

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, JULY 6, 2021

1:00 PM

- 1. CALL TO ORDER.**
- 2. PLEDGE OF ALLEGIANCE, FOLLOWED BY A MOMENT OF SILENCE.**
- 3. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 4. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, JUNE 1, 2021.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 12 IN THE AMOUNT OF \$743,351.74 AND PAYROLL NO. 13 IN THE AMOUNT OF \$747,557.96.**
- 6. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$5,239,509.93 FROM MAY 29, 2021 TO JUNE 25, 2021.**
- 7. ANNOUNCEMENTS:**
 - A. A Work Session will be held on Tuesday, July 20, 2021 beginning at 10:00 A.M. in the Commissioners' Conference Room.*
 - B. The next regular Public Meeting will be held on Tuesday, August 3, 2021 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury, PA.*

8. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF MAY 2021, AS SUBMITTED BY THE ASSESSMENT OFFICE.

9. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 21.

10. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:

A. Coal Royalty Report, as submitted by the County Engineer:

1. Two operators reported collections of \$6,994.40 for the month of February 2021.

B. Tax Claims Bureau reported a total of \$898,413.40 collected in taxes for the period of May 28, 2021 to July 1, 2021.

C. Monthly Fiscal Status Reports for the month of May 2021, as submitted by the Weatherization Department:

1. The Department of Energy (DOE) Report.

2. The LIHEAP Crisis Report.

3. The LIHEAP Cumulative Report.

4. The LIHEAP Standard Report.

11. A MOTION IS NEEDED TO RATIFY A LETTER OF SUPPORT TO YAMAHA OUTDOOR ACCESS INITIATIVE, ON BEHALF OF THE ANTHRACITE OUTDOOR ADVENTURE AREA, FOR A GRANT TO FUND A PORTION OF THE CONSTRUCTION OF A BOX CULVERT BENEATH STATE ROUTE 125 AND ALSO TO BE USED AS A MATCH TO A DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES GRANT.

12. A MOTION IS NEEDED TO RATIFY PERMISSION TO ADVERTISE THE FOLLOWING:

A. Public Hearing on the Proposed Children and Youth Services 2021/2022 Implementation Plan and the Proposed 2022/2023 Needs Based Plan and Budget to be held on Thursday, August 5, 2021 from 3:00 P.M. to 4:00 P.M. at Northumberland County Children and Youth, 322 North Second Street, Sunbury, PA.

B. Notice that Northumberland County Assessment Roll has been completed and is on file in the County Assessment Office, on the 3rd Floor of the Northumberland County Administration Center, 399 Stadium Drive, Sunbury PA. The assessment roll may be inspected by any interested persons from 9:00 a.m. to 4:30 p.m., Monday, and/or 9:00 a.m. to 4:00 p.m., Tuesday through Friday. The rolls are open for inspection up to and including the last day of August 2021. Any person desiring to appeal from any assessment for 2022 taxes, shall file a statement of intention to appeal with the Northumberland County Board of Assessment Revision on or before the first day of September 2021.

C. Request for Proposals for HVAC Sub-Contractor for DOE, LIHEAP and LIHEAP Crisis for Fiscal Year 2021 – 2022, as requested by the Weatherization Department.

13. A MOTION IS NEEDED TO RATIFY THE RENEWAL OF THE 2021 – 2022 PROPERTY AND CASUALTY INSURANCE, AS PRESENTED BY PURDY INSURANCE AGENCY, INC., AND SUBMITTED BY HUMAN RESOURCE DIRECTOR JOSEPH PICARELLI.

14. A MOTION IS NEEDED TO APPROVE THE LEASING OF A COPYSTAR 3212I COPIER, FROM CSP OFFICE EQUIPMENT, FOR THE JUVENILE PROBATION OFFICE, AT A MONTHLY COST OF \$55.43 FOR 60 MONTHS.

15. A MOTION IS NEEDED TO APPROVE THE LEASING OF A KYOCERA M3655IDN COPIER, FROM CSP OFFICE EQUIPMENT, FOR MAGISTERIAL DISTRICT JUSTICE DIEHL'S OFFICE, AT A MONTHLY COST OF \$27.44 FOR 60 MONTHS.

16. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN A LETTER UPDATING THE CONTACT INFORMATION, TO INCLUDE THE DISTRICT ATTORNEY'S OFFICE, FOR THE CONTINUATION OF PARTICIPATING IN THE COMMONWEALTH OF PA, DEPARTMENT OF GENERAL SERVICES FEDERAL SURPLUS PROPERTY PROGRAM.

17. A MOTION IS NEEDED TO EXTEND RESOLUTION R#46-20, PURCHASE OF SERVICE AGREEMENT WITH PATRICIA NACE, A CONSULTANT FOR THE ELECTION OFFICE, TO DECEMBER 31, 2021, AS PREVIOUSLY ADOPTED AT THE PUBLIC MEETING OF JUNE 9, 2020.

18. A MOTION IS NEEDED TO AUTHORIZE THE LEASING OF A PITNEY BOWES MAIL MACHINE, FOR MAGISTERIAL DISTRICT JUSTICE COLE'S OFFICE, AT A MONTHLY COST OF \$51.84 FOR 60 MONTHS.

- 19. A MOTION IS NEEDED TO APPOINT JUSTIN ROSS, TO THE DRIVE BOARD, TO FILL THE UNEXPIRED TERM OF DENNIS HUMMER, WHO RESIGNED, WITH THE TERM ENDING DECEMBER 31, 2022.**

- 20. A MOTION IS NEEDED TO APPOINT ED GRIFFITHS, TO THE AUTHORITY, NORTHUMBERLAND COUNTY, PA, TO FILL THE UNEXPIRED TERM OF EDWIN GRIFFITHS, SR., WHO RESIGNED, WITH THE TERM ENDING DECEMBER 31, 2024.**

- 21. A MOTION IS NEEDED TO AUTHORIZE THE EXECUTION OF A SATISFACTION PIECE FOR CERTAIN MORTGAGE DATED JULY 20, 2009 IN THE ORIGINAL AMOUNT OF THREE THOUSAND FIVE HUNDRED (\$3,500) DOLLARS, RECORDED JULY 23, 2009, IN NORTHUMBERLAND COUNTY BOOK 2163 ON PAGE 485, PERTAINING TO NORTHUMBERLAND COUNTY TAX PARCEL NO. 00G-01-00G-367, MUNICIPALLY ADDRESSED 1325 WEST SPRUCE STREET, COAL TOWNSHIP, NORTHUMBERLAND COUNTY, PENNSYLVANIA, AS IN MORE FULLY DESCRIBED IN NORTHUMBERLAND COUNTY RECORD BOOK 2163 ON PAGE 485, WITH THE ORIGINAL MORTGAGORS BEING MICHELLE AND BRIAN STARTZEL, BASED UPON THE RECOMMENDATION OF THE NORTHUMBERLAND COUNTY BOARD OF COMMISSIONERS, BY CORRESPONDENCE DATED JUNE 3, 2021. (RATIFICATION).**

- 22. A MOTION IS NEEDED TO RESCIND RESOLUTION R#51-21, RENEWAL SERVICE AGREEMENT (EXTENSION) BETWEEN THE NORTHUMBERLAND COUNTY COMMISSIONERS, AND MID AMERICAN ENERGY SERVICES, LLC, FOR SERVICE AT COUNTY FACILITIES, FROM THE COMMISSIONERS' MEETING OF JUNE 1, 2021.**

- 23. A MOTION IS NEEDED TO APPROVE THE EXTENSION OF A LOAN, IN THE AMOUNT OF SEVEN THOUSAND SEVEN HUNDRED AND FIFTY (\$7,750) DOLLARS AT 1% ANNUAL INTEREST TO THE NORTHUMBERLAND/MONTOUR JOINT AIRPORT AUTHORITY WITH ACCRUED INTEREST DUE EACH JULY 1ST AND THE FULL AMOUNT OF THE LOAN, PLUS ACCRUED INTEREST, BEING DUE ON JULY 1, 2026, UPON CONDITION THAT THE NORTHUMBERLAND /MONTOUR JOINT AIRPORT AUTHORITY EXECUTE A PROMISSORY NOTE IN FAVOR OF THE COUNTY OF NORTHUMBERLAND REFLECTING THE SAME. THE INTEREST ON THIS FIVE YEAR EXTENSION LOAN HAS BEEN PAID IN FULL.**

24. A MOTION IS NEEDED TO AUTHORIZE THE SALE OF A CERTAIN UNIMPROVED HALF-LOT, LOCATED ON HEMLOCK STREET IN THE TOWNSHIP OF COAL, KNOWN AS NORTHUMBERLAND COUNTY TAX PARCEL 00F-01-00F-288, AS MORE FULLY DESCRIBED AT NORTHUMBERLAND COUNTY BOOK 527 AT PAGE 664, TO LENNADINE BURD AND DANIEL L. BURD, FOR EIGHT HUNDRED (\$800.00) DOLLARS AND FURTHER AUTHORIZE PAYMENT OF THIRTY (\$30.00) DOLLARS TO JANET L. SHIPE FOR DRAFTING OF A DEED, ON BEHALF OF THE COUNTY OF NORTHUMBERLAND. (RATIFICATION).
25. A MOTION IS NEEDED TO APPROVE THE ‘TRI-COUNTY COMMUNICATION INITIATIVE,’ SUBGRANT NO. 329342, ON BEHALF OF THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY, AND THE DISTRICT ATTORNEY, AS SUBMITTED BY JUSTIN SKAVERY, COORDINATOR OF PLANNING AND ECONOMIC DEVELOPMENT.
26. A MOTION IS NEEDED TO RATIFY THE CHAIRMAN’S SIGNATURE ON A LETTER OF SUPPORT, TO EDWARD P. CHRISTIANO, HOUSING DEVELOPMENT CORPORATION OF NORTHUMBERLAND COUNTY, FOR SOME FUNDING TO COMPLETE THE MOUNTAINSIDE ESTATES DEVELOPMENT, LOCATED ON TREVORTON ROAD, COAL TOWNSHIP, PA, BY ASSISTING IN COVERING THE COVID RELATED FUNDING SHORTFALL, AS LONG AS THE AMERICAN RESCUE PLAN FUNDS CAN LEGALLY BE USED FOR THIS PURPOSE.
27. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY’S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:
- A. District Attorney:
(4) July 18 – 22 - 2021 Annual Summer Meeting (PDAA), Bedford, PA
- B. Elections:
(2) August 2 – 5 - PA County Election Officials Conf., Macungie, PA
28. SOLICITOR’S REPORT:
- A. MOTION TO ADOPT *Resolution R#58-21 (Professional Services Agreement between the County of Northumberland, on behalf of the Public Defender’s Office, and Sarah B. Stigerwalt-Egan, Esquire, to represent clients at parole revocation or violation proceedings, contingent upon County receiving funding through the Pennsylvania Department of Corrections).* (Ratification).

- B. MOTION TO ADOPT *Resolution R#59-21 (Professional and Administrative Services Agreement between the Northumberland County Commissioners, on behalf of the Planning Department, and SEDA-COG for services pertaining to the Community Development Block Grant (CDBG) for Federal Fiscal Year 2020).***
- C. MOTION TO ADOPT *Resolution R#60-21 (Renewal of Cleaning Contract between the Commissioners of Northumberland County, on behalf of Magisterial District Judge William Cole, and Joyce Campbell for the purpose of cleaning the District Justice Offices, located in Mount Carmel, PA).***
- D. MOTION TO ADOPT *Resolution R#61-21 (Renewal of Lease Agreement between the Northumberland County Board of Commissioners, and Transitions of PA, for office space at the Northumberland County Career and Arts Center, 2 East Arch Street, Shamokin, PA).***
- E. MOTION TO ADOPT *Resolution R#62-21 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):***
- 1. Ratify: Northumberland County Area Agency on Aging and the Housing Authority of Northumberland County (Lease Agreement).***
 - 2. Ratify: PA Commission on Crime and Delinquency Amendment #2 Subgrant Agreement.***
 - 3. Addendum to Contract Agreement between Northumberland County Children and Youth Services and Northumberland County Behavioral Health and Intellectual/Developmental Services Program (Family Center Program).***
 - 4. Purchase of Service Agreement between Northumberland County Children and Youth Services and the Child Advocacy Center of Central Susquehanna Valley.***
 - 5. Purchase of Service Agreement between Northumberland County Children and Youth Services and Ann Targonski, Esquire.***
 - 6. Purchase of Service Agreement between Northumberland County Children and Youth Services and Cornell Abraxas Group, LLC.***

- 7. Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Kids Peace Nation Centers, Inc.*
- 8. Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Diakon Child Family & Community Ministries.*
- 9. Agreement for Consulting Services between Northumberland County Drug and Alcohol Department and PrimeCare Medical, Inc.*
- 10. Agreement for Consulting Services between Northumberland County Drug and Alcohol Department and Central Susquehanna Opportunities, Inc.*
- 11. Contract Agreement between Northumberland County Drug and Alcohol Department and Gaudenzia, Inc.*
- 12. Contract Agreement between Northumberland County Drug and Alcohol Department and Pyramid Healthcare, Inc.*
- 13. Contract Agreement between Northumberland County Drug and Alcohol Department and Crossroads Counseling.*
- 14. Contract Amendment between Community Care Behavioral Health Organization and Northumberland County BH/IDS.*
- 15. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Central PA Transportation Authority (Rabbitransit BH 20/21).*
- 16. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Central PA Transportation Authority (Rabbitransit BH 21/22).*
- 17. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Central PA Transportation Authority (21/22 IDS).*
- 18. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Geisinger Clinic (RN Services).*

- 19. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Geisinger Community Health Services.*
- 20. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Geisinger Clinic (HCQU).*
- 21. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Suncom Industries, Inc. (Vocational Services, Non-Waiver).*
- 22. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Maue Health, Inc.*
- 23. Agreement for Funding between Northumberland County Behavioral Health and Intellectual/Developmental Services and Jerome J. Alex, Fiscal Consultant.*
- 24. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and New Concepts, Inc.*
- 25. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Martha Lloyd Community Services, Inc. (Residential Facility).*
- 26. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and UCP of Central PA (Non-Waiver).*
- 27. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Northeast Counseling Services).*
- 28. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Center for Community Resources (Crisis Intervention).*
- 29. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Crossroads Counseling Inc.*
- 30. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Michael McGranaghan, Therapist.*

31. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Community Resources for Independence.*
32. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Susquehanna Software, Inc.*
33. *Infants, Toddlers and Families Medicaid Waiver Operating Agreement between The Office of Child Development and Early Learning, PA Department of Human Services and Northumberland County Behavioral Health and Intellectual / Developmental Services Program (Early Intervention Program).*
34. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Sherrill Miller (E.I. Services).*
35. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Crystie Fritz (E.I. Services).*
36. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Stepping Stones Rehabilitation, Inc., PC (E.I. Services).*
37. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Melissa Bohner (E.I. Services).*
38. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Danville Child Development Center (E.I. Services).*
39. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Mary Anne Helfrich (E.I. Services).*
40. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Justiceworks Youthcare (Parenting with Love and Limits).*
41. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Justiceworks Youthcare (STOPP Services and Just Care).*
42. *Amendment to Contract Agreement for Services between Northumberland County Area Agency on Aging and Frey's Commissary, Inc.*

The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors, with the exception of Contract No. 10. Controller Grayson and District Attorney Matulewicz are members of the CSO Board.

29. OLD BUSINESS.

30. NEW BUSINESS.

***** PUBLIC INPUT *****

31. MOTION TO ADJOURN.