

# **NORTHUMBERLAND COUNTY COMMISSIONERS**

## **PUBLIC MEETING AGENDA**

**TUESDAY, OCTOBER 3, 2017**

**1:00 PM**

- 1. CALL TO ORDER.**
- 2. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 3. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, SEPTEMBER 5, 2017.**
- 4. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 18 IN THE AMOUNT OF \$669,420.49 AND PAYROLL NO. 19 IN THE AMOUNT OF \$684,070.02.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$6,018,925.17 FROM AUGUST 26, 2017 TO SEPTEMBER 29, 2017.**
- 6. ANNOUNCEMENTS:**
  - A. The next regular Public Meeting will be held on Tuesday, November 14, 2017 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*
  - B. A Work Session will be held on Tuesday, October 17, 2017 beginning at 10:00 A.M. in the Commissioners' Conference Room.*

*C. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Monday, October 9, 2017 in observance of the Columbus Day Holiday, Tuesday, November 7, 2017 in observance of the Election Day Holiday and Friday, November 10, 2017 in observance of the Veterans' Day Holiday.*

7. **A MOTION IS NEEDED TO APPROVE A LETTER OF SUPPORT FROM THE NORTHUMBERLAND COUNTY COMMISSIONERS FOR AN APPLICATION TO THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, ON BEHALF OF THE ALBRIGHT CENTER AND SUNBURY REVITALIZATION, INC. (Ratification)**
8. **A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF AUGUST 2017, AS SUBMITTED BY THE ASSESSMENT OFFICE.**
9. **A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 21.**
10. **A MOTION IS NEEDED TO AUTHORIZE A MONETARY GRANT MATCH FOR NORTHUMBERLAND COUNTY'S PARTICIPATION IN THE ARC RURAL BROADBAND PROJECT.**
11. **A MOTION IS NEEDED TO GRANT PERMISSION FOR SEAN DEITER TO CONSTRUCT A GRANITE VIETNAM MEMORIAL, TO BE LOCATED BY THE NORTHUMBERLAND COUNTY COURTHOUSE, 201 MARKET STREET, SUNBURY, SUBJECT TO APPROVAL BY THE COUNTY COMMISSIONERS AS TO DESIGN AND PLACEMENT.**
12. **A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:**
  - A. *Coal Royalty Report: Two operators reported collections of \$4,838.40 for the month of July 2017.*
  - B. *Tax Claims Bureau reported a total of \$448,047.00 collected in taxes for the period of September 2, 2017 through October 1, 2017.*

*C. Monthly Fiscal Status Reports for August 2017, as submitted by the Weatherization Department:*

- 1. The Department of Energy (DOE) Report.*
- 2. LIHEAP Cumulative Report.*
- 3. LIHEAP Standard Report.*

**13. A MOTION IS NEEDED AUTHORIZING PERMISSION TO ADVERTISE FOR THE FOLLOWING:**

- A. Bid request for supply and delivery of heating oil for various County buildings, on behalf of the County Engineer.*

**14. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE JUVENILE PROBATION SERVICES GRANT AGREEMENT, THROUGH THE JUVENILE COURT JUDGES' COMMISSION, IN THE AMOUNT OF \$151,537.00, FOR THE 2017-2018 FISCAL YEAR, AS SUBMITTED BY CHIEF OF PROBATION, TIM HEITZMAN.**

**15. A MOTION IS NEEDED TO APPOINT MS. JANICE KOTWICA TO THE SEDA FOUNDATION BOARD TO FILL THE UNEXPIRED TERM OF MR. JUSTIN DUNKELBERGER, ENDING JUNE 30, 2018.**

**16. A MOTION IS NEEDED TO AUTHORIZE THE SOLICITOR TO PREPARE AND FILE A CIVIL COMPLAINT IN THE NORTHUMBERLAND COUNTY COURT OF COMMON PLEAS, SEEKING REIMBURSEMENT OF CERTAIN BUILDING PERMIT FEES FROM THE TOWNSHIP OF COAL RELATED TO THE NORTHUMBERLAND COUNTY PRISON.**

**17. A MOTION IS NEEDED TO APPROVE THE FOLLOWING HONORARY LETTERS AND AWARD:**

**A. Anniversaries:**

- 1. Mr. and Mrs. John Fedako, Shamokin – 50<sup>th</sup> Wedding Anniversary*
- 2. Mr. and Mrs. Robert Poplaski, Mount Carmel – 50<sup>th</sup> Wedding Anniversary*
- 3. Mr. and Mrs. Pierce Rebuck, Sunbury – 50<sup>th</sup> Wedding Anniversary*
- 4. Mr. and Mrs. Ray Smith, Sunbury – 60<sup>th</sup> Wedding Anniversary*

**B. Scouting Award:**

- 1. Halia Carolyn-Yocum VanKirk, Northumberland – Summit Award Recipient – Venturing Crew 2325 – BSA Susquehanna Council*

**18. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:**

**A. Adult Probation:**

(1) Nov. 8 – 10 - Annual DUI Conference, Champion, PA

**B. Area Agency on Aging:**

(2) Oct. 4 - 6 - 2017 PASC Conference, State College, PA

**C. Assessment:**

(3) Nov. 2 -3 - AAP Fall Conference, Lancaster, PA

**D. Juvenile Court:**

(6) Nov. 15 – 17 - JCJC PA Conference, Harrisburg, PA

**19. SOLICITOR'S REPORT:**

**A. MOTION TO ADOPT *Resolution R#92-17 (Bid Award Agreement between the Northumberland County Commissioners, on behalf of the Weatherization Department, and LTS Plumbing and Heating to provide HVAC Services to Weatherization clients). (Ratification)***

**B. MOTION TO ADOPT *Resolution R#93-17 (Lease Agreement between the Commissioners of Northumberland County, on behalf of the 911 Center, and Constable Elias Shaffer for the leasing of a digital radio transmitter/receiver for emergency communications).***

**C. MOTION TO ADOPT *Resolution R#94-17 (Subgrantee Agreement between the Northumberland County Commissioners and Delaware Township, on behalf of the Department of Community and Economic Development, for use of FFY 2016 Community Development Block Grant Funding in an amount of \$68,830.00).***

**D. MOTION TO ADOPT *Resolution R#95-17 (Adoption of the Fair Housing Resolution to ensure compliance with the Federal Fair Housing Law and the Pennsylvania Human Relations Act, as submitted by the Planning Department).***

**E. MOTION TO ADOPT *Resolution R#96-17 (Timber Marketing Agreement between the Board of Commissioners of Northumberland County and Nathan Kort, Consulting Forester for forestry services at the Moser Sports Complex, located in Lewis Township).***

- F. MOTION TO ADOPT *Resolution R#97-17 (Renewal of Annual Service Agreement between the Board of Commissioners, on behalf of the Department of Public Safety and Motorola Solutions for maintenance service for all 911 systems). (Ratification)***
- G. MOTION TO ADOPT *Resolution R#98-17 (Renewal of Service Agreement between the Northumberland County Commissioners and MidAmerican Energy Services, LLC for electric services at County facilities). (Ratification)***
- H. MOTION TO ADOPT *Resolution R#99-17 (Renewal of Services Agreement between the Northumberland County Commissioners and Commonwealth of Security of Sunbury for maintenance service to security systems at various County buildings).***
- I. MOTION TO ADOPT *Resolution R#100-17 (Agreement between the Commissioners of Northumberland County, on behalf of Public Safety and Luzerne County Community College, to utilize the Northumberland County Department of Public Safety as a clinical site for paramedic students).***
- J. MOTION TO ADOPT *Resolution R#101-17 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):***
- 1. *Ratify: Northumberland County Children and Youth Social Services Programs Certification Statement (7/1/16-6/30/17).***
  - 2. *Purchase of Service between Northumberland County Children and Youth Services and Carl Romanski.***
  - 3. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Robert J. Meacham, Psychologist.***
  - 4. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Kidspace National Centers, Inc.***
  - 5. *Letter of Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and David J. Makowski, Psychologist.***
  - 6. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Sentry Services and Supports.***

7. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Central Susquehanna Intermediate Unit 16 (16-17).*
8. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Central Susquehanna Intermediate Unit 16 (17-18).*
9. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Community Services Group (CSG Base-funded ID).*
10. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Living Complete Technologies.*
11. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Networks for Training and Development Inc.*
12. *Purchase of Service Agreement between Northumberland County Children and Youth Services Program and Rachel Wiest-Benner for Guardian Ad Litem.*

*The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.*

**20. OLD BUSINESS.**

**21. NEW BUSINESS.**

**\*\*\* PUBLIC INPUT \*\*\***

**22. MOTION TO ADJOURN.**