

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, APRIL 2, 2019

1:00 PM

1. CALL TO ORDER.

*****CHECK PRESENTATION TO THE LEWIS TOWNSHIP
RECREATION COMMISSION
FROM NORTHUMBERLAND COUNTY COMMISSIONERS
FOR MOBILE RESTROOMS FOR THE MOSER COMPLEX FIELD**

*****PROCLAMATION FOR NATIONAL LIBRARY WEEK***
APRIL 7 – 13, 2019**

*****PROCLAMATION FOR NATIONAL PUBLIC SAFETY***
TELECOMMUNICATOR'S WEEK
APRIL 14 – 20, 2019**

2. CITIZENS' INPUT – AGENDA ITEMS ONLY.

3. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, MARCH 5, 2019 AND THE SPECIAL PUBLIC MEETING HELD ON FRIDAY, MARCH 15, 2019.

4. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 5 IN THE AMOUNT OF \$771,930.56 AND PAYROLL NO. 6 IN THE AMOUNT OF \$751,283.72.

5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$5,771,873.76 FROM MARCH 2, 2019 TO MARCH 29, 2019.

6. ANNOUNCEMENTS:

A. A Work Session will be held on Tuesday, April 16, 2019 beginning at 10:00 A.M. in the Commissioners' Conference Room.

B. A Special Public Meeting will be held on Tuesday, April 30, 2019 at 9:00 a.m. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.

C. The next regular Public Meeting will be held on Tuesday, May 7, 2019 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.

D. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Friday, April 19, 2019 in observance of the Good Friday Holiday.

7. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF FEBRUARY 2019, AS SUBMITTED BY THE ASSESSMENT OFFICE.

8. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 27.

9. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:

A. Tax Claims Bureau reported a total of \$504,550.07 collected in taxes for the period of March 4, 2019 to March 31, 2019.

B. Monthly Fiscal Status Reports for the month of February, 2019, as submitted by the Weatherization Department:

1. The Department of Energy (DOE) Report.

2. The Low Income Home Energy Assistance Program (LIHEAP) Crisis Report.

3. The LIHEAP Cumulative Report.

4. The LIHEAP Standard Report.

- 10. A MOTION IS NEEDED TO RATIFY THE SIGNING OF THE NORTHUMBERLAND COUNTY STATE OFFENDER SUPERVISION FUND AGREEMENT RENEWAL FOR FISCAL YEAR 2018 – 2019, ON BEHALF OF THE COMMONWEALTH OF PENNSYLVANIA, BOARD OF PROBATION AND PAROLE, AS SUBMITTED BY CHIEF OF PROBATION TIM HEITZMAN.**

- 11. A MOTION IS NEEDED TO APPROVE THE PURCHASE OF A 2019 FORD 4X4 SUPERCREW F-150 TRUCK FROM SUNBURY MOTORS, AT A COST OF \$34,897.00, FOR THE WEATHERIZATION DEPARTMENT, THROUGH THE COSTARS PROGRAM, AS REQUESTED BY WEATHERIZATION COORDINATOR DWAYNE SCICCHITANO.**

- 12. A MOTION IS NEEDED TO RE-APPOINT JANICE KOTWICA TO THE SEDA FOUNDATION, INC. FOR A TERM ENDING DECEMBER 31, 2022.**

- 13. A MOTION IS NEEDED TO UPGRADE THE GEMS PROGRAM AND MIGRATE FROM EAE TO AB SUITE 6.1, AT A COST OF \$17,400.00, AS SUBMITTED BY THE CONTROLLER.**

- 14. A MOTION IS NEEDED TO APPROVE AN INCREASE IN THE MONTHLY FEE FOR PROFESSIONAL ACTUARIAL SERVICES FROM \$2,255.00 TO \$2,288.00, EFFECTIVE JANUARY 1, 2019, ON BEHALF OF KORN FERRY HAY GROUP, AS SUBMITTED BY THE CONTROLLER.**

- 15. A MOTION IS NEEDED TO AUTHORIZE CONCORD PUBLIC FINANCIAL ADVISORS TO SERVE AS THE FINANCIAL ADVISOR FOR NORTHUMBERLAND COUNTY IN CONNECTION WITH THE CONTEMPLATED FINANCING OF APPROXIMATELY \$3,400,000.00 FOR BUYOUT/REFINANCE ITS 2017 MOTOROLA LEASE PURCHASE AGREEMENT, AS SUBMITTED BY THE CONTROLLER.**

- 16. A MOTION IS NEEDED TO APPROVE NORTHUMBERLAND COUNTY'S CAPITAL LOCAL MATCH TO BE ASSIGNED TO THE LOWER ANTHRACITE TRANSPORTATION SYSTEM (LATS), IN THE AMOUNT OF \$3,596.00.**

17. A MOTION IS NEEDED TO ACCEPT A PAYMENT IN THE AMOUNT OF \$500.00, FROM PPL ELECTRIC UTILITIES CORPORATION, FOR A TEMPORARY WORK SPACE, TO CUT DOWN AND TRIM ANY TREES, BRUSH OR OTHER UNDERGROWTH UPON, ALONG OR ADJACENT TO SAID TEMPORARY WORKSPACE, ON NORTHUMBERLAND COUNTY TAX PARCEL 001-00-077-083, LOCATED IN THE TOWNSHIP OF EAST CAMERON. (*Ratification*).
18. A MOTION IS NEEDED TO AUTHORIZE A LOAN, IN THE AMOUNT OF FIFTY THOUSAND (\$50,000) DOLLARS, TO KEYSTONE FORGING, TO ASSIST WITH THE PURCHASE OF NEW PRODUCTION EQUIPMENT, UNDER THE NORTHUMBERLAND COUNTY REVOLVING LOAN FUND, AS PER THE RECOMMENDATION OF THE NORTHUMBERLAND COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY.
19. A MOTION IS NEEDED AUTHORIZING A PAYMENT OF \$21,000, FROM THE TIMBERING AT THE MOSER COMPLEX FIELD, TO NATIONAL RESTROOM TRAILERS, ON BEHALF OF THE NORTHUMBERLAND COUNTY RECREATION COMMISSION, FOR MOBILE RESTROOMS.
20. A MOTION IS NEEDED TO RATIFY A LETTER TO THE TREASURER AND CONTROLLER TO TRANSFER \$40,000 FROM THE GENERAL FUND TO NORTHUMBERLAND COUNTY AREA AGENCY ON AGING TO COVER ACCOUNTS PAYABLE UNTIL FUNDS ARE REIMBURSED FROM THE STATE. (*Ratification*).
21. A MOTION IS NEEDED TO APPROVE THE FOLLOWING PROCLAMATIONS:
- A. Proclamations:
1. *National Service Recognition Day – April 2, 2019*
 2. *National Library Week – April 7 - 13, 2019*
 3. *National Public Safety Tele Communicator’s Week – April 14 - 20, 2019*
22. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY’S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:
- A. Assessment:
(3) May 1 – 3 - Assessor’s Annual Conference, Pittsburgh, PA
- B. Children & Youth:
(3) April 22 – 24 - Children’s Roundtable Summit, Champion, PA

C. Drug & Alcohol:

(1) April 24 – 25 - PACDDA Case Management Conf., State College, PA

D. Juvenile Court:

(4) April 29 - 30 - Youth Mental Health First Aid, Camp Hill, PA

E. Planning:

(1) April 29 – May 1 - PA Economic Development Conf., Harrisburg, PA

F. Public Safety: (Ratify)

(3) March 31 – April 3 - 13.0 Advanced EMD Certification, Allentown, PA

23. SOLICITOR'S REPORT:

- A. MOTION TO ADOPT Resolution R#26-19 (Professional Services Agreement between the Northumberland County Commissioners, on behalf of the Tax Claims Bureau, and Vincent V. Rovito, Jr., Esquire, to represent the Tax Claims Bureau in legal matters).**
- B. MOTION TO ADOPT Resolution R#27-19 (Cooperative Agreement between the Commissioners of Northumberland County, on behalf of the Planning Department, and Housing Development Corporation of Northumberland County for Contract No. C000069218 for use of FFY 2017 entitlement funding).**
- C. MOTION TO ADOPT Resolution R#28-19 (Contract Renewal between the Commissioners of Northumberland County, on behalf of the 911 Center, and Core Power and Environment, for Annual UPS Maintenance for battery backup service for emergency power).**
- D. MOTION TO ADOPT Resolution R#29-19 (Amendment 1 to Professional and Administrative Services Agreement between the Northumberland County Commissioners, on behalf of the Planning Department, and SEDA-COG for services pertaining to the Community Development Block Grant (CDBG) for FFY 2016).**
- E. MOTION TO ADOPT Resolution R#30-19 (Cleaning Contract between the Commissioners of Northumberland County, on behalf of Magisterial District Judge William Cole, and Joyce Campbell for the purpose of cleaning the District Justice Offices, located in Mount Carmel, PA). (Ratification).**

F. MOTION TO ADOPT Resolution R#31-19 (Interim Addendum to the Program Management Agreement between the County of Northumberland for The Emergency Food Assistance Program (TEFAP), on behalf of the Pennsylvania Department of Agriculture, as submitted by Central Susquehanna Opportunities, Inc.). (Ratification).

G. MOTION TO ADOPT Resolution R#32-19 (Lease Renewal between the Northumberland County Commissioners, on behalf of the County Engineer, and New Enterprise Stone & Lime Co., Inc., extending the term of the Mineral Agreement through April 30, 2020).

H. MOTION TO ADOPT Resolution R#33-19 (Grant Agreement between the Commissioners of Northumberland County and Commonwealth of Pennsylvania, acting through the Department of Community and Economic Development, for Contract No. C000070764, for replacement funding for Bridge No. 78, over Schwaben Creek in Upper Mahanoy Township).

I. MOTION TO ADOPT Resolution R#34-19 (East Central Pennsylvania Task Force Mutual Aid and Cooperation Agreement between the County of Northumberland, on behalf of Public Safety, and Counties of Berks, Columbia, Luzerne, Montour, Schuylkill and Wyoming, for emergency services within its County borders). (Ratification).

J. MOTION TO ADOPT Resolution R#35-19 (Commissioners – Budget Amendments as listed):

<u>No.:</u>	<u>Dept.:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget:</u>
001-19	D&A	\$45,233	-\$45,233	0	+\$43,996
118-18	D&A	\$26,475	-\$26,475	0	+\$25,475

K. MOTION TO ADOPT Resolution R#36-19 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):

1. *Ratify: Children & Youth Service Programs Certification Statement (7/1/18 - 9/30/18).*
2. *Purchase of Service Agreement between Northumberland County Children and Youth Services and KIDSPEACE NATIONAL CENTERS, INC.*

3. *Purchase of Service Agreement between Northumberland County Children and Youth Services and CHILDREN'S SERVICE CENTER OF WYOMING VALLEY.*
4. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Life Span Family Services of Pennsylvania.*
5. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Adelphoi Village, Inc.*
6. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Families United Network, Inc.*
7. *Purchase of Service Agreement between Northumberland County Children and Youth Services and The Children's Choice.*
8. *Purchase of Service Agreement between Northumberland County Children and Youth Services and THE SUMMIT ACADEMY.*
9. *Purchase of Service Agreement between Northumberland County Children and Youth Services and MERAKEY.*
10. *Purchase of Service Agreement between Northumberland County Children and Youth Services and CONCERN.*
11. *Contract Agreement between Northumberland County Children and Youth Services and Cindy Kerstetter.*
12. *Contract Agreement between Northumberland County Children and Youth Services and Ann Targonski, Esquire.*
13. *Contract Agreement between Northumberland County Children and Youth Services and Gillum Psychological & Counseling Services.*
14. *Contract Agreement between Northumberland County Children and Youth Services and FAMILY CARE FOR CHILDREN AND YOUTH, INC.*
15. *Contract Agreement between Northumberland County Children and Youth Services and Northumberland County Day Treatment Program.*

16. Contract Agreement between Northumberland County Children and Youth Services and The Bair Foundation of Pennsylvania.

17. Purchase of Service Agreement between Northumberland County Children and Youth Services and The Devereux Foundation.

18. Purchase of Service Agreement between Northumberland County Children and Youth Services and Carl Romanski.

19. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Northumberland County Organizational Resources for Community Outreach (N.O.R.C.O.).

20. Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Amanda Hummel, LCSW.

21. Contract Amendment between Northumberland County Juvenile Court Services and Melinda C. Filipczak.

22. Space Available Agreement between Northumberland County Juvenile Court Services and Central Counties Youth Center (2017 - 2018).

23. Space Available Agreement between Northumberland County Juvenile Court Services and Central Counties Youth Center (2018 - 2019).

The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.

24. OLD BUSINESS.

25. NEW BUSINESS.

***** PUBLIC INPUT *****

26. MOTION TO ADJOURN.