

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, NOVEMBER 9, 2021

1:00 PM

- 1. CALL TO ORDER.**
- 2. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 3. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, OCTOBER 5, 2021.**
- 4. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 21 IN THE AMOUNT OF \$717,565.68 AND PAYROLL NO. 22 IN THE AMOUNT OF \$746,332.78.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$7,640,159.66 FROM OCTOBER 2, 2021 TO NOVEMBER 5, 2021.**
- 6. ANNOUNCEMENTS:**
 - A. A Work Session will be held on Tuesday, November 16, 2021 beginning at 11:30 A.M. in the Commissioners' Conference Room.*
 - B. The next regular Public Meeting will be held on Tuesday, December 7, 2021 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*
 - C. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Thursday, November 11, 2021 in observance*

of the Veteran's Day Holiday; Thursday, November 25, 2021 and Friday, November 26, 2021 in observance of the Thanksgiving Day Holidays.

- D. The County of Northumberland, on behalf of the Weatherization Department, announces that it did not receive any bid submissions for Weatherization Contractors prior to the November 4, 2021 deadline. A request for bids will be re-advertised.*
- 7. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 30.**
- 8. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:**
- A. Coal Royalty Report, as submitted by the County Engineer:*
- 1. One operator reported collections of \$3,766.70 for the months of August and September 2021.*
- B. Tax Claims Bureau reported a total of \$680,789.88 collected in taxes for the period of October 1, 2021 through November 1, 2021*
- C. Monthly Fiscal Status Reports for the month of July 2021, as submitted by the Weatherization Department:*
- 1. The LIHEAP Cumulative Report.*
- 2. The LIHEAP Standard Report.*
- 3. Department of Energy (DOE) Report (19-20) & (21-22).*
- 9. A MOTION IS NEEDED TO APPROVE THE NORTHUMBERLAND COUNTY TAX CLAIM BUREAU'S LIST OF NEW PROPERTIES IN THE REPOSITORY FOR UNSOLD PROPERTIES, AND TO APPROVE THE SALE OF SAID PROPERTIES, FOR THE HIGHEST AMOUNT OFFERED.**
- 10. A MOTION IS NEEDED TO APPROVE THE LEASING OF A COPYSTAR CS-3212I FROM CSP OFFICE EQUIPMENT, FOR THE JUVENILE OFFICE, AT A COST OF \$55.43 PER MONTH FOR 60 MONTHS.**
- 11. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN THE APPLICATION TO RENEW SELF-INSURANCE FOR NORTHUMBERLAND COUNTY AND NORTHUMBERLAND COUNTY INDUSTRIAL DEVELOPMENT CORPORATION,**

BY THE THIRD PARTY ADMINISTRATOR, AVI RISK SERVICES, AS SUBMITTED BY HUMAN RESOURCE DIRECTOR JOE PICARELLI. (RATIFICATION).

- 12. A MOTION IS NEEDED TO APPROVE AGREEMENT 034828 BETWEEN NORTHUMBERLAND COUNTY AND THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION (PENN DOT) REGARDING A MULTIMODAL TRANSPORTATION FUND (MTF) GRANT IN THE AMOUNT OF \$149,615 TO REPAIR COUNTY BRIDGE AS SUBMITTED BY NORTHUMBERLAND COUNTY PLANNING COORDINATOR JUSTIN SKAVERY.**

- 13. A MOTION IS NEEDED AUTHORIZING PAYMENT OF APPROXIMATELY \$322,313.92 TO RETIREES FOR HEALTH AND WELFARE BENEFITS FOR THE YEAR 2021, AS SUBMITTED BY THE CONTROLLER'S OFFICE.**

- 14. A MOTION IS NEEDED TO RE-APPOINT CHARLES HOPTA, JR. TO THE WYOMING VALLEY LEVEE RAISING MITIGATION BOARD FOR A ONE-YEAR TERM BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022.**

- 15. A MOTION IS NEEDED TO APPROVE CHANGE ORDER G-03: THE FURNISHING AND INSTALLATION OF LIGHTNING PROTECTION FOR THE NORTHUMBERLAND COUNTY COURTHOUSE CLOCK TOWER IN THE AMOUNT OF \$9,137.99 FOR THE NORTHUMBERLAND COUNTY COURTHOUSE EXTERIOR REHABILITATION AND HVAC/ELECTRICAL PROJECT.**

- 16. A MOTION IS NEEDED TO APPROVE CHANGE ORDER G-04: MISCELLANEOUS EXTERIOR AND INTERIOR REPAIRS, ASBESTOS TESTING, AND ADDED CORBEL REPAIRS IN THE AMOUNT OF \$22,535.25 FOR THE NORTHUMBERLAND COUNTY COURTHOUSE EXTERIOR REHABILITATION AND HVAC/ELECTRICAL PROJECT.**

- 17. A MOTION IS NEEDED TO APPROVE CHANGE ORDER G-02: APPLICATION OF ADDITIONAL COATING TO THE NORTHUMBERLAND COUNTY COURTHOUSE'S CLOCK TOWER FINIAL AND DOME IN THE AMOUNT OF \$14,270.00 FOR THE NORTHUMBERLAND COUNTY COURTHOUSE EXTERIOR REHABILITATION AND HVAC/ELECTRICAL PROJECT.**

- 18. A MOTION IS NEEDED TO AUTHORIZE THE EXECUTION OF A FIRST AMENDMENT TO AN AGREEMENT BETWEEN GREEN KITE, INC AND THE COUNTY OF NORTHUMBERLAND, ON BEHALF OF THE WEATHERIZATION**

DEPARTMENT, TO INCREASE THE TERM OF THE EXISTING AGREEMENT AND REVISE THE PAYMENT SCHEDULE.

19. A MOTION TO EXECUTE AN INSPECTION PROPOSAL/CONTRACT BETWEEN PENN FIRE INSPECTION, INC AND THE COUNTY OF NORTHUMBERLAND FOR SPRINKLER INSPECTION SERVICES AT AN ANNUAL COST OF \$500 FOR SITE LOCATED AT 720 NORTHUMBERLAND COUNTY DRIVE, COAL TOWNSHIP, PA 17866.

20. A MOTION TO EXECUTE AN INSPECTION PROPOSAL/CONTRACT BETWEEN PENN FIRE INSPECTION, INC AND THE COUNTY OF NORTHUMBERLAND FOR SPRINKLER INSPECTION SERVICES AT AN ANNUAL COST OF \$1,500 FOR SITE LOCATED AT 670 NORTHUMBERLAND COUNTY DRIVE, COAL TOWNSHIP, PA 17866.

21. A MOTION IS NEEDED TO AUTHORIZE A REFUND, PER THE CATASTROPHIC LOSS REAL ESTATE REVIEW POLICY, ON BEHALF OF THE ASSESSMENT OFFICE, FOR THE FOLLOWING NORTHUMBERLAND COUNTY TAX PARCELS:

- A. Parcel No. 052-04-007-001.*
- B. Parcel No. 028-00-071-007.*
- C. Parcel No. 033-02-003-122.*

22. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:

A. SOLICITOR:

(1) November 3-5 AAP Conference, Pocono Manor, PA

B. BH-IDS:

(2) November 17-19 - PACA MH/DS-2021 Fall Conference Agenda
Bedford, PA

C. PUBLIC SAFETY

(1) November 9-10 - PEMA Eastern Area, Reading, PA

23. A MOTION TO ADVERTISE FOR THE SELECTION OF A CONSULTANT TO DESIGN THE STRUCTURE RAISING FOR THE PROPERTY PREVIOUS APPROVED BY THE LUZERNE COUNTY FLOOD MITIGATION AUTHORITY PROJECT.

24. A MOTION IS NEEDED TO APPROVE THE FOLLOWING 2022 HOLIDAY SCHEDULE:

<i>New Year's Day</i>	<i>Friday, December 31st, 2021</i>
<i>Martin Luther King's Birthday</i>	<i>Monday, January 17th</i>
<i>Presidents' Day</i>	<i>Monday, February 21st</i>
<i>Good Friday</i>	<i>Friday, April 15th</i>
<i>Memorial Day</i>	<i>Monday, May 30th</i>
<i>Flag Day</i>	<i>Tuesday, June 14th</i>
<i>Independence Day</i>	<i>Monday, July 4th</i>
<i>Labor Day</i>	<i>Monday, September 5th</i>
<i>Columbus Day</i>	<i>Monday, October 10th</i>
<i>Election Day</i>	<i>Tuesday, November 8th</i>
<i>Veterans Day</i>	<i>Friday, November 11th</i>
<i>Thanksgiving Day</i>	<i>Thursday, November 24th</i>
<i>Thanksgiving Day After</i>	<i>Friday, November 25th</i>
<i>Christmas Day</i>	<i>Monday, December 26th</i>

25. SOLICITOR'S REPORT:

- A. MOTION TO ADOPT Resolution R#77-21 (To authorize Northumberland County Planning Coordinator, Justin Skavery and Chief Clerk, Maryrose McCarthy to act as the signatories for Penn DOT MTF Grant Agreement 034828).**
- B. MOTION TO ADOPT Resolution R#78-21 (Renewal of Services Agreement between the Northumberland County Commissioners', and Commonwealth of Security of Sunbury for Maintenance Service to Security Systems at various County Buildings).**
- C. MOTION TO ADOPT Resolution R#79-21 (To authorize Northumberland County Planning Coordinator, Justin Skavery and Chief Clerk, Maryrose McCarthy to act as the signatories for Penn DOT MTF Grant to repair County Bridge 150).**
- D. MOTION TO ADOPT Resolution R#80-21(Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):**
- Purchase of Service Agreement between Northumberland County Children and Youth Services and Bethany Christian Services of Central Pennsylvania.*

2. *Contract Agreement between York County Development Center and Northumberland County Children and Youth Services.*
3. *County of York Business Associate Agreement between the York County Youth Development Center and Northumberland County Children and Youth Services.*
4. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Merakey.*
5. *Purchase of Service Agreement between Northumberland County Children and Youth Services and The Devereux Foundation dba Devereux Advanced Behavioral Health.*
6. *Contract Agreement between Northumberland County Drug and Alcohol Department and Watsonstown Comprehensive Treatment Center.*
7. *Contract Agreement between Northumberland County Drug and Alcohol Department and Columbia/Montour/Snyder/Union (CMSU).*
8. *Contract Amendment between Community Care Behavioral Health Organization and Northumberland County Behavioral Health & Intellectual/Developmental Services.*
9. *Ratify: Contract Agreement between Northumberland County Behavioral Health And Intellectual/Developmental Services and Area Services Inc.*

The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors, with the exception of Contracts with CSO. Controller Chris Grayson and District Attorney Matulewicz are members of the CSO Board.

26. OLD BUSINESS.

27. NEW BUSINESS.

- A. DONATION RECEIVED FROM THE KEYSTONE FISH & GAME ASSOCIATION FOR THE NORTHUMBERLAND COUNTY'S VETERAN'S RELIEF FUND \$13,212.00.**

***** PUBLIC INPUT *****

28. MOTION TO ADJOURN.