

# **NORTHUMBERLAND COUNTY COMMISSIONERS**

## **PUBLIC MEETING AGENDA**

**TUESDAY, NOVEMBER 10, 2020**

**1:00 PM**

- 1. CALL TO ORDER.**
- 2. PLEDGE OF ALLEGIANCE, FOLLOWED BY A MOMENT OF SILENCE.**
- 3. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 4. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, OCTOBER 6, 2020.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 21 IN THE AMOUNT OF \$742,587.53 AND PAYROLL NO. 22 IN THE AMOUNT OF \$755,779.90.**
- 6. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$8,074,172.81 FROM OCTOBER 3, 2020 TO NOVEMBER 6, 2020.**
- 7. ANNOUNCEMENTS:**
  - A. The next regular Public Meeting will be held on Tuesday, December 1, 2020 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*
  - B. A Work Session will be held on Tuesday, November 17, 2020 beginning at 10:00 A.M. in the Commissioners' Conference Room.*

*C. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Wednesday, November 11, 2020 in observance of the Veteran's Day Holiday; Thursday, November 26, 2020 and Friday, November 27, 2020 in observance of the Thanksgiving Day Holidays.*

8. **A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTHS OF SEPTEMBER AND OCTOBER 2020, AS SUBMITTED BY THE ASSESSMENT OFFICE.**
  
9. **A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 40.**
  
10. **A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:**
  - A. *Tax Claims Bureau reported a total of \$659,710.07 collected in taxes for the period of October 5, 2020 through November 8, 2020.*
  
  - B. *Monthly Fiscal Status Reports for September 2020, as submitted by the Weatherization Department:*
    1. *LIHEAP Cumulative Report.*
    2. *LIHEAP Standard Report.*
    3. *LIHEAP Cares Cumulative Report.*
    4. *Department of Energy Report.*
  
11. **A MOTION IS NEEDED TO RE-APPOINT CHARLES HOPTA, JR. TO THE WYOMING VALLEY LEVEE RAISING MITIGATION BOARD FOR A ONE-YEAR TERM BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021.**
  
12. **A MOTION IS NEEDED TO RATIFY A LETTER OF SUPPORT FROM THE NORTHUMBERLAND COUNTY COMMISSIONERS TO SENATOR JOHN GORDNER, REPRESENTATIVES KURT MASSER AND LYNDY CULVER, REGARDING THE PA REDEVELOPMENT ASSISTANCE CAPITAL PROGRAM (RACP) GRANT FOR FUNDING FOR A CRUCIAL HIGH-SPEED INTERNET PROJECT TO UNREACHED AREAS IN CLINTON, LYCOMING, NORTHUMBERLAND AND UNION COUNTIES.**

**13. A MOTION IS NEEDED TO RATIFY A LETTER FROM THE COMMISSIONERS TO THE NORTHUMBERLAND COUNTY HISTORICAL SOCIETY DESIGNATING THEM AS THE OFFICIAL COUNTY HISTORICAL SOCIETY OF NORTHUMBERLAND COUNTY, MAKING THEM ELIGIBLE TO RECEIVE GENERAL OPERATING SUPPORT FROM COUNTY GOVERNMENT.**

**14. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN THE APPLICATION TO RENEW SELF-INSURANCE FOR NORTHUMBERLAND COUNTY AND NORTHUMBERLAND COUNTY INDUSTRIAL DEVELOPMENT CORPORATION, BY THE THIRD PARTY ADMINISTRATOR, AVI RISK SERVICES, AS SUBMITTED BY HUMAN RESOURCE DIRECTOR JOE PICARELLI. (RATIFICATION).**

**15. A MOTION IS NEEDED TO APPROVE THE FOLLOWING 2021 HOLIDAY SCHEDULE:**

|                                      |      |   |
|--------------------------------------|------|---|
| <i>New Year's Day</i>                | .... | <i>Friday, January 1<sup>st</sup></i>     |
| <i>Martin Luther King's Birthday</i> | .... | <i>Monday, January 18<sup>th</sup></i>    |
| <i>Presidents' Day</i>               | .... | <i>Monday, February 15<sup>th</sup></i>   |
| <i>Good Friday</i>                   | .... | <i>Friday, April 2<sup>nd</sup></i>       |
| <i>Memorial Day</i>                  | .... | <i>Monday, May 31<sup>st</sup></i>        |
| <i>Flag Day</i>                      | .... | <i>Monday, June 14<sup>th</sup></i>       |
| <i>Independence Day</i>              | .... | <i>Monday, July 5<sup>th</sup></i>        |
| <i>Labor Day</i>                     | .... | <i>Monday, September 6<sup>th</sup></i>   |
| <i>Columbus Day</i>                  | .... | <i>Monday, October 11<sup>th</sup></i>    |
| <i>Election Day</i>                  | .... | <i>Tuesday, November 2<sup>nd</sup></i>   |
| <i>Veterans Day</i>                  | .... | <i>Thursday, November 11<sup>th</sup></i> |
| <i>Thanksgiving Day</i>              | .... | <i>Thursday, November 25<sup>th</sup></i> |
| <i>Thanksgiving Day After</i>        | .... | <i>Friday, November 26<sup>th</sup></i>   |
| <i>Christmas Day</i>                 | .... | <i>Friday, December 24<sup>th</sup></i>   |

**16. A MOTION IS NEEDED TO RATIFY A MEMORANDUM OF UNDERSTANDING BETWEEN NORTHUMBERLAND COUNTY AND COLUMBIA COUNTY, ON BEHALF OF PUBLIC SAFETY, TO PROVIDE PUBLIC AWARENESS COMMUNICATION THROUGH IPAWS (INTEGRATED PUBLIC ALERT AND WARNING SYSTEM) IN THE EVENT OF AN EMERGENCY. (RATIFICATION).**

**17. A MOTION IS NEEDED TO RATIFY AN APPLICATION FOR SUBGRANT NO. 28650, FOR NORTHUMBERLAND COUNTY RIP TREATMENT COURTS, ON BEHALF OF PENNSYLVANIA COMMISSION ON CRIME, FOR PROJECT PERIOD JULY 1, 2018 TO JUNE 30, 2020, AS SUBMITTED BY ADULT PROBATION.**

- 18. A MOTION IS NEEDED TO RATIFY GRANT APPLICATIONS FOR THE DISTRICT ATTORNEY, ON BEHALF OF PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY, AND AWARDED BY THE U.S. DEPARTMENT OF JUSTICE, UNDER THE FY 2017 AND FY 2018 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM (JAG PROGRAM).**
  
- 19. A MOTION IS NEEDED TO RATIFY AN APPLICATION AND AN AMENDMENT FOR SUBGRANT NO. 33254, FOR NORTHUMBERLAND COUNTY COVID-19 RESPONSE, ON BEHALF OF PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY, FOR PROJECT PERIOD JANUARY 21, 2020 TO JANUARY 21, 2022, AS SUBMITTED BY COORDINATOR OF PLANNING AND ECONOMIC DEVELOPMENT JUSTIN SKAVERY.**
  
- 20. A MOTION IS NEEDED TO RATIFY ENGAGEMENT LETTERS FOR NORTHUMBERLAND COUNTY TO BE JOINTLY REPRESENTED, ALONG WITH CERTAIN OTHER COUNTIES, BY BABST, CALLAND, CLEMENTS AND ZOMNIR, P.C. WITH RESPECT TO THE FOLLOWING ELECTION LITIGATION:**

  - a. DONALD J. TRUMP FOR PRESIDENT, INC. ET AL. VS. BOOCKVAR ET. AL. – WESTERN DIST. 2-20-CV-966.**
  - b. PENNSYLVANIA DEMOCRATIC PARTY ET AL. VS. BOOCKVAR ET. AL. – COMMONWEALTH COURT 407 MD 2020.**
  - c. BOLUS ET AL. VS. BOOCKVAR ET AL. – MIDDLE DIST. 3:20 CV 1882.**
  - d. BOGNET ET AL. VS. BOOCKVAR ET AL – WESTERN DIST. 3:20-CV-215-KRG.**
  
- 21. A MOTION IS NEEDED TO RATIFY A LETTER TO THE TREASURER AND CONTROLLER, DATED OCTOBER 22, 2020, TO TRANSFER \$10,000 FROM THE GENERAL FUND TO NORTHUMBERLAND COUNTY AREA AGENCY ON AGING TO COVER ACCOUNTS PAYABLE. THESE FUNDS WILL BE REPAID AS SOON AS THEY ARE REIMBURSED FROM THE STATE.**
  
- 22. A MOTION IS NEEDED TO APPROVE THE LEASING OF A COPYSTAR CS-30SCI COPIER, FROM CSP OFFICE EQUIPMENT, FOR THE PRISON, AT A COST OF \$40.65 PER MONTH FOR 60 MONTHS.**

- 23. A MOTION IS NEEDED TO RATIFY AN ACCESS ROAD EASEMENT, BETWEEN THE NORTHUMBERLAND COUNTY COMMISSIONERS, ON BEHALF OF PPL ELECTRIC UTILITIES CORPORATION, AND THE PUBLIC UTILITY COMMISSIONON (“PUC”) FOR RIGHT-OF-WAY ON NORTHUMBERLAND COUNTY TAX PARCEL 001-00-077-083 IN EAST CAMERON TOWNSHIP.**
- 24. A MOTION IS NEEDED TO RATIFY AN AMENDMENT TO A PUBLIC UTILITY EASEMENT BETWEEN THE NORTHUMBERLAND COUNTY COMMISSIONERS, ON BEHALF OF PPL ELECTRIC UTILITIES CORPORATION, AND THE PUBLIC UTILITY COMMISSION (“PUC”) FOR RIGHT-OF-WAY IN EAST CAMERON TOWNSHIP, ON NORTHUMBERLAND COUNTY TAX PARCEL 001-00-077-083.**
- 25. A MOTION IS NEEDED TO RATIFY A LETTER TO THE TREASURER AND CONTROLLER, DATED OCTOBER 30, 2020, TO TRANSFER \$2,945.75 FROM THE GENERAL FUND TO NORTHUMBERLAND COUNTY AREA AGENCY ON AGING TO COVER ACCOUNTS PAYABLE. THESE FUNDS WILL BE REPAID AS SOON AS THEY ARE REIMBURSED FROM THE STATE.**
- 26. A MOTION IS NEEDED TO RATIFY AN APPLICATION FOR SUBGRANT NO. 2018-JG-LS-32934, FOR “TRI-COUNTY COMMUNICATION INITIATIVE”, ON BEHALF OF PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY, AND THE DISTRICT ATTORNEY, FOR PROJECT PERIOD OCTOBER 1, 2020 TO SEPTEMBER 30, 2021, AS SUBMITTED BY COORDINATOR OF PLANNING AND ECONOMIC DEVELOPMENT JUSTIN SKAVERY.**
- 27. A MOTION IS NEEDED TO RATIFY A LETTER TO THE TREASURER AND CONTROLLER, DATED NOVEMBER 5, 2020, TO TRANSFER \$110,000.00 FROM THE GENERAL FUND TO NORTHUMBERLAND COUNTY AREA AGENCY ON AGING TO COVER ACCOUNTS PAYABLE. THIS BRINGS THE TOTAL TO \$122,945.75 BORROWED FROM THE GENERAL FUND. THESE FUNDS WILL BE REPAID AS SOON AS THEY ARE REIMBURSED FROM THE STATE.**
- 28. A MOTION IS NEEDED TO AUTHORIZE PERMISSION TO RE-ADVERTISE THE BID REQUESTS FOR SUPPLY AND DELIVERY OF HEATING OIL FOR VARIOUS COUNTY BUILDINGS, ON BEHALF OF THE COUNTY ENGINEER.**

- 29. A MOTION IS NEEDED TO AMEND ALL ONGOING CONTRACTS, ON BEHALF OF THE COURTS, ADULT PROBATION, JUVENILE PROBATION, DISTRICT ATTORNEY AND DOMESTIC RELATIONS, TO INCLUDE THE REQUIREMENTS THAT ALL CONTRACTORS COMPLY WITH TITLE VI OF THE AMERICANS WITH DISABILITIES ACT, THE REHABILITATION ACT OF 1973 AND TO PROVIDE ACCESS FOR LIMITED ENGLISH LANGUAGE FOR PROFICIENT PERSONS OF COURT PROGRAMS AND SERVICES.**
- 30. A MOTION IS NEEDED TO APPROVE GEISINGER AS THE COUNTY HEALTH INSURANCE PROVIDER, EFFECTIVE JANUARY 1, 2021.**
- 31. SOLICITOR'S REPORT:**
- A. MOTION TO ADOPT *Resolution R#113-20 (Snow Removal Agreements between the Northumberland County Board of Commissioners, on behalf of the Northumberland County Engineer and the Borough of Milton and the Independence Fire Company for removal of snow from County bridges located in the Borough of Milton and the City of Shamokin).***
- B. MOTION TO ADOPT *Resolution R#114-20 (Renewal Maintenance Agreement between the Northumberland County Commissioners, on behalf of the Northumberland County Prison, and Emergency Systems Service Company for the maintenance of a MTU Generator). (Ratification).***
- C. MOTION TO ADOPT *Resolution R#115-20 (COVID-19 Block Grant Relief Funding Agreement between the Commissioners of Northumberland County, on behalf of the Pennsylvania Department of Community and Economic Development (DCED) and DRIVE, for the purpose of providing funds issued to the Commonwealth of Pennsylvania via the CARES Act, for DRIVE to build a terrestrial fixed-based wireless broadband network with the County for the purpose of increasing capacity in underserved areas to improve distance learning and telework during the current public health emergency). (Ratification).***
- D. MOTION TO ADOPT *Resolution R#116-20 (Grant Agreement between the Northumberland County Board of Commissioners, on behalf of the Department of Public Safety and Pennsylvania Emergency Management Agency, and North Central Pennsylvania Counter Terrorism Task Force for the U.S. Department of Homeland Security for FFY 2020 State Homeland Security Grant Program). (Ratification).***

- E. MOTION TO ADOPT Resolution R#117-20 (Amendment 1.0 to the Grant Agreement between the Commissioners of Northumberland County, on behalf of the Department of Public Safety and Pennsylvania Emergency Management Agency and North Central Task Force for the U.S. Department of Homeland Security for FFY 2018 State Homeland Security Grant Program). (Ratification).**
- F. MOTION TO ADOPT Resolution R#118-20 (Lease Agreement between the County of Northumberland and Charles W. Grimm Construction, Inc., for leasing certain property municipally addressed as 2178 Trevorton Road, Coal Township, PA). (Ratification).**
- G. MOTION TO ADOPT Resolution R#119-20 (Application to Encumber Liquid Fuels Tax Funds between the Northumberland County Board of Commissioners, on behalf of the Northumberland County Engineer, and the Pennsylvania Department of Transportation for the replacement of Bridge No. 78, located on Gobbler Run Road over Schwaben Creek in Upper Mahanoy Township).**
- H. MOTION TO ADOPT Resolution R#120-20 (Memorandum of Understanding between Northumberland County and Luzerne County Community College for use of space, namely Rooms 203 and 208, and the entire 4<sup>th</sup> Floor, at the Northumberland County Career Center, located at 2 East Arch Street, Shamokin, PA). (Ratification).**
- I. MOTION TO ADOPT Resolution R#121-20 (Purchase of Service Agreement between the Commissioners of Northumberland County, on behalf of the Prison, and James Delbaugh for Consultant services to assist in negotiations of collective bargaining agreements, creation of scheduling, and creation and modification of policy and procedures for the Northumberland County Prison).**
- J. MOTION TO ADOPT Resolution R#122-20 (Amendment 1 to the Agreement for Professional and Administrative Services, between the Northumberland County Commissioners, and SEDA-Council of Governments (SEDA-COG), for amending the agreement for COVID-19 County Relief Block Grant (CRBG).**
- K. MOTION TO ADOPT Resolution R#123-20 (Amendment 2 to the Agreement for Professional and Administrative Services, between the Northumberland County Commissioners, and SEDA-Council of Governments (SEDA-COG), to amend the agreement for COVID-19 County Relief Block Grant (CRBG).**

**L. MOTION TO ADOPT *Resolution R#124-20 (Commissioners – Budget Amendments as listed):***

| <u>No.:</u> | <u>Dept.:</u> | <u>Debit:</u> | <u>Credit:</u> | <u>Balance:</u> | <u>Effect on Budget:</u> |
|-------------|---------------|---------------|----------------|-----------------|--------------------------|
| 034-20      | C&Y           | \$846,011     | -\$846,011     | 0               | +\$ 34,200               |
| 043-20      | WX            | \$146,913     | -\$146,913     | 0               | -\$130,801               |

**M. MOTION TO ADOPT *Resolution R#125-20 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):***

1. *Ratify: Professional Services Agreement between Area Agency on Aging and Barbara Cotner, Greenhouse Management.*
2. *Ratify: Grant Agreement between the Commonwealth of Pennsylvania, Department of Aging and Northumberland County Area Agency on Aging.*
3. *Ratify: Grant Agreement Amendment, on behalf of Drug and Alcohol, for the Northumberland County Jail Treatment Program.*
4. *Ratify: Northumberland County Children and Youth Social Services Program Certification Statement (7/1/19 - 6/30/20).*
5. *Ratify: Northumberland County Human Services Block Grant Certification Statement (FY 19 - 20).*
6. *Ratify: Northumberland County Early Intervention Services Report (FY 19 - 20).*
7. *Ratify: Northumberland County BH/IDS Tuition Approval Request for Lawrence Weiser, BH/IDS Caseworker 2.*
8. *Contract for the Provision of Greenhouse Management between Northumberland County Area Agency on Aging and Barbara Cotner.*
9. *Contract for the Provision of Consultant Services between Northumberland County Area Agency on Aging and Gurdial N. Singh, M.D.*
10. *Contract for the Provision of Congregate and In-Home Meals between Northumberland County Area Agency on Aging and Frey's Commissary, Inc.*



- 11. Purchase of Service Agreement between Northumberland County Children and Youth Services and The Devereux Foundation dba Devereux Advanced Behavioral Health.***
- 12. Addendum to Contract Agreement between Northumberland County Children and Youth Services and Justiceworks Youthcare.***
- 13. Purchase of Service Agreement between Northumberland County Children and Youth Services and Youth Services.***
- 14. Contract for the Provision of Professional Legal Services between Northumberland County Area Agency on Aging and Robert K. Varano, Esquire.***
- 15. Contract for the Provision of Personal Care (PC) and Medication Set up between Northumberland County Area Agency on Aging and VNA Private Duty, Inc.***
- 16. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Free2BMoms.***
- 17. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Drug and Alcohol Programs and Susquehanna Software, Inc.***
- 18. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Melissa Bohner (E.I. Services).***
- 19. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Americus Hose Company (Emergency Transportation Services).***
- 20. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Central Susquehanna Opportunities Inc.***
- 21. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Geisinger Clinic.***
- 22. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and VNA Health Systems, Inc. (Adult Day Services).***

***23. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and York County Transportation Authority (Rabbittransit ID).***

***24. Purchase of Service Agreement between Northumberland County Children and Youth Services and Ann Targonski, Esquire.***

***25. Professional Legal Agreement between Northumberland County Area Agency on Aging and Attorney Frank W. Garrigan for Protective Services.***

***The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees, nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors., with the exception of Contract Agreement No. 7. Lawrence Weiser is a current employee of Northumberland County.***

**32. OLD BUSINESS.**

**33. NEW BUSINESS.**

**\*\*\* PUBLIC INPUT \*\*\***

**34. MOTION TO ADJOURN.**