

# **NORTHUMBERLAND COUNTY COMMISSIONERS**

## **PUBLIC MEETING AGENDA**

**TUESDAY, AUGUST 3, 2021**

**1:00 PM**

- 1. CALL TO ORDER.**
- 2. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 3. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, JULY 6, 2021.**
- 4. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 14 IN THE AMOUNT OF 739,076.16 AND PAYROLL NO. 15 IN THE AMOUNT OF \$734,851.97.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$7,319,188.35 FROM JUNE 26, 2021 TO JULY 30, 2021.**
- 6. ANNOUNCEMENTS:**
  - A. A Work Session will be held on Tuesday, August 17, 2021 beginning at 10:00 A.M. in the Commissioners' Conference Room.*
  - B. The next regular Public Meeting will be held on Tuesday, September 7, 2021 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*
  - C. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Monday, September 6, 2021 in observance of the Labor Day Holiday.*

**7. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 23.**

**8. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF JUNE 2021, AS SUBMITTED BY THE ASSESSMENT OFFICE.**

**9. CORRESPONDENCE:**

*A. 911 Funding 2020 Combined Report Review Summary, on behalf of the Pennsylvania Emergency Management Agency, for the Northumberland County 911 Office.*

**10. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:**

*A. Tax Claims Bureau reported a total of \$754,912.05 collected in taxes for the period of July 2, 2021 through August 1, 2021*

*B. Monthly Fiscal Status Reports for the month of June 2021, as submitted by the Weatherization Department:*

*1. The LIHEAP Cumulative Report.*

*2. The LIHEAP Standard Report.*

*3. Department of Energy (DOE) Report (19 – 20).*

*4. Department of Energy (DOE) Report (20 – 21).*

**11. A MOTION IS NEEDED TO APPROVE THE SUBGRANT AWARD NOTIFICATION FOR ADULT PROBATION, FOR PROJECT TITLE 'INTERMEDIATE PUNISHMENT TREATMENT PROGRAM 21 – 22', FOR PROJECT PERIOD JULY 1, 2021 TO JUNE 30, 2022, IN THE AMOUNT OF \$185,000.00. (RATIFICATION).**

**12. A MOTION IS NEEDED TO AUTHORIZE A REFUND, PER THE CATASTROPHIC LOSS REAL ESTATE REVIEW POLICY, ON BEHALF OF THE ASSESSMENT OFFICE, FOR THE FOLLOWING NORTHUMBERLAND COUNTY TAX PARCELS:**

*A. Parcel No. 040-04-044-043.*

*B. Parcel No. 057-00-054-024-V.*

- 13. A MOTION IS NEEDED TO AUTHORIZE THE PLANNING COMMISSION TO ENTER INTO LAND DEVELOPMENT BONDING AGREEMENTS WITH OWNERS AND DEVELOPERS. (RATIFICATION).**
  
- 14. A MOTION IS NEEDED TO AUTHORIZE THE EXPUNGEMENT OF THE COUNTY PORTION OF REAL ESTATE TAXES FOR CERTAIN REAL PROPERTY MUNICIPALLY ADDRESSED, 245 WEST FIG STREET, MOUNT CARMEL, PA, ALSO KNOWN AS NORTHUMBERLAND COUNTY TAX PARCEL NO. 007-02-004-227; SUBJECT TO DEMOLITION OF THE STRUCTURES ON THE PROPERTY AND THE BOROUGH OF MOUNT CARMEL AND MOUNT CARMEL SCHOOL DISTRICT, LIKewise, AGREEING TO EXPUNGE THEIR RESPECTIVE REAL ESTATE TAXES ON THE PROPERTY.**
  
- 15. A MOTION IS NEEDED TO AUTHORIZE THE SATISFACTION OF A JUDGMENT NOTE, DATED DECEMBER 30, 2015 AND FILED DECEMBER 31, 2015, IN THE ORIGINAL AMOUNT OF THREE THOUSAND FIVE HUNDRED (\$3,500.00) DOLLARS, BASED UPON THE HOUSING AUTHORITY OF NORTHUMBERLAND COUNTY ADVISING THAT LAWRENCE AND ANGELA MINDLER, HAVE CONTINUOUSLY OWNED CERTAIN REAL PROPERTY, MUNICIPALLY ADDRESSED, 1646 WEST CHESTNUT STREET, COAL TOWNSHIP, PENNSYLVANIA, AS A RESIDENTIAL PROPERTY AND OTHERWISE COMPLIED WITH THE TERMS OF THE JUDGMENT NOTE THROUGH DECEMBER 30, 2020. (RATIFICATION).**
  
- 16. A MOTION IS NEEDED TO ADOPT THE UPDATED 2021 NORTHUMBERLAND COUNTY CDBG/HOME PROGRAM PROCUREMENT POLICY.**
  
- 17. A MOTION IS NEEDED TO RATIFY RALPHO TOWNSHIP CDBG BUDGET MODIFICATION FOR YEARS 2019, 2020 AND 2020-CV.**
  
- 18. A MOTION IS NEEDED TO ALLOCATE 2021 NORTHUMBERLAND COUNTY CDBG ENTITLEMENT FUNDING AS FOLLOWS:**

  - A. \$155,140 – HBJTJMA Rt. 147 Waterline Replacement, Herndon, PA.*
  - B. \$66,400 – Housing Authority of Northumberland County Elimination of Slum/Blight 2021.*
  - C. \$46,670 – Grant Administration.*

**19. A MOTION IS NEEDED TO ALLOCATE 2021 NORTHUMBERLAND COUNTY CDBG FUNDING, ON BEHALF OF (OBO), AS DIRECTED BY CERTIFICATIONS FROM OBO'S DELAWARE TOWNSHIP, MILTON BOROUGH, MOUNT CARMEL BOROUGH AND RALPHO TOWNSHIP.**

**20. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:**

**A. BH/IDS:**

(1) Sept. 15 - 17 - PACA MH/DS Strategic Board Retreat, Fogelsville, PA

**B. Drug and Alcohol:**

(1) Sept. 2 - 3 - SCA Director Training, State College, PA

**C. Prison:**

(2) Aug. 23 - Sept. 10 - DOC Basic Training, Elizabethtown, PA

**D. Tax Claims:**

(1) Oct. 20 - 22 - Tax Claim Bureau Fall Conf., Cranberry Twp., PA

**21. SOLICITOR'S REPORT:**

**A. MOTION TO ADOPT *Resolution R#63-21 (Contract Agreement between the Commissioners of Northumberland County, on behalf of the County Engineer, and Wilson Consulting Group, PC, for the design for the replacement of County Bridge No. 142, located in Ralpho Township Road, T-798 (Berks Road) over the South Branch of Roaring Creek in Northumberland County). (Ratification).***

**B. MOTION TO ADOPT *Resolution R#64-21 (Professional Service Agreement between the Northumberland County Commissioners, and Sarah Stigerwalt-Egan, Esquire, to serve as the Mental Health/Mental Retardation Review Officer from August 1, 2021 to December 31, 2021, to replace Michael Balducci, Esquire, who resigned from this position, per the attached Order).***

**C. MOTION TO ADOPT *Resolution R#65-21 (Lease Agreement between the County of Northumberland, on behalf of the Northumberland County Development Corporation, and Lewis Township Recreation Complex Committee, who oversees the Moser Complex, to lease Northumberland County Tax Parcel No. 026-00-009-076).***

**D. MOTION TO ADOPT Resolution R#66-21 (Amendment 2 to the Professional and Administrative Services Agreement between the Commissioners of Northumberland County, on behalf of the Planning Department and SEDA-COG, for the administering and expending of the remaining balance of Northumberland County’s CHIRP Funds).**

**E. MOTION TO ADOPT Resolution R#67-21 (Professional Services Agreement between the Northumberland County Board of Commissioners, and Appraisal and Marketing Associates, Inc., on behalf of the Assessment Office, for assessment and appraisals of various types of properties). (Ratification).**

**F. MOTION TO ADOPT Resolution R#68-21 (Renewal of Cleaning Contract between the Commissioners of Northumberland County, on behalf of Magisterial District Judge William Cole, and Donna Rompallo for the purpose of cleaning the District Justice Offices, located in Mount Carmel, PA).**

**G. MOTION TO ADOPT Resolution R#69-21 (Commissioners - Budget Amendments as listed):**

<u>No.:</u>	<u>Dept.:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget:</u>
018-21	Gen. Fund	\$152,942	-\$152,942	0	+\$130,500
022-21	WX	\$ 43,872	-\$ 43,872	0	+\$ 37,389

**H. MOTION TO ADOPT Resolution R#70-21 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):**

1. *Ratify: Northumberland County Human Services Block Grant Annual Plan (FY 21/22).*
2. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Cindy Kerstetter, Esquire.*
3. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Susquehanna Valley CASA – Voices for Children.*
4. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Central Susquehanna Valley Mediation Center, Inc. 20 - 21.*
5. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Central Susquehanna Valley Mediation Center, Inc. 21 - 22.*

6. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Preventative Aftercare, Inc.*
7. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Hummel Counseling Services.*
8. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Adelphoi Village.*
9. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Cornell Abraxas Group, LLC.*
10. *Agreement for Consulting Services between Northumberland County Drug and Alcohol Department and Gaudenzia, Inc. (Inpatient).*
11. *Contract Agreement between Northumberland County Drug and Alcohol Department and PA Treatment & Healing (PATH).*
12. *Contract Agreement between Northumberland County Drug and Alcohol Department and White Deer Run, Inc.*
13. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Service Access and Management, Inc. (Management Consulting Services).*
14. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Community Services Group (CSG Base funded MH).*
15. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Central Susquehanna Opportunities, Inc. (HSDF).*
16. *Letter of Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Bonnie L. Whipple, Licensed Clinical Psychologist.*
17. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Parent to Parent Connections, Inc.*
18. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Sentry Services and Supports.*

19. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Networks for Training and Development, Inc.*
20. *Contract Amendment between Community Care Behavioral Health Organization and Northumberland County Behavioral Health and Intellectual/Developmental Services (Warm Hand Off (WHO)).*
21. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Stephanie Strawser (E.I. Services).*
22. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Sherrill Miller (E.I. Services).*
23. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Steve Hauer (E.I. Services).*
24. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Pamela Miller (E.I. Services).*
25. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Crystie Fritz (E.I. Services).*
26. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Jill Oswald (E.I. Services).*
27. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Justine Ammon (E.I. Services).*
28. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Christine Puccio (E.I. Services).*
29. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Mary Anne Helfrich (E.I. Services).*
30. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Tara Higgins (E.I. Services).*
31. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Jennifer Deegan (E.I. Services).*

32. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Susan McCormick (E.I. Consultant – Child Find).*
33. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Susan McCormick (E.I. Services – Special Instruction & Annual Evaluation).*
34. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Stepping Stones Rehabilitation, Inc., PC (E.I. Services).*

*The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.*

**22. OLD BUSINESS.**

**23. NEW BUSINESS.**

**\*\*\* PUBLIC INPUT \*\*\***

**24. MOTION TO ADJOURN.**