

# **NORTHUMBERLAND COUNTY COMMISSIONERS**

## **PUBLIC MEETING AGENDA**

**THURSDAY, DECEMBER 28, 2017**

**1:00 PM**

- 1. CALL TO ORDER.**
- 2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.**
- 3. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 4. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, DECEMBER 5, 2017 AND THE SPECIAL PUBLIC MEETING HELD ON TUESDAY, DECEMBER 12, 2017.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 25 IN THE AMOUNT OF \$671,228.27.**
- 6. ANNOUNCEMENTS:**
  - A. The next regular Public Meeting and Reorganizational Salary Board Meeting will be held on Tuesday, January 2, 2018 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*
  - B. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Monday, January 1, 2018 in observance of the New Year's Day Holiday.*
- 7. A MOTION IS NEEDED TO APPROVE THE FINAL 2018 NORTHUMBERLAND COUNTY BUDGET.**

**8. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:**

*A. Coal Royalty Report: One operator reported collections of \$539.00 for the month of October 2017.*

*B. Monthly Fiscal Status Reports for November 2017, as submitted by the Weatherization Department:*

- 1. The Department of Energy (DOE) Report.*
- 2. LIHEAP Crisis Report.*
- 3. LIHEAP Cumulative Report.*

**9. A MOTION IS NEEDED AUTHORIZING THE ADJUSTMENT OF THE COUNTY'S MILEAGE REIMBURSEMENT RATE FROM THE 2017 RATE OF 53.5 CENTS PER MILE TO THE 2018 RATE OF 54.5 CENTS PER MILE, PER THE IRS STANDARD RATE REIMBURSEMENT, FOR USE OF PERSONAL VEHICLES WHILE ON APPROVED OFFICIAL COUNTY BUSINESS.**

**10. A MOTION IS NEEDED TO EXTEND RESOLUTION R#141-15, PURCHASE OF SERVICE AGREEMENT WITH ENGINEER CHUCK HOPTA, JR. TO DECEMBER 31, 2018, AS PREVIOUSLY ADOPTED AT THE PUBLIC MEETING OF DECEMBER 1, 2015.**

**11. A MOTION IS NEEDED TO EXECUTE A CONTRACT WITH JOHN A. HOVENSTEIN, OPERATING UNDER THE FICTITIOUS NAME, BROOKSIDE LANDSCAPING AND TREE SERVICE, FOR SNOW REMOVAL AND THE PROVISION OF ANTI-ICING/ANTI-SKID MATERIALS AT THE NORTHUMBELAND COUNTY CAREER CENTER IN SHAMOKIN, AND THE ROADWAY AT THE FORMER NORTHWEST ACADEMY, NOW NORTHUMBERLAND COUNTY SOUTH CAMPUS IN COAL TOWNSHIP.**

**12. A MOTION IS NEEDED TO APPROVE A ZERO DOLLAR CHANGE ORDER TO ALLOW MOTOROLA TO DISABLE THE INSTANT RECALL RECORDING (IRR) SOFTWARE FROM ALL CONSOLE POSITIONS, ON BEHALF OF 911 COORDINATOR RUSS FELLMAN.**

**13. A MOTION IS NEEDED TO AUTHORIZE THE COUNTY ENGINEER TO EXECUTE A PERMIT APPLICATION FOR COUNTY BRIDGE NO. 167, OVER MAHANAY CREEK, AND TO SUBSEQUENTLY EXECUTE ANY DOCUMENTS NECESSARY TO TRANSFER SAID PERMIT TO THE TOWNSHIP OF WEST CAMERON.**

**14. A MOTION IS NEEDED TO RE-APPOINT PATRICK MACK TO THE ANTHRACITE OUTDOOR ADVENTURE AREA AUTHORITY BOARD FOR A FIVE-YEAR TERM BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2022.**

**15. A MOTION IS NEEDED TO RATIFY PERMISSION TO ADVERTISE THE FOLLOWING:**

*A. RFP – Northumberland County Cleaning Services at the Human Services Complex, Buildings A, B and C.*

**16. A MOTION IS NEEDED TO APPOINT AND RE-APPOINT THE FOLLOWING INDIVIDUALS TO THE LOCAL EMERGENCY PLANNING COMMITTEE FOR A ONE YEAR TERM BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018:**

**A. APPOINT:**

*1. Darwin Tobias*

**B. RE-APPOINT:**

*2. Stephen Jeffery*

*3. Dave Bogovich*

*4. Lori Smoogen*

*5. Richard J. Shoch, Northumberland County Commissioner*

*6. Todd Oberdorf*

*7. Jason Zimmerman*

*8. Edna Reinard*

*9. James Chamberlain*

*10. Fred Scharf*

*11. Catherine S. Polachek*

*12. Stephen Puzio*

*13. Bernie Klusman*

**17. A MOTION IS NEEDED TO RE-APPOINT THE FOLLOWING INDIVIDUALS TO THE BEHAVIORAL HEALTH & INTELLECTUAL DEVELOPMENTAL SERVICES ADVISORY BOARD FOR A THREE-YEAR TERM BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2020:**

**A. RE-APPOINT:**

*1. Ann Reeves*

*2. Connie Tressler*

*3. Renee Allen Werner*

**18. A MOTION IS NEEDED TO RE-APPOINT THE FOLLOWING INDIVIDUALS TO THE DRUG AND ALCOHOL PROGRAM ADVISORY BOARD FOR A THREE-YEAR TERM BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2020:**

**A. RE-APPOINT:**

- 1. *Rick Catino***
- 2. *James Gribbin***
- 3. *Fr. Frank Karwacki***
- 4. *Dr. John Pagana***

**19. A MOTION IS NEEDED TO GRANT A TEMPORARY WORK SPACE PERMIT FOR A 100" X 25" PORTION OF NORTHUMBERLAND COUNTY TAX PARCEL 00A-00-077-013-D FOR DEWATERING PURPOSES AND A TEMPORARY WORK SPACE PERMIT FOR 3.54 ACRES OF NORTHUMBERLAND COUNTY TAX PARCEL 001-00-077-083 TO TRANSCONTINENTAL GAS PIPE LINE COMPANY, LLC FOR \$500.00 AND \$29,028.00 RESPECTIVELY. (*Ratification*)**

**20. A MOTION IS NEEDED FOR THE CHAIRMAN TO SIGN THE 2017 EMERGENCY PERFORMANCE GRANT ANNUAL APPLICATION TO SUPPORT PERSONNEL COSTS WITH THE DEPARTMENT OF PUBLIC SAFETY, AS SUBMITTED BY PUBLIC SAFETY DIRECTOR STEPHEN JEFFERY.**

**21. MOTION IS NEEDED TO AMEND THE MARCH 1, 2014, LEASE AGREEMENT BETWEEN THE COUNTY, ON BEHALF OF AREA AGENCY ON AGING, AND THE NORTHUMBERLAND COUNTY AUTHORITY, FOR CERTAIN REAL PROPERTY, LOCATED AT 601 PENNSYLVANIA AVENUE, SUNBURY, EXTENDING THE TERM UNTIL JUNE 30, 2028.**

**22. SOLICITOR'S REPORT:**

**A. MOTION TO ADOPT *Resolution R#119-17 (Lease Agreement between the Northumberland County Commissioners and Debra Gemberling, for leasing of a rental property, located at 334A North 2<sup>nd</sup> Street, Sunbury, PA).***

**B. MOTION TO ADOPT *Resolution R#120-17 (Lease Agreement between the Northumberland County Commissioners and Nora Feese, for leasing of a rental property, located at 336B North 2<sup>nd</sup> Street, Sunbury, PA).***

**C. MOTION TO ADOPT Resolution R#121-17 (Commissioners – 2018 – Tax Rates – General Millage and Debt Service Millage).**

**D. MOTION TO ADOPT Resolution R#122-17 (Commissioners – Budget Amendments as listed):**

<u>No.:</u>	<u>Dept.:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget</u>
074-17	BH/IDS	\$136,923	-\$136,923	0	0
081-17	BH/IDS`	\$ 57,732	-\$ 57,732	0	0
079-17	Public Safety	\$ 30,484	-\$ 30,484	0	0

**E. MOTION TO ADOPT Resolution R#123-17 (Agreement between the Northumberland County Commissioners, on behalf of the Northumberland County Tax Claims Bureau, and Ms. Janet Shipe for deed preparations on various properties throughout Northumberland County for Judicial and Upset Sales).**

**F. MOTION TO ADOPT Resolution R#124-17 (Inmate Housing Agreement between the Board of Commissioners, on behalf of the Northumberland County Prison Board, and Columbia County for obtaining space for housing of Northumberland County inmates).**

**G. MOTION TO ADOPT Resolution R#125-17 (Professional Services Agreement between the Northumberland County Board of Commissioners, on behalf of the Courts, and Ervin Blank Associates for Court Reporting Services).**

**H. MOTION TO ADOPT Resolution R#126-17 (Professional Services Agreement between the Northumberland County Board of Commissioners, on behalf of the Courts, and John B. Onesi for Court Reporting Services).**

**I. MOTION TO ADOPT Resolution R#127-17 (Professional Services Agreement between the Northumberland County Board of Commissioners, on behalf of the Courts, and Ann E. Diggan for Court Reporting Services).**

**J. MOTION TO ADOPT Resolution R#128-17 (Professional Services Agreement between the Northumberland County Board of Commissioners, on behalf of the Courts, and Dawn M. Sweeley for Court Reporting Services).**

- K. MOTION TO ADOPT *Resolution R#129-17 (Resolution of the Board of Commissioners authorizing Kevin Gilroy, County Treasurer to establish a Northumberland County AETNA Medical Claims Account with M&T Bank). (Ratify)***
- L. MOTION TO ADOPT *Resolution R#130-17 (Professional Services Agreement between the Northumberland County Commissioners and Michael Balducci, Esquire, to serve as the Mental Health/Mental Retardation Review Officer from January 1, 2018 to December 31, 2018, per the attached Order).***
- M. MOTION TO ADOPT *Resolution R#131-17 (Professional Services Agreement between the Northumberland County Commissioners and Michael Kula, Esquire, to serve as First Substitute Mental Health/Mental Retardation Review Officer from January 1, 2018 to December 31, 2018, per the attached Order).***
- N. MOTION TO ADOPT *Resolution R#132-17 (Professional Services Agreement between the Northumberland County Commissioners and Kathleen Anne McCracken-Lincoln, Esquire, to serve as Second Substitute Mental Health/Mental Retardation Review Officer from January 1, 2018 to December 31, 2018, per the attached Order).***
- O. MOTION TO ADOPT *Resolution R#133-17 (Resolution of the Northumberland County Board of Commissioners confirming the appointment of Don Alexander, Director of Planning and Economic Development, as a voting member of the SEDA-COG Metropolitan Planning Organization (MPO)).***
- P. MOTION TO ADOPT *Resolution R#134-17 (Amendment to the Lease Agreement between the County of Northumberland, on behalf of the Area Agency on Aging, and the Northumberland County Authority, Pennsylvania for certain real property, located at 601 Pennsylvania Avenue, Sunbury, extending the term of the lease until June 30, 2028).***
- Q. MOTION TO ADOPT *Resolution R#135-17 (License Agreement between the Northumberland County Commissioners, on behalf of Public Safety/911, and Priority Dispatch Corporation, for software, which will allow the Computer Aided Dispatch (CAD) System to operate with the Priority Dispatch Software (ProQA)).***
- R. MOTION TO ADOPT *Resolution R#136-17 (Service Agreement between the Commissioners of Northumberland County and Brookside Landscaping, for the salting and snow plowing at the Career Center and the Northumberland County South Campus).***

**23. OLD BUSINESS.**

**24. NEW BUSINESS.**

**\*\*\* PUBLIC INPUT \*\*\***

**25. MOTION TO ADJOURN.**