

# **NORTHUMBERLAND COUNTY COMMISSIONERS**

## **PUBLIC MEETING AGENDA**

**TUESDAY, JUNE 4, 2019**

**1:00 PM**

**1. CALL TO ORDER.**

**2. PLEDGE OF ALLEGIANCE, FOLLOWED BY A MOMENT OF SILENCE.**

***“RESOLUTION RECOGNIZING THE STAFF OF  
NORTHUMBERLAND COUNTY CHILDREN AND YOUTH”  
JUNE 3 – 7, 2019***

**3. CITIZENS’ INPUT – AGENDA ITEMS ONLY.**

**4. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS’ PUBLIC MEETING HELD ON TUESDAY, MAY 7, 2019.**

**5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 10 IN THE AMOUNT OF \$747,648.76 AND PAYROLL NO. 11 IN THE AMOUNT OF \$762,231.34.**

**6. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$3,619,515.33 FROM MAY 4, 2019 TO MAY 31, 2019.**

**7. ANNOUNCEMENTS:**

***A. A Work Session will be held on Tuesday, June 18, 2019 beginning at 10:00 A.M. in the Commissioners’ Conference Room.***

- B. The next regular Public Meeting will be held on Tuesday, July 9, 2019 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*
- C. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Friday, June 14, 2019 in observance of the Flag Day Holiday and Thursday, July 4, 2019 in observance of the Independence Day Holiday.*
- D. Northumberland County Area Agency on Aging, in cooperation with the Pennsylvania Department of Aging, is pleased to announce that the Pennsylvania Farmers Market Nutrition Program Vouchers are available for Northumberland County citizens who meet the guidelines.*
- 8. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF APRIL 2019, AS SUBMITTED BY THE ASSESSMENT OFFICE.**
- 9. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 24.**
- 10. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:**
- A. Coal Royalty Report: One operator reported collections of \$1,453.35 for the month of March 2019.*
- B. Tax Claims Bureau reported a total of \$438,922.89 collected in taxes for the period of May 6, 2019 to June 2, 2019.*
- C. Monthly Fiscal Status Reports for the month of April 2019, as submitted by the Weatherization Department:*
- 1. The Department of Energy (DOE) Report.*
  - 2. The Low Income Home Energy Assistance Program (LIHEAP) Crisis Report.*
  - 3. The LIHEAP Cumulative Report.*
  - 4. The LIHEAP Standard Report.*
- 11. A MOTION IS NEEDED TO RATIFY THE CHAIRMAN'S SIGNATURE ON AMENDMENT 1 FOR THE FFY 2017 STATE HOMELAND SECURITY GRANT PROGRAM, ON BEHALF OF PUBLIC SAFETY.**

- 12. A MOTION IS NEEDED TO RATIFY THE CHAIRMAN'S SIGNATURE ON AMENDMENT 1 FOR THE FFY 2018 STATE HOMELAND SECURITY GRANT PROGRAM, ON BEHALF OF PUBLIC SAFETY.**
  
- 13. A MOTION IS NEEDED TO RATIFY THE CLOSING OF ALL NON-MANDATED COUNTY OFFICES AT 3:00 P.M. ON FRIDAY, MAY 24, 2019.**
  
- 14. A MOTION IS NEEDED TO APPROVE THE RE-BUDGETING OF \$533.01 IN UNSPENT FFY 2017 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FROM THE DEMOLITION 2017 MOUNT CARMEL PROJECT INTO THE MOUNT CARMEL SPOT SLUM/BLIGHT REMOVAL PROJECT.**
  
- 15. A MOTION IS NEEDED TO RATIFY PERMISSION TO ADVERTISE FOR THE FOLLOWING:**
  - A. The Northumberland County Board of Commissioners will conduct a Public Hearing on the proposed Human Services Block Grant for Fiscal Years 2019/2020 for the Department of Human Services. The Public Hearing will be held at the Human Services BH/IDS Building at 217 North Center Street, Sunbury, PA 17801, in Conference Room 2 on the second floor, Wednesday, June 5, 2019 from 1:00 p.m. – 3:00 p.m. and 4:00 p.m. to 6:00 p.m. The Plan will address the following program area: County Human Services Block Grant for Fiscal Years 2019/2020.*
  
- 16. A MOTION IS NEEDED TO RE-APPOINT BRIAN HABERMEHL TO THE BEHAVIORAL HEALTH AND INTELLECTUAL DEVELOPMENTAL/SERVICES ADVISORY BOARD FOR A THREE-YEAR TERM BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2022.**
  
- 17. A MOTION IS NEEDED TO APPOINT MELISSA KILBOURN TO THE NORTHUMBERLAND/MONTOUR JOINT AIRPORT AUTHORITY TO FILL THE UNEXPIRED TERM OF STUART HOFFMAN, WITH THE TERM ENDING DECEMBER 31, 2020.**
  
- 18. A MOTION IS NEEDED TO REJECT ALL BIDS FOR THE REPLACEMENT OF NORTHUMBERLAND COUNTY BRIDGE NO. 100, LOCATED ON T-356, DAUVA ROAD, OVER MOUSE CREEK IN JACKSON TOWNSHIP, DUE TO CERTAIN LANGUAGE BEING OMITTED FROM THE BID PACKETS, ON BEHALF OF THE COUNTY ENGINEER.**

- 19. A MOTION IS NEEDED TO AUTHORIZE PERMISSION TO RE-ADVERTISEMENT THE BIDS FOR REPLACEMENT OF NORTHUMBERLAND COUNTY BRIDGE NO. 100, LOCATED ON T-356, DAUVA ROAD, OVER MOUSE CREEK IN JACKSON TOWNSHIP, DUE TO CERTAIN LANGUAGE BEING OMITTED FROM THE BID PACKETS, ON BEHALF OF THE COUNTY ENGINEER.**
- 20. A MOTION IS NEEDED TO RATIFY THE CHAIRMAN’S SIGNATURE ON A LETTER REQUESTING THE AUDITING OF THE FINANCIAL STATEMENTS OF NORTHUMBERLAND COUNTY’S 911 PROGRAM FOR YEARS ENDED DECEMBER 31, 2017 AND DECEMBER 31, 2018, ON BEHALF OF PENNSYLVANIA EMERGENCY MANAGEMENT AGENCY (PEMA).**
- 21. MOTION TO AMEND THE ACTION TAKEN IN ITEM #8 OF THE APRIL 23, 2019 COMMISSIONERS MEETING IN REGARD TO THE LEASE AGREEMENT BETWEEN DIVERSIFIED TREATMENT ALTERNATIVE CENTERS, LLC, AND THE COUNTY OF NORTHUMBERLAND TO REFLECT THAT THE INITIAL LEASE TERM WILL BE TEN (10) YEARS WITH AN ANNUAL INCREASE IN MONTHLY RENT OF TWO (2%) PERCENT FOR THE FIRST FIVE (5) YEARS AND THREE (3%) PERCENT FOR THE REMAINING FIVE (5) YEARS OF THE INITIAL TERM, SUBJECT TO FINAL APPROVAL BY THE SOLICITOR.**
- 22. A MOTION IS NEEDED TO AUTHORIZE THE CHAIRMAN TO EXECUTE, ON BEHALF OF THE COUNTY OF NORTHUMBERLAND AS A NON-PARTY AFFILIATED ORGANIZATION, AN AMENDMENT TO THE LICENSE AGREEMENT BETWEEN TYLER TECHNOLOGIES AND CENTRAL SUSQUEHANNA 911 SYSTEM, AS PER THE RECOMMENDATION OF THE 911 COORDINATOR RUSS FELLMAN.**
- 23. A MOTION IS NEEDED TO APPROVE THE FOLLOWING RESOLUTION:**
- A. Northumberland County Children and Youth Staff Recognition – June 3 – 7, 2019.*
- 24. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY’S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:**
- A. BH/IDS:**  
(4) June 24 – 25 - 2019 BHARP Trauma, State College, PA
- B. Juvenile Court:**  
(2) October 1 – 2 - Case Plan Forum, State College, PA

**C. Prison:**

(2) July 8 – August 8

- DOC Basic Training Class, Elizabethtown, PA

**25. SOLICITOR’S REPORT:**

**A. MOTION TO ADOPT Resolution R#46-19 (Lease Agreement between the Northumberland County Board of Commissioners, and Transitions of PA, for office space at the Northumberland County Career and Arts Center, 2 East Arch Street, Shamokin, PA). (Ratification).**

**B. MOTION TO ADOPT Resolution R#47-19 (Contract Addendum between the Northumberland County Commissioners and WestLaw, a Thomson Reuter Business to provide online legal research services for a county department). (Ratification).**

**C. MOTION TO ADOPT Resolution R#48-19 (Resolution designating the Chairman as the authorized signature of Amendment No. 4 to the Participation Agreement between Northumberland County, and SEDA-COG Natural Gas Cooperative).**

**D. MOTION TO ADOPT Resolution R#49-19 (Commissioners - Budget Amendments as listed):**

<u>No.:</u>	<u>Dept.:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget:</u>
014-19	Public Safety	\$108,120	-\$108,120	0	+\$ 69,300
020-19	D&A	\$ 1,475	-\$ 1,475	0	+\$ 1,475

**E. MOTION TO ADOPT Resolution R#50-19 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):**

- 1. Purchase of Service Agreement between Northumberland County Area Agency on Aging and Dr. Karen Zereconsky.**
- 2. Ratify: Certification Statement County Children and Youth Social Service Programs (7/1/18 - 12/31/18).**
- 3. Consulting Services Addendum to Child Accounting and Profile System Application between Northumberland County Children and Youth Services and Avanco.**

4. *Child Accounting and Profile System Application Service Provider Agreement between Avanco International, Inc. and Northumberland County Children and Youth Services.*
5. *HIPAA Business Associate Agreement Addendum between Northumberland County Children and Youth Services and Avanco International, Inc.*
6. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Cooperative Counseling Services, LLC.*
7. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and George Junior Republic in Pennsylvania.*
8. *Purchase of Service Agreement between Northumberland County Juvenile Court Services and Hempfield Behavioral Health, Inc.*
9. *Purchase of Service Agreement between Northumberland County Juvenile Court Services and the Cornell Abraxas Group, Inc.*
10. *Purchase of Service Agreement between Northumberland County Juvenile Court Services and the Drug and Alcohol Rehabilitation Services.*
11. *Purchase of Service Agreement between Northumberland County Juvenile Court Services and Diakon Child, Family & Community Ministries.*
12. *Contract Amendment between Northumberland County Drug and Alcohol Program and Turning Point Recovery Center.*
13. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Keystone Service Systems, Inc. d/b/a/Keystone Human Services North Central (Non-waiver).*
14. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Community Services Group (CSG Base-funded ID).*
15. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Geisinger Clinic (Health Care Quality Unit).*

- 16. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Steve Hauer (E.I. Services).*
- 17. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Stephanie Strawser (E.I. Services).*
- 18. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Jennifer Deegan (E.I. Services).*
- 19. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Diane Altomare (E.I. Services).*
- 20. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Tara Higgins (E.I. Services).*
- 21. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Christine Puccio (E.I. Services).*
- 22. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Melissa Bohner (E.I. Services).*
- 23. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Jill Oswald (E.I. Services).*
- 24. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Mary Anne Helfrich (E.I. Services).*
- 25. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and UCP of Central PA (Non-waiver).*
- 26. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Delbo Associates Inc. (DBA Shamokin Yellow Cab FY 2019 - 2020).*
- 27. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and New Concepts Inc.*

28. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Delbo Associates Inc. (DBA Shamokin Yellow Cab 3/1/19 – 6/30/19).*
29. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Martha Lloyd Community Services, Inc. (Residential Facility).*
30. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Geisinger Community Health Services (HCQU).*
31. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Vision Quest National LTD.*
32. *Ratify: Senior Community Center Grant Agreement between the Commonwealth of Pennsylvania and Northumberland County Area Agency on Aging.*

*The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.*

**26. OLD BUSINESS.**

**27. NEW BUSINESS.**

**\*\*\* PUBLIC INPUT \*\*\***

**28. MOTION TO ADJOURN.**