

**NORTHUMBERLAND COUNTY  
SALARY BOARD  
Meeting Agenda  
Wednesday, December 5, 2018  
10:45 A.M.**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE, FOLLOWED BY A MOMENT OF SILENCE.**
3. **CHAIRMAN SHOCH ANNOUNCED THAT TODAY'S SALARY BOARD MEETING WAS DULY ADVERTISED IN A LOCAL NEWSPAPER.**
4. **PUBLIC INPUT ON AGENDA ITEMS ONLY.**
5. **A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE SALARY BOARD MEETING OF TUESDAY, AUGUST 7, 2018.**
6. **A MOTION IS NEEDED TO CREATE THE POSITION OF EXECUTIVE ASSISTANT TO COURT ADMINISTRATION IN THE COURTS, AT A STARTING SALARY OF \$32,500, AT 75 HOURS PER PAY PERIOD, EFFECTIVE DECEMBER 5, 2018.**
7. **A MOTION IS NEEDED TO INCREASE THE SALARY OF BRENDA WALBURN, ADMINISTRATIVE ASSISTANT AT THE PRISON, TO \$28,000, EFFECTIVE DECEMBER 5, 2018.**
8. **A MOTION IS NEEDED TO INCREASE THE SALARY OF TARA PURCELL, ASSISTANT REGISTRAR IN THE ELECTION'S OFFICE, TO \$23,000, EFFECTIVE DECEMBER 5, 2018.**
9. **OLD BUSINESS.**
10. **NEW BUSINESS.**
11. **PUBLIC INPUT.**
12. **RECESS TO CALL OF THE CHAIR.**