

# **NORTHUMBERLAND COUNTY COMMISSIONERS**

## **PUBLIC MEETING AGENDA**

**TUESDAY, JULY 7, 2020**

**1:00 PM**

- 1. CALL TO ORDER.**
- 2. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 3. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, JUNE 9, 2020.**
- 4. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 12 IN THE AMOUNT OF \$794,894.98 AND PAYROLL NO. 13 IN THE AMOUNT OF \$790,782.84.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$5,788,829.35 FROM JUNE 6, 2020 TO JULY 2, 2020.**
- 6. ANNOUNCEMENTS:**
  - A. A Work Session will be held on Tuesday, July 21, 2020 beginning at 10:00 A.M. in the Commissioners' Conference Room.*
  - B. The next regular Public Meeting will be held on Tuesday, August 4, 2020 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*

**7. CORRESPONDENCE:**

*A. SEDA Council of Governments Financial Statements for the year ended June 30, 2019.*

**8. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF JUNE 2020, AS SUBMITTED BY THE ASSESSMENT OFFICE.**

**9. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 17.**

**10. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:**

*A. Tax Claims Bureau reported a total of \$673,046.26 collected in taxes for the period of June 1, 2020 to July 5, 2020.*

*B. Monthly Fiscal Status Reports for the month of May 2020, as submitted by the Weatherization Department:*

- 1. The Department of Energy (DOE) Report.*
- 2. The LIHEAP Cumulative Report.*
- 3. The LIHEAP Standard Report.*

**11. A MOTION IS NEEDED TO RATIFY THE CHAIRMAN'S SIGNATURE ON A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE ADMINISTRATIVE OFFICE OF PENNSYLVANIA COURTS (AOPC) AND NORTHUMBERLAND COUNTY COURT OF COMMON PLEAS, FOR NORTHUMBERLAND COUNTY FAMILY TREATMENT COURT TO RECEIVE GRANTS TO ENHANCE OPERATIONAL PROBLEM SOLVING COURTS.**

**12. A MOTION IS NEEDED TO RATIFY PERMISSION TO ADVERTISE THE FOLLOWING:**

*A. Public Hearing on the Proposed Children and Youth Services 2020/2021 Implementation Plan and the Proposed 2021/2022 Needs Based Plan and Budget to be held on Monday, August 3, 2020 from 3:00 P.M. to 4:00 P.M. at Northumberland County Children and Youth, 322 North Second Street, Sunbury, PA.*

*B. Notice that Northumberland County Assessment Roll has been completed and is on file in the County Assessment Office. The rolls are open for inspection up to and including the last day of August 2020. Any person desiring to appeal from any assessment for 2021 taxes, shall file a statement of intention to appeal with the Northumberland County Board of Assessment Revision on or before the first day of September 2020.*

- 13. A MOTION IS NEEDED TO RATIFY THE RENEWAL OF THE 2020 – 2021 PROPERTY AND CASUALTY INSURANCE, AS PRESENTED BY PURDY INSURANCE AGENCY, INC., AND SUBMITTED BY HUMAN RESOURCE DIRECTOR JOSEPH PICARELLI.**
  
- 14. A MOTION IS NEEDED TO APPROVE THE LEASING OF A COPYSTAR 3212I COPIER, FROM CSP OFFICE EQUIPMENT, FOR THE SHERIFF’S OFFICE, AT A MONTHLY COST OF \$64.09 FOR 60 MONTHS.**
  
- 15. A MOTION IS NEEDED TO ADOPT ‘ANNEX A’ NUCLEAR POWER PLANT INCIDENTS 2020 NORTHUMBERLAND COUNTY EMERGENCY MANAGEMENT AGENCY (NUCLEAR/RADIOLOGICAL INCIDENT SPECIFIC PLAN) TO BE PART OF THE COUNTY EMERGENCY OPERATIONS PLAN, AS SUBMITTED BY THE PUBLIC SAFETY DEPARTMENT.**
  
- 16. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN A LETTER UPDATING THE CONTACT INFORMATION FOR THE CONTINUATION OF PARTICIPATING IN THE COMMONWEALTH OF PA, DEPARTMENT OF GENERAL SERVICES FEDERAL SURPLUS PROPERTY PROGRAM. (*Ratification*).**
  
- 17. A MOTION IS NEEDED TO EXTEND RESOLUTION R#46-20, PURCHASE OF SERVICE AGREEMENT WITH PATRICIA NACE, A CONSULTANT FOR THE ELECTION OFFICE, TO JULY 7, 2020, AS PREVIOUSLY ADOPTED AT THE PUBLIC MEETING OF JUNE 9, 2020.**
  
- 18. A MOTION IS NEEDED TO EXTEND RESOLUTION R#54-20, PURCHASE OF SERVICE AGREEMENT WITH DEBORAH BETZ, FOR PROVIDING ASSISTANCE AT THE ELECTION OFFICE, TO JULY 2, 2020, AS PREVIOUSLY ADOPTED AT THE PUBLIC MEETING OF MAY 28, 2020.**

- 19. A MOTION IS NEEDED AUTHORIZING A BUDGET MODIFICATION TO THE 2017 FEDERAL FISCAL YEAR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING AND REALLOCATING FUNDS FROM THE SLUM/BLIGHT AREA – OBO MOUNT CARMEL INTO THE DEMOLITION 2017 OBO MOUNT CARMEL PROJECT, AS SUBMITTED BY LINDA STERLING OF SEDA-COG.**
  
- 20. A MOTION IS NEEDED APPROVING THE NORTHUMBERLAND COUNTY PROJECT SELECTIONS FOR THE 2020 FEDERAL FISCAL YEAR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING AND THE 2020 FEDERAL FISCAL YEAR COMMUNITY BLOCK GRANT – CV (COVID VIRUS) FUNDING, AS PRESENTED BY LINDA STERLING OF SEDA-COG.**
  
- 21. A MOTION IS NEEDED TO APPROVE SECTION 601 LANGUAGE ACCESS PLAN (LAP) FOR NORTHUMBERLAND COUNTY HOUSING AND URBAN DEVELOPMENT (HUD) FUNDED PROGRAMS, AS PRESENTED BY LINDA STERLING OF SEDA-COG.**
  
- 22. A MOTION IS NEEDED APPROVING A LETTER OF CERTIFICATION, SIGNED BY THE COMMISSIONERS, STATING THE COUNTY WAS ALLOCATED \$166,152.00 IN CDBG-CV FUNDS AND EACH NON-ENTITLEMENT MUNICIPALITY WAS INVITED TO PROVIDE IN WRITING A LIST OF THEIR NEEDS IN THE COMMUNITY, AS SUBMITTED BY LINDA STERLING OF SEDA-COG.**
  
- 23. A MOTION IS NEEDED TO RE-ADOPT THE FOLLOWING RESOLUTIONS AND PLAN FOR NORTHUMBERLAND COUNTY, IN ACCORDANCE WITH THE FEDERAL AND STATE REGULATIONS OF THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, AS SUBMITTED BY LINDA STERLING OF SEDA-COG:**
  - A. Section 504 Resolution – Previously adopted on December 5, 2017.*
  - B. Fair Housing Resolution – Previously adopted on September 3, 2019.*
  - C. Anti-displacement Plan – Previously adopted on July 7, 2015.*
  - D. Signing Resolution – Previously adopted on August 4, 2015.*
  
- 24. A MOTION IS NEEDED TO ADOPT A COVID-19 WORKPLACE POLICY FOR NORTHUMBERLAND COUNTY EMPLOYEES, REGARDING MEASURES TO BE TAKEN TO MITIGATE THE CORONAVIRUS, AS SUBMITTED BY HUMAN RESOURCE DIRECTOR JOE PICARELLI.**

**25. A MOTION IS NEEDED TO APPOINT NATHAN SAVIDGE AS THE CHIEF REGISTRAR IN THE ELECTION OFFICE, EFFECTIVE JULY 8, 2020.**

**26. A MOTION IS NEEDED TO APPOINT CALEB SHAFFER AS THE ASSISTANT REGISTRAR IN THE ELECTION OFFICE, EFFECTIVE JULY 8, 2020.**

**27. A MOTION IS NEEDED TO AWARD THE HIGHEST BID TO A&L WOOD, INC., IN THE AMOUNT OF \$85,872.00, FOR TIMBERING ON NORTHUMBERLAND COUNTY PARCELS 00A-00-059-026 AND 00A-00-059-025 IN COAL TOWNSHIP, PA, .**

**28. A MOTION IS NEEDED TO APPROVE THE FOLLOWING HONORARY LETTER AND CERTIFICATE OF SERVICE:**

**A. Honorary Letter:**

*1. Matthew Cotner, Turbotville, PA – Eagle Scout Award.*

**B. Certificate of Service:**

*1. Samuel Rumberger, Assessment Office – Years of Service*

**29. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:**

**A. Assessment:**

(1) July 20 – 24

July 27 - 31

August 3 – 7

- CPE/3-Week Course, Harrisburg, PA

**30. SOLICITOR'S REPORT:**

**A. MOTION TO ADOPT *Resolution R#57-20 (COVID-19 County Relief Block Grant Contract between the Northumberland County Board of Commissioners, and the Commonwealth of Pennsylvania, Department of Community and Economic Development, for Northumberland County to receive eligible project costs incurred between March 1, 2020 and December 30, 2020). (Ratification).***

- B. MOTION TO ADOPT *Resolution R#58-20 (Agreement between the Commissioners of Northumberland County, and Central Susquehanna Opportunities, Inc., allowing Central Susquehanna Opportunities, Inc. to submit an application with Pennsylvania Housing Finance Agency for the submission of the Pennsylvania CARES-Rent Relief Program). (Ratification).***
- C. MOTION TO ADOPT *Resolution R#59-20 (One Month Extension of Lease Agreement between the County of Northumberland, and Central Susquehanna Intermediate Unit (CSIU), for office space (Room 305) at the Northumberland County Career and Arts Center, located at 2 East Arch Street, Shamokin, PA).***
- D. MOTION TO ADOPT *Resolution R#60-20 (Agreement between the Commissioners of Northumberland County, on behalf of the Election Office, and Election Systems & Software, LLC, for support services for the Primary Election held on Tuesday, June 2, 2020). (Ratification).***
- E. MOTION TO ADOPT *Resolution R#61-20 (Renewal of Lease Agreement between the Northumberland County Board of Commissioners, and Transitions of PA, for office space at the Northumberland County Career and Arts Center, 2 East Arch Street, Shamokin, PA).***
- F. MOTION TO ADOPT *Resolution R#62-20 (Renewal of Cleaning Contract between the Commissioners of Northumberland County, on behalf of Magisterial District Judge William Cole, and Joyce Campbell for the purpose of cleaning the District Justice Offices, located in Mount Carmel, PA).***
- G. MOTION TO ADOPT *Resolution R#63-20 (Land Use Agreement between the County of Northumberland, and Oak Grove Technologies, for the purpose of providing military, intelligence and/or other training or services). (Ratification).***
- H. MOTION TO ADOPT *Resolution R#64-20 (Addendum to Agreement between the Commissioners of Northumberland County, on behalf of the Election Office, and Elections Systems & Software, LLC (ES&S) for two (2) additional Model DS200 Scanners).***

**I. MOTION TO ADOPT Resolution R#65-20 (Resolution of the County of Northumberland, Commonwealth of Pennsylvania, authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development for 2020 under the Community Development Block Grant Coronavirus Response Program, on behalf of SEDA-Council of Governments).**

**J. MOTION TO ADOPT Resolution R#66-20 (Commissioners - Budget Amendments as listed):**

<u>No.:</u>	<u>Dept.:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget:</u>
011-20	WX	\$118,573	-\$118,573	0	-\$ 107,412
025-20	WX	\$109,906	-\$109,906	0	+\$109,906
027-20	Public Safety	\$ 8,000	-\$ 8,000	0	+\$ 8,000

**K. MOTION TO ADOPT Resolution R#67-20 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):**

1. *Ratify: Memorandum of Understanding between the Administrative Office of Pennsylvania Courts and Northumberland County Court of Common Pleas (Family Treatment Court).*
2. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Children's Service Center of Wyoming Valley.*
3. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Kidspace National Centers, Inc.*
4. *Purchase of Service Agreement between Northumberland County Children and Youth Services and the Child Advocacy Center of the Central Susquehanna Valley.*
5. *Purchase of Service Agreement between Northumberland County Children and Youth Services Agency and Adelphoi Village, Inc.*
6. *Purchase of Service Agreement between Northumberland County Children and Youth Services and The Children's Choice.*
7. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Gaudenzia, Inc.*

- 8. Purchase of Service Agreement between Northumberland County Children and Youth Services and Leslie W. Bryden, Esquire.***
- 9. Purchase of Service Agreement between Northumberland County Children and Youth Services and Pressley Ridge.***
- 10. Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services (D&A) and Gaudenzia, Inc.***
- 11. Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services (D&A) and Watsontown Comprehensive Treatment Center.***
- 12. Modification Agreement between Northumberland County Drug and Alcohol Program and Merakey Human Services.***
- 13. Agreement for Consulting Services between Northumberland County Drug and Alcohol Program and PrimeCare Medical, Inc. (Consulting Services).***
- 14. Agreement for Consulting Services between Northumberland County Drug and Alcohol Program and Central Susquehanna Opportunities (Consultant).***
- 15. Contract Agreement between Northumberland County Drug and Alcohol Program and Crossroads Counseling.***
- 16. Contract Agreement between Northumberland County Drug and Alcohol Program and White Deer Run, Inc.***
- 17. Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Adelphoi Village.***
- 18. Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Diakon Child, Family & Community Ministries.***
- 19. Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Kids Peace Nation Centers Inc.***
- 20. Amendment to Behavioral Health Network Provider Agreement between Community Care Behavioral Health Organization and Northumberland County Behavioral Health (Crisis Intervention).***



21. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Community Services Group (Base-funded/MH).*
22. *Contract Amendment between Northumberland County Behavioral Health and Developmental Services and Central Susquehanna Opportunities, Inc.*
23. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Central Susquehanna Opportunities, Inc.*
24. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and New Concepts, Inc.*
25. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Geisinger Community Health Services (PH/BH Nurse).*
26. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and UCP of Central PA (Non-waiver).*
27. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Michael Robinson, Esquire.*
28. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Dr. Fred Maue, Licensed Psychiatrist.*
29. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Carl C. Romanski (Interpreter).*
30. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and The Advocacy Alliance (Incident Management).*
31. *Letter of Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Mr. William Stillman (Autism Consultant Services).*
32. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Salisbury Behavioral Health, dba New Story.*

33. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Northeast Counseling Services (Dr. Patalam Sriharsha, Psychiatrist).*
34. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Emery Behavioral Health Services (Outpatient Services).*
35. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Area Services, Inc. (Emergency Trans).*
36. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and The ARC, Susquehanna Valley (Recreational Activities).*
37. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Central Pennsylvania Transportation Authority (previously York County TA).*
38. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Stephanie Strawser (E.I. Services).*
39. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Jennifer Deegen (E.I. Services).*
40. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Mary Anne Helfrich (E.I. Services).*
41. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Jill Oswald (E.I. Services).*
42. *Space Available Agreement between Central Counties Youth Center and Northumberland County Juvenile Court Services.*
43. *Ratify: Northumberland County PCCD Subgrant Award Number 2020-DP-CT-31638.*
44. *Ratify: Lease Agreement between the Housing Authority of Northumberland County and Northumberland County Area Agency on Aging.*

*45. Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Cornell Abraxas Group, Inc.*

*46. Purchase of Service Agreement between Northumberland County Children and Youth Services and Marybeth Gallagher, CI & CT, SC:L.*

*47. Purchase of Service Agreement between Northumberland County Children and Youth Services and Preventative Aftercare, Inc.*

*The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.*

**31. OLD BUSINESS.**

**32. NEW BUSINESS.**

**\*\*\* PUBLIC INPUT \*\*\***

**33. MOTION TO ADJOURN.**