

# **NORTHUMBERLAND COUNTY COMMISSIONERS**

## **PUBLIC MEETING AGENDA**

**TUESDAY, DECEMBER 4, 2018**

**1:00 PM**

- 1. CALL TO ORDER.**
- 2. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 3. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, NOVEMBER 13, 2018.**
- 4. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 23 IN THE AMOUNT OF \$754,272.19 AND PAYROLL NO. 24 IN THE AMOUNT OF \$752,143.02.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$3,201,890.50 FROM NOVEMBER 10, 2018 TO NOVEMBER 30, 2018.**
- 6. ANNOUNCEMENTS:**
  - A. The next regular Public Meeting will be held on Thursday, December 27, 2018 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*
  - B. A Work Session will be held on Tuesday, December 18, 2018 beginning at 10:00 A.M. in the Commissioners' Conference Room.*

*C. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Tuesday, December 25, 2018 in observance of the Christmas Day Holiday.*

**7. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 21.**

**8. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:**

*A. Coal Royalty Report: Three operators reported collections of \$3,462.35 for the month of August 2018.*

*B. Tax Claims Bureau reported a total of \$192,408.93 collected in taxes for the period of November 10, 2018 through December 3, 2018.*

*C. Monthly Fiscal Status Reports for October 2018, as submitted by the Weatherization Department:*

*1. The Department of Energy (DOE) Report.*

*2. LIHEAP Crisis Report.*

**9. A MOTION IS NEEDED TO APPROVE THE 2019 PROPOSED BUDGET FOR NORTHUMBERLAND COUNTY (GENERAL FUND AND ALL FUNDS) AND ADVERTISE IT ACCORDING TO LAW. (The proposed budget will be advertised and made available for public inspection for 20 days, in compliance with the County Code, with the intent to adopt the final budget at a future Public Meeting of the Northumberland County Commissioners).**

**10. A MOTION IS NEEDED TO RATIFY THE CLOSING OF ALL NON-MANDATED COUNTY OFFICES AT 2:00 P.M. ON THANKSGIVING EVE, WEDNESDAY, NOVEMBER 21, 2018.**

**11. A MOTION IS NEEDED TO CLOSE ALL NON-MANDATED COUNTY OFFICES AT 1:00 P.M. ON MONDAY, DECEMBER 24, 2018 AND MONDAY, DECEMBER 31, 2018.**

**12. A MOTION IS NEEDED TO RE-APPOINT BARBARA MOYER TO THE SEDA-COG BOARD OF DIRECTORS FOR A TERM BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2019.**

**13. A MOTION IS NEEDED TO GRANT PERMISSION TO ADVERTISE THE FOLLOWING:**

- A. 2019 Meeting dates for Commissioners’ Public Meetings, Election Board, Retirement Board, Prison Board and Work Sessions. All Salary Board Meetings will be on an as-needed basis and will be advertised accordingly.*
- B. Legal Notice of the 2019 Public Meeting Schedule for the Local Emergency Planning Commission (LEPC), on behalf of the Department of Public Safety.*
- C. 2019 Meeting dates for the Northumberland County Planning Commission and the Northumberland County Industrial Development Authority.*

**14. A MOTION IS NEEDED TO ADOPT THE 2019 HOLIDAY SCHEDULE:**

<i>New Year’s Day</i>	-	<i>Tuesday, January 1<sup>st</sup></i>
<i>Martin Luther King’s Birthday</i>	-	<i>Monday, January 21<sup>st</sup></i>
<i>Presidents’ Day</i>	-	<i>Monday, February 18<sup>th</sup></i>
<i>Good Friday</i>	-	<i>Friday, April 19<sup>th</sup></i>
<i>Memorial Day</i>	-	<i>Monday, May 27<sup>th</sup></i>
<i>Flag Day</i>	-	<i>Friday, June 14<sup>th</sup></i>
<i>Independence Day</i>	-	<i>Thursday, July 4<sup>th</sup></i>
<i>Labor Day</i>	-	<i>Monday, September 2<sup>nd</sup></i>
<i>Columbus Day</i>	-	<i>Monday, October 14<sup>th</sup></i>
<i>Election Day</i>	-	<i>Tuesday, November 5<sup>th</sup></i>
<i>Veterans Day</i>	-	<i>Monday, November 11<sup>th</sup></i>
<i>Thanksgiving Day</i>	-	<i>Thursday, November 28<sup>th</sup></i>
<i>Thanksgiving Day After</i>	-	<i>Friday, November 29<sup>th</sup></i>
<i>Christmas Day</i>	-	<i>Wednesday, December 25<sup>th</sup></i>

**15. A MOTION IS NEEDED TO ADOPT THE 2019 NORTHUMBERLAND COUNTY PAY SCHEDULE, AS SUBMITTED BY THE HUMAN RESOURCE DEPARTMENT.**

**16. A MOTION IS NEEDED AUTHORIZING PAYMENT OF APPROXIMATELY \$504,466.64 TO RETIREES FOR HEALTH AND WELFARE BENEFITS FOR THE YEAR 2018, AS SUBMITTED BY THE CONTROLLER’S OFFICE.**

**17. A MOTION IS NEEDED TO AUTHORIZE PAYMENT OF APPROXIMATELY \$96,500.00 FOR THE 2018 MEDICAL WAIVERS, AS SUBMITTED BY THE HUMAN RESOURCE DEPARTMENT.**

- 18. A MOTION IS NEEDED TO EXTEND RESOLUTION R#141-15, PURCHASE OF SERVICE AGREEMENT WITH ENGINEER CHARLES HOPTA, JR., TO DECEMBER 31, 2019, AS PREVIOUSLY ADOPTED AT THE PUBLIC MEETING OF DECEMBER 1, 2015.**
  
- 19. A MOTION IS NEEDED TO RE-APPOINT EDWARD CHRISTIANO TO THE NORTHUMBERLAND COUNTY RECREATION COMMISSION FOR A FIVE-YEAR TERM BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2023.**
  
- 20. A MOTION IS NEEDED TO RE-APPOINT JOSEPH KLEBON TO THE NORTHUMBERLAND COUNTY RECREATION COMMISSION FOR A FOUR-YEAR TERM BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2022.**
  
- 21. A MOTION IS NEEDED TO AWARD METRO FLAG COMPANY, AT THE LOWEST QUOTE, FOR THE FLAGS THAT ARE PLACED ON THE GRAVES OF VETERANS TO HONOR THEM ON MEMORIAL DAY, 2019.**
  
- 22. A MOTION IS NEEDED TO RE-APPOINT WILLIAM GEISE, AS FARMER DIRECTOR, TO THE NORTHUMBERLAND COUNTY AGRICULTURAL LAND PRESERVATION BOARD, FOR A THREE-YEAR TERM, BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2021.**
  
- 23. A MOTION IS NEEDED TO RE-APPOINT MARY CRONE, AS FARMER DIRECTOR, TO THE NORTHUMBERLAND COUNTY AGRICULTURAL LAND PRESERVATION BOARD, FOR A THREE-YEAR TERM, BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2021.**
  
- 24. A MOTION IS NEEDED TO APPOINT RICHARD DANIELS, AS FARMER CHAIRMAN, TO THE NORTHUMBERLAND COUNTY AGRICULTURAL LAND PRESERVATION BOARD, FOR A ONE-YEAR TERM, BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2019.**
  
- 25. A MOTION IS NEEDED TO APPOINT LISA HOOVER AND ROBERT HORMELL TO THE SEDA-COG JOINT RAIL AUTHORITY, FOR A FIVE-YEAR TERM BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2023.**

**26. SOLICITOR’S REPORT:**

**A. MOTION TO ADOPT Resolution R#108-18 (Application to Encumber Liquid Fuels Tax Funds between the Northumberland County Board of Commissioners, on behalf of the Northumberland County Engineer, and the Pennsylvania Department of Transportation for the replacement of Bridge No. 150, located on T-672 over Glade Run in Lewis Township).**

**B. MOTION TO ADOPT Resolution R#109-18 (Professional Services Agreement between the Northumberland County Board of Commissioners, on behalf of the Courts, and Ann E. Diggan for Court Reporting Services).**

**C. MOTION TO ADOPT Resolution R#110-18 (Professional Services Agreement between the Northumberland County Board of Commissioners, on behalf of the Courts, and John B. Onesi for Court Reporting Services).**

**D. MOTION TO ADOPT Resolution R#111-18 (Professional Services Agreement between the Northumberland County Board of Commissioners, on behalf of the Courts, and Dawn M. Sweeley for Court Reporting Services).**

**E. MOTION TO ADOPT Resolution R#112-18 (Commissioners – Budget Amendments as listed):**

<u>No.:</u>	<u>Dept.:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget:</u>
077-18	WX	\$93,773	-\$93,773	0	+93,251
094-18	Public Safety	\$45,420	-\$45,420	0	-\$ 4,932

**F. MOTION TO ADOPT Resolution R#113-18 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):**

**1. Ratify: Children and Youth Services Sub Grant 28356 Amendment Number 4.**

**2. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and VNA Health Systems, Inc. (Adult Day Services).**

**3. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Community Resources for Independence.**

***4. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services (D&A Program) and The Bridge & The Villa Programs.***

***The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.***

**27. OLD BUSINESS.**

**28. NEW BUSINESS.**

**\*\*\* PUBLIC INPUT \*\*\***

**29. MOTION TO ADJOURN.**