

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, DECEMBER 3, 2019

1:00 PM

- 1. CALL TO ORDER.**
- 2. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 3. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, NOVEMBER 12, 2019.**
- 4. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 23 IN THE AMOUNT OF \$771,926.21 AND PAYROLL NO. 24 IN THE AMOUNT OF \$763,968.88.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$2,881,527.61 FROM NOVEMBER 9, 2019 TO NOVEMBER 22, 2019.**
- 6. ANNOUNCEMENTS:**
 - A. The next regular Public Meeting will be held on Thursday, December 26, 2019 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*
 - B. A Work Session will be held on Tuesday, December 17, 2019 beginning at 10:00 A.M. in the Commissioners' Conference Room.*

C. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Wednesday, December 25, 2019 in observance of the Christmas Day Holiday.

7. **A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 26.**

8. **A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFER OF REAL ESTATE FOR THE MONTH OF OCTOBER 2019, AS SUBMITTED BY THE ASSESSMENT OFFICE.**

9. **A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:**
 - A. *Coal Royalty Reports, as submitted by the County Engineer:*
 1. *One operator reported collections of \$6,484.30 for the month of August 2019.*
 2. *Three operators reported collections of \$8,862.69 for the month September 2019.*

 - B. *Tax Claims Bureau reported a total of \$174,471.48 collected in taxes for the period of November 8, 2019 through December 1, 2019.*

 - C. *Monthly Fiscal Status Reports for October 2019, as submitted by the Weatherization Department:*
 1. *The Department of Energy (DOE) Report.*
 2. *LIHEAP Crisis Report.*
 3. *LIHEAP Cumulative Report.*

10. **A MOTION IS NEEDED TO APPROVE THE 2020 PROPOSED BUDGET FOR NORTHUMBERLAND COUNTY (GENERAL FUND AND ALL FUNDS) AND ADVERTISE IT ACCORDING TO LAW. *(The proposed budget will be advertised and made available for public inspection for 20 days, in compliance with the County Code, with the intent to adopt the final budget at a future Public Meeting of the Northumberland County Commissioners).***

11. **A MOTION IS NEEDED TO CLOSE ALL NON-MANDATED COUNTY OFFICES AT 1:00 P.M. ON TUESDAY, DECEMBER 24, 2019.**

12. MOTION IS NEEDED TO GRANT PERMISSION TO ADVERTISE THE FOLLOWING:

A. 2020 Meeting dates for Commissioners' Public Meetings, Election Board, Retirement Board and Work Sessions. All Salary Board Meetings will be on an as-needed basis and will be advertised accordingly.

B. Legal Notice of the 2020 Public Meeting Schedule for the Local Emergency Planning Commission (LEPC), on behalf of the Department of Public Safety.

13. A MOTION IS NEEDED TO ADOPT THE 2020 NORTHUMBERLAND COUNTY PAY SCHEDULE, AS SUBMITTED BY THE HUMAN RESOURCE DEPARTMENT.

14. A MOTION IS NEEDED AUTHORIZING PAYMENT OF APPROXIMATELY \$492,933.31 TO RETIREES FOR HEALTH AND WELFARE BENEFITS FOR THE YEAR 2019, AS SUBMITTED BY THE CONTROLLER'S OFFICE.

15. A MOTION IS NEEDED TO AUTHORIZE PAYMENT OF APPROXIMATELY \$104,025.00 FOR THE 2019 MEDICAL WAIVERS, AS SUBMITTED BY THE HUMAN RESOURCE DEPARTMENT.

16. A MOTION IS NEEDED TO EXTEND RESOLUTION R#141-15, PURCHASE OF SERVICE AGREEMENT WITH ENGINEER CHARLES HOPTA, JR., TO DECEMBER 31, 2020, AS PREVIOUSLY ADOPTED AT THE PUBLIC MEETING OF DECEMBER 1, 2015.

17. A MOTION IS NEEDED TO RE-APPOINT DEBRA DIMM TO THE NORTHUMBERLAND COUNTY RECREATION COMMISSION FOR A FIVE-YEAR TERM BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2024.

18. A MOTION IS NEEDED TO RE-APPOINT RICHARD DANIELS, AS BOARD CHAIRMAN, TO THE NORTHUMBERLAND COUNTY AGRICULTURAL LAND PRESERVATION BOARD, FOR A ONE-YEAR TERM, BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020.

19. A MOTION IS NEEDED TO RE-APPOINT RICHARD DANIELS, AS FARMER DIRECTOR, TO THE NORTHUMBERLAND COUNTY AGRICULTURAL LAND PRESERVATION BOARD, FOR A THREE-YEAR TERM, BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2022.

- 20. A MOTION IS NEEDED TO RATIFY THE JUVENILE PROBATION SERVICES GRANT AGREEMENT, THROUGH THE JUVENILE COURT JUDGES' COMMISSION, IN THE AMOUNT OF \$151,537.00 FOR FISCAL YEAR 2019-2020, AS SUBMITTED BY CHIEF OF PROBATION TIM HEITZMAN.**
- 21. A MOTION IS NEEDED TO AWARD METRO FLAG COMPANY, PER THE LOWEST QUOTE, FOR THE FLAGS THAT ARE PLACED ON THE GRAVES OF VETERANS TO HONOR THEM ON MEMORIAL DAY, 2020, ON BEHALF OF VETERAN AFFAIRS' DIRECTOR BELINDA ALBRIGHT.**
- 22. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:**
- A. Commissioners: (*Ratify*)**
 - (3) November 23 - 25** - **CCAP Fall Conference, Hershey, PA**
 - B. District Attorney:**
 - (6) February 11 – 14** - **2020 Mid-Winter Mtg., Philadelphia, PA**
 - (2) April 28 – 30** - **Prosecuting Homicide Cases, State College, PA**
 - C. Sheriff:**
 - (1) January 4 - 5** - **CPR Instructor Course, (TBA), PA**
- 23. SOLICITOR'S REPORT:**
- A. MOTION TO ADOPT *Resolution R#113-19 (Inmate Housing Agreement between the Northumberland County Board of Commissioners, on behalf of the Prison, and Centre County for obtaining space for housing of Northumberland County Prison inmates). (Ratification).***
 - B. MOTION TO ADOPT *Resolution R#114-19 (Inmate Housing Agreement between the Northumberland County Board of Commissioners, on behalf of the Prison, and Clinton County for obtaining space for housing of Northumberland County Prison inmates). (Ratification).***
 - C. MOTION TO ADOPT *Resolution R#115-19 (Application to Encumber Liquid Fuels Tax Funds between the Northumberland County Board of Commissioners, on behalf of the Northumberland County Engineer, and the Pennsylvania Department of Transportation for the replacement of Bridge No. 100, located on Dauva Luch Road over Mouse Creek in Jackson Township).***

- D. MOTION TO ADOPT *Resolution R#116-19 (Agreement between the Board of Commissioners of Northumberland County, on behalf of the Register and Recorders' Office, and Optical Storage Solutions, Inc. to provide software maintenance and support). (Ratification).***
- E. MOTION TO ADOPT *Resolution R#117-19 (Contract Renewal between the Northumberland County Board of Commissioners, on behalf of the Department of Information Technology, and PenTeleData to provide upgraded internet service). (Ratification).***
- F. MOTION TO ADOPT *Resolution R#118-19 (Internship Agreement between the Commissioners of Northumberland County, on behalf of the Prison, and Bloomsburg University to provide practical experience and to serve as an internship site offering facilities, resources and supervision to students). (Ratification).***
- G. MOTION TO ADOPT *Resolution R#119-19 (Service Agreement between the County of Northumberland, and American Food & Vending to provide vending services to various County buildings). (Ratification).***
- H. MOTION TO ADOPT *Resolution R#120-19 (Grant Agreement between the Northumberland County Commissioners, on behalf of the Department of Public Safety and the Pennsylvania Emergency Management Agency (PEMA) for State Fiscal Year 2019 – 2020 for the Radiation Emergency Response Fund Grant (RERF). (Ratification).***
- I. MOTION TO ADOPT *Resolution R#121-19 (Grant Agreement between the Northumberland County Commissioners, on behalf of the Northumberland County Emergency Management Agency, and the Pennsylvania Emergency Management Agency (PEMA) for the 2018-2019 Act 165 Hazardous Material Response Fund (HMRF) in the amount of \$9,009.72 to aid the County's Emergency Management Agency in meeting their needs, objectives and goals). (Ratification).***
- J. MOTION TO ADOPT *Resolution R#122-19 (Professional Services Agreement between the Northumberland County Board of Commissioners, on behalf of the Courts, and Ann E. Diggan for Court Reporting Services).***
- K. MOTION TO ADOPT *Resolution R#123-19 (Professional Services Agreement between the Northumberland County Board of Commissioners, on behalf of the Courts, and John B. Onesi for Court Reporting Services).***

- L. MOTION TO ADOPT *Resolution R#124-19 (Professional Services Agreement between the Northumberland County Board of Commissioners, on behalf of the Courts, and Dawn M. Sweeley for Court Reporting Services).***
- M. MOTION TO ADOPT *Resolution R#125-19 (Professional Services Agreement between the Northumberland County Board of Commissioners, on behalf of the Courts, and Ervin Blank Associates for Court Reporting Services).***
- F. MOTION TO ADOPT *Resolution R#126-19 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):***
- 1. *Purchase of Service Agreement between Northumberland County Children and Youth Services and CONCERN.***
 - 2. *Agreement for Funding of Northumberland County Family Center between Northumberland County Behavioral Health and Intellectual/Developmental Services and Northumberland County Children and Youth Services Agency.***
 - 3. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services (D&A) and Gaudenzia, Inc.***
 - 4. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Gallant Psychological and Forensic Services, LLC.***
 - 5. *Contract Amendment between Community Care Behavioral Health Organization and Northumberland County Behavioral Health and Intellectual/Developmental Services (Adding Crisis Intervention Value Based Purchasing under Health Choices North Central).***
 - 6. *Contract Amendment between Northumberland County Drug and Alcohol Program and Central Susquehanna Opportunities.***

The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.

24. OLD BUSINESS.

25. NEW BUSINESS.

***** PUBLIC INPUT *****

26. MOTION TO ADJOURN.