

**NORTHUMBERLAND COUNTY COMMISSIONERS**

**PUBLIC MEETING AGENDA**

**TUESDAY, FEBRUARY 5, 2019**

**1:00 PM**

1. **CALL TO ORDER.**
2. **CITIZENS' INPUT – AGENDA ITEMS ONLY.**

**\*\*\*RECOGNITION OF RETIREMENT FOR 911/PUBLIC SAFETY EMPLOYEE\*\*\*  
\*\*\*CHERYL REARDEN\*\*\***

**\*\*\*CDBG/BLIGHT UPDATE\*\*\*  
BY  
\*\*\*PAT MACK\*\*\***

3. **A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE COMMISSIONERS' PUBLIC MEETING MINUTES OF MONDAY, JANUARY 7, 2019 AND THE SPECIAL PUBLIC MEETING OF FRIDAY, JANUARY 18, 2019.**
4. **A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 1 IN THE AMOUNT OF \$754,872.77 AND PAYROLL NO. 2 FOR \$746,459.55.**
5. **A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER FOR \$4,321,672.22 FROM JANUARY 5, 2019 TO FEBRUARY 1, 2019.**

**6. ANNOUNCEMENTS:**

- A. A Work Session will be held on Tuesday, February 19, 2019 beginning at 10:00 A.M. in the Commissioners' Conference Room.*
- B. The next regular Public Meeting will be held on Tuesday, March 5, 2019 at 1:00 P.M. at the Administration Center, 399 Stadium Drive, Sunbury, PA.*
- C. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Monday, February 18, 2019 in observance of the President's Day Holiday.*
- D. An Executive Session was held Tuesday, January 15, 2019 at Noon and Tuesday, February 5, 2019 at Noon in the Commissioner's Conference Room to discuss pending litigation.*

**7. CORRESPONDENCE:**

- A. Fiscal Year 2018 Reports, as submitted by the County Engineer:*
  - 1. Act 89 Tax Fund Report.*
  - 2. Act 44 Tax Fund Report.*
  - 3. County Liquid Fuels Tax Fund Report.*
- 8. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF DECEMBER 2018, AS SUBMITTED BY THE ASSESSMENT OFFICE.**
- 9. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 19.**
- 10. A MOTION IS NEEDED TO GIVE A 2% INCREASE TO ALL NON-BARGAINING EMPLOYEES, RETROACTIVE TO THE FIRST PAY PERIOD OF 2019.**
- 11. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:**
  - A. Coal Royalty Report: One operator reported collections of \$985.75 for the month of December.*

- B. Tax Claims Bureau reported a total of \$218,561.29 was collected in taxes for the period of January 4, 2019 through February 3, 2019.*
- C. Monthly Fiscal Status Reports for the month of December 2018, as submitted by the Weatherization Department:*
- 1. The Low Income Home Energy Assistance Program (LIHEAP) Crisis Report.*
  - 2. The Low Income Home Energy Assistance Program (LIHEAP) Cumulative Report.*
  - 3. The Department of Energy (DOE) Report.*
- 12. A MOTION IS NEEDED TO RE-APPOINT CRAIG LAWLER TO THE NORTHUMBERLAND/MONTOUR JOINT AIRPORT AUTHORITY FOR A FIVE-YEAR TERM BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2023.**
- 13. A MOTION IS NEEDED TO RE-APPOINT THIERRY LINDOR TO THE NORTHUMBERLAND COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY FOR A FIVE-YEAR TERM BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2023.**
- 14. A MOTION IS NEEDED TO AUTHORIZE A PAYMENT OF \$250 TO THE CITY OF SUNBURY FOR RENTAL PROPERTY REGISTRATIONS.**
- 15. A MOTION IS NEEDED TO RE-APPOINT DAVE RITCHIE TO THE NORTHUMBERLAND COUNTY RECREATION COMMISSION FOR A FIVE-YEAR TERM BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2023.**
- 16. A MOTION IS NEEDED TO APPOINT KEVIN GILROY TO THE NORTHUMBERLAND COUNTY HOUSING AUTHORITY FOR A FIVE-YEAR TERM BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2023.**
- 17. A MOTION IS NEEDED TO APPROVE THE FOLLOWING CHANGE ORDERS FOR THE NORTHUMBERLAND COUNTY PRISON:**
- Change Order No. 8 to Contract No. BP-6 in the amount of \$981.80.*
  - Change Order No. 16 to Contract No. BP-10 in the amount of \$12,066.00.*

- 18. A MOTION IS NEEDED TO APPROVE RADIO CHANGE ORDER NO. 8 WITH MOTOROLA SOLUTIONS IN THE AMOUNT \$10,548.00, FOR THE TRANSPORT/STORAGE/LOADING AND UNLOADING OF A NEW SHELTER/GENERATOR, AS SUBMITTED BY 911 COORDINATOR RUSS FELLMAN.**
  
- 19. A MOTION IS NEEDED TO APPROVE THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE COUNTY OF NORTHUMBERLAND AND AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES, AFL-CIO LOCAL 2016, COUNCIL 86 (COURT RELATED NON-PROFESSIONALS), FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31 2021.**
  
- 20. A MOTION IS NEEDED TO ADOPT A COUNTY WIDE INTEGRITY POLICY, AS REQUIRED BY THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT (DCED), AS SUBMITTED BY THE PLANNING DEPARTMENT.**
  
- 21. A MOTION IS NEEDED TO ADOPT A COUNTY WIDE DRUG AND ALCOHOL TESTING POLICY, AS REQUIRED BY THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT (DCED), AS SUBMITTED BY THE PLANNING DEPARTMENT.**
  
- 22. A MOTION IS NEEDED TO RATIFY THE SIGNING OF THE CONSENT FOR RIGHT OF ENTRY FOR INGRESS AND EGRESS, ON BEHALF OF THE COMMONWEALTH OF PENNSYLVANIA, FOR AN ABANDONED MINE RECLAMATION, AOAA TRAIL 1 SUBSIDENCE, COAL TOWNSHIP, AS SUBMITTED BY THE COUNTY ENGINEER.**
  
- 23. A MOTION IS NEEDED TO AUTHORIZE THE CHAIRMAN TO SIGN THE 2019 EMERGENCY PERFORMANCE GRANT ANNUAL APPLICATION TO SUPPORT PERSONNEL COSTS WITH THE DEPARTMENT OF PUBLIC SAFETY, AS SUBMITTED BY PUBLIC SAFETY DIRECTOR STEPHEN JEFFERY.**
  
- 24. RECOGNIZE THE CONTROLLER FOR A REPORT ON THE BID OPENINGS FOR THE 'RENOVATIONS OF THE MILTON DISTRICT COURT OFFICE', WHICH WERE OPENED ON TUESDAY, JANUARY 29, 2019 AT 10:30 A.M. IN THE PUBLIC MEETING ROOM AT THE ADMINISTRATION CENTER.**

25. **A MOTION IS NEEDED TO AWARD THE LOWEST BIDDER FOR THE ‘RENOVATIONS OF THE MILTON DISTRICT COURT OFFICE’ TO GRAY BUILDERS, DANVILLE, PA, AT A BID QUOTE OF \$156,800.**
  
26. **A MOTION IS NEEDED TO RATIFY THE EARLY DISMISSAL OF ALL NON-MANDATED COUNTY EMPLOYEES ON TUESDAY, JANUARY 29, 2019 AT 2:00 P.M.**
  
27. **A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY (PCCD) SUBGRANT FOR VICTIMS OF JUVENILE OFFENDERS (VOJO) IN THE AMOUNT OF \$62,192 FOR PROJECT PERIOD JANUARY 1, 2019 TO DECEMBER 31, 2020, AS SUBMITTED BY JUVENILE COURT. (*Ratification*).**
  
28. **A MOTION IS NEEDED TO RATIFY THE SETTLEMENT AGREEMENT WITH THE ESTATE OF CYRUS LEWIS, WITH THE COUNTY’S CONTRIBUTION TOWARD THE SETTLEMENT BEING \$187,500.**
  
29. **A MOTION IS NEEDED TO AUTHORIZE THE EXONERATION OF NORTHUMBERLAND COUNTY’S PORTION OF PROPERTY TAXES FOR NORTHUMBERLAND COUNTY TAX PARCELS 008-01-070-031 AND 008-01-070-030, ALSO KNOWN AS MUNICIPAL ADDRESS 416 – 418 NORTH MAPLE STREET, MOUNT CARMEL, PENNSYLVANIA, AS THE SAME IS UNDER CONTRACT TO BE SOLD TO THE TOWNSHIP OF MOUNT CARMEL FOR THE PURPOSE OF DEMOLITION OF BLIGHT, AS RECOMMENDED BY ASSISTANT SOLICITOR STEPHANIE WEBB. THIS EXONERATION OF THE COUNTY’S PORTION OF THE PROPERTY TAXES ON THE SUBJECT PROPERTY IS SUBJECT TO THE TOWNSHIP OF MOUNT CARMEL AND THE MOUNT CARMEL SCHOOL DISTRICT, LIKEWISE AGREEING TO EXONERATE THEIR PORTION OF THE PROPERTY TAXES.**
  
30. **A MOTION IS NEEDED TO APPROVE THE FOLLOWING HONORARY LETTER:**
  - A. *Certificate of Service – Cheryl Reardon – 911/Public Safety Employee’s Retirement*

**31. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:**

**A. Area Agency on Aging:**

(2) March 12 – 14 - P4A/PDA Quarterly Review, State College, PA

**B. Children & Youth: *(Ratify)***

(2) January 16 – 18 - 2019 PCYA January Quarterly Mtg., State College, PA

**C. Drug & Alcohol:**

(1) March 13 – 15 - 2019 PACDDA March Membership, State College, PA

**D. Juvenile Court:**

(1) April 8 – 12 - Orientation for New JPO Professional, Camp Hill, PA

**32. SOLICITOR'S REPORT:**

**A. MOTION TO ADOPT *Resolution R#10-19 (Resolution appointing Justin Skavery as the Environmental Review Certifying Officer for the County's Community Development Block Grant Program, HOME Program Emergency Shelter Grant Program and other U.S. Department of Housing and Urban Development funded grant programs).***

**B. MOTION TO ADOPT *Resolution R#11-19 (Cooperative Agreement between the Northumberland County Commissioners, and Central Susquehanna Opportunities, for FFY 2017 Community Development Block Grant Funds, for the creation of the CARES for Housing Program).***

**C. MOTION TO ADOPT *Resolution R#12-19 (Cooperative Agreement between the Northumberland County Commissioners, and Mount Carmel Borough, for FFY 2016 Community Development Block Grant Funds, for the removal of blighted properties in the North Market Street Hill Slum/Blight area).***

**D. MOTION TO ADOPT *Resolution R#13-19 (Cooperative Agreement between the Northumberland County Commissioners, and Mount Carmel Borough, for FFY 2017 Community Development Block Grant Funds, for the removal of blighted properties in the North Market Street Hill Slum/Blight area).***

**E. MOTION TO ADOPT Resolution R#14-19 (Resolution of the Northumberland County Commissioners, on behalf of the Northumberland County Engineer, and the Commonwealth of Pennsylvania, Department of Transportation, authorizing the participation with the United States Department of Transportation, Federal Highway Administration Program, which requires inspections of bridges on public roads, and authorizing the Chairman to sign and have executed the attached Reimbursement Agreement). (Ratification).**

**F. MOTION TO ADOPT Resolution R#15-19 (Inmate Housing Agreement between the Board of Commissioners, on behalf of the Prison, and Schuylkill County for obtaining space for housing of Schuylkill County inmates at the Northumberland County Prison).**

**G. MOTION TO ADOPT Resolution R#16-19 (Commissioners – Budget Amendments as listed):**

<u>No.:</u>	<u>Dept.:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget:</u>
040-18	BH/IDS	\$723,576	-\$723,576	0	+\$675,503
109-18	WX	\$477,585	-\$477,585	0	+\$477,585

**H. MOTION TO ADOPT Resolution R#17-19 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):**

- 1. Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and The Northampton County Juvenile Justice Center.**
- 2. Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Youth Services Agency.**
- 3. Contract Agreement between Northumberland County Drug and Alcohol Program and Lamar (Billboards).**
- 4. Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Merakey Pennsylvania Susquehanna Center. (BH Services).**
- 5. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Sherrill Miller (E.I. Services).**

**6. Ratify: Certification Statement Human Services Block Grant Report  
(Period FY 17-18).**

*The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.*

**33. OLD BUSINESS.**

**34. NEW BUSINESS.**

**\*\*\* PUBLIC INPUT \*\*\***

**35. MOTION TO ADJOURN.**