

# **NORTHUMBERLAND COUNTY COMMISSIONERS**

## **PUBLIC MEETING AGENDA**

**TUESDAY, MARCH 3, 2020**

**1:00 PM**

- 1. CALL TO ORDER.**
- 2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.**
- 3. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 4. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE COMMISSIONERS' PUBLIC MEETING MINUTES OF TUESDAY, FEBRUARY 4, 2020.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 3 IN THE AMOUNT OF \$823,785.42 AND PAYROLL NO. 4 IN THE AMOUNT OF \$837,744.31.**
- 6. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$3,685,242.00 FROM FEBRUARY 1, 2020 TO FEBRUARY 29, 2020.**
- 7. ANNOUNCEMENTS:**
  - A. A Work Session will be held on Tuesday, March 17, 2020 beginning at 10:00 A.M. in the Commissioners' Conference Room.*
  - B. The next regular Public Meeting will be held on Tuesday, April 7, 2020 at 1:00 P.M. at the Administration Center, 399 Stadium Drive, Sunbury, PA.*

- 8. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 26.**
  
- 9. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF JANUARY 2020, AS SUBMITTED BY THE ASSESSMENT OFFICE.**
  
- 10. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:**
  - A. Tax Claims Bureau reported a total of \$1,098,224.63 collected in taxes for the period of February 4, 2020 through March 1, 2020.*
  
  - B. Monthly Fiscal Status Reports for the month of January 2020, as submitted by the Weatherization Department:*
    - 1. The Low Income Home Energy Assistance Program (LIHEAP) Crisis Report.*
    - 2. The Low Income Home Energy Assistance Program (LIHEAP) Cumulative Report.*
    - 3. The Department of Energy (DOE) Report.*
  
- 11. A MOTION IS NEEDED TO AUTHORIZE A PAYMENT OF \$250 TO THE CITY OF SUNBURY FOR RENTAL PROPERTY REGISTRATIONS.**
  
- 12. A MOTION IS NEEDED TO APPOINT JUDY SURAK TO THE NORTHUMBERLAND COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY, TO FILL THE UNEXPIRED TERM OF ANTHONY FIORENZA, WITH THE TERM ENDING DECEMBER 31, 2022.**
  
- 13. A MOTION IS NEEDED TO APPROVE THE PAYMENT OF \$200.00 TO THE OTTERBEIN UNITED METHODIST CHURCH FOR THE MAINTENANCE OF 'MALICKS' CEMETERY', LOCATED IN LOWER AUGUSTA TOWNSHIP, FOR SEVERAL GRAVES OF VETERANS.**
  
- 14. A MOTION IS NEEDED AUTHORIZING PERMISSION TO ADVERTISE THE FOLLOWING, AS SUBMITTED BY THE COUNTY ENGINEER:**
  - A. Request for Bids for Drainage Improvements at County Bridge No. 70.*
  - B. Request for Bids for Superstructure Replacement for County Bridge No. 128.*
  - C. Request for Bids for leasing of two tracts of farmland located in Northumberland County.*

15. **A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN THE INTEGRATED DISBURSEMENT AND INFORMATION SYSTEM (IDIS) ONLINE ACCESS REQUEST FORM RELATIVE TO THE COUNTY'S FEDERAL CDBG PROGRAM, ALLOWING A SEDA-COG STAFF PERSON TO ACCESS THE COUNTY'S IDIS FUNDS. (*Ratification*).**
  
16. **A MOTION IS NEEDED TO RATIFY A LETTER TO THE TREASURER AND CONTROLLER, DATED FEBRUARY 27, 2020, TO TRANSFER \$25,000 FROM THE GENERAL FUND TO NORTHUMBERLAND COUNTY AREA AGENCY ON AGING TO COVER ACCOUNTS PAYABLE UNTIL FUNDS ARE REIMBURSED FROM THE STATE.**
  
17. **A MOTION IS NEEDED TO AUTHORIZE THE CHAIRMAN TO EXECUTE AN ENGAGEMENT LETTER WITH ECKERT SEAMANS CHERIN & MELLOTT, LLC TO HAVE THE FIRM REPRESENT THE COUNTY OF NORTHUMBERLAND, SPECIFICALLY IN REGARD TO THE DISPOSITION OF PROCEEDS DERIVED FROM THE SALE OF PORTION OF NORTHUMBERLAND COUNTY'S SOUTH CAMPUS.**
  
18. **A MOTION IS NEEDED TO APPOINT THE FOLLOWING INDIVIDUALS TO THE NORTHUMBERLAND COUNTY LAND BANK AUTHORITY:**
  - A. *Joseph Klebon to a term ending December 31, 2022.*
  - B. *Ned Sodrlick to a term ending December 31, 2024.*
  
19. **A MOTION IS NEEDED TO APPROVE THE FOLLOWING HONORARY LETTERS:**
  - A. *Birthdays:*
    1. *Walter F. Fidler, Jr. – 99<sup>th</sup> Birthday – Shamokin, PA.*
    2. *Margaret K. Snyder – 100<sup>th</sup> Birthday – Shamokin, PA.*
  
20. **A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:**
  - A. **Area Agency on Aging:**

(1) February 27 – 28	-	PASC Board of Directors Meeting, State College, PA
(1) March 10 - 12	-	PDA Protective Services Training, State College, PA
(1) April 27 – 28	-	2020 PA NEN Annual Conference, King of Prussia, PA

**B. Assessment:**

- (1) Mar. 9 – Apr. 3 - Certified PA Evaluator 4-Wk Course, Harrisburg, PA

**C. BH/IDS:**

- (6) March 10 – 12 - Rural Response to Opioid Epidemic, Arlington, VA  
 (1) March 18 – 19 - 2020 Pachsa Spring Conference, Harrisburg, PA  
 (2) April 1 – 3 - 2020 PACA MH/DS Spring Conference, Skytop, PA

**D. Children and Youth:**

- (1) March 18 – 20 - PCYA Conference, State College, PA

**E. Drug and Alcohol:**

- (1) March 18 – 20 - PACDAA Membership Meeting, State College, PA  
 (1) April 1 – 2 - 2020 Adm. and Fiscal Officer Conf., Boalsburg, PA

**F. Prison:**

- (1) April 5 – 8 - PCCA Spring 2020 Conference, Malvern, PA  
 (2) April 13 – May 15 - DOC Basic Training Class, Elizabethtown, PA

**G. Veteran's Affairs:**

- (1) June 22 – 26 - 2020 PSACDVA Conference, Washington, PA

**21. SOLICITOR'S REPORT:**

- A. MOTION TO ADOPT *Resolution R#11-20 (Lease Agreement between the Northumberland County Commissioners, and Central Susquehanna Opportunities, located at 2 East Arch Street, Shamokin, PA).***
- B. MOTION TO ADOPT *Resolution R#12-20 (Lease Agreement between the Northumberland County Development Corporation, and the Lewis Township Recreation Complex Committee, for providing recreation and athletic activities for area citizens).***
- C. MOTION TO ADOPT *Resolution R#13-20 (Contract Agreement between McKissick Associates PC and the County of Northumberland, for the purpose of identifying scope for future rehabilitation and repair projects within the Courthouse Building). (Ratification).***
- D. MOTION TO ADOPT *Resolution R#14-20 (Amendment to the Food Service Partnership Agreement with Summit Food Services, LLC, d/b/a CBM Managed Services, on behalf of the Prison, and the Northumberland County Board of Commissioners for adjusting the cost of the inmate's meals). (Ratification).***

- E. MOTION TO ADOPT *Resolution R#15-20 (Keystone Grant Agreement between The Pennsylvania Historical and Museum Commission and Northumberland County Commissioners, to allow a feasibility study and plan for the rehabilitation of the Northumberland County Courthouse). (Ratification).***
- F. MOTION TO ADOPT *Resolution R#16-20 (Sub Award Agreement between the County of Northumberland and the Institute for Intergovernmental Research (IIR) in the Rural Responses to the Opioid Epidemic Demonstration Project, for the purpose of addressing prescription drug and opioid misuse, saving lives and reducing crime). (Ratification).***
- G. MOTION TO ADOPT *Resolution R#17-20 (Addendum to Contract Agreement between the Commissioners of Northumberland County, on behalf of the Election Office, and Elections Systems & Software, LLC (ES&S) for two (2) Model DS200 Scanners). (Ratification).***
- H. MOTION TO ADOPT *Resolution R#18-20 (Grant Agreement between Northumberland County and the Commonwealth of Pennsylvania, acting through Pennsylvania Emergency Management Agency, for the awarding of funding for the Northumberland GIS Data Development Project and CSR911 Northumberland CAD Maintenance Project).***
- I. MOTION TO ADOPT *Resolution R#19-20 (Contract Agreement between the County of Northumberland, on behalf of the 911 Department, and Montour County, through its agency, East Central Emergency Network (ECEN), for handling 9-1-1- calls in Riverside Borough and Rush Township).***
- J. MOTION TO ADOPT *Resolution R#20-20 (Resolution of the Board of Commissioners of the County of Northumberland, Pennsylvania (The “County”) directing amounts derived from the sale of real property acquired with federally tax-exempt debt previously incurred by the County for alternative use; describing the projects for which said debt of the County was originally incurred, describing the alternative use of disposition proceeds; specifying the realistic estimated useful life of said projects; authorizing and directing the officers and officials of the County to execute and deliver documents and to take action as may be necessary relating thereto; authorizing the payment of fees and expenses; repealing inconsistent resolutions and ordinances; confirming the prior ordinance and providing when this resolution shall become effective).***

**K. MOTION TO ADOPT *Resolution R#21-20 (Commissioners – Budget Amendment as listed):***

<u>No.:</u>	<u>Dept.:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget:</u>
085-19	D&A	\$ 12,080	-\$ 12,080	0	+\$ 10,080
003-20	D&A	\$362,617	-\$362,617	0	+\$152,373
005-20	Public Safety	\$ 9,010	-\$ 9,010	0	+\$ 9,010

**L. MOTION TO ADOPT *Resolution R#22-20 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):***

1. *Ratify: Commonwealth of Pennsylvania DHS - Bureau of Financial Operations County Early Intervention Services Report FY 2018 - 2019.*
2. *Ratify: Pennsylvania Commission on Crime and Delinquency State Opioid Response Grant.*
3. *Commonwealth of Pennsylvania Department of Agriculture Local Agency Grant Agreement for the Senior Farmers Market Nutrition Program with the Northumberland County Area Agency on Aging.*
4. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Touchstone Residential Services.*
5. *Contract Modification Agreement between Northumberland County Drug and Alcohol Program and Psychological Services.*
6. *Contract Modification Agreement between Northumberland County Drug and Alcohol Program and White Deer Run, Inc.*
7. *Contract Modification Agreement between Northumberland County Drug and Alcohol Program and Gatehouse for Women.*
8. *Contract Modification Agreement between Northumberland County Drug and Alcohol Program and Columbia/Montour/Snyder/Union (CMSU).*
9. *Contract Modification Agreement between Northumberland County Drug and Alcohol Program and Eagleville Hospital.*

*10. Contract Modification Agreement between Northumberland County Drug and Alcohol Program and Turning Point Recovery Center.*

*11. Contract Modification Agreement between Northumberland County Drug and Alcohol Program and Gaudenzia.*

*12. Contract Modification Agreement between Northumberland County Drug and Alcohol Program and Crossroads Counseling, Inc.*

*13. Contract Modification Agreement between Northumberland County Drug and Alcohol Program and PrimeCare Medical Inc.*

*14. Contract Modification Agreement between Northumberland County Drug and Alcohol Program and Firetree, Ltd.*

*15. Contract Modification Agreement between Northumberland County Drug and Alcohol Program and Pyramid Healthcare, Inc.*

*16. Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Watsonstown Comprehensive Treatment Center.*

*17. Letter of Agreement between Northumberland County Children and Youth Services and Joel Jakubowski.*

*The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.*

**22. OLD BUSINESS.**

**23. NEW BUSINESS.**

**\*\*\* PUBLIC INPUT \*\*\***

**24. MOTION TO ADJOURN.**