

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, FEBRUARY 4, 2020

1:00 PM

- 1. CALL TO ORDER.**
- 2. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 3. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE COMMISSIONERS' PUBLIC MEETING MINUTES OF TUESDAY, JANUARY 7, 2020.**
- 4. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 1 IN THE AMOUNT OF \$842,448.14 AND PAYROLL NO. 2 IN THE AMOUNT OF \$868,286.97.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$4,766,289.28, FROM DECEMBER 28, 2019 TO JANUARY 31, 2020.**
- 6. ANNOUNCEMENTS:**
 - A. A Work Session will be held on Tuesday, February 18, 2020 beginning at 10:00 A.M. in the Commissioners' Conference Room.*
 - B. The next regular Public Meeting will be held on Tuesday, March 3, 2020 at 1:00 P.M. at the Administration Center, 399 Stadium Drive, Sunbury, PA.*
 - C. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Monday, February 17, 2020 in observance of the President's Day Holiday.*

D. An Executive Session was held Tuesday, January 14, 2020 at 1 P.M. in the Commissioner's Conference Room regarding personnel matters.

E. Luzerne County Flood Protection Authority has funding available for flood mitigation in municipalities impacted by the Luzerne County Levee Raising Project.

7. CORRESPONDENCE:

A. Fiscal Year 2019 Reports, as submitted by the County Engineer:

- 1. Act 89 Tax Fund Report.*
- 2. Act 44 Tax Fund Report.*
- 3. County Liquid Fuels Tax Fund Report.*

8. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF DECEMBER 2019, AS SUBMITTED BY THE ASSESSMENT OFFICE.

9. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 12.

10. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:

A. Coal Royalty Report: Two operators reported collections of \$3,004.88 for the month of November 2019, as submitted by the County Engineer.

B. Tax Claims Bureau reported a total of \$213,722.65 collected in taxes for the period of January 6, 2020 through February 4, 2020.

C. Monthly Fiscal Status Reports for the month of December 2019, as submitted by the Weatherization Department:

- 1. The Low Income Home Energy Assistance Program (LIHEAP) Crisis Report.*
- 2. The Low Income Home Energy Assistance Program (LIHEAP) Cumulative Report.*
- 3. The Low Income Home Energy Assistance Program (LIHEAP) Standard Report.*
- 4. The Department of Energy (DOE) Report.*

- 11. A MOTION IS NEEDED TO APPOINT JUSTIN SKAVERY TO SERVE ON THE FOCUS CENTRAL PENNSYLVANIA BOARD OF DIRECTORS.**

- 12. A MOTION IS NEEDED TO AUTHORIZE THE NORTHUMBERLAND COUNTY ANTHRACITE OUTDOOR ADVENTURE AREA AUTHORITY TO MANAGE TIMBER HARVESTING ON LAND LEASED BY THE COUNTY, TO THE AUTHORITY, AT NO COST TO THE COUNTY OF NORTHUMBERLAND.**

- 13. A MOTION IS NEEDED TO ENTER INTO A LEASE AGREEMENT WITH THE NORTHUMBERLAND COUNTY ANTHRACITE OUTDOOR ADVENTURE AREA AUTHORITY TO LEASE ALL THAT CERTAIN REAL PROPERTY, AS SET FORTH IN NORTHUMBERLAND COUNTY DEED BOOK 2720, ON PAGE 404, ALSO KNOWN AS NORTHUMBERLAND COUNTY TAX PARCELS 00A-00-077-009-KOZ-B; 00A-00-077-013-D AND 008-00-078-002-I, FOR A PERIOD OF 50 YEARS FOR NOMINAL CONSIDERATION FOR THE SAME PURPOSES AS SET FORTH IN THE LEASE DATED JANUARY 29, 2013, AND SUBSEQUENT AMENDMENTS THERETO BETWEEN THE COUNTY AND AUTHORITY.**

- 14. A MOTION IS NEEDED TO AUTHORIZE A REFUND, PER THE CATASTROPHIC LOSS REAL ESTATE REVIEW POLICY, AND ON BEHALF OF THE ASSESSMENT OFFICE, FOR THE FOLLOWING PARCEL NO. 013-01-005-159.**

- 15. A MOTION IS NEEDED TO RE-APPOINT WILLIAM MANGES TO THE NORTHUMBERLAND/MONTOUR JOINT AIRPORT AUTHORITY FOR A FIVE-YEAR TERM BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2024.**

- 16. A MOTION IS NEEDED TO APPOINT COMMISSIONER JOSEPH M. KLEBON TO THE LOCAL ELECTED OFFICIALS BOARD (WIB/LEO) FOR A FOUR-YEAR TERM BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2023.**

- 17. A MOTION IS NEEDED TO APPROVE THE LEASING OF A COPYSTAR 3253CI COPIER, FROM CSP OFFICE EQUIPMENT, ON BEHALF OF THE DISTRICT ATTORNEY'S OFFICE, AT A COST OF \$130.41 PER MONTH FOR 60 MONTHS.**

18. A MOTION IS NEEDED TO APPOINT AND RE-APPOINT THE FOLLOWING INDIVIDUALS TO THE NORTHUMBERLAND COUNTY AFFORDABLE HOUSING FUND BOARD:

A. Appoint for a one-year term beginning January 1, 2020 and ending December 31, 2020:

- 1. Tressa Downs*
- 2. Ronald Lentini*

B. Appoint for a two-year term beginning January 1, 2020 and ending December 31, 2021:

- 1. Maryrose M. McCarthy*

C. Re-Appoint for a two-year term beginning January 1, 2020 and ending December 31, 2021:

- 1. Edward Christiano*
- 2. Thomas Diehl*
- 3. Carmine Picarelli*
- 4. Gale Zalar*

19. A MOTION IS NEEDED AUTHORIZING THE PROPER OFFICIALS TO SIGN THE HAZARDOUS MATERIALS AND EMERGENCY RESPONSE PREPAREDNESS REPORT FOR CALENDAR YEAR 2019, AS SUBMITTED BY THE DEPARTMENT OF PUBLIC SAFETY.

20. A MOTION IS NEEDED TO APPOINT RON MARSHALL TO THE NORTHUMBERLAND COUNTY PLANNING COMMISSION, TO FILL THE UNEXPIRED TERM OF ANTHONY FIORENZA, WITH THE TERM ENDING DECEMBER 31, 2020.

21. A MOTION IS NEEDED TO APPROVE THE LEASING OF A KYOCERA 3212 COPIER, FROM CSP OFFICE EQUIPMENT, ON BEHALF OF THE PROTHONOTARY'S OFFICE, AT A COST OF \$84.86 PER MONTH FOR 60 MONTHS.

22. A MOTION IS NEEDED TO APPROVE THE FOLLOWING LETTER OF CONDOLENCE AND PROCLAMATION:

A. Letter of Condolence:

- 1. Family of Keith L. Hardin – U.S. Army Veteran – Died February 1, 2020*

B. Proclamation:

- 1. Ukrainian National Association 125th Anniversary - Shamokin, PA*

23. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:

A. Adult Probation:

(1) April 30 – May 1 - DUI Coordinator's Conf., State College, PA

B. Area Agency on Aging:

(2) March 9 – 11 - P4A /PDA Quarterly Mtg., Boalsburg, PA

C. Children & Youth:

(3) January 22 – 23 (*Ratify*) - FEI Kick Off Meeting, Harrisburg, PA

D. District Attorney:

(1) April 7 – 8 - Juvenile Prosecutor's Conf., Gettysburg, PA

E. Juvenile Court:

(4) May 5 - 6 - Probation Officer Meeting, State College, PA

(3) June 2 – 3 - Awareness Program Mtg., State College, PA

F. Public Safety:

(2) February 18 – 19 - PEMA Service Training, Wilkes-Barre, PA

G. Sheriff:

(3) March 13 – 14 - PA Sheriff's Winter Conference, Boalsburg, PA

24. SOLICITOR'S REPORT:

A. MOTION TO ADOPT *Resolution R#05-20 (Memorandum of Understanding between the County of Northumberland and Central Susquehanna Opportunities, Inc. to undertake Department of Housing and Urban Development (HUD) Funded Housing Projects in Northumberland County and for SEDA Council of Government's Community Development Program to conduct the Environmental Reviews). (Ratification).*

B. MOTION TO ADOPT *Resolution R#06-20 (Resolution of Northumberland County Authority, amending Article 7 of the Articles of Incorporation and that the Authority's project should be confined to those that directly assist the County government).*

C. MOTION TO ADOPT Resolution R#07-20 (Grant Agreement between the Northumberland County Commissioners, on behalf of the Northumberland County Emergency Management Agency, and the Pennsylvania Emergency Management Agency (PEMA) for the 2019-2020 Act 165 Hazardous Material Response Fund (HMRF) in the amount of \$18,995.38 to aid the County’s Emergency Management Agency in meeting their needs, objectives and goals). (Ratification).

D. MOTION TO ADOPT Resolution R#08-20 (Resolution of the Northumberland County Board of Commissioners confirming the appointment of Justin Skavery, Coordinator of Planning and Economic Development, as a voting member of the SEDA-COG Metropolitan Planning Organization (MPO)).

E. MOTION TO ADOPT Resolution R#09-20 (Commissioners – Budget Amendment as listed):

<u>No.:</u>	<u>Dept.:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget:</u>
081-19	D&A	\$70,142	-\$70,142	0	+\$70,067

F. MOTION TO ADOPT Resolution R#10-20 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):

- 1. Ratify: PCCD Subgrant - Northumberland County Jail Treatment Program.**
- 2. Ratify: Northumberland County Children and Youth Service Programs Certification Statement (7/1/19 – 9/30/19).**
- 3. Contract for the Provision of Computer Support between Northumberland County Children and Youth and Avanco International, Inc.**
- 4. Purchase of Service Agreement between Northumberland County Children and Youth Services and Daisy Garcia.**
- 5. Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Gaudenzia Inc. (Gaudenzia Serenity House for Women).**
- 6. Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and the Greater Susquehanna Valley United Way.**

7. *Contract Agreement between Northumberland County Drug and Alcohol Program and Prime Care Medical, Inc.*
8. *Contract Agreement between LAMAR and Northumberland County Drug and Alcohol Program (Billboards).*
9. *Contract Amendment between Community Care Behavioral Health Organization and Northumberland County Behavioral Health and Intellectual/Developmental Services (Adding Advanced Practice BH Home Plus Terms and Responsibilities under Exhibit 1 for Health Choices North Central).*

The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.

25. OLD BUSINESS.

26. NEW BUSINESS.

***** PUBLIC INPUT *****

27. MOTION TO ADJOURN.