

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, MARCH 2, 2021

1:00 PM

- 1. CALL TO ORDER.**
- 2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.**
- 3. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 4. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE COMMISSIONERS' PUBLIC MEETING MINUTES OF TUESDAY, FEBRUARY 2, 2021.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 3 IN THE AMOUNT OF \$806,406.20 AND PAYROLL NO. 4 IN THE AMOUNT OF \$760,234.17.**
- 6. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$3,594,579.56 FROM JANUARY 30, 2021 TO FEBRUARY 26, 2021.**
- 7. ANNOUNCEMENTS:**
 - A. A Work Session will be held on Tuesday, March 16, 2021 beginning at 10:00 A.M. in the Commissioners' Conference Room.*
 - B. The next regular Public Meeting will be held on Tuesday, April 6, 2021 at 1:00 P.M. at the Administration Center, 399 Stadium Drive, Sunbury, PA.*

C. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Friday, April 2, 2021 in observance of the Good Friday Holiday.

D. The Prison Board Meetings, which will start at 11:00 A.M., will continue to be held in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury until further notice.

8. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 16.

9. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF JANUARY 2021, AS SUBMITTED BY THE ASSESSMENT OFFICE.

10. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:

A. Tax Claims Bureau reported a total of \$1,186,675.81 collected in taxes for the period of February 1, 2021 through February 28, 2021.

B. Monthly Fiscal Status Reports for the month of January 2021, as submitted by the Weatherization Department:

1. The Low Income Home Energy Assistance Program (LIHEAP) Crisis Report.

2. The Low Income Home Energy Assistance Program (LIHEAP) Cumulative Report.

3. The Department of Energy (DOE) Report.

11. A MOTION IS NEEDED TO AUTHORIZE A PAYMENT OF \$250 TO THE CITY OF SUNBURY FOR RENTAL PROPERTY REGISTRATIONS.

12. A MOTION IS NEEDED TO APPROVE THE LEASING OF A KYOCERA M3145IDN COPIER FROM CSP OFFICE EQUIPMENT, ON BEHALF OF THE NORTHUMBERLAND COUNTY PRISON, AT A MONTHLY COST OF \$36.44 FOR 36 MONTHS.

- 13. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY, VICTIM WITNESS APPLICATION, FOR THE “2021 – 2022 RASA GRANT,” IN THE AMOUNT OF \$123,619.00, ON BEHALF OF THE DISTRICT ATTORNEY. (RATIFICATION).**
- 14. A MOTION IS NEEDED TO RATIFY THE CHAIRMAN’S SIGNATURE ON A LETTER TO CONCORD PUBLIC FINANCE, ALLOWING THEM TO SERVE AS A FINANCIAL ADVISOR TO THE COUNTY OF NORTHUMBERLAND IN CONNECTION WITH THE COUNTY’S INTEREST RATE MODIFICATION OR FULL REFINANCING OF ITS FEDERALLY TAXABLE GENERAL OBLIGATION NOTE, SERIES OF 2018 (THE “PROJECT”).**
- 15. A MOTION IS NEEDED AUTHORIZING THE PROPER OFFICIALS TO SIGN THE HAZARDOUS MATERIALS EMERGENCY RESPONSE PREPAREDNESS REPORT FOR CALENDAR YEAR 2020, AS SUBMITTED BY THE DEPARTMENT OF PUBLIC SAFETY.**
- 16. A MOTION IS NEEDED TO AWARD THE RFP FOR “TRI-COUNTY COMMUNICATIONS INITIATIVE,” TO CODY SYSTEMS, INC., AT A BID QUOTE OF \$130,500.00, ON BEHALF OF THE DISTRICT ATTORNEY.**
- 17. A MOTION IS NEEDED TO ACCEPT THE FACE AMOUNT PAYMENT OF THE 2020 NORTHUMBERLAND COUNTY PORTION OF REAL ESTATE TAXES FROM THE TENANT LEASING A PORTION OF NORTHUMBERLAND COUNTY PARCEL NO. 00A-00-077-013-B-001-L.**
- 18. A MOTION IS NEEDED TO APPROVE A MEMORANDUM OF UNDERSTANDING AGREEMENT BETWEEN THE COUNTIES IN THE COMMONWEALTH OF PENNSYLVANIA AND THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, IN ACCORDANCE WITH THE STATE TAX EQUALIZATION BOARD (STEB), ON BEHALF OF THE ASSESSMENT OFFICE.**
- 19. A MOTION IS NEEDED AUTHORIZING PERMISSION TO ADVERTISE FOR ENGINEERING SERVICES FOR A STRUCTURE RAISING IN POINT TOWNSHIP, IN CONJUNCTION WITH FUNDING FROM THE LUZERNE COUNTY FLOOD PROTECTION AUTHORITY, WYOMING VALLEY LEVEE RAISING PROJECT, AS REQUESTED BY COUNTY ENGINEER CHARLES HOPTA, JR.**

20. A MOTION IS NEEDED TO APPROVE THE MITIGATION PROGRAM APPLICATION AND AGREEMENT FOR FINANCIAL ASSISTANCE FOR A STRUCTURE RAISING PROJECT IN POINT TOWNSHIP, ON BEHALF OF THE LUZERNE COUNTY FLOOD PROTECTION AUTHORITY, WYOMING VALLEY LEVEE RAISING PROJECT, AS SUBMITTED BY COUNTY ENGINEER CHARLES HOPTA, JR.

21. A MOTION IS NEEDED TO APPROVE THE FOLLOWING CERTIFICATES OF SERVICE, PROCLAMATION AND LETTER:

A. Certificates of Service:

- 1. Dwayne Scicchitano, Shamokin, PA – Weatherization Coordinator – Retirement.*
- 2. Jane Gaugler, Sunbury, PA – Property Record Registrar – Retirement.*

B. Proclamation:

- 1. Social Work Month – March 2021.*

C. Letter of Condolence:

- 1. Family of Gregory Schoffler, Kulpmont, PA – Former Northumberland County Employee.*

22. SOLICITOR’S REPORT:

A. MOTION TO ADOPT *Resolution R#22-21 (21 (Resolution and Note Modification Agreement of the Board of Commissioners of Northumberland County, Commonwealth of Pennsylvania (the “County”) modifying the County’s General Obligation Note, Series of 2018 (Federally Taxable), in the principal amount of \$3,330,000 (the “2018 Note”), to reduce the interest rate thereon, which 2018 Note was authorized for issuance by enacted Ordinance No. O-2-18 on October 16, 2018 (the “2018 Note Enabling Ordinance”), pursuant to the Local Government Unit Debt Act (the “Debt Act”) of the Commonwealth of Pennsylvania (the “Commonwealth”), to provide funds for and toward proper legal purposes that were set forth in the 2018 Note Enabling Ordinance).*

B. MOTION TO ADOPT *Resolution R#23-21 (Professional and Administrative Services Agreement Professional between the Northumberland County Commissioners, on behalf of the Planning Department, and SEDA-COG for services pertaining to the COVID-19 Hospitality Industry Recovery Program (CHIRP) Funding for Federal Fiscal Year 2021). (Ratification).*

- C. MOTION TO ADOPT *Resolution R#24-21 (COVID-19 Hospitality Industry Recovery Program Grant Contract Agreement between the Northumberland County Commissioners, acting through the Department of Community and Economic Development, and the Commonwealth of Pennsylvania, for funding in the amount of \$1,028,921.00). (Ratification).***
- D. MOTION TO ADOPT *Resolution R#25-21 (Agreement between the Northumberland County Commissioners, and the Pennsylvania State Association of County Commissioners Unemployment Compensation Trust Program, to provide unemployment compensation coverage for all County Commissioners Association of Pennsylvania members and County related entities desiring to participate in the program). (Ratification).***
- E. MOTION TO ADOPT *Resolution R#26-21 (Grant Agreement between the Northumberland County Commissioners, on behalf of the Department of Public Safety and the Pennsylvania Emergency Management Agency (PEMA) for State Fiscal Year 2020 – 2021 for the Radiation Emergency Response Fund Grant (RERF). (Ratification).***
- F. MOTION TO ADOPT *Resolution R#27-21 (Grant Agreement between the Northumberland County Commissioners, on behalf of the Northumberland County Emergency Management Agency, and the Pennsylvania Emergency Management Agency (PEMA) for the 2020 - 2021 Act 165 Hazardous Material Response Fund (HMRF) in the amount of \$14,434.00 to aid the County's Emergency Management Agency in meeting their needs, objectives and goals). (Ratification).***
- G. MOTION TO ADOPT *Resolution R#28-21 (Grant Agreement between the Northumberland County Commissioners, on behalf of the Northumberland County Emergency Management Agency, and the Pennsylvania Emergency Management Agency for FFY 2020 Emergency Management Performance Grant (EMPG) in the amount of \$82,061.00 to support the approved personnel costs within the department). (Ratification).***
- H. MOTION TO ADOPT *Resolution R#29-21 (Amendment 1 to the Professional and Administrative Services Agreement between the Commissioners of Northumberland County, on behalf of the Planning Department, and SEDA-COG for the administration and delivery of the COVID-19 Hospitality Industry Recovery Program (CHIRP) Grant).***

I. MOTION TO ADOPT *Resolution R#30-21 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):*

- 1. *Contract for the Provision of Services between Northumberland County Area Agency on Aging and Union-Snyder Agency on Aging, Inc. on behalf of The Foster Grand-Parent Program of Central Pennsylvania.***
- 2. *Contract for the Provision of Ombudsman Services between Northumberland County Area Agency on Aging and Union-Snyder Agency on Aging, Inc.***
- 3. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and White Deer Run, Williamsport.***
- 4. *Agreement for Funding between Northumberland County Behavioral Health and Intellectual/Developmental Services and Jerome J. Alex (Fiscal Consultant).***
- 5. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Community Services Group (Base-Funded/MH).***

The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.

23. OLD BUSINESS.

24. NEW BUSINESS.

***** PUBLIC INPUT *****

25. MOTION TO ADJOURN.