

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

THURSDAY, DECEMBER 27, 2018

1:00 PM

- 1. CALL TO ORDER.**
- 2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.**
- 3. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 4. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, DECEMBER 4, 2018 AND THE SPECIAL PUBLIC MEETING HELD ON FRIDAY, DECEMBER 7, 2018.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 25 IN THE AMOUNT OF \$745,524.57.**
- 6. ANNOUNCEMENTS:**
 - A. The next regular Public Meeting and Reorganizational Salary Board Meeting will be held on Monday, January 7, 2019 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*
 - B. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Tuesday, January 1, 2019 in observance of the New Year's Day Holiday.*
- 7. A MOTION IS NEEDED TO APPROVE THE FINAL 2019 NORTHUMBERLAND COUNTY BUDGET.**

8. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF NOVEMBER 2018, AS SUBMITTED BY THE ASSESSMENT OFFICE.

9. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:

A. Monthly Fiscal Status Reports for November 2018, as submitted by the Weatherization Department:

- 1. The Department of Energy (DOE) Report.*
- 2. LIHEAP Crisis Report.*
- 3. LIHEAP Cumulative Report.*

10. A MOTION IS NEEDED TO AWARD THE LOWEST QUOTE FOR ‘DELIVERY OF HOME HEATING OIL TO COUNTY BUILDINGS’ TO MILLER GAS & OIL, AT A COST OF 21.9 CENTS PER GALLON HANDLING CHARGE, AS RECOMMENDED BY THE CHAIRMAN.

11. A MOTION IS NEEDED TO APPOINT THE FOLLOWING INDIVIDUALS TO THE BEHAVIORAL HEALTH & INTELLECTUAL DEVELOPMENTAL SERVICES ADVISORY BOARD FOR A THREE-YEAR TERM BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2021:

A. APPOINT:

- 1. Marlena Sinopoli*
- 2. Senovia Ramirez*

12. A MOTION IS NEEDED TO APPOINT AND RE-APPOINT THE FOLLOWING INDIVIDUALS TO THE DRUG AND ALCOHOL PROGRAM ADVISORY BOARD FOR A THREE-YEAR TERM BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2021:

A. APPOINT:

- 1. Frank Rodriguez*

B. RE-APPOINT:

- 1. Martha Milbrand*
- 2. Deborah Roughton*

- 13. A MOTION IS NEEDED AUTHORIZING THE ADJUSTMENT OF THE COUNTY'S MILEAGE REIMBURSEMENT RATE FROM THE 2018 RATE OF 54.5 CENTS PER MILE TO THE 2019 RATE OF 58 CENTS PER MILE, PER THE IRS STANDARD RATE REIMBURSEMENT, FOR USE OF PERSONAL VEHICLES WHILE ON APPROVED OFFICIAL COUNTY BUSINESS.**

- 14. A MOTION IS NEEDED TO RE-APPOINT DAVID CROWL TO THE NORTHUMBERLAND COUNTY ANTHRACITE OUTDOOR ADVENTURE AREA AUTHORITY FOR A FIVE-YEAR TERM BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2023.**

- 15. A MOTION IS NEEDED TO RATIFY THE CHAIRMAN'S SIGNATURE ON THE JUVENILE COURT JUDGES' COMMISSION (JCJC) JUVENILE PROBATION SERVICE GRANT AWARD NOTIFICATION, FOR THE PERIOD OF JULY 1, 2018 THROUGH JUNE 30, 2019 IN THE AMOUNT OF \$151,537.00, AS SUBMITTED BY CHIEF OF PROBATION TIM HEITZMAN.**

- 16. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY GRANT IN AID APPLICATION FOR THE NORTHUMBERLAND COUNTY JUVENILE COURT SERVICES BUILDING TRADES PROGRAM IN THE AMOUNT OF \$9,994.00 FOR PROJECT PERIOD JANUARY 1, 2019 TO DECEMBER 31, 2019, AS SUBMITTED BY JUVENILE COURT SERVICES.**

- 17. A MOTION IS NEEDED TO RE-APPOINT JOSEPH KLEBON TO THE AUTHORITY, NORTHUMBERLAND COUNTY, PA FOR A FOUR-YEAR TERM BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2022.**

- 18. A MOTION IS NEEDED AUTHORIZING PERMISSION FOR PPL TO CONDUCT ROUTINE SCHEDULED MAINTENANCE, ALONG WITH THE APPLICATION OF HERBICIDE ON TREE STUMPS TO PREVENT FUTURE GROWTH, LOCATED ON NORTHUMBERLAND COUNTY TAX PARCEL 00A-00-059-026 AND 00D-00-067-013, ALONG THE TREVORTON ROAD, COAL TOWNSHIP, PA.**

- 19. A MOTION IS NEEDED TO RE-APPOINT THE FOLLOWING INDIVIDUALS TO THE LOCAL EMERGENCY PLANNING COMMITTEE FOR A ONE-YEAR TERM BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2019:**

A. David Bogovich

B. James Chamberlain

- C. *Steve Jeffery*
- D. *Bernie Klusman*
- E. *Todd Oberdorf*
- F. *Catherine Polachek*
- G. *Stephen Puzio*
- H. *Edna Reinard*
- I. *Fred Scharf*
- J. *Meghan Shambach*
- K. *Commissioner Richard Shoch*
- L. *Lori Smoogen*
- M. *Darwin Tobias*
- N. *Jason Zimmerman*

20. A MOTION IS NEEDED TO APPROVE THE FOLLOWING HONORARY LETTER:

A. Anniversary:

- 1. *Mr. and Mrs. Mark Boyd, Coal Township – 25th Wedding Anniversary*
- 2. *Mr. and Mrs. Edward Olbrish, Mount Carmel – 50th Wedding Anniversary*

21. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:

A. District Attorney:

(6) February 12 – 15 - 2019 Mid-Winter Meeting, Pittsburgh, PA

B. Public Safety:

(2) January 8 – 11 - 13.0 Advanced EMD Certification, Allentown, PA

22. SOLICITOR'S REPORT:

A. MOTION TO ADOPT Resolution R#114-18 (*Lease Agreement between the Northumberland County Commissioners and Debra Gemberling, for leasing of a rental property, located at 334A North 2nd Street, Sunbury, PA*).

B. MOTION TO ADOPT Resolution R#115-18 (*Lease Agreement between the Northumberland County Commissioners and Nora Feese, for leasing of a rental property, located at 336B North 2nd Street, Sunbury, PA*).

- C. MOTION TO ADOPT Resolution R#116-18 (Lease Agreement between the Northumberland County Commissioners, and Dave Burgess, for leasing of a room for storage, located at 326 N. 2nd Street, Sunbury, PA).**
- D. MOTION TO ADOPT Resolution R#117-18 (Commissioners – 2019 – Tax Rates – General Millage and Debt Service Millage).**
- E. MOTION TO ADOPT Resolution R#118-18 (Agreement between the Northumberland County Commissioners, on behalf of the Tax Claims Bureau, and Ms. Janet Shipe for deed preparations on various properties throughout Northumberland County for Judicial and Upset Sales).**
- F. MOTION TO ADOPT Resolution R#119-18 (Inmate Housing Agreement between the Board of Commissioners, on behalf of the Prison, and Columbia County for obtaining space for housing of Northumberland County inmates).**
- G. MOTION TO ADOPT Resolution R#120-18 (Professional and Administrative Services Agreement between the Northumberland County Commissioners, on behalf of the Planning Department, and SEDA-COG for services pertaining to the Community Development Block Grant (CDBG) for Federal Fiscal Year 2017).**
- H. MOTION TO ADOPT Resolution R#121-18 (Grant Agreement between the Northumberland County Commissioners, on behalf of the Northumberland County Emergency Management Agency, and the Pennsylvania Emergency Management Agency for FFY 2018 Emergency Management Performance Grant (EMPG) in the amount of \$73,049.00 to support the approved personnel costs within the department).**
- I. MOTION TO ADOPT Resolution R#122-18 (Lawriter Service Agreement between Northumberland County, and LAWRIER LLC, on behalf of the Prison, for providing electronic legal research capabilities to the inmates). (Ratification).**
- J. MOTION TO ADOPT Resolution R#123-18 (Resolution for Luzerne County Flood Protection Authority designating Charles Hopta, Jr., as the agent to serve on the County Mitigation Committee for a term beginning January 1, 2019 and ending December 31, 2019).**

K. MOTION TO ADOPT Resolution R#124-18 (Contract Agreement between the Northumberland County Board of Commissioners, and Wilson Consulting Group, for the design and rehabilitation and/or replacement of structures on an as-needed basis, determined by the inspection of County Bridges on an on-going basis).

L. MOTION TO ADOPT Resolution R#125-18 (Contract Agreement between the Northumberland County Commissioners and WestLaw, a Thomson Reuter Business to provide online legal research services for several county departments). (Ratification).

M. MOTION TO ADOPT Resolution R#126-18 (Memorandum of Understanding between Northumberland County and the Northumberland County Housing Authority authorizing the Northumberland County Commissioners to become the Housing Authority’s “Responsibility Entity” for environmental reviews being conducted by SEDA-COG’s Community Development and Housing Program, as required by the Department of Housing and Urban Development (HUD).

N. MOTION TO ADOPT Resolution R#127-18 (Commissioners – Budget Amendments as listed):

<u>No.:</u>	<u>Dept.:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget</u>
087-18	General Fund	\$152,443	-\$152,443	0	+\$ 501
096-18	D&A	\$ 45,000	-\$ 45,000	0	+\$25,000
106-18	Public Safety	\$122,481	-\$122,481	0	+\$ 380
111-18	D&A	\$ 25,052	-\$ 25,052	0	+\$25,052

O. MOTION TO ADOPT Resolution R#128-18 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):

1. *Amendment to Service Agreement Number AWPA-PSA16AAA-2018-2021 between Aging Well PA, LLC and Northumberland County Area Agency on Aging.*
2. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Concern.*
3. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Bayada Home Health Care, Inc. (Home and Community Habilitation Services).*

4. *Administrative Entity Operating Agreement between the Departments of Human Services (ODP) and Northumberland County Behavioral Health and Intellectual/Developmental Services (Effective March 1, 2019).*
5. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services (D&A) and MERAKEY.*
6. *Ratify: Amendment to Contract Agreement for Services between Northumberland County Area Agency on Aging and Frank W. Garrigan, Esquire (Professional Legal Services).*
7. *Ratify: Amendment to Contract Agreement for Services between Northumberland County Area Agency on Aging and Frank W. Garrigan, Esquire (Protective Legal Services).*
8. *Ratify: DHS Bureau of Financial Operations County Early Intervention Services Report (FY 17-18).*

The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.

20. OLD BUSINESS.

21. NEW BUSINESS.

***** PUBLIC INPUT *****

22. MOTION TO ADJOURN.