

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, OCTOBER 6, 2020

1:00 PM

- 1. CALL TO ORDER.**
- 2. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 3. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, SEPTEMBER 1, 2020 AND THE SPECIAL PUBLIC MEETING HELD ON FRIDAY, OCTOBER 2, 2020.**
- 4. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 18 IN THE AMOUNT OF \$744,678.32, PAYROLL NO. 19 IN THE AMOUNT OF \$754,936.70 AND PAYROLL NO. 20 IN THE AMOUNT OF \$749,485.57.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$4,875,988.30 FROM AUGUST 29, 2020 TO OCTOBER 2, 2020.**
- 6. ANNOUNCEMENTS:**
 - A. A Work Session will be held on Tuesday, October 20, 2020 beginning at 10 A.M. in the Commissioners' Conference Room.*
 - B. The next regular Public Meeting will be held on Tuesday, November 10, 2020 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*

C. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Monday, October 12, 2020 in observance of the Columbus Day Holiday, Tuesday, November 3, 2020 in observance of the Election Day Holiday and Wednesday, November 11, 2020 in observance of the Veterans' Day Holiday.

7. CORRESPONDENCE:

A. Northumberland County Conservation District Financial Statements for the year ended December 31, 2019.

8. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF AUGUST 2020, AS SUBMITTED BY THE ASSESSMENT OFFICE.

9. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:

A. Coal Royalty Report, as submitted by the County Engineer:

1. One operator reported collections of \$2,688.70 for the month of July 2020.

B. Tax Claims Bureau reported a total of \$895,635.09 collected in taxes for the period of August 31, 2020 to October 4, 2020.

C. Monthly Fiscal Status Reports for the month of August 2020, as submitted by the Weatherization Department:

1. LIHEAP Cumulative Report.

2. LIHEAP Standard Report.

3. Department of Energy Report.

4. LIHEAP Cares Cumulative Report.

5. LIHEAP Recovery Crisis Report.

10. A MOTION IS NEEDED AUTHORIZING PERMISSION TO ADVERTISE THE FOLLOWING:

A. Bid Requests for Supply and Delivery of Heating Oil for various County buildings, on behalf of the County Engineer.

- 11. THE CHAIRMAN WILL RECOGNIZE THE CONTROLLER FOR A REPORT ON THE BID OPENING HELD ON THURSDAY, SEPTEMBER 17, 2020 AT 10:30 A.M. IN THE ADMINISTRATION CENTER, FOR 'HVAC SUB-CONTRACTOR FOR THE NORTHUMBERLAND COUNTY WEATHERIZATION PROGRAM.'**

- 12. A MOTION IS NEEDED TO AWARD THE BID FOR 'HVAC SUB-CONTRACTOR FOR THE NORTHUMBERLAND COUNTY WEATHERIZATION PROGRAM' TO LTS PLUMBING AND HEATING, INC, PAXINOS, PA, AS RECOMMENDED BY WEATHERIZATION COORDINATOR, DWAYNE SCICCHITANO.**

- 13. A MOTION IS NEEDED TO RE-APPOINT GARY TRUCKENMILLER AS FARMER DIRECTOR ON THE CONSERVATION DISTRICT BOARD OF DIRECTORS, TO A FOUR-YEAR TERM, BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2024.**

- 14. A MOTION IS NEEDED TO RE-APPOINT COMMISSIONER JOSEPH M. KLEBON AS THE COMMISSIONER REPRESENTATIVE TO A ONE-YEAR TERM ON THE NORTHUMBERLAND COUNTY CONSERVATION DISTRICT BOARD OF DIRECTORS, WITH A TERM BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021.**

- 15. A MOTION IS NEEDED TO APPROVE THE LEASING OF A COPYSTAR CS-5053CI COPIER AND A COPYSTAR CS-4003I COPIER, FROM CSP OFFICE EQUIPMENT, FOR THE ASSESSMENT OFFICE, AT A COST OF \$225.93 PER MONTH FOR 60 MONTHS.**

- 16. A MOTION IS NEEDED TO APPROVE THE LEASING OF A KYOCERA M3655IDN COPIER, FROM CSP OFFICE EQUIPMENT, FOR DISTRICT JUSTICE GEMBIĆ'S OFFICE, AT A COST OF \$53.76 PER MONTH FOR 60 MONTHS.**

- 17. THE CHAIRMAN WILL RECOGNIZE THE CONTROLLER FOR A REPORT ON THE BID OPENINGS FOR 'SUNBURY SENIOR ACTION CENTER – INTERIOR RENOVATIONS', WHICH WERE OPENED THURSDAY, SEPTEMBER 24, 2020 AT 3 P.M IN THE ADMINISTRATION CENTER.**

- 18. A MOTION IS NEEDED TO AWARD THE BID FOR "SUNBURY SENIOR ACTION CENTER – INTERIOR RENOVATIONS", TO GENERATIONS CONSTRUCTION, INC., AT THEIR LOWEST BID QUOTE OF \$121,625.00, AS RECOMMENDED BY AREA AGENCY ON AGING ADMINISTRATOR KAREN LEONOVICH.**

- 19. A MOTION IS NEEDED TO AWARD THE FLAG BIDS TO METRO FLAG COMPANY, PER THE LOWEST QUOTE, FOR THE FLAGS THAT ARE PLACED ON THE GRAVES OF VETERANS, TO HONOR THEM ON MEMORIAL DAY 2021, AS RECOMMENDED BY VETERAN AFFAIR'S DIRECTOR BELINDA ALBRIGHT.**
- 20. A MOTION IS NEEDED TO RATIFY A LETTER, TO DENNIS M. DAVIN, OF THE COMMONWEALTH FINANCING AUTHORITY, TO SUPPORT THE APPLICATION OF A GRANT TO RECONSTRUCT FISHER DRIVE IN DELAWARE TOWNSHIP, FROM THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, THROUGH THE MULTIMODAL TRANSPORTATION FUND.**
- 21. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY, VICTIM WITNESS GRANT APPLICATION, FOR SUBGRANT 34612, 2021 – 2022 RASA GRANT, ON BEHALF OF THE DISTRICT ATTORNEY.**
- 22. A MOTION IS NEEDED TO GRANT PPL A RIGHT-OF-WAY ON NORTHUMBERLAND COUNTY TAX PARCELS 001-00-077-083 AND 00A-00-077-018, LOCATED IN THE TOWNSHIPS OF COAL AND EAST CAMERON FOR THE PURPOSE OF CUTTING AND TRIMMING TREES NEAR POWER LINES. (RATIFICATION).**
- 23. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:**
- A. Adult Probation:**
(2) November 17 – 20 - Annual DUI Conference, Seven Springs, PA
 - B. Treasurer:**
(1) October 13 – 14 - County Treasurers' Assoc., State College, PA
- 24. SOLICITOR'S REPORT:**
- A. MOTION TO ADOPT *Resolution R#94-20 (Cleaning Contract between the Commissioners of Northumberland County, on behalf of Magisterial District Judge William Cole, and Donna Rompallo for the purpose of cleaning the District Justice Offices, located in Mount Carmel, PA). (Ratification).***

- B. MOTION TO ADOPT *Resolution R#95-20 (Purchase of Service Agreement between the Northumberland County Commissioners, on behalf of the Election's Office and Peggy Reichenbach for providing services in the Election's Office). (Ratification).***
- C. MOTION TO ADOPT *Resolution R#96-20 (Contract between the County of Northumberland, and Steven Servano, for providing services to the County pertaining to the COVID-19 pandemic, at the Magisterial District Court Offices).***
- D. MOTION TO ADOPT *Resolution R#97-20 (Professional Services Agreement between the County of Northumberland, on behalf of the Public Defender's Office, and Kathleen Lincoln, Esquire, to represent clients at parole revocation or violation proceedings, contingent upon County receiving funding through the Pennsylvania Department of Corrections).***
- E. MOTION TO ADOPT *Resolution R#98-20 (Bid Award Agreement between the Northumberland County Commissioners, on behalf of the Weatherization Department, and LTS Plumbing and Heating, Inc., to provide HVAC Services to the Weatherization Program).***
- F. MOTION TO ADOPT *Resolution R#99-20 (Renewal of Services Agreement between the Northumberland County Commissioners, and Commonwealth of Security of Sunbury for Maintenance Service to Security Systems at various County Buildings).***
- G. MOTION TO ADOPT *Resolution R#100-20 (Lease Agreement between the Northumberland County Commissioners, and Blue Planet Funding, LLC, for the purpose of construction of a solar farm to generate electrical energy). (Ratification).***
- H. MOTION TO ADOPT *Resolution R#101-20 (Memorandum of Understanding between the County of Northumberland, and the City of Sunbury, on behalf of the Sunbury Police Department, for the County to provide space and electrical power for a router to access CLEAN and Live Scan Systems at the 911 Center).***
- I. MOTION TO ADOPT *Resolution R#102-20 (Contract Agreement between the Northumberland County Commissioners, on behalf of the Northumberland County Prison, and Penn Fire Protection, Inc., for inspection and testing of the sprinkler systems at the Prison and Administration Center, located at 670 and 720 Northumberland County Drive, Coal Township, PA).***

- J. MOTION TO ADOPT *Resolution R#103-20 (Maintenance Agreement between the County of Northumberland, on behalf of the Election Office, and Postage Pros Plus, for the maintenance of a high speed letter opener).***
- K. MOTION TO ADOPT *Resolution R#104-20 (Election Services Agreement between Northumberland County Board of Commissioners, on behalf of the Election Office, and Election Systems and Software, LLC, for support services for the General Election on Tuesday, November 3, 2020).***
- L. MOTION TO ADOPT *Resolution R#105-20 (Cooperative Agreement between the Northumberland County Commissioners, on behalf of the Northumberland County District Attorney's Office and the Northumberland County Court of Common Pleas, Domestic Relations Section, under Title IV-D, for the general purpose of improving the effectiveness of the Child Support Enforcement Program). (Ratification).***
- M. MOTION TO ADOPT *Resolution R#106-20 (Intergovernmental Agreement between the Northumberland County Commissioners, in cooperation with Domestic Relations and the Northumberland County Sheriff's Department for law enforcement personnel to serve bench warrants and perform various other duties). (Ratification).***
- N. MOTION TO ADOPT *Resolution R#107-20 (Contract Agreement between Northumberland County Commissioners, and McKissick Associates, for renovations at the Northumberland County Courthouse Building). (Ratification).***
- O. MOTION TO ADOPT *Resolution R#108-20 (Amendment to Grant Agreement between the County of Northumberland, on behalf of the Pennsylvania Emergency Management Agency (PEMA), and the North Central Task Force for the U.S. Department of Homeland Security FFY 2019 State Homeland Security Grant Program). (Ratification).***
- P. MOTION TO ADOPT *Resolution R#109-20 (Resolution of Penn Dot Multimodal Transportation Fund 2020 for Northumberland County to request a grant, not to exceed \$3 million through the Pennsylvania Department of Transportation to be used for the Replacement of County Bridge 142, over the South Branch of Roaring Creek Run in Ralpho Township).***

Q. MOTION TO ADOPT Resolution R#110-20 (Commissioners - Budget Amendment as listed):

<u>No.:</u>	<u>Dept.:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget:</u>
040-20	D&A	\$750	-\$750	0	0

R. MOTION TO ADOPT Resolution R#111-20 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):

1. *Contract for the Provision of Personal Emergency Response Systems (PERS) between Northumberland County Area Agency on Aging and Automated Security Alert, Inc.*
2. *Contract for the Provision of Older Adult Daily Living Services between Northumberland County Area Agency on Aging and VNA Health System d/b/a VNA Caring Center.*
3. *Contract for the Provision of Personal Care (PC) Consultant Services between Northumberland County Area Agency on Aging and County Homemakers, Incorporated d/b/a Northumberland County Homemakers.*
4. *Contract for the Provision of Consultation Services between Northumberland County Area Agency on Aging and Peter McNeil, M.D.*
5. *Contract for the Provision of Dietician Services between Northumberland County Area Agency on Aging and Scarlet Stout, RDN, LDN.*
6. *Ratify: Northumberland County Children and Youth's Fiscal Year 2021-22 Needs-Based Plan and Budget.*
7. *Ratify: Northumberland County Children and Youth's Child Welfare Information Data System Data Sharing Agreement (10/1/20 – 9/30/21).*
8. *Purchase of Service Agreement between Northumberland County Children and Youth Services and The Bair Foundation of Pennsylvania.*
9. *Purchase of Service Agreement between Northumberland County Children and Youth Services and CONCERN.*

- 10. Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Hummel Counseling Services.*
- 11. Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Diversified Treatment Alternatives Centers.*
- 12. Contract Agreement between Northumberland County Drug and Alcohol Department and Eagleville Hospital.*
- 13. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Lamar (Drug and Alcohol Billboards).*
- 14. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Greater Susquehanna Valley United Way.*
- 15. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Networks for Training and Development, Inc.*
- 16. Ratify: Victim of Juvenile Offenders (VOJO) Program Sub-grant.*
- 17. Ratify: SAP # 4100086648 Agreement between the Pennsylvania Department of Drug and Alcohol Program and Northumberland County Drug and Alcohol Program.*

The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.

25. OLD BUSINESS.

26. NEW BUSINESS:

***** PUBLIC INPUT *****

27. MOTION TO ADJOURN.