

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, NOVEMBER 12, 2019

1:00 PM

- 1. CALL TO ORDER.**
- 2. PLEDGE OF ALLEGIANCE, FOLLOWED BY A MOMENT OF SILENCE.**
- 3. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 4. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, OCTOBER 1, 2019 AND THE SPECIAL PUBLIC MEETING HELD ON THURSDAY, NOVEMBER 7, 2019.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 20 IN THE AMOUNT OF \$769,250.68, PAYROLL NO. 21 IN THE AMOUNT OF \$780,768.51 AND PAYROLL NO. 22 IN THE AMOUNT OF \$773,479.35.**
- 6. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$5,583,478.23 FROM SEPTEMBER 28, 2019 TO NOVEMBER 8, 2019.**
- 7. ANNOUNCEMENTS:**
 - A. The next regular Public Meeting will be held on Tuesday, December 3, 2019 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*
 - B. A Work Session will be held on Tuesday, November 19, 2019 beginning at 10:00 A.M. in the Commissioners' Conference Room.*

C. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Thursday, November 28 and Friday, November 29 in observance of the Thanksgiving Day Holiday.

D. Renaming of the Northumberland County's Senior Action Centers, effective September 27, 2019: Milton Adult Community Center; Northumberland Adult Community Center; Sunbury Adult Community Center; Herndon Adult Community Center; Kulpmont Adult Community Center; Mount Carmel Adult Community Center and Coal Region Adult Community Center (formerly Shamokin/Coal Township).

8. CORRESPONDENCE:

A. Examination Engagement Letter for District Court 08-3-02, on behalf of the Commonwealth of Pennsylvania, Department of the Auditor General, summarizing the terms of the engagement.

9. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF SEPTEMBER 2019, AS SUBMITTED BY THE ASSESSMENT OFFICE.

10. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 28.

11. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:

A. Tax Claims Bureau reported a total of \$308,068.93 collected in taxes for the period of September 30, 2019 through November 7, 2019.

B. Monthly Fiscal Status Reports for September 2019, as submitted by the Weatherization Department:

1. LIHEAP Cumulative Report.

2. LIHEAP Standard Report.

3. Department of Energy Report.

12. A MOTION IS NEEDED TO RE-APPOINT LEON WERTZ AS FARMER DIRECTOR TO A FOUR-YEAR TERM ON THE NORTHUMBERLAND COUNTY CONSERVATION DISTRICT BOARD OF DIRECTORS, WITH A TERM BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2023.

- 13. A MOTION IS NEEDED TO RE-APPOINT CHARLES HOPTA, JR. TO THE WYOMING VALLEY LEVEE RAISING MITIGATION BOARD FOR A ONE-YEAR TERM BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020.**
- 14. A MOTION IS NEEDED TO RATIFY A LETTER TO THE TREASURER AND CONTROLLER, DATED OCTOBER 3, 2019, TO TRANSFER AN ADDITIONAL \$65,000 FROM THE GENERAL FUND TO NORTHUMBERLAND COUNTY AREA AGENCY ON AGING TO COVER ACCOUNTS PAYABLE, FOR A TOTAL OF \$235,000 IN THE PAST THREE WEEKS, AND TO TRANSFER \$80,000 FROM THE GENERAL FUND TO NORTHUMBERLAND COUNTY BH/IDS, TO COVER ACCOUNTS PAYABLE UNTIL FUNDS ARE REIMBURSED FROM THE STATE.**
- 15. A MOTION IS NEEDED TO RATIFY A LETTER TO THE TREASURER AND CONTROLLER, DATED OCTOBER 17, 2019, TO TRANSFER \$90,000 FROM THE GENERAL FUND TO NORTHUMBERLAND COUNTY BH/IDS TO COVER ACCOUNTS PAYABLE UNTIL FUNDS ARE REIMBURSED FROM THE STATE.**
- 16. A MOTION IS NEEDED TO AUTHORIZE THE TAX CLAIMS BUREAU TO CONDUCT A PRIVATE SALE OF REAL ESTATE FOR A PROPERTY LOCATED AT 616 EAST 4TH STREET, MOUNT CARMEL, PA, PARCEL NO. 006-02-003-304, WITH ALL SALES CONTINGENT UPON APPROVAL OF TAXING BODIES WHEREIN PROPERTY IS LOCATED.**
- 17. A MOTION IS NEEDED TO RATIFY A LETTER OF SUPPORT TO MICHAEL SORBO, BUREAU OF RAIL FREIGHT, PORTS AND WATERWAYS AT THE PA DEPARTMENT OF TRANSPORTATION, ON BEHALF OF NORTH SHORE RAILROAD COMPANY, TO SUPPORT THE RTAP GRANT APPLICATION, WHICH ASSISTS THE RAILROAD IN HELPING A LONG-STANDING BUSINESS TO ESTABLISH A NEW BASE OF OPERATIONS IN NORTHUMBERLAND COUNTY AS THEIR ANCHOR CUSTOMER.**
- 18. A MOTION IS NEEDED TO RATIFY THE HEALTHCHOICES SINGLE CONTRACT LETTER OF INTENT TO VALERIE VICARI, ACTING DEPUTY SECRETARY FOR THE OFFICE OF MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES, TO DESIGNATE BHARP AS THE AGENCY THAT WILL SERVE AS PRIMARY CONTRACTOR FOR THE BHARP COUNTIES AND TO CONTRACT WITH A BH-MCO TO PROVIDE DAILY OPERATIONS FOR BEHAVIORAL HEALTH SERVICES FOR THE MEDICAID POPULATION.**

- 19. A MOTION IS NEEDED TO APPROVE THE RE-BUDGETING OF \$11,467.76 IN UNSPENT FFY 2017 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FROM THE ELYSBURG STORM WATER CHANNEL IMPROVEMENTS – PHASE 2 PROJECT INTO THE WEST CENTER STREET FLOOD MITIGATION PROJECT.

- 20. A MOTION IS NEEDED TO AUTHORIZE THE TAX CLAIMS BUREAU TO CONDUCT A PRIVATE SALE OF REAL ESTATE FOR A PROPERTY LOCATED AT 1820 PARK AVENUE, COAL TOWNSHIP, PA, PARCEL NO. 00G-01-00G-046-A, WITH ALL SALES CONTINGENT UPON APPROVAL OF TAXING BODIES WHEREIN PROPERTY IS LOCATED.

- 21. A MOTION IS NEEDED TO RATIFY A MEMORANDUM OF UNDERSTANDING BETWEEN THE NORTHUMBERLAND COUNTY COMMISSIONERS, AND THE WILLIAMSPORT VET CENTER #212, TO PROVIDE COUNSELING SERVICES TO ELIGIBLE VETERANS AND THEIR FAMILIES, WITH NO CHARGE TO THE VETERANS AND NORTHUMBERLAND COUNTY, AT THE HUMAN SERVICES BUILDING, LOCATED AT 217 CENTER STEET, SUNBURY, PA.

- 22. A MOTION IS NEEDED TO AUTHORIZE THE CHAIRMAN TO EXECUTE A DEED, AND AS WELL AS ALL CLOSING DOCUMENTS, IN FAVOR OF MNK O3 HOLDINGS, LLC, WITH AN ADDRESS OF 21 STATE AVENUE, SUITE 102, CARLISLE, PA, FOR CERTAIN REAL PROPERTY KNOWN AS NORTHUMBERLAND COUNTY TAX PARCEL 00A-00-077-013B, BEING APPROXIMATELY 10 ACRES. *(Ratification)*.

- 23. A MOTION IS NEEDED TO AWARD THE SNOW PLOWING, SHOVELING AND SALTING, AT THE MILTON MDJ'S OFFICE TO JODIE REINER LANDSCAPING AND REMODELING, MILTON, PA, PER THE LOWEST CONFORMING QUOTE.

- 24. A MOTION IS NEEDED TO APPROVE THE FOLLOWING 2020 HOLIDAY SCHEDULE:

<i>New Year's Day</i>	<i>Wednesday, January 1st</i>
<i>Martin Luther King's Birthday</i>	<i>Monday, January 20th</i>
<i>Presidents' Day</i>	<i>Monday, February 17th</i>
<i>Good Friday</i>	<i>Friday, April 10th</i>
<i>Memorial Day</i>	<i>Monday, May 25th</i>
<i>Flag Day</i>	<i>Monday, June 15th</i>
<i>Independence Day</i>	<i>Friday, July 3rd</i>
<i>Labor Day</i>	<i>Monday, September 7th</i>
<i>Columbus Day</i>	<i>Monday, October 12th</i>
<i>Election Day</i>	<i>Tuesday, November 3rd</i>

<i>Veterans Day</i>	<i>Wednesday, November 11th</i>
<i>Thanksgiving Day</i>	<i>Thursday, November 26th</i>
<i>Thanksgiving Day After</i>	<i>Friday, November 27th</i>
<i>Christmas Day</i>	<i>Friday, December 25th</i>

25. A MOTION IS NEEDED APPOINTING THE TREASURER’S OFFICE TO SERVE AS THE ACTING TAX COLLECTOR FOR EAST CHILLISQUAQUE TOWNSHIP.

26. A MOTION IS NEEDED TO APPROVE GEISINGER AS THE COUNTY HEALTH INSURANCE PROVIDER, EFFECTIVE JANUARY 1, 2020, PENDING APPROVAL FROM THE UNIONS.

27. RECOGNIZE THE CONTROLLER FOR A REPORT ON THE BID OPENING FOR ‘SUPPLY AND DELIVERY OF HOME HEATING OIL FOR COUNTY BUILDINGS’ HELD ON THURSDAY, NOVEMBER 7, 2019 AT 10:30 A.M. IN THE ADMINISTRATION CENTER.

28. A MOTION IS NEEDED TO AWARD THE BID FOR ‘SUPPLY AND DELIVERY OF HOME HEATING OIL FOR COUNTY BUILDINGS’ TO MILLER GAS AND OIL, INC., SHAMOKIN, PA AT A COST OF \$.249 PER GALLON HANDLING CHARGE, AS RECOMMENDED BY THE COUNTY ENGINEER.

29. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY’S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:

A. Area Agency on Aging:

- (1) October 1 – 2 (*Ratify*) - Leadership Develop. Class, Pocono Manor, PA
- (2) November 19 - 21 - PDA Protective Services, Gettysburg, PA
- (1) December 4 – 5 - Leadership Develop. Class, Lancaster, PA
- (2) December 9 – 11 - P4A/PDA Quarterly Review, Hershey, PA

B. Assessment:

- (3) November 7 – 8 (*Ratify*) - AAP Fall Conference, Hershey, PA

30. REPORT BY FINANCIAL ADVISOR FOR THE CONSIDERATION OF ENACTING ORDINANCE #O-03-19 TO AMEND ORDINANCE #O-03-17, ENACTED JULY 14, 2017.

31. PRESENTATION OF THE ENACTMENT OF ORDINANCE #O-03-19 TO AMEND ORDINANCE #O-03-17 BY BOND COUNSEL.

32. A MOTION IS NEEDED TO ENACT Ordinance #O-03-19 to amend Ordinance #O-03-17 enacted on July 14, 2017 (Ordinance of the Board of Commissioners of the County of Northumberland, Pennsylvania (The "County") amending, pursuant to the local government unit debt act, a certain ordinance duly enacted by the Board of Commissioners of the County with respect to the incurrence of debt; describing the projects for which said debt of the County was originally incurred; describing the amendment to the projects, as so amended; authorizing and directing the officers and officials of the County to execute and deliver documents and to take action as may be necessary relating thereto; authorizing the payment of expenses; repealing inconsistent ordinances; confirming the prior ordinances and providing when this ordinance shall become effective). (The intent to enact this ordinance was properly advertised according to law).

33. SOLICITOR'S REPORT:

- A. MOTION TO ADOPT Resolution R#96-19 (Renewal of Software Maintenance Agreement and End User License Agreement between the Commissioners of Northumberland County, on behalf of Weatherization, and Horizon Information Systems for software services). (Ratification).**

- B. MOTION TO ADOPT Resolution R#97-19 (Snow Removal Agreements between the Northumberland County Board of Commissioners, on behalf of the Northumberland County Engineer and the Borough of Milton and the Independence Fire Company for removal of snow from County bridges located in the Borough of Milton and the City of Shamokin).**

- C. MOTION TO ADOPT Resolution R#98-19 (Contract Addendum between the Commissioners of Northumberland County and Paylocity, adding (7) HP 2000 Hand Punch Clocks). (Ratification).**

- D. MOTION TO ADOPT Resolution R#99-19 (Consulting Services Contract between the County of Northumberland, and American Mining Engineering, for mining engineering services concerning Reading Anthracite properties in Northumberland County). (Ratification).**

- E. MOTION TO ADOPT Resolution R#100-19 (Sub-recipient Agreement between the County of Northumberland and Mount Carmel Borough, on behalf of the Department of Community and Economic Development, for use of FFY 2017 Community Development Block Grant Funding for the demolition of blighted properties).**

- F. MOTION TO ADOPT Resolution R#101-19 (Sub-recipient Agreement between the County of Northumberland and Mount Carmel Borough, on behalf of the Department of Community and Economic Development, for use of FFY 2018 Community Development Block Grant Funding for the demolition of blighted properties).**
- G. MOTION TO ADOPT Resolution R#102-19 (Renewal of Maintenance Agreement between the Northumberland County Commissioners and Modern Group Power Systems, for the maintenance of generators located at the Northumberland County South Campus, Coal Township, PA). (Ratification).**
- H. MOTION TO ADOPT Resolution R#103-19 (Second Contract Amendment between the Commissioners of Northumberland County, on behalf of the Northumberland County Prison and Keefe Commissary Network, LLC, for Inmate Vending Services). (Ratification).**
- I. MOTION TO ADOPT Resolution R#104-19 (Maintenance Agreement between the Northumberland County Commissioners and Emergency Systems Service Company, on behalf of the Northumberland County Prison, for the maintenance of a MTU Generator). (Ratification).**
- J. MOTION TO ADOPT Resolution R#105-19 (Resolution appointing Human Resource Director, Joseph Picarelli, as the Section 504 Compliance Officer for Northumberland County, on behalf of SEDA-COG).**
- K. MOTION TO ADOPT Resolution R#106-19 (Resolution of the Commissioners of Northumberland County proposing the selling of a two-drawer filing cabinet to the highest bidder and authorizing a notice be posted regarding the sale, in the Courthouse Library, for ten (10) days).**
- L. MOTION TO ADOPT Resolution R#107-19 (Lease Agreement between the County of Northumberland and Children and Youth Services for office space (Room 210) at the Career Center, Shamokin, PA).**
- M. MOTION TO ADOPT Resolution R#108-19 (Resolution of PennDot Multimodal Transportation Fund 2019 for Northumberland County to request a grant, not to exceed \$3 million from the Pennsylvania Department of Transportation to be used for the Replacement of County Bridge T-672 over Glade Run in Lewis Township).**

N. MOTION TO ADOPT Resolution R#109-19 (Resolution of Northumberland County Board of Commissioners, requesting the Pennsylvania Department of Transportation (Penn DOT) to conduct a study, at no cost to the County, to determine the feasibility of establishing a Fixed Route Public Transportation Service in Columbia, Montour, Northumberland, Snyder and Union Counties).

O. MOTION TO ADOPT Resolution R#110-19 (Service Agreement between Northumberland County, and Jodie Reiner Landscaping and Remodeling, Milton, PA, for salting and snow removal at the District Magistrate's Office, located at 45 Locust Street, Milton, PA).

P. MOTION TO ADOPT Resolution R#111-19 (Commissioners – Budget Amendments as listed):

<u>No.:</u>	<u>Dept.:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget:</u>
040-19	C&Y	\$299,533	-\$299,533	0	+\$137,325
057-19	WX	\$ 68,798	-\$ 68,798	0	+\$ 62,535
066-19	C&Y	\$304,137	-\$304,137	0	+\$ 1,941
070-19	Controller	\$ 12,009	-\$ 12,009	0	+\$ 11,976

Q. MOTION TO ADOPT Resolution R#112-19 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):

1. *Ratify: Northumberland County Human Services Block Grant Report Certification Statement FY 18-19.*
2. *Ratify: Northumberland County PCCD Grant Delinquency Prevention Programs.*
3. *Purchase of Service Agreement between Northumberland County Children and Youth Services and CENTRAL SUSQUEHANNA VALLEY MEDIATION CENTER, INC.*
4. *Purchase of Service Agreement between Northumberland County Children and Youth Services and KIDSPEACE NATIONAL CENTERS, INC.*
5. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Families United Network, Inc.*
6. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Valley Youth House Committee, Inc.*

7. *Contract Agreement between Northumberland County Children and Youth Services and THE LINCOLN LAW OFFICE, LLC.*
8. *Contract Amendment between Northumberland County Behavioral Health & Intellectual/Developmental Services (D&A) and MERAKEY (Anthra Plaza).*
9. *Contract Amendment between Northumberland County Behavioral Health & Intellectual/Developmental Services (D&A) and Pyramid Healthcare, Inc.*
10. *Contract Agreement between Northumberland County Drug and Alcohol Program and Columbia/Montour/Snyder/Union (CMSU), Certified Recovery Specialist Services (\$2,437.83).*
11. *Contract Agreement between Northumberland County Drug and Alcohol Program and Columbia/Montour/Snyder/Union (CMSU), Certified Recovery Specialist Services (\$7,500.00).*
12. *Contract Agreement between Northumberland County Behavioral Health & Intellectual/Developmental Services and Central Susquehanna Intermediate Unit, 16 (E.I. Services).*
13. *Contract Agreement between Northumberland County Behavioral Health & Intellectual/Developmental Services and CONCERN (Family-based).*
14. *Contract Agreement between Northumberland County Behavioral Health & Intellectual/Developmental Services and Abilities in Motion (ID Services).*
15. *Ratify: Northumberland County Certification Statement, Human Services Block Grant FY 18-19.*
16. *Ratify: Northumberland County Jail Treatment Program Subgrant #31398.*
17. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Preventative Aftercare Inc.*

The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.

34. OLD BUSINESS.

35. NEW BUSINESS.

***** PUBLIC INPUT *****

36. MOTION TO ADJOURN.