

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, SEPTEMBER 3, 2019

1:00 PM

- 1. CALL TO ORDER.**
- 2. PLEDGE OF ALLEGIANCE, FOLLOWED BY A MOMENT OF SILENCE.**
- 3. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 4. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, AUGUST 6, 2019 AND THE SPECIAL PUBLIC MEETING HELD ON WEDNESDAY, AUGUST 14, 2019.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 16 IN THE AMOUNT OF \$760,983.86 AND PAYROLL NO. 17 IN THE AMOUNT OF \$766,209.95.**
- 6. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$6,275,941.69 FROM AUGUST 3, 2019 TO AUGUST 23, 2019.**
- 7. ANNOUNCEMENTS:**
 - A. A Work Session will be held on Tuesday, September 17, 2019 beginning at 10:00 A.M. in the Commissioners' Conference Room.*
 - B. The next regular Public Meeting will be held on Tuesday, October 1, 2019 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*

8. CORRESPONDENCE:

A. County Commissioners Association of Pennsylvania (CCAP) 2019 Annual Report.

9. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF JULY 2019, AS SUBMITTED BY THE ASSESSMENT OFFICE.

10. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBERS 1 THROUGH 24.

11. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:

A. Tax Claims Bureau reported a total of \$745,477.20 collected in taxes for the period of August 5, 2019 to September 2, 2019.

B. Monthly Fiscal Status Report for the month of July 2019, as submitted by the Weatherization Department:

1. The LIHEAP Cumulative Report.

2. The LIHEAP Standard Report.

12. A MOTION IS NEEDED TO RATIFY A LETTER TO THE TREASURER AND CONTROLLER, DATED AUGUST 8, 2019, TO TRANSFER \$90,000 FROM THE GENERAL FUND TO NORTHUMBERLAND COUNTY AREA AGENCY ON AGING, TO COVER ACCOUNTS PAYABLE UNTIL FUNDS ARE REIMBURSED FROM THE STATE.

13. A MOTION IS NEEDED AUTHORIZING PERMISSION TO ADVERTISE THE FOLLOWING:

A. The Assessment Appeal Hearings will be held on Tuesday, October 8, Wednesday, October 9 and Thursday, October 10, 2019 from 9 a.m. to 3 p.m. in the Commissioners' Public Meeting Room.

B. The Northumberland County Area Agency on Aging will hold a Public Hearing on the 2019 – 2020 Budget Proposal on Thursday, September 26, 2019 at 9:00 A.M. at the Northumberland County Area Agency on Aging Office Complex, 322 North Second Street, Sunbury, PA 17801.

C. Request for Proposals for HVAC Sub-Contractor for DOE, LIHEAP and LIHEAP Crisis for Fiscal Year 2019 – 2020, as requested by the Weatherization Department.

- 14. A MOTION IS NEEDED TO RATIFY THE CHAIRMAN’S SIGNATURE ON A LETTER OF SUPPORT FOR A GRANT APPLICATION SUBMITTED BY SHAUNNA BARNHART, DIRECTOR OF PLACE STUDIES, BUCKNELL UNIVERSITY, FOR THE INVESTIGATION OF RISING RATES OF JAIL INCARCERATION IN RURAL AREAS, AS REQUESTED BY KATHY JEREMIAH, DIRECTOR OF ANTHRACITE REGION FOR PROGRESS.**

- 15. A MOTION IS NEEDED TO RATIFY A LETTER OF INTEREST TO THE PENNSYLVANIA JUDICIAL CENTER AND THE DEPARTMENT OF HUMAN SERVICES, ON BEHALF OF KATRINA GOWNLEY, NORTHUMBERLAND COUNTY CHILDREN AND YOUTH ADMINISTRATOR, FOR PARTICIPATION IN THE FAMILY ENGAGEMENT INITIATIVE.**

- 16. A MOTION IS NEEDED TO RATIFY THE NORTHUMBERLAND COUNTY TAX CLAIM BUREAU’S LIST OF NEW PROPERTIES IN THE REPOSITORY SALE FOR UNSOLD PROPERTIES, AND TO APPROVE THE SALE OF SAID PROPERTIES, FOR THE HIGHEST AMOUNT OFFERED.**

- 17. A MOTION IS NEEDED TO RATIFY THE WORKER’S COMPENSATION RENEWAL APPLICATION FOR THE COUNTY OF NORTHUMBERLAND, AND AVI RISK SERVICES, AS SUBMITTED BY HUMAN RESOURCE DIRECTOR JOE PICARELLI.**

- 18. A MOTION IS NEEDED TO RATIFY THE FINANCIAL STATEMENT FOR FUNDS EXPENDED JULY 1, 2018 THROUGH JUNE 30, 2019 FOR IMPROVED ADULT PROBATION SERVICES, ON BEHALF OF THE COMMONWEALTH OF PENNSYLVANIA, BOARD OF PROBATION AND PAROLE, AS REQUESTED BY TIM HEITZMAN, CHIEF OF PROBATION.**

- 19. A MOTION IS NEEDED TO RATIFY THE STATE OFFENDER SUPERVISION FUND AGREEMENT RENEWAL FOR FISCAL YEAR 2019 – 2020, ON BEHALF OF THE COMMONWEALTH OF PENNSYLVANIA, BOARD OF PROBATION AND PAROLE, AS REQUESTED BY CHIEF OF PROBATION, TIM HEITZMAN.**

- 20. A MOTION IS NEEDED TO RATIFY THE GRANT-IN-AID PROGRAM APPLICATION AND AGREEMENT FOR THE IMPROVEMENT OF ADULT PROBATION SERVICES FOR FISCAL YEAR 2019 – 2020, AS REQUESTED BY TIM HEITZMAN, CHIEF OF PROBATION.**
- 21. A MOTION IS NEEDED TO AUTHORIZE THE EXECUTION OF A SATISFACTION PIECE FOR A CERTAIN MORTGAGE DATED FEBRUARY 23, 2009, IN THE ORIGINAL AMOUNT OF THREE THOUSAND FIVE HUNDRED (\$3,500) DOLLARS, RECORDED FEBRUARY 25, 2009 AT NORTHUMBERLAND COUNTY BOOK 2123 ON PAGE 821 PERTAINING TO NORTHUMBERLAND COUNTY TAX PARCEL 053-01-008-161, MUNICIPALLY ADDRESSED 87 NORTH 8TH STREET, SUNBURY, NORTHUMBERLAND COUNTY, PENNSYLVANIA, AS IS MORE FULLY DESCRIBED IN NORTHUMBERLAND COUNTY RECORD BOOK 1927 ON PAGE 898, WITH THE ORIGINAL MORTGAGOR BEING ELSIE M. GIRTON, BASED UPON THE RECOMMENDATION OF THE HOUSING AUTHORITY OF NORTHUMBERLAND COUNTY (HANC) BY CORRESPONDENCE DATED AUGUST 19, 2019.**
- 22. A MOTION IS NEEDED TO ADOPT A NORTHUMBERLAND COUNTY PROCUREMENT POLICY WITH SEDA-COG FOR ANTICIPATED COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING, ON BEHALF OF THE PLANNING DEPARTMENT.**
- 23. RECOGNIZE THE CONTROLLER FOR A REPORT ON THE BID OPENINGS FOR THE ‘MDJ ROOFING FOR THE MILTON OFFICE’ THAT WERE OPENED ON FRIDAY, AUGUST 9, 2019 AT 10:30 A.M. AT THE ADMINISTRATION CENTER.**
- 24. A MOTION IS NEEDED TO AWARD THE LOWEST RESPONSIBLE BIDDER FOR THE ‘MDJ ROOFING FOR THE MILTON OFFICE’ TO BOSS INSULATION AND ROOFING, INC. AT A BID QUOTE OF \$49,885.00.**
- 25. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY’S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:**
- A. Area Agency on Aging:**
- (6) Oct. 2 - 4 - PASC Wishing You Wellness, State College, PA
- B. BH/IDS:**
- (1) Sept. 18 – 20 - Board Strategic Planning Retreat, Skytop, PA
- (2) Oct. 16 – 17 - Pachsa Fall Conference, Harrisburg, PA

- C. **District Attorney:**
(1) Dec. 2 - 5 - Basic Prosecutors Course, Harrisburg, PA
- D. **Drug and Alcohol:**
(1) Oct. 23 – 25 - PACDAA Membership Mtg., State College, PA
- E. **Juvenile Court:**
(3) Sept. 23 – 27 - Orientation Juvenile Probation, Camp Hill, PA
- F. **Prison:**
(3) Sept. 30 – Nov. 1 - DOC Training Academy, Elizabeth, PA
- G. **Public Safety: (Ratify)**
(2) Aug. 20 – 21 - PEMA Eastern Area Training, Reading, PA

26. SOLICITOR'S REPORT:

- A. **MOTION TO ADOPT Ordinance #O-02-19 (Ordinance approving an Intergovernmental Cooperation Agreement (BHARP) with certain other Pennsylvania Counties (North Central Zone) and to authorize said North Central Zone counties to: enter into a single primary contractor agreement with the PA Department of Human Services for the Healthchoices Behavioral Health Program; authorize said counties to enter into a single primary contractor Department of Human Services Agreement with Behavioral Health Managed Care Organization; and for County to take all action necessary to effectuate the same).**
- B. **MOTION TO ADOPT Resolution R#72-19 (Contract Agreement between the County of Northumberland, on behalf of the Northumberland County Prison, and Metro Pest, for pest control services). (Ratification).**
- C. **MOTION TO ADOPT Resolution R#73-19 (Adoption of the Fair Housing Resolution to ensure compliance with the Federal Fair Housing law and the Pennsylvania Human Relations Act, as submitted by the Planning Department).**
- D. **MOTION TO ADOPT Resolution R#74-19 (Resolution to authorize the submission of an application to the Pennsylvania Department of Community and Economic Development for FFY 2019 under the Community Development Block Grant Funding).**

- E. MOTION TO ADOPT Resolution R#75-19 (Professional Services Agreement between the Northumberland County Board of Commissioners, and Appraisal and Marketing Associates, Inc., on behalf of the Assessment Office, for assessment and appraisals of various types of properties).**
- F. MOTION TO ADOPT Resolution R#76-19 (Amendment to Service Agreement between the Northumberland County Commissioners, on behalf of Adult Probation, and Vigilnet America, LLC, to provide monitoring equipment and services to the House Arrest and Treatment Court Programs). (Ratification).**
- G. MOTION TO ADOPT Resolution R#77-19 (License and Service Agreement between the County of Northumberland as a non-party affiliated organization, on behalf of the 911 Center, and Tyler Technologies and Central Susquehanna 911 System for software services, which supersedes Motion No. 22 of the June 4, 2019 Public Meeting authorizing the execution of an amendment to the License Agreement). (Ratification).**
- H. MOTION TO ADOPT Resolution R#78-19 (Agreement for Participation in a Shared Tyler Technologies CAD System between the Northumberland County Commissioners, on behalf of the 911 Center, and Central Susquehanna Regional 9-1-1 System for maintaining emergency 911 systems).**
- I. MOTION TO ADOPT Resolution R#79-19 (Grant Agreement between the Northumberland County Board of Commissioners, on behalf of the Department of Public Safety and Pennsylvania Emergency Management Agency and East Central Pennsylvania Counter Terrorism Task Force for the U.S. Department of Homeland Security for FFY 2019 State Homeland Security Grant Program). (Ratification).**
- J. MOTION TO ADOPT Resolution R#80-19 (Lease Agreement between the Northumberland County Commissioners, and Central Susquehanna Intermediate Unit (CSIU) for office space (Room 305) at the Northumberland County Career and Arts Center, located at 2 East Arch Street, Shamokin).**
- K. MOTION TO ADOPT Resolution R#81-19 (Contract Agreement between the Northumberland County Board of Commissioners, and Boss Insulation and Roofing, Inc., for the Milton District Court Building's Roofing System).**

L. MOTION TO ADOPT Resolution R#82-19 (Commissioners - Budget Amendments as listed):

| <u>No.:</u> | <u>Dept.:</u> | <u>Debit:</u> | <u>Credit:</u> | <u>Balance:</u> | <u>Effect on Budget:</u> |
|-------------|---------------|---------------|----------------|-----------------|--------------------------|
| 043-19 | Public Safety | \$11,593 | -\$11,593 | 0 | +\$ 2,200 |
| 044-19 | WX | \$32,974 | -\$32,974 | 0 | +\$25,000 |

M. MOTION TO ADOPT Resolution R#83-19 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):

1. *Ratify: Appendix A Fiscal Year 2019 - 2020 County Human Services Plan – Assurance of Compliance.*
2. *Ratify: Northumberland County Family Drug Court Expansion – Sub-Grant 31117.*
3. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Carl Romanski.*
4. *Purchase of Service Agreement between Northumberland County Children and Youth Services and PENNSYLVANIA MENTOR.*
5. *Purchase of Service Agreement between Northumberland County Children and Youth Services and The Children’s Choice.*
6. *Purchase of Service Agreement between Northumberland County Children and Youth Services and MERAKEY.*
7. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Pressley Ridge.*
8. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Northumberland County Day Treatment Program.*
9. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Gillum Psychological & Counseling Services.*
10. *Purchase of Service Agreement between Northumberland County Children and Youth Services and George Junior Republic in Pennsylvania.*

- 11. Purchase of Service Agreement between Northumberland County Children and Youth Services and SLIVINSKI LAW OFFICES (18 - 19).***
- 12. Addendum to Contract Agreement between Northumberland County Children and Youth Services and Ann Targonski, Esquire. (18 - 19)***
- 13. Purchase of Service Agreement between Northumberland County Children and Youth Services and Ann Targonski, Esquire.***
- 14. Purchase of Service Agreement between Northumberland County Children and Youth Services and Adelphoi Village, Inc.***
- 15. Purchase of Service Agreement between Northumberland County Children and Youth Services and FAMILY CARE FOR CHILDREN AND YOUTH, INC.***
- 16. Purchase of Service Agreement between Northumberland County Children and Youth Services and BETHANY CHRISTIAN SERVICES of Central Pennsylvania.***
- 17. Purchase of Service Agreement between Northumberland County Children and Youth Services and NEW WAY YOUTH SERVICES, INC.***
- 18. Addendum to Contract Agreement between Northumberland County Children and Youth Services and Slivinski Law Offices (18 - 19).***
- 19. Purchase of Service Agreement between Northumberland County Children and Youth Services and SLIVINSKI LAW OFFICES (17 - 18).***
- 20. Purchase of Service Agreement between Northumberland County Children and Youth Services and JUSTICEWORKS YOUTHCARE.***
- 21. Purchase of Service Agreement between Northumberland County Children and Youth Services and Leslie W. Bryden, Esquire.***
- 22. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Community Services Group (CSG Base-funded MH).***
- 23. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Northeast Counseling Services.***

24. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and CENTRAL SUSQUEHANNA OPPORTUNITIES, INC. (HSDF).*
25. *Agreement for Funding between Northumberland County Behavioral Health and Intellectual/Developmental Services and Jerome J. Alex (Fiscal Services).*
26. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Networks for Training and Development, Inc.*
27. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Keystone Service Systems, Inc. d/b/a Keystone Human Services North Central (Supportive Living Services).*
28. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Salisbury Behavioral Health d/b/a New Story.*
29. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Justine Ammon (E.I. Services).*
30. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Stephanie Strawser (E.I. Services).*
31. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Melissa Bohner (E.I. Services).*
32. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Danville Child Development Center (E.I. Services).*
33. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Diane Altomare (E.I. Services).*
34. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Stepping Stones Rehabilitation Inc., PC (E.I. Services).*

35. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Tara Higgins (E.I. Services).*
36. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Jennifer Deegan (E.I. Services).*
37. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Sherrill Miller (E.I. Services).*
38. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Pamela Miller (E.I. Services).*
39. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Sue McCormick (E.I. Services).*
40. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Sue McCormick (E.I. Child Find Services).*
41. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Christine Puccio (E.I. Services).*
42. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Jill Oswald (E.I. Services).*
43. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Steve Hauer, Inc. (E.I. Services).*
44. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services/Drug and Alcohol Program and Gaudenzia, Inc.*
45. *Contract Agreement between Northumberland County Drug and Alcohol Program and Greater Susquehanna Valley United Way.*
46. *Contract Agreement between Northumberland County Drug and Alcohol Program and Watsonstown Comprehensive Treatment Center.*
47. *Ratify: Certification Statement County Children and Youth Social Service Programs (7/1/2018 – 6/30/2019).*

The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.

27. OLD BUSINESS.

28. NEW BUSINESS.

***** PUBLIC INPUT *****

29. MOTION TO ADJOURN.