

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, MAY 4, 2021

1:00 P.M.

- 1. CALL TO ORDER.**
- 2. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 3. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, APRIL 6, 2021.**
- 4. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 8 IN THE AMOUNT OF \$765,095.88 AND PAYROLL NO. 9 IN THE AMOUNT OF \$744,090.18.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$5,201,144.49 FROM APRIL 3, 2021 TO APRIL 30, 2021.**
- 6. ANNOUNCEMENTS:**
 - A. A Work Session will be held on Tuesday, May 18, 2021 beginning at 10:00 A.M. in the Commissioners' Conference Room.*
 - B. The next regular Public Meeting will be held on Tuesday, June 1, 2021 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*
 - C. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Monday, May 31, 2021 in observance of the Memorial Day Holiday.*

D. Northumberland County Area Agency on Aging, in cooperation with the Pennsylvania Department of Aging and the Pennsylvania Department of Agriculture, is pleased to announce that the Senior Farmers Market Nutrition Program Vouchers are available for Northumberland County residents who meet the guidelines.

7. CORRESPONDENCE:

A. SEDA Council of Governments Financial Statements for the year ended June 30, 2020.

8. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF APRIL 2021, AS SUBMITTED BY THE ASSESSMENT OFFICE.

9. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 27.

10. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:

A. Coal Royalty Report, as submitted by the County Engineer:

1. Two operators reported collections of \$4,838.40 for the month of January 2021.

B. Tax Claims Bureau reported a total of \$932,206.59 collected in taxes for the period of April 5, 2021 to May 2, 2021.

C. Monthly Fiscal Status Reports for the month of March 2021, as submitted by the Weatherization Department:

1. The Department of Energy (DOE) Report.

2. The Low Income Home Energy Assistance Program (LIHEAP) Crisis Report.

3. The LIHEAP Cumulative Report.

4. The LIHEAP Standard Report.

11. A MOTION IS NEEDED TO APPROVE THE PAYMENT OF \$200.00 TO THE OTTERBEIN UNITED METHODIST CHURCH FOR THE MAINTENANCE OF 'MALICKS' CEMETERY', LOCATED IN LOWER AUGUSTA TOWNSHIP, FOR SEVERAL GRAVES OF VETERANS.

- 12. A MOTION IS NEEDED TO APPROVE THE ADOPTION OF THE “CITIZEN PARTICIPATION PLAN,” ON BEHALF OF SEDA-COG, FOR THE PURPOSE OF HAVING NORTHUMBERLAND COUNTY MAKE REASONABLE EFFORTS TO PROVIDE FOR CITIZEN PARTICIPATION THROUGHOUT THE PLANNING, IMPLEMENTATION AND ASSESSMENT OF ALL CDBG PROGRAMS UNDERTAKEN BY THE COUNTY.**

- 13. A MOTION IS NEEDED TO APPROVE THE NORTHUMBERLAND COUNTY TAX CLAIM BUREAU’S LIST OF NEW PROPERTIES IN THE REPOSITORY FOR UNSOLD PROPERTIES, AND TO APPROVE THE SALE OF SAID PROPERTIES, FOR THE HIGHEST AMOUNT OFFERED.**

- 14. A MOTION IS NEEDED TO APPROVE THE PURCHASE OF A 2021 FORD EDGE, FROM SUNBURY MOTOR COMPANY, ON BEHALF OF BEHAVIORAL HEALTH AND INTELLECTUAL/DEVELOPMENTAL SERVICES, AT THE CO-STAR BID PRICE OF \$34,935.00.**

- 15. A MOTION IS NEEDED TO APPROVE THE NORTHUMBERLAND COUNTY GRANT IN AID, SUBGRANT APPLICATION NO. 35718, ON BEHALF OF ADULT PROBATION, IN THE AMOUNT OF \$146,680.00. (RATIFICATION).**

- 16. A MOTION IS NEEDED TO APPROVE THE 2021 – 2022 NORTHUMBERLAND COUNTY INTERMEDIATE PUNISHMENT TREATMENT PROGRAM, SUBGRANT APPLICATION NO. 35875, ON BEHALF OF ADULT PROBATION, IN THE AMOUNT OF \$185,000.00. (RATIFICATION).**

- 17. A MOTION IS NEEDED TO APPOINT DON KING FROM MONTOUR COUNTY, TO REPLACE MIKE GREGOROWICZ, ON THE NORTHUMBERLAND/MONTOUR JOINT AIRPORT AUTHORITY, WITH THE TERM ENDING DECEMBER 31, 2024.**

- 18. A MOTION IS NEEDED TO ACCEPT THE PROPOSAL FOR A ‘SYSTEM IMPLEMENTATION PLAN’, FOR THE DEPARTMENT OF PUBLIC SAFETY, FOR THE REPLACEMENT OF THEIR CURRENT CALL HANDLING SYSTEM.**

19. A MOTION IS NEEDED TO APPROVE A MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTIES OF NORTHUMBERLAND, SNYDER AND UNION, ON BEHALF OF PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY (PCCD), AND THE DISTRICT ATTORNEY, FOR THE PURPOSE OF PROVIDING FUNDING TO IMPLEMENT A MULTI-COUNTY, CLOUD-HOSTED, DATA SHARING NETWORK TO ENABLE SHARING OF DATA FROM EACH RESPECTIVE COUNTY'S POLICE DEPARTMENTS' ELECTRONIC RECORD MANAGEMENT SYSTEM (RMS). (RATIFICATION).

20. A MOTION IS NEEDED TO RATIFY THE SIGNING OF THE NORTHUMBERLAND COUNTY STATE OFFENDER SUPERVISION FUND AGREEMENT RENEWAL FOR FISCAL YEAR 2020 – 2021, ON BEHALF OF THE COMMONWEALTH OF PENNSYLVANIA, BOARD OF PROBATION AND PAROLE, AS SUBMITTED BY TIM HEITZMAN, CHIEF OF PROBATION.

21. A MOTION IS NEEDED TO APPROVE A MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF NORTHUMBERLAND, AND H&H WASTE SERVICES, LLC, FOR THE PURPOSE OF RENTING PORTABLE TOILETS IN THE EVENT OF AN EMERGENCY AT THE NORTHUMBERLAND COUNTY PRISON.

22. RECOGNIZE THE CONTROLLER FOR A REPORT ON THE BID OPENINGS HELD ON WEDNESDAY, APRIL 28, 2021 AT 2:00 P.M. IN THE ADMINISTRATION CENTER FOR 'NORTHUMBERLAND COUNTY COURTHOUSE EXTERIOR REHABILITATION AND HVAC/ELEC UPGRADES.'

23. A MOTION IS NEEDED TO AWARD THE BIDS FOR 'NORTHUMBERLAND COUNTY COURTHOUSE EXTERIOR REHABILITATION AND HVAC/ELEC UPGRADES' TO THE FOLLOWING:
 - A. *Electrical – TRA Electric, Watsonstown, PA – Base Bid and inclusive of Alternate Bids: E2, E3 and E4 in the amount of \$358,355.00.*
 - B. *HVAC – LTS Plumbing & Heating, Paxinos, PA - \$1,211,000.00 – Base Bid.*
 - C. *General – Bill Anskis Company, Elysburg, PA - Base Bid and inclusive of Alternate Bids: G3 and G5 in the amount of \$2,782,315.00.*

TOTAL: \$4,351,670.00.

24. A MOTION IS NEEDED TO AUTHORIZE CONCORD PUBLIC FINANCE ADVISORS, INC. TO SERVE AS A FINANCIAL ADVISOR TO THE COUNTY OF NORTHUMBERLAND, IN CONNECTION WITH SECURING FINANCING PROPOSALS OF APPROXIMATELY \$4,500,000.00 FOR THE ‘NORTHUMBERLAND COUNTY COURTHOUSE PROJECT.’

25. A MOTION IS NEEDED TO APPROVE THE FOLLOWING PROCLAMATIONS AND AWARDS:

A. Proclamations:

- 1. Older Americans’ Month – May 2021.*
- 2. National Correctional Officers and Employees Week – May 2 – 8, 2021.*
- 3. Emergency Medical Services Week – May 16 – 22, 2021.*

B. Awards:

- 1. Jeanie Gibbs – Eagle Scout Class Honoree (Class of 2019).*
- 2. Jesse Moyer – Eagle Scout Class Honoree (Class of 2019).*
- 3. Loreen Comstock – Eagle Scout Class Honoree (Class of 2020).*
- 4. John Hobson – Eagle Scout Class Honoree (Class of 2020).*

26. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY’S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:

A. Juvenile Court:

- (1) June 10 – 11 - Safe Crisis Management Recertification, Harrisburg, PA*

27. SOLICITOR’S REPORT:

A. MOTION TO ADOPT *Resolution R#44-21 (Professional Services Agreement between the Northumberland County Commissioners, on behalf of the Tax Claims Bureau, and Ursula Q. Kessler and Andrea L. Pensyl for assistance with title searches for the upcoming Judicial Sale).*

B. MOTION TO ADOPT *Resolution R#45-21 (Renewal of Maintenance Agreement between the Northumberland County Commissioners, and Modern Group Power Systems, for the maintenance of generators located at the Northumberland County South Campus, Coal Township, PA).*

C. MOTION TO ADOPT Resolution R#46-21 (Commissioners - Budget Amendments as listed):

<u>No:</u>	<u>Dept:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget:</u>
002-21	D&A	\$ 514,333	-\$ 514,333	0	+\$ 514,333
005-21	Adult Serv.	\$5,974,772	-\$5,974,772	0	+\$5,974,772

D. MOTION TO ADOPT Resolution R#47-21 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):

1. *Ratify: Department of Human Services Commonwealth of Pennsylvania Fiscal Year 2020/2021 Emergency Rental Assistance Program County Plan Guidelines.*
2. *Ratify: Northumberland County Family Drug Court Expansion, Amendment #3 Subgrant: 31117.*
3. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Free2BMom Program.*
4. *HIPAA Business Associate Agreement between Northumberland County Children and Youth and Avanco International, Inc.*
5. *Child Accounting and Profile System Application Service Provider Agreement Between Avanco International, Inc. and Northumberland County Children and Youth Services.*
6. *Consulting Services Addendum to Child Accounting and Profile System Application Service Provider Agreement between Avanco and Northumberland County Children and Youth Services.*
7. *Northumberland County Children, Youth & Family Services Child Accounting and Profile System CWIS 21 - 22 Agreement between Northumberland County Children and Youth Services and Avanco International, Inc.*
8. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and William Stillman (Consultant).*
9. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Living Complete Technologies.*

10. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Tara Higgins (E.I. Provider).

11. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Justine Ammon (E.I. Provider).

12. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Jill Oswald (E.I. Provider).

13. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Steve Hauer (E.I. Provider).

14. Contract Agreement between Northumberland County Children and Youth Services and Community Options, Inc.

15. Purchase of Service Agreement between Northumberland County Children and Youth Services Agency and Northumberland County Day Treatment Program.

16. Purchase of Service Agreement between Northumberland County Children and Youth Services Agency and Northumberland County Juvenile Probation.

17. Purchase of Service Agreement between Northumberland County Children and Youth Services and Carl Romanski.

18. Purchase of Service Agreement between Northumberland County Children and Youth Services and Gillum Psychological & Counseling Services.

The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.

28. OLD BUSINESS.

29. NEW BUSINESS.

*****PUBLIC INPUT*****

30. MOTION TO ADJOURN.