EXTENSION OF AN OPTION FOR THE GREATER SHAMOKIN AREA HOUSING DEVELOPMENT CORPORATION TO PURCHASE REAL ESTATE LOCATED IN THE CITY OF SHAMOKIN, BEING TAX PARCELS 009-01-001-137 AND 009-01-001-139 FOR ONE (\$1.00) DOLLAR THROUGH FEBRUARY 28, 2022.**
- 18. MOTION TO APPROVE A RESOLUTION AUTHORIZING THE COUNTY TO CONTRIBUTE A PORTION OF A GRANT MATCH (ANTICIPATED TO BE IN THE AMOUNT OF \$5,727) TOWARD THE PURCHASE OF A NEW TRANSIT BUS FOR LOWER ANTHRACITE TRANSIT SYSTEM (LATS).**
- 19. MOTION TO ADOPT 2021 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SECTION 3 PLAN.**
- 20. MOTION TO AUTHORIZE THE EXECUTION OF ZELENKOWSKIE AXELROD LLC PROPOSAL TO PROVIDE TECHNICAL ASSISTANCE AND ADVICE IN RELATION TO THE POLICIES, PROCEDURES, ACCOUNTABILITY AND MONITORING OF THE EXPENDITURES OF THE VARIOUS COVID 19 PANDEMIC RELATED FEDERAL AND STATE GRANT FUNDING PROGRAMS.**
- 21. MOTION TO AUTHORIZE THE CHAIRPERSON TO EXECUTE A SECOND AMENDMENT TO LEASE AGREEMENT WITH VERTICAL BRIDGE CC FM, LLC FOR A PORTION OF NORTHUMBERLAND COUNTY TAX PARCEL 00H-00-076-040, LOCATED IN COAL TOWNSHIP, FOR THE PURPOSE OF OPERATING AN EXISTING CELL TOWER FOR AN INITIAL TERM OF FIVE YEARS WITH THREE FIVE YEAR OPTIONS THEREAFTER.**
- 22. MOTION TO AUTHORIZE THE COMMISSIONERS OF NORTHUMBERLAND COUNTY TO SIGN THE FISCAL YEAR 2021 STATE HOMELAND GRANT PROGRAM AGREEMENT.**

23. MOTION TO APPROVE THE NORTHUMBERLAND COUNTY COURTS PROFESSIONAL SERVICES AGREEMENT WITH ERVIN BLANK ASSOCIATES, INC AND THE FOLLOWING COURT REPORTS JOHN B. ONESI, DAWN SWEELEY AND ANN DIGGAN TO PROVIDE COURT REPORTING SERVICES, COUNTY COURT AND CUSTODY HEARINGS.

24. MOTION TO ADOPT BUDGET AMENDMENTS AS LISTED:

<u>No.:</u>	<u>Dept.:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget:</u>
010-21	BH/IDS	\$249,204	-\$249,204	0	+\$249,204
011-21	BH/IDS	\$996,550	-\$996,550	0	+\$ 6,200
013-21	DRUG/ALC	\$130,900	-\$130,900	0	+\$ 85,000
030-21	CHILD/YTH	\$204,790	-\$204,790	0	+\$144,533
041-21	TREAS	\$ 39,520	-\$ 39,520	0	+\$ 39,520

25. MOTION TO AUTHORIZE THE EXECUTION OF THOMSON REUTERS, WEST PROFLEX (#0000093062) ANNUAL MASTER SERVICES AGREEMENT TO RENEW ON 02/01/2022.

26. MOTION TO APPROVE CHANGE ORDER G-05: LOWER LEDGE ROOF REPLACEMENT AND ASSOCIATED CARPENTRY REPAIRS ON THE NORTHUMBERLAND COUNTY COURTHOUSE CLOCK TOWER IN THE AMOUNT OF \$56,142.60 FOR THE NORTHUMBERLAND COUNTY COURTHOUSE EXTERIOR REHABILITATION AND HVAC/ELECTRICAL PROJECT.

27. MOTION TO APPROVE CHANGE ORDER G-06: MIDDLE LEDGE ROOF REPLACEMENT AND ASSOCIATED CARPENTRY REPAIRS ON THE NORTHUMBERLAND COUNTY COURTHOUSE CLOCK TOWER IN THE AMOUNT OF \$45,845.20 FOR THE NORTHUMBERLAND COUNTY COURTHOUSE EXTERIOR REHABILITATION AND HVAC/ELECTRICAL PROJECT.

28. MOTION TO APPROVE CHANGE ORDER G-07: TOP LEDGE ROOF REPLACEMENT AND ASSOCIATED CARPENTRY REPAIRS ON THE NORTHUMBERLAND COUNTY COURTHOUSE CLOCK TOWER IN THE AMOUNT OF \$30,520.33 FOR THE NORTHUMBERLAND COUNTY COURTHOUSE EXTERIOR REHABILITATION AND HVAC/ELECTRICAL PROJECT.

29. MOTION TO AUTHORIZE SIGNATORIES ON CONTRACT FOR SNOW REMOVAL OF SIDEWALKS AND COUNTY OWNED BRIDGES.

30. MOTION TO ADOPT LEASE AGREEMENT BETWEEN NORTHUMBERLAND COUNTY COMMISSIONERS AND DAVE BURGESS, FOR LEASING STORAGE SPACE AT 326 N. 2ND STREET, SUNBURY, PA.

31. MOTION TO ADOPT LEASE AGREEMENT BETWEEN NORTHUMBERLAND COUNTY COMMISSIONERS AND NORA FEESE, FOR LEASING OF A RENTAL PROPERTY, LOCATED AT 336B NORTH 2ND STREET, SUNBURY, PA.

32. MOTION TO ADOPT LEASE AGREEMENT BETWEEN NORTHUMBERLAND COUNTY COMMISSIONERS AND DEBRA GEMBERLING, FOR LEASING OF A RENTAL PROPERTY, LOCATED AT 334A NORTH 2ND STREET, SUNBURY, PA.

33. MOTION TO AUTHORIZE THE CHAIRMAN TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF NORTHUMBERLAND AND CENTRAL SUSQUEHANNA OPPORTUNITIES, INC. TO UNDERTAKE HUD FUNDING THROUGH DCED AND TO ENGAGE SEDA-COG TO COMPLETE THE ENVIRONMENTAL REVIEWS.

34. MOTION TO APPROVE THE FORGIVENESS OF THE NORTHUMBERLAND COUNTY PORTION OF PROPERTY TAXES FOR MOUNT CARMEL TOWNSHIP TAX PARCELS #008-01-070-032 AND 008-01-070-032A LOCATED AT 412 AND 414 MAPLE STREET, MOUNT CARMEL TOWNSHIP. THESE BLIGHT PROPERTIES WERE PURCHASED BY MOUNT CARMEL TOWNSHIP WITH THE INTENTION OF DEMOLITION.

35. SOLICITOR'S REPORT:

A. MOTION TO ADOPT *Resolution R#82-21 (Resolution to authorize the Commissioners to execute an application to the PENN D.O.T. for an Encumbrance of Liquid Fuels Tax Funds for the replacement of Northumberland County Bridge #26.)*

B. MOTION TO ADOPT *Resolution R#83-21 (Resolution to authorize the Commissioners to execute an application to the PENN D.O.T. for an Encumbrance of Liquid Fuels Tax Funds for the replacement of Northumberland County Bridge #192.)*

C. MOTION TO ADOPT Resolution R#84-21 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):

1. *Memorandum of Understanding between The Pennsylvania Department of Aging and the Northumberland County Area Agency on Aging.*
2. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Greater Susquehanna Valley United Way.*
3. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Thompson Child & Family Focus.*
4. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Geisinger Clinic.*
5. *Contract Amendment between Community Care Behavioral Health Organization and Northumberland County Behavioral Health and Intellectual/Developmental Services.*
6. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Bayada Home Health Care, Inc.*
7. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Living Complete Technologies.*
8. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Central Susquehanna Opportunities, Inc.*
9. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Greater Susquehanna Valley United Way.*
10. *Letter of Agreement between Northumberland County Behavioral Health and Alliance for Behavioral Health and Developmental Disabilities (ABDD).*

The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors, with the exception of Contracts with CSO. Controller Chris Grayson and District Attorney Matulewicz are members of the CSO Board.

D. OLD BUSINESS.

E. NEW BUSINESS.

***** PUBLIC INPUT *****

35. MOTION TO ADJOURN.