

# **NORTHUMBERLAND COUNTY COMMISSIONERS**

## **PUBLIC MEETING AGENDA**

**TUESDAY, APRIL 6, 2021**

**1:00 PM**

- 1. CALL TO ORDER.**
- 2. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 3. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, MARCH 2, 2021.**
- 4. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 5 IN THE AMOUNT OF \$755,259.66, PAYROLL NO. 6 IN THE AMOUNT OF \$748,543.97 AND PAYROLL NO. 7 IN THE AMOUNT OF \$752,098.60.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$6,762,149.75 FROM FEBRUARY 27, 2021 TO APRIL 2, 2021.**
- 6. ANNOUNCEMENTS:**
  - A. A Work Session will be held on Tuesday, April 20, 2021 beginning at 10:00 A.M. in the Commissioner's Conference Room.*
  - B. The next regular Public Meeting will be held on Tuesday, May 4, 2021 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury, PA.*

**7. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTHS OF FEBRUARY AND MARCH 2021, AS SUBMITTED BY THE ASSESSMENT OFFICE.**

**8. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 27.**

**9. CORRESPONDENCE:**

*A. SEDA-COG Joint Rail Authority Financial Statements for the Year Ended December 31, 2019.*

**10. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:**

*A. Coal Royalty Reports, as submitted by the County Engineer:*

*1. Two operators reported collections of \$9,144.10 for the months of October, November and December 2020.*

*B. Tax Claims Bureau reported a total of \$1,023,912.19 collected in taxes for the period of March 1, 2021 through April 4, 2021.*

*C. Monthly Fiscal Status Reports for the month of February 2021, as submitted by the Weatherization Department:*

*1. The Department of Energy (DOE) Report.*

*2. The Low Income Home Energy Assistance Program (LIHEAP) Crisis Report.*

*3. The LIHEAP Cumulative Report.*

*4. The LIHEAP Standard Report.*

**11. A MOTION IS NEEDED TO RATIFY THE CHAIRMAN'S SIGNATURE ON A LETTER TO CONCORD PUBLIC FINANCE, ALLOWING THEM TO SERVE AS A FINANCIAL ADVISOR TO THE COUNTY OF NORTHUMBERLAND, IN CONNECTION WITH THE COUNTY'S FINANCING OF ITS COURTHOUSE RENOVATION PROJECT.**

- 12. A MOTION IS NEEDED TO RATIFY THE CHAIRMAN'S SIGNATURE ON A LETTER TO STEVEN HEUER, DIRECTOR, PA BUREAU OF REVENUE, FOR NORTHUMBERLAND COUNTY TO ACKNOWLEDGE COMPLIANCE WITH THE PA REDEVELOPMENT ASSISTANCE CAPITAL PROGRAM (RACP) REQUIREMENTS, IN CONNECTION WITH THE COURTHOUSE RESTORATION PROJECT.**
  
- 13. A MOTION IS NEEDED TO RATIFY THE CHAIRMAN'S SIGNATURE ON THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY (PCCD) GRANT FOR VICTIMS OF JUVENILE OFFENDERS (VOJO) PROGRAM, IN THE AMOUNT OF \$62,192.00, FOR THE PERIOD OF JANUARY 1, 2021 THROUGH DECEMBER 31, 2022, ON BEHALF OF JUVENILE COURT.**
  
- 14. A MOTION IS NEEDED TO APPROVE THE PURCHASE OF A 2020 RAM 1500 CREW CAB 4X4 TRADESMAN, FROM ZIMMERMAN ENTERPRISES, INC., ON BEHALF OF CHILDREN AND YOUTH SERVICES, AT THE CO-STAR BID PRICE OF \$31,797.00.**
  
- 15. A MOTION IS NEEDED AUTHORIZING PERMISSION TO ADVERTISE FOR BIDS FOR THE "NORTHUMBERLAND COUNTY COURTHOUSE EXTERIOR REHABILITATION AND HVAC/ELEC UPGRADES," ON BEHALF OF THE PLANNING DEPARTMENT. (RATIFICATION).**
  
- 16. A MOTION IS NEEDED TO RATIFY THE NORTHUMBERLAND COUNTY COVID-19 RESPONSE, AMENDMENT NO. 2, FOR THE NORTHUMBERLAND COUNTY PRISON, ON BEHALF OF THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY, FOR PROJECT PERIOD JANUARY 21, 2020 TO JANUARY 21, 2022, AS SUBMITTED BY COORDINATOR OF PLANNING AND ECONOMIC DEVELOPMENT JUSTIN SKAVERY. (RATIFICATION).**
  
- 17. A MOTION IS NEEDED TO APPROVE THE PURCHASE OF A 2021 FORD EXPLORER, FROM SUNBURY MOTOR COMPANY, ON BEHALF OF BEHAVIORAL HEALTH AND INTELLECTUAL/DEVELOPMENTAL SERVICES, AT THE CO-STAR BID PRICE OF \$39,770.00.**
  
- 18. A MOTION IS NEEDED TO APPROVE THE PURCHASE OF A 2021 FORD EDGE, FROM SUNBURY MOTOR COMPANY, ON BEHALF OF BEHAVIORAL HEALTH AND INTELLECTUAL/DEVELOPMENTAL SERVICES, AT THE CO-STAR BID PRICE OF \$34,500.00.**

**19. A MOTION IS NEEDED TO AUTHORIZE THE LEASING OF A KYOCERA M3655IDN COPIER, FROM CSP OFFICE EQUIPMENT, ON BEHALF OF DISTRICT JUSTICE TOOMEY'S OFFICE, AT A MONTHLY COST OF \$27.44 FOR 60 MONTHS.**

**20. A MOTION IS NEEDED TO AUTHORIZE THE LEASING OF A COPYSTAR CS-3253CI COPIER, FROM CSP OFFICE EQUIPMENT, ON BEHALF OF THE PLANNING DEPARTMENT AND SPECIAL CONFLICTS OFFICE, AT A MONTHLY COST OF \$116.82 FOR 60 MONTHS.**

**21. A MOTION IS NEEDED TO AUTHORIZE THE LEASING OF A COPYSTAR CS-3253CI COPIER, FROM CSP OFFICE EQUIPMENT, ON BEHALF OF BEHAVIORAL HEALTH AND INTELLECTUAL/DEVELOPMENTAL SERVICES, AT A MONTHLY COST OF \$100.91 FOR 60 MONTHS.**

**22. A MOTION IS NEEDED TO APPROVE THE FOLLOWING PROCLAMATIONS AND HONORARY LETTER:**

**A. Proclamations:**

- 1. National Library Week – April 4 - 10, 2021.*
- 2. Pennsylvania 811 Safe Digging Month – April 2021.*
- 3. National Public Safety Tele Communicator's Week – April 11 - 17, 2021.*

**B. Eagle Scout Award:**

- 1. Dallas Scicchitano – Eagle Scout Court of Honor.*

**23. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:**

**A. District Attorney:**

- |                   |   |   |
|-------------------|---|---|
| (1) April 13 – 14 | - | Juvenile Prosecutor's Conference, State College, PA |
| (2) May 4 – 6     | - | Prosecuting Homicide Cases, State College, PA       |

**B. Treasurer:**

- |                  |   |   |
|------------------|---|---|
| (2) June 15 - 18 | - | Treasurer's Association Annual Convention, Dubois, PA |
|------------------|---|---|

**24. SOLICITOR'S REPORT:**

- A. MOTION TO ADOPT Resolution R#31-21 (Professional Services Agreement between the County of Northumberland, on behalf of the Public Defender's Office, and Robert M. Varano, Esquire, as "Substitute Counsel", to represent clients at parole revocation or violation proceedings, contingent upon County receiving funding through the Pennsylvania Department of Corrections). (Ratification).**
- B. MOTION TO ADOPT Resolution R#32-21 (Agreement and Release between the County of Northumberland, and the City of Sunbury, to allow the City to utilize the property known as the Celotex Site, Tax Parcel No. 050-01-008-061, as a collection and storage point for mulch, plant cuttings, dead trees, tree trimmings, dead shrubbery and other similar plant refuse).**
- C. MOTION TO ADOPT Resolution R#33-21 (Lease Renewal between the Northumberland County Commissioners, on behalf of the County Engineer, and New Enterprise Stone & Lime Company, Inc., extending the term of the Mineral Agreement through April 30, 2022). (Ratification).**
- D. MOTION TO ADOPT Resolution R#34-21 (Right-of-Way Agreement between the Northumberland County Commissioners, on behalf of the County Engineer, and UGI Utilities, Inc. for the installation of a section of new pipeline by Horizontally Directional Drill under Lithia Spring Creek in Point Township).**
- E. MOTION TO ADOPT Resolution R#35-21 (Professional Services Agreement between the Northumberland County Commissioners, on behalf of the Tax Claims Bureau, and Vincent V. Rovito, Jr., Esquire, to represent the Tax Claims Bureau in legal matters).**
- F. MOTION TO ADOPT Resolution R#36-21 (Resolution of the Northumberland County Commissioners, on behalf of the Planning Department and the Recycling Department, to adopt the Revised Municipal Solid Waste Management Plan).**
- G. MOTION TO ADOPT Resolution R#37-21 (Contract Agreement between the Northumberland County Commissioners, on behalf of the Planning Department, and SEDA-COG for services pertaining to the Community Development Block Grant (CDBG) for FFY 2020 in the amount of \$693,684.00). (Ratification).**

- H. MOTION TO ADOPT Resolution R#38-21 (Resolution of the Northumberland County Board of Commissioners, for the approval of 2021 – 2022 funding, in the amount of \$7,954.00, for the Mount Carmel Borough/Lower Anthracite Transportation System (LATS)).**
  
- I. MOTION TO ADOPT Resolution R#39-21 (Keystone Grant Agreement between the Northumberland County Commissioners, and The Pennsylvania Historical and Museum Commission, to perform the rehabilitation and restoration of the Northumberland County Courthouse). (Ratification).**
  
- J. MOTION TO ADOPT Resolution R#40-21 (Sub-Recipient Agreement between the Northumberland County Commissioners, and Ralpho Township, on behalf of the Department of Community and Economic Development, for use of FFY 2017 Community Development Block Grant Funding, for the West Center Street Flood Mitigation Project, with funding in the amount of \$11,467.76).**
  
- K. MOTION TO ADOPT Resolution R#41-21 (Sub-Recipient Agreement between the Northumberland County Commissioners, and Ralpho Township, on behalf of the Department of Community and Economic Development, for use of FFY 2018 Community Development Block Grant Funding, for the West Center Street Flood Mitigation Project, with funding in the amount \$70,545.00).**
  
- L. MOTION TO ADOPT Resolution R#42-21 (Commissioners – Budget Amendments as listed):**

<u>No.:</u>	<u>Dept.:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget:</u>
001-21	Public Safety	\$787,205	-\$787,205	0	+\$596,476
004-21	Planning	\$ 8,000	-\$ 8,000	0	+\$ 8,000

- M. MOTION TO ADOPT Resolution R#43-21 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):**
  - 1. Cooperative Grant Agreement between the Commonwealth of Pennsylvania and Northumberland County Area Agency on Aging.**
  
  - 2. Ratify: Northumberland County Children and Youth Social Service Programs Certification Statement.**

3. *Agreement for Funding between Northumberland County Children and Youth Services Agency and Northumberland County Behavioral Health and Intellectual/Developmental Services (Parent Center FY 20 - 21).*
4. *Agreement for Funding between Northumberland County Children and Youth Services Agency and Northumberland County Behavioral Health and Intellectual/Developmental Services (Parent Center FY 21 - 22).*
5. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and White Deer Run, Torrance Cove Prep.*
6. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Greater Susquehanna Valley United Way.*
7. *Contract Agreement between Northumberland County Drug and Alcohol Department and Watsontown Comprehensive Treatment Center.*
8. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Carl V. Romanski.*
9. *Agreement for Clinical Services between Merakey Pennsylvania and Northumberland County BH/IDS.*
10. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Center for Community Resources (CCR Lease Agreement).*
11. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Center for Community Resources (CCR Crisis Services).*

*The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.*

25. OLD BUSINESS.

26. NEW BUSINESS.

**\*\*\* PUBLIC INPUT \*\*\***

27. MOTION TO ADJOURN.