

# **NORTHUMBERLAND COUNTY COMMISSIONERS**

## **PUBLIC MEETING AGENDA**

**THURSDAY, DECEMBER 26, 2019**

**1:00 PM**

- 1. CALL TO ORDER.**
- 2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.**
- 3. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 4. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, DECEMBER 3, 2019.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 25 IN THE AMOUNT OF \$787,237.03.**
- 6. ANNOUNCEMENTS:**
  - A. The Reorganizational Meetings will be held on Monday, January 6, 2020 at 3:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*
  - B. The next regular Public Meeting will be held on Tuesday, January 7, 2020 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*
  - C. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Wednesday, January 1, 2020 in observance of the New Year's Day Holiday.*

7. A MOTION IS NEEDED TO APPROVE THE FINAL 2020 NORTHUMBERLAND COUNTY BUDGET.

8. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF NOVEMBER 2019, AS SUBMITTED BY THE ASSESSMENT OFFICE.

9. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:

A. *Monthly Fiscal Status Reports for November 2019, as submitted by the Weatherization Department:*

1. *The Department of Energy (DOE) Report.*
2. *LIHEAP Crisis Report.*
3. *LIHEAP Cumulative Report.*

10. A MOTION IS NEEDED TO AUTHORIZE PERMISSION TO ADVERTISE THE FOLLOWING:

- A. *2020 Northumberland County Planning Commission Meetings.*
- B. *2020 Northumberland County Industrial Development Authority Meetings.*
- C. *2020 Prison Board Meetings. (Ratification).*

11. A MOTION IS NEEDED TO APPOINT THE FOLLOWING INDIVIDUALS TO THE AREA AGENCY ON AGING ADVISORY BOARD FOR A TWO-YEAR TERM BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2021:

A. APPOINT:

1. *Kurt Karlovich*
2. *Amy Moyer*
3. *Tressa Downs*

B. RE-APPOINT:

1. *Gale Zalar*
2. *Jenifer Willard-Miller*
3. *Ed Nelson*
4. *Jim Poploskie*
5. *Jane Sanders-Ressler*
6. *Patricia Rumberger*
7. *Stacy Stancavage*
8. *Patricia Crone-Zalinski*

- 12. RECOGNIZE THE CONTROLLER FOR A REPORT ON THE BID OPENINGS FOR ‘REPLACEMENT OF COUNTY BRIDGE NO. 100’, HELD ON TUESDAY, DECEMBER 3, 2019 AT 10:30 A.M. AT THE ADMINISTRATION CENTER.**
- 13. A MOTION IS NEEDED TO AWARD THE BID FOR ‘REPLACEMENT OF COUNTY BRIDGE NO. 100’ TO FARHAT EXCAVATING, LLC, PER THE LOWEST QUOTE, SUBJECT TO FINAL REVIEW, AS RECOMMENDED BY CHUCK HOPTA.**
- 14. A MOTION IS NEEDED TO APPROVE CHANGE ORDER NO. 10 (CONTRACT 00118351 DATED JUNE 26, 2013) WITH MOTOROLA SOLUTIONS, TO COMPLETE REDUNDANCY OF SYSTEM, AND CORRECTION TO PREVIOUS CHANGE ORDERS REFLECTING INCORRECT CONTRACT TOTAL. (*Ratification*).**
- 15. A MOTION IS NEEDED AUTHORIZING A REFUND, PER THE CATASTROPHIC LOSS REAL ESTATE REVIEW POLICY, ON BEHALF OF THE ASSESSMENT OFFICE, FOR PARCEL NO. 013-01-005-158.**
- 16. A MOTION IS NEEDED TO RATIFY A LETTER OF SUPPORT TO THE HONORABLE MATT CARTWRIGHT, PENNSYLVANIA 17<sup>TH</sup> DISTRICT, ON BEHALF OF MOUNT CARMEL COGEN, INC. FOR LEGISLATION TO ALLOW THEM TO CONTINUE THE COAL REFUSE RECLAMATION.**
- 17. A MOTION IS NEEDED TO RE-APPOINT JOSEPH KNAPICK TO THE NORTHUMBERLAND COUNTY RECREATION COMMISSION FOR A FIVE-YEAR TERM BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2024.**
- 18. A MOTION IS NEEDED TO APPOINT COMMISSIONER ELECT JOSEPH KLEBON, AS THE COMMISSIONER REPRESENTATIVE TO A ONE-YEAR TERM ON THE NORTHUMBERLAND COUNTY CONSERVATION DISTRICT BOARD OF DIRECTORS, WITH A TERM BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020.**
- 19. A MOTION IS NEEDED TO AUTHORIZE THE PURCHASE OF 190 VOTING MACHINES FROM ELECTIONS SYSTEMS & SOFTWARE (ES&S), ON BEHALF OF THE ELECTION OFFICE, WITH ADDITIONAL HARDWARE, SOFTWARE AND SUPPORT SERVICES FOR A TOTAL OF \$962,489.00.**

**20. A MOTION IS NEEDED TO RATIFY THE CENTRAL SERVICES COST ALLOCATION PLAN FOR NORTHUMBERLAND COUNTY FOR FISCAL YEAR ENDING DECEMBER 31, 2018, AS SUBMITTED BY THE CONTROLLER'S OFFICE.**

**21. A MOTION IS NEEDED TO APPROVE THE SECURITY, POLICE AND FIRE PROFESSIONALS OF AMERICA (SPF PA) AND ITS AFFILIATE LOCAL 502, FOR A PERIOD OF JANUARY 1, 2020 TO DECEMBER 31, 2022, AS SUBMITTED BY HUMAN RESOURCE DIRECTOR JOE PICARELLI.**

**22. A MOTION IS NEEDED TO APPROVE THE FOLLOWING HONORARY LETTER:**

**A. Anniversary:**

*1. Mr. and Mrs. Michael Merlo, Kulpmont, PA – 50<sup>th</sup> Wedding Anniversary*

**23. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:**

**A. BH/IDS:**

*(2) January 22 – 23*

*- FEI Kick-Off Meeting, Harrisburg, PA*

**24. SOLICITOR'S REPORT:**

**A. MOTION TO ADOPT *Resolution R#127-19 (Inmate Housing Agreement between the Northumberland County Board of Commissioners, on behalf of the Prison, and Columbia County for obtaining space for housing of Northumberland County Inmates). (Ratification).***

**B. MOTION TO ADOPT *Resolution R#128-19 (Lease Agreement between the Northumberland County Commissioners and Debra Gemberling, for leasing of a rental property, located at 334A North 2<sup>nd</sup> Street, Sunbury, PA).***

**C. MOTION TO ADOPT *Resolution R#129-19 (Lease Agreement between the Northumberland County Commissioners and Nora Feese, for leasing of a rental property, located at 336B North 2<sup>nd</sup> Street, Sunbury, PA).***

- D. MOTION TO ADOPT *Resolution R#130-19 (Lease Agreement between the Northumberland County Commissioners, and Dave Burgess, for leasing of a storage room, located at 326 N. 2<sup>nd</sup> Street, Sunbury, PA).***
- E. MOTION TO ADOPT *Resolution R#131-19 (Commissioners – 2020 – Tax Rates – General Millage and Debt Service Millage).***
- F. MOTION TO ADOPT *Resolution R#132-19 (Agreement between the Northumberland County Commissioners, on behalf of the Tax Claims Bureau, and Ms. Janet Shipe for deed preparations on various properties throughout Northumberland County for Judicial and Upset Sales).***
- G. MOTION TO ADOPT *Resolution R#133-19 (Sub-recipient Agreement between the County of Northumberland and Zerbe Township, on behalf of the Department of Community and Economic Development, for use of FFY 2018 Community Development Block Grant Funding for Zerbe Township Franklin Avenue Reconstruction in the amount of \$64,875.00).***
- H. MOTION TO ADOPT *Resolution R#134-19 (Professional Services Agreement between the Northumberland County Commissioners, and Michael Balducci, Esquire, to serve as the Mental Health/Mental Retardation Review Officer from January 1, 2020 to December 31, 2020, per the attached Order).***
- I. MOTION TO ADOPT *Resolution R#135-19 (Professional Services Agreement between the County of Northumberland and SEDA-COG, for Administration of a Redevelopment Assistance Capital Program (RACP) Grant from Moran Industries).***
- J. MOTION TO ADOPT *Resolution R#136-19 (Cooperation Agreement between Northumberland County Board of Commissioners and Moran Industries pertaining to a \$2 million Redevelopment Assistance Capital Program (RACP) Grant).***
- K. MOTION TO ADOPT *Resolution R#137-19 (Maintenance and Service Agreement between the Northumberland County Commissioners, on behalf of the Northumberland County District Attorney's Office, and the Pennsylvania Commission on Crime and Delinquency, for the Pennsylvania District Attorney's Institute for the Statewide Automated Victim Information and Notification (SAVIN) systems, which will enhance victim's service efforts by creating and implementing an automated system of notification that will be available to victims 24/7).***

**L. MOTION TO ADOPT *Resolution R#138-19 (Professional Services Agreement between the Northumberland County Commissioners and Michael Kula, Esquire, to serve as First Substitute Mental Health/Mental Retardation Review Officer from January 1, 2020 to December 31, 2020, per the attached Order).***

**M. MOTION TO ADOPT *Resolution R#139-19 (Professional Services Agreement between the Northumberland County Commissioners and Kathleen Anne McCracken-Lincoln, Esquire, to serve as Second Substitute Mental Health/Mental Retardation Review Officer from January 1, 2020 to December 31, 2020, per the attached Order).***

**N. MOTION TO ADOPT *Resolution R#140-19 (Commissioners – Budget Amendment as listed):***

<u>No.:</u>	<u>Dept.:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget</u>
078-19	WX	\$193,418	-\$193,418	0	+\$193,418

**25. OLD BUSINESS.**

**26. NEW BUSINESS.**

**\*\*\* PUBLIC INPUT \*\*\***

**27. MOTION TO ADJOURN.**