

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, OCTOBER 1, 2019

1:00 PM

1. **CALL TO ORDER.**

2. **PLEDGE OF ALLEGIANCE, FOLLOWED BY A MOMENT OF SILENCE.**

***PRESENTATION BY CHILDREN AND YOUTH ADMINISTRATOR
KATRINA GOWNLEY
REGARDING THE
'PENNSYLVANIA STATE ROUNDTABLE'S
FAMILY ENGAGEMENT INITIATIVE'***

3. **CITIZENS' INPUT – AGENDA ITEMS ONLY.**

4. **A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, SEPTEMBER 3, 2019.**

5. **A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 18 IN THE AMOUNT OF \$760,113.39 AND PAYROLL NO. 19 IN THE AMOUNT OF \$772,926.72.**

6. **A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$5,262,176.24 FROM AUGUST 24, 2019 TO SEPTEMBER 27, 2019.**

7. ANNOUNCEMENTS:

- A. A Work Session will be held on Tuesday, October 15, 2019 beginning at 10 A.M. in the Commissioners' Conference Room.*
- B. The next regular Public Meeting will be held on Tuesday, November 12, 2019 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*
- C. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Monday, October 14, 2019 in observance of the Columbus Day Holiday, Tuesday, November 5, 2019 in observance of the Election Day Holiday and Monday, November 11, 2019 in observance of the Veterans' Day Holiday.*

8. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF AUGUST 2019, AS SUBMITTED BY THE ASSESSMENT OFFICE.

9. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 27.

10. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:

- A. Coal Royalty Reports for the months of June, July and August, as submitted by the County Engineer:
 - 1. One operator reported collections of \$2,149.70 for the month of June 2019.*
 - 2. Two operators reported collections of \$2,688.70 for the month of July 2019.*
 - 3. Two operators reported collections of \$2,688.70 for the month of August 2019.**
- B. Tax Claims Bureau reported a total of \$430,804.81 collected in taxes for the period of September 3, 2019 to September 29, 2019.*
- C. Monthly Fiscal Status Reports for the month of August 2019, as submitted by the Weatherization Department:
 - 1. LIHEAP Standard Report.*
 - 2. LIHEAP Cumulative Report.*
 - 3. Department of Energy Report.**

- 11. A MOTION IS NEEDED TO RATIFY A LETTER TO THE TREASURER AND CONTROLLER, DATED SEPTEMBER 19, 2019, TO TRANSFER \$110,000 FROM THE GENERAL FUND TO NORTHUMBERLAND COUNTY AREA AGENCY ON AGING, TO COVER ACCOUNTS PAYABLE UNTIL FUNDS ARE REIMBURSED FROM THE STATE.**

- 12. A MOTION IS NEEDED TO RATIFY A LETTER TO THE TREASURER AND CONTROLLER, DATED SEPTEMBER 26, 2019, TO TRANSFER AN ADDITIONAL \$60,000 FROM THE GENERAL FUND TO NORTHUMBERLAND COUNTY AREA AGENCY ON AGING TO COVER ACCOUNTS PAYABLE, FOR A TOTAL OF \$170,000, WITH THESE FUNDS BEING REIMBURSED AS SOON AS THE COUNTY RECEIVES THE FUNDS FROM THE STATE.**

- 13. A MOTION IS NEEDED AUTHORIZING PERMISSION TO ADVERTISE THE FOLLOWING:**
 - A. Bid Requests for Supply and Delivery of Heating Oil for various County buildings, on behalf of the County Engineer.*

- 14. RECOGNIZE THE CONTROLLER FOR A REPORT ON THE BID OPENING HELD ON THURSDAY, SEPTEMBER 19, 2019 AT 10:30 A.M. IN THE CONFERENCE ROOM, FOR ‘HVAC SUB-CONTRACTOR FOR THE NORTHUMBERLAND COUNTY WEATHERIZATION PROGRAM.’**

- 15. A MOTION IS NEEDED TO AWARD THE BID FOR ‘HVAC SUB-CONTRACTOR FOR THE NORTHUMBERLAND COUNTY WEATHERIZATION PROGRAM’ TO LTS PLUMBING AND HEATING, INC, PAXINOS, PA, AS RECOMMENDED BY WEATHERIZATION COORDINATOR, DWAYNE SCICCHITANO.**

- 16. A MOTION IS NEEDED TO RE-APPOINT MICHAEL HUBLER AS PUBLIC DIRECTOR ON THE CONSERVATION DISTRICT BOARD OF DIRECTORS, TO A FOUR-YEAR TERM, BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2023.**

17. A MOTION IS NEEDED TO AUTHORIZE THE CHAIRMAN TO EXECUTE A THIRD AMENDMENT TO THE PURCHASE AGREEMENT BETWEEN THE COUNTY OF NORTHUMBERLAND AND MNK O3 HOLDINGS, LLC: EXTENDING THE DATE OF CLOSING TO OCTOBER 25, 2019; TO PERMIT MNK O3 HOLDINGS, LLC TO ACCESS THE SUBJECT PROPERTY PRIOR TO CLOSING; AND TO PERMIT MNK O3 HOLDINGS, LLC, AT ITS OWN EXPENSE, TO MAKE CERTAIN IMPROVEMENTS TO THE PROPERTY, PRIOR TO CLOSING; SUBJECT TO THE PAYMENT BY MNK O3 HOLDINGS, LLC TO THE COUNTY OF AN ADDITIONAL DEPOSIT OF \$100,000.

18. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:

A. Area Agency on Aging:

(4) November 19 – 21 - PDA Protective Services Conf., Gettysburg, PA

B. BH/IDS:

(1) October 29 – 30 - OCDEL Leadership Conf., Pocono Manor, PA

(1) November 13 – 15 - PACA MH/DS Fall Conf., Bedford, PA

C. Children & Youth:

(3) October 9 – 10 - PCYA Conference, Mars, PA

D. Courts:

(2) November 4 – 5 - PACM Conference, State College, PA

E. Juvenile Court:

(5) November 6 - 8 - 2019 PA Conf. Juvenile Justice, Harrisburg, PA

F. Veteran's Affairs: *(Ratify)*

(2) October 1 – 4 - Annual Training Conference, Erie, PA

19. SOLICITOR'S REPORT:

A. MOTION TO ADOPT *Resolution R#84-19 (Bid Award Agreement between the Northumberland County Commissioners, on behalf of the Weatherization Department, and LTS Plumbing and Heating, Inc., to provide HVAC Services to the Weatherization Program).*

B. MOTION TO ADOPT *Resolution R#85-19 (Purchase of Service Agreement between the Northumberland County Commissioners, on behalf of the Election's Office and Alisha Elliot for providing services in the Election's Office).* (Ratification).

- C. MOTION TO ADOPT *Resolution R#86-19 (Renewal of Services Agreement between the Northumberland County Commissioners, and Commonwealth of Security of Sunbury for Maintenance Service to Security Systems at various County Buildings).***
- D. MOTION TO ADOPT *Resolution R#87-19 (Maintenance and Service Agreement between the Northumberland County Commissioners, on behalf of the Northumberland County District Attorney's Office, and the Pennsylvania Commission on Crime and Delinquency, for the Pennsylvania District Attorney's Institute for the Statewide Automated Victim Information and Notification (SAVIN) systems, which will enhance victim's service efforts by creating and implementing an automated system of notification that will be available to victims 24/7). (Ratification).***
- E. MOTION TO ADOPT *Resolution R#88-19 (Amendment to the Professional and Administrative Services Agreement, Contract No. C000069218, between the Northumberland County Commissioners, on behalf of Planning, and SEDA-Council of Governments, for Federal Fiscal Year 2017 Community Block Development Grant, amending changes to the Environmental Review and Activity Management projects).***
- F. MOTION TO ADOPT *Resolution R#89-19 (Contract Agreement between the Northumberland County Commissioners, on behalf of the Northumberland County Prison, and Penn Fire Protection, Inc., for inspection and testing of the sprinkler systems at the Prison and Administration Center, located at 670 and 720 Northumberland County Drive, Coal Township, PA). (Ratification).***
- G. MOTION TO ADOPT *Resolution R#90-19 (Purchase of Service Agreement between the Northumberland County Commissioners, on behalf of the Coroner's Office, and Mary Katherine Kelley Kirby, for providing services to the Coroner's Office).***
- H. MOTION TO ADOPT *Resolution R#91-19 (Sub-Recipient Agreement between the County of Northumberland and Housing Authority of Northumberland County, on behalf of the Department of Community and Economic Development, for use of FFY 2017 Community Development Block Grant Funding for the demolition of blighted properties).***
- I. MOTION TO ADOPT *Resolution R#92-19 (Sub-Recipient Agreement between the County of Northumberland and Housing Authority of Northumberland County, on behalf of the Department of Community and Economic Development, for use of FFY 2018 Community Development Block Grant Funding for the demolition of blighted properties).***

J. MOTION TO ADOPT Resolution R#93-19 (Sub-Recipient Agreement between the County of Northumberland and Mount Carmel Township, on behalf of the Department of Community and Economic Development, for use of FFY 2016 Community Development Block Grant Funding for the Locust Gap Pump Station Reconstruction project for the installation of two new submersible pumps and electronic control systems).

K. MOTION TO ADOPT Resolution R#94-19 (Commissioners - Budget Amendments as listed):

<u>No.:</u>	<u>Dept.:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget:</u>
054-19	Retirement	\$ 400	-\$400	0	+\$ 400
059-19	Juvenile Court	\$526,581	-\$526,213	\$368	+\$136,005
061-19	Controller	\$139,047	-\$139,047	0	+\$ 32,465

L. MOTION TO ADOPT Resolution R#95-19 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):

1. *Ratify: Northumberland County Children and Youth Social Service Programs Plan and Budget Amendment Certification Statement (7/1/18 - 6/30/19).*
2. *Purchase of Service Agreement between Northumberland County Children and Youth Services and THE SUMMIT ACADEMY.*
3. *Purchase of Service Agreement between Northumberland County Children and Youth Services and CHILDREN’S SERVICE CENTER OF WYOMING VALLEY.*
4. *Contract Agreement between Northumberland County Children and Youth Services and Cindy Kerstetter, Esquire.*
5. *Purchase of Service Agreement between Northumberland County Children and Youth Services and The Devereux Foundation (dba) Devereux Advanced Behavioral Health.*
6. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Geisinger Clinic (Child Advocacy Center of the Central Susquehanna Valley).*
7. *Contract Agreement between Northumberland County Children and Youth Services and THE LINCOLN LAW OFFICE, LLC.*

- 8. Purchase of Service Agreement between Northumberland County Children and Youth Services and Life Span Family Services of Pennsylvania.*
- 9. Purchase of Service Agreement between Northumberland County Children and Youth Services and EI HAB HUMAN SERVICES, INCORPORATED.*
- 10. Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Diversified Treatment Alternatives Centers.*
- 11. Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Mid Atlantic Youth Services.*
- 12. Contract Amendment between Northumberland County Behavioral Health & Intellectual/Developmental Services (D&A) and Gaudenzia Inc.*
- 13. Contract Amendment between Northumberland County Behavioral Health & Intellectual/Developmental Services and Crystie Fritz (E.I. Services).*
- 14. Contract Amendment between Northumberland County Behavioral Health & Intellectual/Developmental Services and Mary Anne Helfrich (E.I. Services).*
- 15. Letter of Agreement between Northumberland County Behavioral Health & Intellectual/Developmental Services and William Stillman, Consultant (FY 18 - 19).*
- 16. Letter of Agreement between Northumberland County Behavioral Health & Intellectual/Developmental Services and William Stillman, Consultant (FY 19 - 20).*
- 17. Contract Agreement between Northumberland County Behavioral Health & Intellectual/Developmental Services and ADF (dba) Interim Health Care (FY 4/1/19 - 6/30/19).*
- 18. Contract Agreement between Northumberland County Behavioral Health & Intellectual/Developmental Services and ADF (dba) Interim Health Care (FY 19 - 20).*
- 19. Contract Agreement between Northumberland County Behavioral Health & Intellectual/Developmental Services and Fred Maue, MD, Licensed Psychiatrist.*

20. Purchase of Service Agreement between Northumberland County Children and Youth Services and Gaudenzia, Inc. (18 - 19).

21. Purchase of Service Agreement between Northumberland County Children and Youth Services and Gaudenzia, Inc. (19 - 20).

The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.

20. OLD BUSINESS.

21. NEW BUSINESS:

***** PUBLIC INPUT *****

22. MOTION TO ADJOURN.